

Mid-Willamette Valley Homeless Alliance

CoC Collaborative Committee

Wednesday, July 19, 2023 * 10:00-11:30 a.m.

Zoom: <https://us02web.zoom.us/j/82165607357?pwd=S0dKbk5hTDh1Y3JYazdrNEJtMndFZz09>

AGENDA

1. Welcome & Agenda Review

Ian Dixon-McDonald, Committee Co-Chair

Please type your name and organization in the chat box. Add your email address if we don't have it. If this is your first Collaborative Committee meeting, please come off mute and introduce yourself.

2. Kudos / Comments of Appreciation

An opportunity to give a shout out to an individual or agency in this group who you've been working with, who you'd like to recognize for what they do or just who they are.

3. Committee Business - Approval of 6/21/23 meeting minutes (pages 2-3); and review of Alliance anti-discrimination policy (page 4).

4. MWVHA Board and Selected Committee, Subcommittee Highlights

- Board of Directors
- New Executive Director
- Youth & Young Adults Subcommittee

5. HIGHLIGHT: Governor's Executive Order 23-02

- Expanding Shelter Beds and RRH for Unsheltered Households
- Addressing Disproportionality through Community Focus Groups

6. The Annual NOFO – Improvement Strategies

Adam Mennig, Committee Co-Chair

Building on last month's presentation, the committee will meet in breakout groups to develop suggestions for how the CoC can improve specific performance measures (see page 5).

- Reduction in the Number of First-Time Homeless
- Length of Time Homeless
- Successful Permanent Housing Placement & Retention
- Returns to Homelessness
- Jobs and Income Growth

7. Collaborative Committee Purpose, Focus, and Plans

Charting the course to develop common goals, projects, milestones, and an action plan (pages 6-9).

8. Announcements - Opportunity to share about recent milestones or upcoming events.

OHP Assister Training – August 29 – see page 10

Homeless & Housing Resource Center, [Home | HHRC \(hhrctraining.org\)](https://www.hhrctraining.org)

Mid-Willamette Valley Homeless Alliance

CoC Collaborative Committee

June 21, 2023 Minutes

WELCOME & AGENDA REVIEW

Co-chair Adam Mennig welcomed everyone and asked people to enter their name in the Chat and include an email address if we don't have it. People new to the group introduced themselves.

Welcome Carole, Judy, Daniela (Dani), and KayLynn!

Kudos were shared in appreciation of people throughout the region. *Joyce Stone gave a shout out to Ashleigh Duda and all the folks at ARCHES; Jan Calvin recognized all of Joyce's and Ashleigh's work to establish a mechanism for UniteUs users to refer people for CE Assessments; and everyone applauded Janet Carlson for her tireless efforts to help create the CoC and make things work from behind the scenes for the past three years!*

COMMITTEE BUSINESS

Minutes of the 5/17/23 meeting were approved by consensus.

MWVHA BOARD AND SELECTED COMMITTEE, SUBCOMMITTEE HIGHLIGHTS

Board - Adam and Ian noted that the main highlight from the June Board meeting was that Elaine Lozier will be the new (first) executive director for the Alliance. She could not be at today's meeting, but starts in her new role on June 26. The Equity Lens was also presented at the board meeting and will come back with a plan for implementation at a future board meeting.

HMIS Users Workgroup - Jan shared that the group has completed, and the Board has approved the CoC's HMIS Data Quality Management Plan.

Health & Safety Subcommittee – Co-chair Chris Barber provided an overview of the various tasks being undertaken, including work on information sharing between systems, identifying best practices for the Navigator's role in an emergency department, conducting service mapping to share with health care providers and with emergency shelters, preparing an infectious disease policy for the CoC, and updating their actions in the Strategic Plan.

PRESENTATION: The Annual NOFO – More than Money

Each year, the CoC compiles a response to HUD's annual Notice of Funding Opportunity (NOFO). HUD scores this "comprehensive application," but provides only minimal information about the scoring. Janet Carlson presented a PowerPoint with information about the 2021 and 2022 scores. Jan Calvin shared some insights (attached) and noted that the agenda planning team will use the information to focus upcoming discussions. Actions to improve our CoC's score will need to include training, policies, greater incorporation of voices of lived experience, and specific plans to improve system performance.

DATA HIGHLIGHT: Annual Gaps Analysis

HUD requires CoCs to conduct an annual needs assessment or gaps analysis to help guide community planning. Lisa Trauernicht will be leading the effort to update the Gaps Analysis over the next couple of months and noted that she will be reaching for new data. She also invited anyone with ideas about how the document can be most useful to contact her directly at lisamostlyconsulting@gmail.com The [2022 Gaps Analysis](#) can be found on the Alliance website.

