

**ORS 190 ENTITY,
MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
2023-24 BUDGET**

Adopted by the ORS 190 Entity, MWVHA Board of Directors May 11, 2023

Approved by the Budget Committee on April 13, 2023



**MID-WILLAMETTE VALLEY
HOMELESS ALLIANCE**

**MOVING TO END AND
PREVENT HOMELESSNESS**

May 11, 2023

Administrative Offices: 100 High Street SE, Suite 200, Salem, OR 97301 MWVHomelessAlliance.org

**ORS 190 ENTITY,
MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
BUDGET COMMITTEE**

Budget Committee Membership

ORS 190 Entity Board Members			Terms End
1. Danielle Bethell	Commissioner	Marion County	6/30/2025
2. Cathy Clark	Mayor	City of Keizer	6/30/2024
3. Shannon Corr	City Councilor	City of Independence	6/30/2024
4. Jeremy Gordon	Commissioner	Polk County	6/30/2025
5. Chris Hoy	Council President	City of Salem	6/30/2024
6. Lisa Leno	Tribal Council Member	Confederated Tribes of Grand Ronde	6/30/2024
7. Christopher Lopez	City Councilor	City of Monmouth	6/30/2024
8. Christy Perry	Superintendent	Salem-Keizer School District	6/30/2024
Citizen Members			
1. Dan Clem	Exec. Director	Union Gospel Mission	6/30/2024
2. Ian Dixon-McDonald	Co-Chair	Collaborative Committee	6/30/2024
3. Eric Enderle	Veteran Services Officer	Polk County	6/30/2024
4. Adam Mennig	Co-Chair	Collaborative Committee	6/30/2026
5. Renee Pfeffer	Navigator	Law-Enforcement Assisted Diversion	6/30/2026
6. Leilani Slama	Chief Communications & Community Relations Officer	Salem Health	6/30/2024
7. Kloi Spencer	Chair	Backbone/Youth Action Board	6/30/2026
8. Rhonda Wolf	CEO	United Way of the Mid- Willamette Valley	6/30/2024

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**ORS 190 ENTITY,
MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
2023-24 BUDGET CALENDAR**

<u>Date</u>	<u>Task</u>	<u>Responsible Party</u>
March 9, 2023	Adopt Budget Schedule	ORS 190 Entity Board
March 9, 2023	Appoint Budget Committee Members	ORS 190 Entity Board
March-April 2023	Prepare 2023-24 Budget and Budget Message	Budget Officer
April 5, 2023 (8-14 days prior)	Notice of Budget Committee Meeting Published in Newspapers and posted on website	Budget Officer
April 13, 2023	Convene Budget Committee Present 2023-24 Budget Review 2023-24 Budget	ORS 190 Entity Board Budget Officer Budget Committee
April 13, 2023	Recommend budget to board	Budget Committee
May 3, 2023 (8-14 days before hearing)	Notice of Budget Hearing Published in Newspapers	Budget Officer
May 11, 2023	Budget Hearing Adopt 2023-24 Budget Approve Budget Resolution	ORS 190 Entity Board
June 30, 2023	Deadline to submit budget to OR Department of Revenue	Budget Officer

ORS 190 ENTITY, MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

BUDGET COMMITTEE

AGENDA

April 13, 2023

3:00 PM

(or immediately after completion of MWVHA/ORS 190 Entity board action)

- 1. OPEN BUDGET COMMITTEE MEETING Board President Jeremy Gordon**
- 2. ELECT CHAIR AND VICE CHAIR/SECRETARY Board President Jeremy Gordon**
- 3. ADOPT PROCEDURAL RULES Budget Officer Janet Carlson**
- 4. BUDGET MESSAGE Budget Officer Janet Carlson**
- 5. OPPORTUNITY FOR PUBLIC TESTIMONY Budget Committee Chair**
- 6. PRESENTATION OF 2023-24 BUDGET Budget Officer Janet Carlson**
- 7. BUDGET COMMITTEE DELIBERATIONS Budget Committee Chair**
- 8. MOTION TO APPROVE THE 2023-24 BUDGET AND REFER THE BUDGET TO THE ORS 190
ENTITY BOARD OF DIRECTORS FOR ADOPTION Budget Committee Chair**
- 9. ADJOURN Budget Committee Chair**

**ORS 190 ENTITY, MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
BUDGET COMMITTEE MEETING PROCEDURAL RULES**

**SECTION 1
Governing Law**

Section 1. Local Budget Law: The organization and authority of the Budget Committee of the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance, a “council of governments” as defined in ORS 294.900, shall be established as required under Oregon Local Budget Law – ORS Chapter 294.

