

MINUTES OF AUGUST 3, 2021

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE EXECUTIVE COMMITTEE AND ORS 190 ENTITY LEADERSHIP

Videoconference Via Zoom

MEMBERS PRESENT

CHAIR: Mayor Cathy Clark, City of Keizer
Commissioner Lyle Mordhorst, Polk County
Kristin Retherford for Council President Chris Hoy, City of Salem
Commissioner Colm Willis, Marion County
Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley

MEMBERS ABSENT

Leilani Slama, Vice President, Community Engagement, Salem Health

OTHERS PRESENT

Jan Calvin, MWVHA Consultant
Janet Carlson, MWVHA Consultant
Carla Munns, MWVHA Consultant
Denise VanDyke Admin. Specialist II, MWVCOG
Commissioner Jeremy Gordon, Polk County

CALL TO ORDER & INTRODUCTIONS

Mayor Clark called the meeting to order at 12:03 p.m. Attendance and the presence of a quorum were noted.

MINUTES OF JUNE 29, 2021

MOTION: By Ms. Retherford, **SECONDED** by Commissioner Willis based on staff recommendation as he was not in attendance at the meeting, to **APPROVE THE MINUTES OF JUNE 29, 2021, AS PRESENTED.**

Motion carried.

IN FAVOR: Clark, Retherford, Willis, Wolf. **OPPOSED:** None. **ABSTAINED:** None.

AUGUST JOINT BOARD AGENDA

Ms. Carlson reviewed the draft agenda provided in the packet.

- Annual elections of officers are required for both entities and will include the positions of Chair and Vice-Chair for the Alliance board, and President, Vice-President, and Board Administrator for the ORS 190 Entity board.
- The consent items consist of agenda approval, minutes, Built for Zero quarterly report, Gaps Analysis, and committee appointments. The Mid-Willamette Valley Council of Governments is

implementing a new financial system and closing year-end, so the June financial report will not be available until September.

- Ms. Calvin noted an opportunity for technical assistance from the U.S. Department of Housing & Urban Development to improve Coordinated Entry equity. The VI-SPIDAT has received criticism related to BIPOC equity, but not much is available to replace it. Board action would authorize staff submitting a statement requesting technical assistance from HUD. Consensus was that the request should be added as a separate agenda item, not included with the consent items.
- ORS 190 Entity Business includes approval of an audit letter. The ORS 190 Entity is using the MWVCOG auditors since its financial records are within COG's financial system. Because ORS 190 Entity expenditures are less than the legal threshold (\$500,000), we need only a financial review, not a full audit. Mayor Clark will need to sign an engagement letter for the auditors to move forward.
- Ms. Calvin explained that the Coordinated Entry Assessment Site Agreements template will be a Memorandum of Understanding between the ORS 190 Entity and the assessment sites. It will be a standard format for all sites.
- The ORS 190 Entity bylaws require an annual review. There are two corrections/additions proposed: 1) fix the legal name of the ORS 190 Entity; and 2) add language authorizing member delegates.
- The Center for Hope and Safety Subrecipient Agreement revisions need board ratification. The board approved the template for ESG-CV grant providers in June. Executive Director Jayne Downing requested minor revisions related to domestic violence service provider requirements that include using a comparable data system to HMIS and requiring that any release of documents for monitoring purposes redact confidential information.
- An e-amendment to the ESG-CV grant contract with Oregon Housing & Community Services needs to be ratified. The e-amendment corrects budgets across categories. The total amounts do not change, and the scope of work does not change. Ms. Carlson will include the justification document with the board packet.
- The HMIS transition Memorandum of Understanding with Oregon Housing & Community Services is an agreement to allow data movement into a new iteration of software. Commissioner Willis expressed concern about the state's homeless policy and whether the agreement will limit local control. Ms. Calvin explained that new legislation will create a statewide database maintained by Oregon Housing & Community Services to keep information aligned. The state will be paying for the software licenses which exceed \$100,000 in the Marion-Polk region. She added that there will be another agreement with the state regarding coordination of data. Continuums of Care are set up in cohorts, and each will keep control over its data.
- An amendment to the COG agreement will include the new 2021-22 rates resolution. This will replace the existing exhibit. Additional amendment items include listing Scott Dadson as MWVCOG Executive Director and fixing the ORS 190 Entity legal name.

Ms. Carlson asked if the Executive Committee wanted an additional presentation. Mayor Clark suggested that school districts be invited to present how students will be affected with the start of the school year. Ms. Munns suggested face time with the Youth Action Board members. Ms. Calvin noted that the McKinney-Vento liaisons are off contract now, so September might be better for them to present. Tricia Frizzell might be able to provide information regarding the Youth Action Board and then invite the youth members to a subsequent meeting. Another suggestion was to touch base with health

care providers regarding the flu season and COVID later in the fall. Staff will contact Ms. Frizzell about her availability to present information about youth initiatives at the August board meeting.

MOTION: By Ms. Retherford, **SECONDED** by Commissioner Willis, to **APPROVE THE AGENDA FOR AUGUST 12, 2021, AS AMENDED.**

Motion carried.

IN FAVOR: Clark, Mordhorst, Retherford, Willis, Wolf. **OPPOSED:** None. **ABSTAINED:** None.

OTHER BUSINESS

Commissioner Mordhorst introduced recently-appointed Polk County Commissioner Jeremy Gordon. Commissioner Gordon started at Polk County yesterday and previously served as the mayor of Falls City. As mayor, he became more acutely aware of the homeless issue in rural areas. He also serves on the Polk Community Development Corporation board. Executive Committee members and staff introduced themselves.

Mayor Clark reported that she presented at a recent conference with the mayor of The Dalles regarding what mayors can do about homelessness.

COMMITTEE CHAIR STANDING AGENDA ITEM

The Youth Homeless Demonstration Program grant was submitted on July 26. Ms. Carlson expressed her appreciation of Marion County staff who helped immensely with the grants.gov submission.

Ms. Munns reported that the Youth Action Board is meeting every other Monday with lots of enthusiasm. Members will be creating a logo. The youth are interested in tattoos, so they have a tattoo artist helping with the design. Youth will also be offered training in professional clothing, leadership skills, and resources.

ADJOURNMENT

Hearing no further business, Chair Clark adjourned the meeting at 12:49 p.m.

Janet Carlson, MWVHA Consultant