COLLABORATIVE COMMITTEE PURPOSE, FOCUS, AND AGENDA PLANS

Ian noted that more than 40 people completed the recent surveys on the Collaborative Committee purpose, focus and upcoming agendas and results were shared and included in today's packet. The agenda planning group prepared nine items to discuss in breakout groups to dig deeper into topics, such as ways to do action planning, sharing of resources, training, and how best to share/learn about committee efforts and other projects. Each group shared brief highlights, and a compilation of comments from the four groups will be attached to the minutes.

ANNOUNCEMENTS

NWHS HOAP can transport people to their West Salem Clinic for medical care on Mondays, Tuesdays, and Thursdays, and HOAP also has drop-in clinic hours every Wednesday (except for 5th Wednesdays) at its day center.

People interested in helping with Collaborative Committee agenda planning were invited to contact Ian, Adam, or Jan.

Ian noted that the link to the new Alliance video, which debuted at the Affordable Housing Summit is now available: [Mid-Willamette Valley Homeless Alliance - YouTube](#)

Mid-Willamette Valley Homeless Alliance

Anti-Discrimination Policy

In accordance with applicable state and federal regulations, the Mid-Willamette Valley Homeless Alliance, the Continuum of Care (CoC) for Marion and Polk Counties, is a non-discriminatory organization. It is the policy of the CoC to eliminate discrimination based on race, ethnicity, religion, color, sex, marital status, familial status, national origin, age, creed, mental or physical disability, sexual orientation, gender identity, and source of income. All CoC members and CoC-funded providers are required to adhere to anti-discrimination policies, including not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2)—Equal Access to HUD-Assisted or HUD-Insured Housing.

Board Approved on 6/11/20.

2023 NOFO – Consolidated Application
Strategies to Improve System Performance Measures

Collaborative Committee Breakout Groups
July 19, 2023

1. **Reduction in the Number of First-Time Homeless.** Demonstrate how the CoC works to reduce the number of individuals and families who become homeless for the first time.
 - a. Identify the process by which risk factors are identified in its community for becoming homeless for the first time.
 - b. Describe the strategies in place to address individuals and families at risk of becoming homeless.

2. **Length of Time Homeless.** Reduce the length of time individuals and families remain homeless and describe how they will reduce the length of time individuals and families remain homeless in the future.
 - a. Describe the CoC's strategy to reduce the length of time individuals and families remain homeless.

3. **Successful Permanent Housing Placement or Retention.** Demonstrate an increase in the rate in which individuals and families move to permanent housing destinations or continue to reside in PH projects and describe how the CoC will improve their rate of permanent housing placement.
 - a. Describe the strategy the CoC is taking to improve permanent housing placement and retention.

4. **Returns to Homelessness.** Reduce the extent to which individuals and families leaving homelessness experience additional spells of homelessness and describe how the number of individuals and families who return to homelessness will be reduced in the community.
 - a. Describe the strategy that will reduce returns to homelessness.

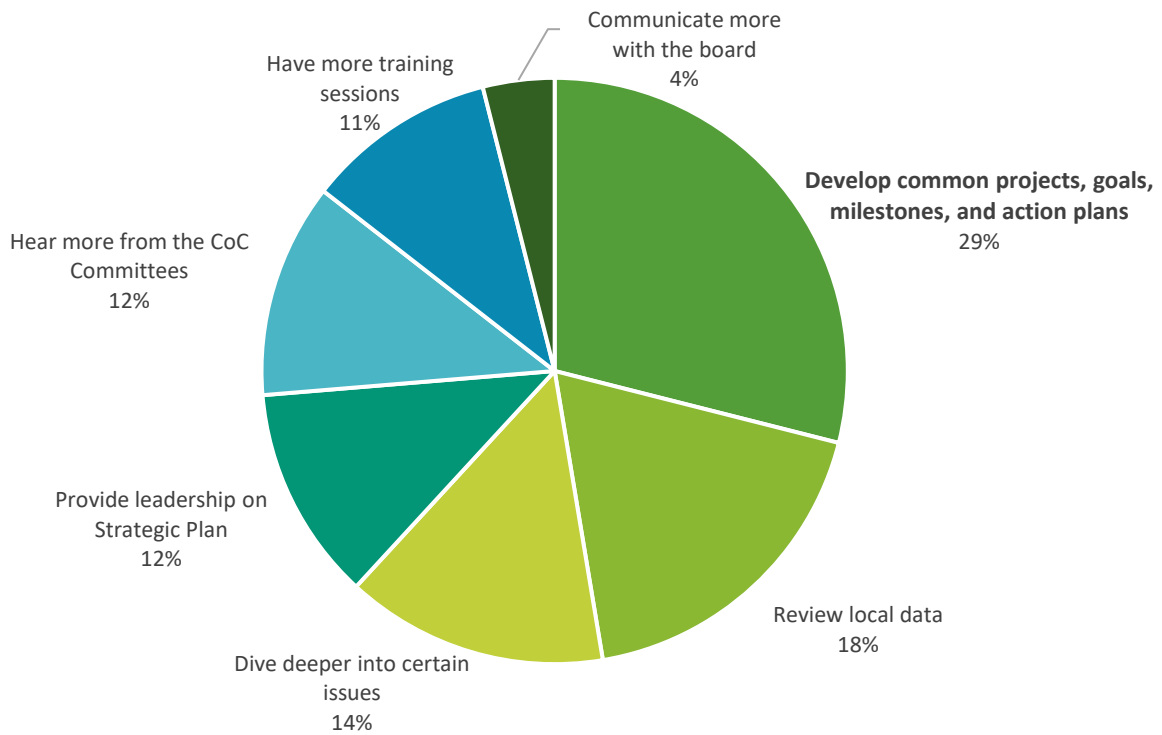
5. **Jobs and Income Growth.** Increase program participants' incomes from employment and non-employment cash sources and describe specific strategies to assist program participants' incomes.
 - a. Describe the strategy that has been implemented to access employment and non-employment cash sources.
 - b. Describe how the CoC is working with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income.

