

MINUTES OF JUNE 2, 2020

**MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
EXECUTIVE COMMITTEE**

Videoconference Via Zoom

MEMBERS PRESENT

CHAIR: Mayor Cathy Clark, City of Keizer

VICE CHAIR: Council President Chris Hoy, City of Salem

Commissioner Colm Willis, Marion County

Leilani Slama, Vice President, Community Engagement, Salem Health

Commissioner Lyle Mordhorst, Polk County

Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley

MEMBERS ABSENT

None.

OTHERS PRESENT

Jan Calvin, MWVHA Consultant

Janet Carlson, MWVHA Consultant

Carla Munns, MWVHA Consultant

Renata Wakeley, Acting Executive Director, MWVCOG

Denise VanDyke Admin. Specialist II, MWVCOG

Kim Parker-Llerenas, Co-Chair, Collaborative Committee

Sarah Owens, CANDO

Michael Livingston, CANDO

CALL TO ORDER & INTRODUCTIONS

Mayor Clark called the meeting to order at 12:03 p.m. The presence of a quorum was noted. Roll call was taken.

MINUTES OF MARCH 2, 2020 AND JUNE 5, 2020

MOTION: By Councilor Hoy, **SECONDED** by Ms. Slama, to **APPROVE THE MINUTES OF MARCH 2, 2020 AND JUNE 5, 2020, AS PRESENTED.**

Motion carried.

IN FAVOR: Clark, Hoy, Willis, Slama, Mordhorst. **OPPOSED:** None. **ABSTAINED:** None.

MAY BOARD MEETING AGENDA

Ms. Carlson reviewed the proposed agenda. A non-discrimination policy needs to be approved, per the Notice of Funding Opportunity (NOFA). The Executive Committee discussed whether the policy would cover the entire organization and apply to funded and unfunded organizations under the Continuum of Care (CoC) umbrella, as well. Councilor Hoy requested that this policy require a signature, similar to the Conflict of Interest declarations. Commissioner Willis asked staff to model the non-discrimination policy on federal language. Ms. Munns will check on that wording.

Discussion ensued regarding whether the relationship between Alliance and the CoC. The viewpoint needs to shift from the individual parts to the entirety. Agreements continue to be formalized with partners in various areas, including early childhood and workforce training. Staff contracts expire at the end of June. A budget update will be included in the presentation. The current

contracts have been extended the maximum number of times, and the new contracts are designed to last six months (July 1, 2020 through December 31, 2020) with a possible extension for six more months. The role of the ORS 190 Entity and the role of the COG in future staffing agreements need to be discussed.

The ORS 190 Entity agreement comment period has passed. There are two issues to determine:

1. Should officers include President, Vice President, and Secretary-Treasurer; or President/Vice President/Board Administrator (staff role); or some other combination?
2. The percentage of votes needed to make amendments to the IGA

Discussion ensued regarding whether the ORS 190 Entity officers and the Alliance Board of Directors officers should be the same. Ms. Carlson expressed concerns that significant changes to the proposed organization of the ORS 190 Entity could slow down the process because the August 13 termination date for the Interim IGA is close, and legal counsel for most of the participants support this version of the final agreement. It was determined that specifics regarding officer appointments could be decided after the ORS 190 Entity is formed. Ms. Slama suggested that the Executive Committee make a recommendation to the board with a rationale and explanation of concerns regarding timing. For the votes needed for amendments to the ORS 190 Entity IGA, the Executive Committee quickly agreed that a $\frac{3}{4}$ approval would be needed. The Executive Committee also agreed that a Board Administrator would serve in the Secretary-Treasurer role.

STRATEGIC PLAN

Ms. Calvin referred to the issue brief provided prior to the meeting, along with the final version of the strategic plan. An example of a work plan (or action plan) was also included to illustrate how objectives from the strategic plan will move forward with assignments and due dates. This is a living document, so it can be updated as programs are added and priorities change.

OTHER BUSINESS

Commissioner Willis asked that Lisa Trauernicht (Marion County Board of Commissioners Office) be added as a member to the Performance and Evaluation (P&E) Committee. Ms. Munns will bring it up at the next P&E meeting, which is scheduled for later in the day. If she is added to the committee, it will need to be ratified by the full board.

ADJOURNMENT

Hearing no further business, Chair Clark adjourned the meeting at 1:05 p.m.

Janet Carlson, MWVHA Consultant