Section 2. Public Body: The Budget Committee is a public body for the purposes of ORS Chapter 192 and is subject to the statutory procedures related to public meetings and records.

**SECTION 2
Membership**

Section 1. Committee Membership: The Budget Committee shall consist of the eight members of the ORS 190 Entity governing body and eight citizen members, representing associated services. The ORS 190 Entity governing body shall appoint each of the eight citizen members to the Budget Committee.

Section 2. Alternates: Committee members may designate an Alternate for the Budget Committee meeting who can attend in the committee member’s place. Prior to the Budget Committee meeting, absent members must communicate in writing to CoC staff confirming the Alternate’s attendance and granting authority for the Alternate to vote.

Section 3. Terms of Office: Terms for the appointed members of the Budget Committee shall be three years and shall begin on July 1 and end on June 30.

Section 4. Responsibilities: Budget Committee members shall regularly attend committee meetings and any meetings of subcommittees to which they are appointed and shall fulfill other duties as requested by the chair.

Section 5. Termination of Membership: The ORS 190 Entity Board may remove any Budget Committee member when it determines it is in the interest of the board to do so. Member terminations require a 2/3 vote of the voting membership. Reasons for removal include conduct that is contrary to the Board’s code of conduct or noncompliance with conflict of interest or other board policies.

SECTION 3

Officers

The following officers shall be elected from the Budget Committee membership at the outset of the committee meeting convened to consider the proposed budget for the ensuing year:

Chair: The chair shall have the responsibility of conducting all meetings and hearings in an orderly manner. The chair may not initiate a motion, but may second, and shall vote on each issue after the question is called.

Vice Chair/Secretary: The vice chair/secretary shall carry out the responsibilities of the chair in the absence of the chair.

SECTION 4

Subcommittees

Section 1. Creation of Subcommittees: The Budget Committee shall have the power to create subcommittees with such responsibilities as the committee directs.

Section 2. Naming of Subcommittees: The chair shall appoint and charge each subcommittee with its responsibilities, shall appoint the members of the subcommittee, and shall appoint the chair of the subcommittee in the event the subcommittee consists of more than one person. The subcommittee chair shall be responsible for scheduling meetings, assigning specific tasks within the mandate of the subcommittee, and reporting to the committee concerning the work of the subcommittee.

SECTION 5

Quorum

Section 1. Quorum: Nine members of the Budget Committee must be present to conduct business.

Section 2. Voting: Each Budget Committee member shall have one vote. Nine affirmative votes are required to adopt motions and approve the budget.

SECTION 6

Public Comment

Section 1. Public Comment Period: The Budget Committee will provide opportunities for the public to testify on the proposed budget. The opportunity for public testimony will occur during the Budget Committee meeting after the budget message is received and must be held prior to the committee's approval of the budget.

Section 2. Public Testimony Rules: When the Budget Committee meets in person, a sign-up sheet will be made available at the entrance to the meeting. Members of the public will be asked to address the committee in the order they signed up. When the Budget Committee meets virtually, members of the public may contact staff by email in advance of the meeting to sign up to testify. In general, the committee does not set time limits for public testimony. However, the committee may set such time limits when it deems it necessary for the efficient management of the meeting. Members of the public may send comments or testimony by email or general delivery which will be included in the committee record when received prior to the commencement of the Budget Committee meeting.

SECTION 7

Agenda & Staffing

Section 1. Staffing: The ORS 190 Entity will assign staff to record Budget Committee proceedings.

Section 2. Agenda: The chair, with the assistance of the budget officer or designee, shall prepare the agenda of items requiring committee attention, and shall add items of business as may be requested by committee members.

Section 3. Minutes: Minutes shall reflect the Budget Committee members present and the names of members not present. Minutes shall also record all motions and subsequent actions, including the number of “yes” votes on each issue. In addition, any conflicts of interest shall be noted. Staff shall maintain meeting minutes and other committee documents.

SECTION 8

Parliamentary Procedure

All remarks shall be directed to the Budget Committee chair and shall be courteous. The following rules of order shall govern the conduct of the meeting.