Mid-Willamette Valley Homeless Alliance

CoC Collaborative Committee Survey (Spring 2023, N=40)

Ideas	1st		2nd		combined	
Develop common projects, goals, milestones, and action plans.	40%	15	18%	7	29%	22
Review local data.	16%	6	21%	8	18%	14
Dive deeper into certain issues.	11%	4	18%	7	15%	11
Provide leadership on Strategic Plan.	16%	6	8%	3	12%	9
Hear more from the CoC Committees	11%	4	13%	5	12%	9
Have more training sessions.	5%	2	16%	6	11%	8
Communicate more with the board.	3%	1	5%	2	4%	3

Interest in Specific Ideas



COLLABORATIVE COMMITTEE PLANNING – JUNE 21, 2023 BREAKOUT GROUP NOTES

Topic	Options	Recommended Action	Next Steps
1. In-person meetings	a. Try it for an “event.” b. Try it for a regular mtg. c. Do it 2-3 times/year	2-3 times/year. Connection important; more present/engaged; travel time issue; expect fewer people. 2-3 Times a year with a focus. Virtual provides more access. If in-person, are there options? “If not for zoom I couldn’t make it.” Hybrid discussion .ilf done with intentional planning. Support for in person mtgs, switching locations can be challenging. (c) – try 2-3 times, keep hybrid option, need good tech. YMCA as possible venue. Would prefer in person but do not want to lose folks, quarterly in person with hybrid option (good facilitation in a good tech environment) there are a few good ones in Salem.	Co-chairs will schedule at least 2 in-person meetings for 2023-24, with a specific agenda that lends itself to in-person interaction.
2. A planning event to dig deeper	a. In-person, no virtual b. In-person, with virtual option as its own breakout group	Require RSVP; encourage pp to be in-person, but some are a long distance away; be as inclusive as possible – and ask virtual folks to have cameras on. In-person, with virtual option as its own breakout group If in person agenda ahead of time for planning Jam boards Breakout sessions key Depends on the topic. Preference for in person (a) for a “deeper dive” discussion/event. Depends on topic: in person if specific, if system wide , event with breakouts but in person	An event may be planned, after an action planning committee is formed (see item #7). If/when an event is held, it will be in person and may have a virtual option as its own breakout group.
3. Resource information	a. Panel presentations at meeting. b. One highlight per mtg. c. On website	Focus - identify what type(s) of resources are key to this group or key challenges we seek to address, then highlight resources to address them. Hearing from the person is best, and supplement w/handout; if a new org attends, ask them to share more, Highlight 1-2 per meeting. Great opportunity to network. Panel presentations with a common theme - collective action. Opportunity to ask questions and clarify. Preference for (b), also support for (a) Liked the panel presentation for different perspectives/resource allocation or highlight bullets during mtg for individual resource information.	Resource information will continue to be shared briefly at Collaborative Committee meetings. Once an action plan is developed, related resources will be highlighted.

