

MINUTES OF NOVEMBER 30, 2021

**MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
EXECUTIVE COMMITTEE
AND
ORS 190 ENTITY LEADERSHIP**

Videoconference Via Zoom

MEMBERS PRESENT

CHAIR: Mayor Cathy Clark, City of Keizer

VICE-CHAIR: Council President Chris Hoy, City of Salem

Commissioner Jeremy Gordon, Polk County

Leilani Slama, Vice President, Community Engagement, Salem Health

Jessica Stanton for Commissioner Colm Willis, Marion County

Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley

MEMBERS ABSENT

None

OTHERS PRESENT

Jan Calvin, MWVHA Consultant

Janet Carlson, MWVHA Consultant

Lisa Trauernicht, MWVHA Consultant

Denise VanDyke Admin. Specialist II, MWVCOG

Laura Luthi, Word's Out PR

Marianne Bradshaw

CALL TO ORDER & INTRODUCTIONS

Mayor Clark called the meeting to order at 12:03 p.m. The presence of a quorum was noted, and self-introductions were made. Ms. Wolf announced that the United Way purchased the house adjacent to the site of the micro cottages. The cottages will surround three sides of the house, so this will unify the site.

MINUTES OF NOVEMBER 2, 2021

MOTION: By Councilor Hoy **SECONDED** by Commissioner Gordon, to **APPROVE THE MINUTES OF November 2, 2021, AS PRESENTED.**

Motion carried.

IN FAVOR: Clark, Hoy, Gordon, Slama, Stanton, Wolf. **OPPOSED:** None. **ABSTAINED:** None.

AOC/LOC LEGISLATIVE CONCEPT

Mayor Clark stated that there is interest by city and county officials in taking what we are doing in the Marion-Polk region regarding homelessness and helping communities across the state implement similar programs. The Association of Oregon Counties (AOC) and the League of

Oregon Cities (LOC) have been working on a legislative concept that would fund an office of homelessness services in five pilot sites. Commissioner Gordon said he has been talking with leaders in Polk County. Ms. Stanton said that Marion County is open to explore the idea, and she will make sure that Marion County coordinates with Ms. Carlson and Commissioner Gordon. Councilor Hoy said that there is interest from the City of Salem, but the city does not want to compete, should a regional proposal be developed. He added that he would love to see additional cities build opportunities that they are not currently able to afford with their budgets. Commissioner Gordon said that if Polk County were granted one of the projects, his plan would tie it into the Continuum of Care to augment existing efforts and fill gaps in rural and BIPOC-related work.

Ms. Carlson asked if committee members had considered the ORS 190 Entity applying as a regional government entity? Commissioner Gordon said he would be meeting with Polk County city leaders later today and will report back to Mayor Clark and Ms. Carlson afterwards. The deadline to submit a letter of intent is December 10. This would be a two-year pilot, and projects will need to be sustainable after the two-year period. Ms. Carlson was asked to add consideration of a letter of intent to the board agenda as a possible action item.

DECEMBER JOINT BOARD AGENDA

Mayor Clark and Ms. Carlson reviewed the draft board meeting agenda. Highlights include:

- The Youth Action Board's (YAB) proposed appointment process will be ready for the board meeting. The process and application form will be reviewed at the YAB meeting on December 6. A final draft application form and appointment process outline will be included in the final agenda packet.
- The YAB charter update includes allowing members to take a leave of absence, with notification through an alternate communication method for situations where the youth may not be able to communicate directly.
- Under ORS 190 Entity business, there is a proposal to approve a contract with Marianne Bradshaw to coordinate the Youth Homelessness Demonstration Program (YHDP). Her background information is included in the agenda packet. Ms. Bradshaw introduced herself and noted that she was involved with the Willamette University PACE team's equity work with the Alliance. She said she self-identifies as a data nerd and as a mentor. She has observed a couple of the YAB meetings, recognizes that she has things to learn, and is amazed by the energy and enthusiasm exhibited by the YAB members. She said that the youth are the experts in this experience. She will also serve as a project manager for the YHDP and give tools to the youth that they can use. The contract with Ms. Bradshaw is for one year because it is supported by a one-year planning grant. There is the possibility to extend the contract, should a second planning grant be approved by HUD.
- The agenda includes approval of a second e-amendment for the ESG-CV grant contract with Oregon Housing & Community Services (OHCS). However, there may only be descriptive documents available at the meeting, as OHCS staff said there would likely be delays in providing the e-amendment form. Staff expressed a preference to include approval of the e-amendment on the December agenda so that ESG-CV partners may

