MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

HMIS Users Workgroup

September 12, 2023 Minutes

Attendance

HMIS Users Workgroup		HMIS Users Workgroup	
Hunter Belgard, OHCS (Co-chair)	X	Alisa Tobin, MWVCAA/HOME	X
Jimmy Jones, MWVCAA (Co-chair)		Lawrenza Gann, MWVCAA/Veterans	
Shawntel Black, Neighbors	X	Pamela Blanchard, NWHS	
Tara Stephen, CHS	X	Nicole Walker Sundby, Polk County FCO	X
Matt Herbert, CATP		Dominique Schoessler, Shangri-La	X
Tawny Zellner, Easterseals	X	Jill Tucker, St. Francis Family Housing	
Doug Odell, Family Promise	X	Lynelle Wilcox, SafeSleep	X
Christine Sommer, MCHA	X	Megan Smith, Sheltering Silverton	X
Kaela Lombardi, MWVCAA/ARCHES	X	Brenda Newey, UGM, Simonka Place	
Rachel McKee, MWVCAA/ARCHES	X	Stacy Griffin, VA (on leave until November)	--
Yeudiel Alvarez Flores, MWVCAA/De Muniz		Kimberly Nowlin, WATW, Grace House	X
		Dana Tenoso, Youth ERA	X
		Guests Present	
Jan Calvin, MWVHA Consultant	X	Betty Jordan, SHA	X
Elaine Lozier, MWVHA E.D.	X	Bianca Mendoza, SHA	X
		Elliott Lapinel, MWVCAA	X
		Michael Livingston, CANDO	X
		Brandi Rada, CHS	X
		Chris Berg, OHCS	X

Business Items

Minutes – *Rachel motioned, and Tara seconded approval of the 8/8/23 minutes; approved unanimously.*

Charter Review – The group charter is to be reviewed each year. The group did so and had no recommended changes. The unique portion of the charter is the group's purpose:

The purpose of the Mid-Willamette Valley Homeless Alliance Continuum of Care (CoC) HMIS Users Workgroup is to identify barriers to implementation of the CoC Data Quality Plan and ensure agencies and individual users have what they need to be timely, complete, and accurate in their use of HMIS, and to review and make recommendations on HMIS policies and protocols to the HMIS Lead, HMIS Coordination Entity, and CoC Board.

Updates

Quad Squad (Multi-Continuum HMIS Governance Committee) – Tim reported on the 9/11 Quad Squad meeting, noting the 10/1/23 date when the HUD 2024 HMIS Data Standards go live; Hunter shared that there are two training sessions this week on the new data standards. There will also be some assessment updates, so they match the new data standards.

Hunter reminded everyone of the monthly Data Workflow Training time, which will focus on reports from SAP-BO, tomorrow, 9/13.

Data Workflow Training - 2nd Wednesday, 8:30am-10:00am
Click here to join the meeting
Or call in (audio only) +1 503-446-4951,,435739190#
Phone Conference ID: 435 739 190#

CoC Updates – Jan reported on the 9/5/23 Performance & Evaluation Committee meeting, which included a quarterly review of selected System Performance Measures. The Committee has been doing quarterly reviews for a year now, adding a quarter each time, and now has a 12-month picture. They are seeking to better understand the trend lines, which can be impacted by shifts in data reporting. One example is a marked increase in exits from Street Outreach last quarter, when the protocols were highlighted and people who should have been exited earlier were "caught up."

Michael Livingston, member of the P&E Committee noted that the group is really at the very beginning of understanding all that impacts our System Performance Measures.

LSA – Steps to Reduce Errors

HUD created the LSA (Longitudinal System Analysis) a few years ago to track the movement of clients through the system. It is visualized in Stella P. Reporting data to HUD for the LSA is an iterative process, in which the CoC uploads data and HUD identifies "flags" to be corrected prior to the next upload (and so on), until time runs out and the last upload becomes the CoC's LSA.

HUD sent a report in August, stating that the majority of our LSA data was "not usable."

- ***Usable*** data indicates that both data on the number of people served and data on the inventory of beds used to serve people were of sufficient quality to be used for this purpose.
- ***Partially Usable*** data indicates that while the quality of data on people served was sufficient, the data on inventory was not able to be used.
- ***Not Usable*** data indicates there were remaining and considerable issues with the data.

Usability Results

CoC	ES, SH, TH – Adult Only	ES, SH, TH – Adults and Children	ES, SH, TH – Child Only	RRH -- Adult Only	RRH – Adults and Children	RRH – Child Only	PSH -- Adult Only	PSH – Adults and Children	PSH – Child Only
OR-504	Not Usable	Not Usable	Not Usable	Usable	Usable	Usable	Not Usable	Not Usable	Not Usable

Hunter shared information about the types of errors and how we can ensure fewer "flags" in this year's LSA.

Our #1 error is the wrong CoC is listed. Only (2%) are missing client location, which is now called "client enrollment" (OR-504), but a much larger number of clients have the WRONG CoC (still says OR-505).

Our second most common error is around households, often when an adult is entered and the user forgets to enter the child and goes back to enter the child and enters them all by themselves (which shows up as an unaccompanied minor and a new household, when they aren't). The error flag, currently 18%, is under "relationship to household."

He showed how the Data Quality Framework report can be run by ANY user and encouraged everyone to see where they can address their own errors.

Inflow/Outflow Data

Elliott Lapinel presented a PowerPoint and dashboard for the purpose of encouraging better data. He also expressed concern that, due to limitations of canned reports in SAP-Business Objects, the CoC can't comply with its own Coordinated Entry (CE) policies and procedures. He also noted that it is not possible to run a report that identifies the client's last entry into HMIS. He stated that these factors led to a large number of households being exited from CE, including people who may think they are still on the CE list. He explained that the problems with our reports can be resolved by using industry standard software, like Python.

Elliot mentioned that he has moved to a new position within Community Action Agency, as a data analyst, and is no longer with the Arches Project.

Due to time constraints, the Built for Zero inflow/outflow data topic was tabled.

NEXT MEETING

October 10, 2023
HMIS Users Workgroup, 2:30-3:30 p.m. .
https://us02web.zoom.us/j/82448995403?pwd=UHJxeW9UZDYxcTBiV0U1Z1RVSGhRUT09
Meeting ID: 824 4899 5403 Passcode: 057658 One tap mobile +16699006833,,82448995403#,,,,*057658#