- Obtaining the floor: Each member should address the chair and await recognition from the chair. Once recognized, the member shall be allowed to speak without interruption as long as the discussion remains germane to the issue before the committee.
- Making a motion: All proposals seeking action shall be presented through means of a motion. Before a motion may be discussed, amended, or receive a call for vote, it must be seconded. The chair may not make a motion but may second a motion if no other committee member provides a second.
- Amending a motion: Only the member making the original motion may amend a motion. An amendment must also be seconded before it may be discussed or receive a call for vote. Only one amendment shall be allowed on the floor at any one time and must be taken up for vote before another amendment may be considered.
- Voting: After a proposal has been moved, seconded, and discussed, a vote shall be taken, as requested by the chair, with each member responding vocally in favor, in opposition, or as abstained.
- Motion to refer: A proposal may be referred by motion to a sub-committee or specific individual for further analysis or review, if the Budget Committee deems that further information is required.
- Appeal from a decision of the chair: Should a member disagree with a decision of the chair, the member may appeal a decision of the chair to the Budget Committee membership.

SECTION 9

Conflict of Interest

A conflict of interest shall be declared by any member who has a conflict of interest as defined in federal regulation, pursuant to 24 CFR part 578.95, or Oregon law, pursuant to ORS Chapter 244.

SECTION 10

Amendments

These meeting procedures may be amended by the Budget Committee upon its own motion. The committee may recommend changes at any meeting by a majority vote of the membership, provided that the recommended amendment has been submitted in writing to the committee members no later than two days before the meeting.

Adopted, April 14, 2022

ORS 190 ENTITY, MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

BUDGET MESSAGE

Updated 5.11.23

April 13, 2023

Members of the Budget Committee:

This is the third budget committee meeting since the ORS 190 Entity was formed in August 2020. The Alliance budget has grown rapidly. Two years ago, at the first meeting of the ORS 190 Entity Budget Committee, a budget of \$365,574 was approved, with a Supplemental Budget increasing the budget to \$624,825 approved four months later. Last year, the proposed budget for the fiscal year beginning July 1, 2022 was \$811,369. Today, with the Governor's Emergency Declaration on the horizon, the proposed budget is \$11,174,899.

The focus of the proposed budget remains the same: to support the goals of the Mid-Willamette Valley Homeless Alliance, the Marion-Polk region's Continuum of Care, to end and prevent homelessness. Over the past three years, this work has included hosting monthly board and Executive Committee meetings, convening committees and workgroups to further regional coordination, implementing best practices, and improving data quality, captured in the Homeless Management Information System (HMIS).

In 2021-22, we added significant work around youth homelessness through a two-year, \$3.7 million HUD grant award, with projects up and running within the recent months of 2022-23. Youth projects under the grant will continue in 2023-24, along with coordination and support of the Youth Action Board/Backbone.

This organization's history began as an idea in 2016 by former Salem Mayor Anna Peterson to create a task force on homelessness. Keizer, Marion County, and Polk County quickly joined the effort. After the task force yearlong review, culminating in a strategic plan, three of the four participating jurisdictions approached the Mid-Willamette Valley Council of Governments (MWVCOG) to request its help. Monmouth and Independence joined the three jurisdictions. MWVCOG hired a full-time staff person, who reported to that single steering committee and produced several research projects. After a year of preparation, when the "Initiative" became the "Alliance" in late 2019, three more governmental jurisdictions and three nonprofit organizations were added. Today, twelve organizations combine in an "Alliance" to support the work, supported by an eight-member legal entity, the ORS 190 Entity, which was created in August 2020 through an intergovernmental agreement.

Because of budget limitations and uncertainties, the staffing model has been for the ORS 190 Entity to retain contracted consultants, compensated by flat-rate contracts. The board has recently approved a position description to hire its first full-time employee to direct the Alliance work.

2023-24 Budget

Revenues

“Sustainable” or ongoing revenue sources include:

- Board member contributions;
- HUD annual CoC planning grant;
- HUD HMIS grant; and
- One percent assessment from Continuum of Care program and YHDP grant award recipients.

One-time or shorter-term revenue sources include:

- YHDP Planning Grant;
- Other short-term grants;
- Carry forward funds from the 2022-23 fiscal year that primarily include Marion County and City of Salem supplemental grants; and
- Administrative percentage from the Governor’s Emergency Declaration funds.