Topic	Options	Recommended Action	Next Steps
4. Data	a. Learn/discuss at most meetings. b. Learn/discuss at a few mtgs. c. Form a specialty team	Identify the outcomes first, then look at the related data; short list provides repetition of framework and greater understanding. <i>Nice to know where data is located, Have an overview at a meeting. Ask data subgroup to present priorities and then larger group could provide feedback.</i> Should keep awareness of data – when there is a report (b), quality or analysis should be a team (c) Have specific teams and then highlight when a report is ready with emphasis on the impact and actions it might suggest.	Data “teams” will dig deeper into specific data (e.g., Performance & Evaluation Committee reviews System Performance Measures). Collaborative Committee will be informed of data reports, and be invited to assist in completing or analyzing certain data/reports.
5. Training - when	a. After every meeting b. After some meetings c. Totally separate from mtgs d. Annual conference	Totally separate from mtgs. Too long if added after the meeting, want to be ready to engage/benefit; different staff – best use of time; a conference could be great, in addition, if not January, Feb, or March. <i>Keep notes on required NOFO training.</i> <i>Is there a list of training needs?</i> Clarify goals of training, some are required by NOFO. More outreach for those for whom training is most applicable. Support for both (b) and (c) depending on topic/needed reach. And (d) – would draw folks to a conference. Depends on type and scope- b, c ,d- after meetings for shorter, specific topics with notice to allow others to attend – Separate if an hour or more is needed – possibly various tracks at the annual conference to help with community integration.	A training calendar will be developed and reviewed by the Collaborative Committee. For the most part, training will be held separate from Collaborative Committee meetings.
6. Training - how	a. Virtual b. In-person	Depends on the training. <i>Virtual in general.</i> <i>For some topics (domestic violence for example) in person is far more effective. In person is more engaging.</i> In person (except for short system wide training at end of a few meetings)	Training delivery will continue to vary and depend on the topic and content. Accessibility will be taken into consideration.
7. Develop action plan w/timeline and agreements	a. Over three months b. By a committee working between meetings c. A half-day workshop	Committee to develop draft, respond to the draft, iterative process; link it to data (why we do what we do and what we expect to change). By a committee working between meetings with a back and forth with the larger group for feedback. Breakout groups to provide feedback and action items and what’s happening already. <i>(b) or (c). (c) could be challenging to schedule. Review progress at Collaborative Committee.</i> (B) is first choice and to include “boots on the ground” with a report to CoC then a half day if the action plan items identified and crosses several groups.	The Collaborative Committee will identify the role of a committee prior to seeking committee members.

Topic	Options	Recommended Action	Next Steps
8. Updates on projects (e.g., YHDP, EO, committees)	a. Verbal during meetings b. Written, sent with agenda. c. On website	At meetings, when it is helpful to connect the dots of what we are working on; website is important. Verbal at meeting with a written summary. Lean towards (a); could include updates in agenda and website, but unsure how many folks have time to read more content. Verbal during meetings with short attachment at end of agenda for folks who cannot attend or wish to follow up – use website for newsletters that might highlight specific projects and for information not as immediate for action.	Verbal updates will be provided at meetings, accompanied by written information, when available.
9. Updates on agency programs and services	a. Planned/scheduled. b. Save more time for impromptu sharing	Keep brief and refer people to a website or link for more information. Round robin is helpful but takes a lot of time. Scheduled for end of meeting and if we don't get to it, send a follow up email. Mostly (a). In person provides options for sharing material. "A" was the choice though we ran out of time for additional discussion.	Agencies will continue to have the opportunity to share updates at committee meetings. Best if anything more than a short announcement, have it planned in advance and on the agenda.

In-person Oregon Health Plan assister training

In partnership with the Willamette Health Council and PacificSource, the Community Partner Outreach Program (CPOP) at OHA is pleased to invite you to join an upcoming in-person training to become a certified Oregon Health Plan (OHP) assister. *This training session is specially tailored to homeless and housing service providers in the Marion-Polk region.*

Date/Time: August 29, 2023 from 9:00am-4:00pm [Register Here](#)

Location: PacificSource, 4263 Commercial St SE, Salem, OR 97302

The training is free. Both employees and volunteers can take the training.

Given the start of OHP renewals (sometimes also referred to as “redeterminations”) in April, we want to ensure service providers are equipped with updated information and resources to be able to help those experiencing housing insecurity/homelessness navigate the renewal process. As a trained and certified OHP assister, you will be able to help people understand their available health coverage options and complete the eligibility and enrollment processes for both OHP and the Oregon Health Insurance Marketplace.

In addition to training, if not already contracted, your organization will need to take additional steps to become a certified Community Partner entity with CPOP. Please email the Regional Outreach Coordinators (ROCs) for the Willamette Valley with questions, and to get this process started ASAP. You can also contact the ROCs if you have any questions about the training.

- Fabiola Herrera, mayra.f.herrera-hernandez@oha.oregon.gov
- Cristina Hernandez, cristina.c.hernandez@oha.oregon.gov