use the revised budget right away. OHCS informed staff that the budget changes would be operational within two weeks.

- The HMIS participation agreement is a tentative item, as OHCS is waiting on document review by the Oregon Department of Justice.
- The ORS 190 Entity's agreement for legal services with Peter Stoloff expired on June 30. Ms. Carlson contacted Mr. Stoloff and he stated that he would be willing to renew the contract. However, his hourly rate has increased from \$400 to \$425 per hour, and he invited Ms. Carlson to consider alternatives. Ms. Carlson explored two additional alternatives. The first is to use MWVCOG's attorney for legal services, which is already listed in the intergovernmental agreement scope of work. The current rate for legal services through MWVCOG is \$170 per hour. Ms. Carlson met with Executive Director Scott Dadson and Attorney Bill Monahan, who said he could provide general legal counsel, but could not provide legal advice on specialized issues, such as health care and housing, nor would he represent the ORS 190 Entity should there be counsel needed for litigation. For backup and specialized services, Ms. Carlson suggested asking Mr. Stoloff to serve in a more limited capacity. Ms. Carlson also considered other firms that specialized in governmental law and contacted Harrang Long for a quote. Harrang Long's rate would be about \$300 per hour. There was consensus that MWVCOG's attorney providing general counsel would be the preferred option. Chair Clark suggested that Harrang Long provide backup and specialized legal counsel. Ms. Carlson said she would check with Harrang Long to see if they would be willing to serve in a more limited capacity.
- The final ORS 190 Entity business item is to accept \$75,200 from Marion County to support rural issues. Ms. Carlson explained that after accepting the funds, the board would need to approve a plan on how the funds would be spent.

MOTION: By Commissioner Gordon, **SECONDED** by Councilor Hoy, to **APPROVE THE AGENDA FOR DECEMBER 9, 2021, AS DISCUSSED.**

Motion carried.

IN FAVOR: Clark, Hoy, Gordon, Slama, Stanton, Wolf. **OPPOSED:** None. **ABSTAINED:** None.

COMMITTEE CHAIR STANDING AGENDA ITEM

Ms. Calvin reported that Kim Parker-Llerenas will not be available for reappointment as Collaborative Committee co-chair when her term expires in February. Ian Dixon-McDonald will be confirming whether he will be available for reappointment. The Alliance board appoints Collaborative Committee co-chairs, based on nominations from the Collaborative Committee.

Ms. Trauernicht reported that the Performance and Evaluation Committee will be chaired solely by Josie Silverman-Mendez. Ms. Trauernicht is working on training for the PE Committee.

Ms. Slama asked if there were results released yet for the 2021 Point-in-Time (PIT) Count? Ms. Calvin explained that data issues are still being unraveled. The 2020 and 2021 PIT Count information available are only for sheltered, and not for unsheltered, persons, even though the unsheltered persons were counted and the information was submitted through the Counting

Us app. Staff has a plan to prevent similar problems in the future. Ms. Trauernicht added that Robert Marshall, PIT Count Workgroup Co-Chair, plans to have in incident command center with coordination between all aspects of the event. The Counting Us app is the HUD-approved app for the PIT Count. Ms. Calvin added that Coordinated Entry data is much more complete than PIT Count data, which covers only a few days and is a snapshot. When asked why we conduct a PIT Count, staff replied that it is required by HUD.

ADJOURNMENT

Hearing no further business, Chair Clark adjourned the meeting at 1:14 p.m.

Janet Carlson, MWWHA Consultant