Board Member Contributions. The foundation of this organization’s sustainable revenues has been board member contributions. The Alliance’s governance charter states that organizations holding voting seats on the board each will provide a contribution to support Alliance activities. Contributions were initially made under the Development Council structure, prior to Alliance formation. The ORS 190 Entity board is authorized through its bylaws to set its government member contribution levels annually and to enter into separate agreements with non-governmental members. Last year, the Budget Committee approved an increase of ten percent in contribution levels. The proposed budget retains the 2022-23 level, except for an addition of \$1,900 from the City of Monmouth (see table on page 13) for a total of \$154,800.

HUD Planning Grant. The budget includes revenues from the HUD Continuum of Care program planning grant that is awarded annually as part of the larger Notice of Funding Opportunity. The planning grant for FFY 2021, budgeted in 2022-23, was \$32,496. The FFY 2022 planning grant budgeted for 2023-24 is \$37,149.

HUD HMIS Grant. In the split from the Rural Oregon Continuum of Care (ROCC), the Alliance received \$14,696 of a larger allocation to support Homeless Management Information System (HMIS) coordination and license costs. Oregon Housing and Community Services (OHCS), which received this grant under the ROCC and continued to apply annually for HUD funding. OHCS then passes the grant funds back to the Alliance. With the transition of the HMIS Lead responsibility from OHCS to another entity, the OHCS HUD contract will be transferred. Assuming that entity is the ORS 190 Entity, that entity will then become the applicant for HUD renewal funding in the FFY 23 local competition this fall.

One Percent Provider Assessment. In September 2021, the ORS 190 Entity board approved the concept of assessing one percent of grant awards from recipients of Continuum of Care Program funds, and the Alliance formally amended its charter to do so in April 2022. Assessment funds for the 2023-24 fiscal year are estimated at \$29,578.

YHDP Planning Grant. To cover planning and coordination costs related to the \$3.7 million HUD award for the Youth Homelessness Demonstration Program (YHDP), the Alliance applied for two planning grants. The initial planning grant of \$146,400 expired on October 31, 2022. The second YHDP planning grant of \$159,680 took effect on November 1, 2022. There is an estimated \$86,000 remaining that is budgeted in the 2023-24 fiscal year. The ORS 190 Entity will need to request an extension from HUD for the YHDP Planning Grant for permission to expend remaining dollars after October 31, 2023. If an extension is not granted, the Alliance will need to identify alternative funding sources for youth stipends, meeting costs, and other coordination costs.

CoC Capacity Investment Grant. The Alliance applied for a Capacity Investment grant from Oregon Housing & Community Services in October 2022 and was expecting funds in December. The contract for \$113,191 was just approved by the ORS 190 Entity board on March 21, 2023, and these funds must be expended by June 30, 2023. OHCS staff have informally discussed their hopes that this grant might become available annually. However, it is unclear at this juncture whether any new Capacity Investment grant funds will be available next year, in light of the focus on the Governor's Executive Order grants. Because of that lack of certainty, this budget does not include continuation funds to this grant.

PIT Count Grants. In October 2022, the Alliance assumed the lead role to conduct the January 2023 Point-in-Time (PIT) Count event. Revenues totaling \$60,134 were quickly solicited in October and November 2022, including a Willamette Health Council mini-grant of \$24,886; \$15,190 redirected from the Alliance general fund; \$10,000 from City of Salem, redirected from the \$150,000 grant award; \$5,000 from CBEL; \$2,000 from PacificSource; \$1,000 from the Budget Officer's birthday Facebook fundraiser; and \$558 in miscellaneous contributions. An additional \$1,500 grant from Salem Health was offered later in the process. After expenditures of \$57,734 for the Counting Us app; event supplies and incentives, volunteer insurance, and coordination costs, \$2,399.98 remains and is budgeted for the January 2024 event. An additional \$60,000 for the PIT Count is budgeted from the Governor's Executive Order administrative allocation.

Other Grants. In line with last year's budget, the proposed 2023-24 budget includes an estimated \$200,000 in additional grants, which may be received and expended during the upcoming fiscal year. With the recent OHCS Capacity Investment grant and assorted PIT Count grants, Other Grants in 2022-23 totaled \$148,315.

Balance Forward. The 2022-23 ending balance, estimated at \$242,657, will become the 2023-24 beginning balance primarily consists of the following revenues: (1) \$75,200 from Marion County; (2) \$69,700 from the City of Salem for DEI work; (3) \$5,500 from Salem Health; (4) \$2,400 remaining PIT Count grants; (5) \$29,127 in unexpended 1% provider contributions; and (6) an estimated \$60,730 in board member contributions.

