

# MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

## CoC Point-In-Time (PIT) Count Workgroup

October 25, 2021 | 1:00 pm - 2:00 pm

### Minutes

#### 1. Welcome and Introductions

DJ Vincent, Co-Chair

DJ welcomed attendees. Introductions were made and the meeting convened via Zoom. Meetings occur on the 4<sup>th</sup> Mondays of each month @ 1pm. Next meeting is November 22 @ 1pm.

#### 2. Workgroup Administration

- Sara Webb made motion to approve the September meeting minutes. Robin Winkle seconded the motion. Motion passed unanimously.
- Carla screen-shared the PIT Count Workgroup Charter with draft revisions. Shain Oleson made motion to approve Charter revisions to be presented to the board. Bennett Teal seconded the motion. Motion passed unanimously.

#### 3. PIT Count Event: January 25<sup>th</sup>, 2022

- **Donation requests**
  - **Finalize details:** Donations made in the amount of monetary funds can be requested and directed to MWVCAA who will purchase needed items closer to the event to fill in gaps
  - Storage and space are not available until after Christmas so hold off on requesting any other items besides financial support
    - **Goods 360 program-** Robert will reach out to ask if they have space to store items, and also inquire if they have volunteers to sort donations in January
    - **Draft donation request language-** Carla will update the donation request language for the newsletter and media sources and remove request for items other than monetary support
    - **Funding /grant options-** members discussed how to secure funds to purchase incentive items, food trucks, and outreach events. Robert offered to reach out to MWVCAA's grant writer (Laurel) to see if she has ideas for funding opportunities. DJ agreed to reach out to Matt from Be Bold Street Ministries to discuss opportunities to support food truck costs.
    - **Marion Polk Food Share-** Shain mentioned MPFS helped with providing hot food in the past for the PIT Count event. This is an opportunity for this coming year also. Requests to look into taking hot meals out into the field for surveys were made.
    - Concerns were expressed about making surveys contingent on someone receiving food; consensus was reached to not make food during the event contingent on taking a survey
- **Stationary sites**
  - A stationary site event will be available at Northwest Human Services' HOST location, focused on surveying youth and young adults. Lexi Meyer is the lead for HOST. Previous years' events surveyed roughly 15-20 youth and young adults each year.

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**Sign Up Genius for volunteers-** Attendees discussed volunteer sign up platforms and a timeline. The group agreed to wait to launch any sign-up platform until after geographic leads are identified as they can use their relationships to recruit volunteers for their own teams. Sign Up genius is preferred (or other online platform) due to challenges last year with MWVCAA’s volunteer sign up platform. PIT Count sign up and info can be a page on the Alliance’s website.

**4. Outreach and Engagement for Leadership with Geographic Teams-** The group talked about identifying individuals to outreach in order to it the minimum number of leads needed for the region.

**5. Membership Roster**

Finalize membership roster for board appointment.

<b>DJ Vincent, Co-Chair, Church @ the Park</b>	x	<b>Lucy Briseno, Co-Chair, Community Action Agency</b>	
Jack Hibbner, MWVCAA	x	<b>Robert Marshall, MWVCAA (Lucy’s alternate)</b>	x
Lexi Meyer, NWHS HOST	x	Robin Winkle, Center for Hope and Safety	x
Shain Oleson, MWVCAA HOME	x	Jack Elliott, Salem Housing Authority	x
Rachel Lakey, Pacificsource/WHC	x	Julie Conn-Johnson, SKSD MVP Program	x
Bennett Teal, Salem Housing Authority	x	Sara Webb, MWVCAA	x
Betty Jordan, Salem Housing Authority	x	<b>STAFF: Carla Munns, Consultant MWVHA</b>	x
Kimberly Venegas, CCS- Fostering Hope Initiative	x	Lisa Trauernicht, Consultant (now with MWVHA)	x