Governor's Emergency Declaration. The Governor's Executive Order 23-02 and the associated funds appropriated by the 2023 Legislative Assembly to Oregon Housing & Community will significantly increase the Alliance budget. The OHCS contract requires that targets be reached by January 10, 2024. The proposed budget estimates an overall allocation of \$10,410,019, with \$9,889,518 dedicated to local projects and \$520,501 for Alliance administrative costs.

Table 1. ORS 190 ENTITY/ALLIANCE MEMBER CONTRIBUTIONS

2023-24 Contributions					
Mid-Willamette Valley Homeless Alliance		2020-21	2021-22	2022-23	RECOMMENDED 2023-24
Jurisdiction					
Marion County		\$ 40,000	\$ 40,000	\$ 44,000	\$ 44,000
City of Aumsville					
City of Aurora					
City of Detroit					
City of Donald					
City of Gates					
City of Gervais					
City of Hubbard					
City of Idanha					
City of Jefferson					
City of Keizer		\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000
City of Mill City					
City of Mt. Angel					
City of St. Paul					
City of Scotts Mills					
City of Silverton					
City of Stayton					
City of Sublimity					
City of Turner					
City of Woodburn					
Polk County		\$ 6,000	\$ 6,000	\$ 8,000	\$ 8,000
City of Dallas					
City of Falls City					
City of Independence		\$ 5,000	\$ 5,000	\$ 5,500	\$ 5,500
City of Monmouth		\$ 6,000	\$ 6,000	\$ 6,600	\$ 8,500
City of Salem		\$ 40,000	\$ 40,000	\$ 44,000	\$ 44,000
SPECIAL DISTRICTS					
Salem Area Transit District					
Chemeketa Community College					
Salem-Keizer School District		\$ 5,000	\$ 5,000	\$ 5,500	\$ 5,500
Willamette ESD					
Confederated Tribes of the Grand Ronde Community of Oregon		\$ 3,000	\$ 3,000	\$ 3,300	\$ 3,300
PARTNER ORGANIZATIONS					
PacificSource		\$ -	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
Salem Health		\$ 5,000.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00
Union Gospel Mission of Salem		\$ 100.00	\$ 100.00	\$ 500.00	\$ 500.00
United Way of the Mid-Willamette Valley		\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
TOTALS		\$ 121,100	\$ 135,100	\$ 152,900	\$ 154,800

Table 2. REVENUE SUMMARY

Fall 2023 Govt. Contributions	\$ 133,800
Salem Health Grant	\$ 5,500
United Way/UGM Contributions	\$ 5,500
PacificSource Contribution	\$ 10,000
HUD CoC Planning Grant	\$ 37,149
HUD HMIS grant	\$ 14,696
YHDP Planning Grant #2	\$ 86,000
City of Salem Grant (carry forward)	\$ 69,700
Marion County Grant (carry forward)	\$ 75,200
PIT Count Grants/contributions (carry forward)	\$ 2,400
One percent - CoC Providers	\$ 29,578
Other Grants	\$ 200,000
Gov. Emergency Order - Admin.	\$ 520,501
Gov. Emergency Order - Projects	\$ 9,889,518
<i>Balance forward</i>	<i>\$ 95,357</i>
TOTAL REVENUE	\$ 11,174,899

Total revenues: \$11,174,899

2023-24 Budget Expenditures

Personnel Services. The Alliance board made the commitment to hire its first full-time staff position to manage the work and to serve as Board Administrator. The budget figures incorporate the top of the board-adopted salary range (\$125,000) plus other personnel expenses for a total of \$137,273. Benefits, including retirement; health, life, and disability insurance; and parking add another \$41,743, for a total Personnel Services budget of \$179,016.

Consultants/Contracted Services. The budget includes funds to continue five contracted services: (1) Data collection and analysis, along with continued facilitation and coordination of assignments to be negotiated (\$184,032); (2) Budget and contract management expertise (\$100,000); (3) Legal services (\$15,000); (4) Communications support from Word's Out PR (\$48,600); and (5) Direct charges by the Mid-Willamette Valley Council of Governments for accounting services, IT support, and other administrative support estimated at \$2,000 per month (\$24,000). The total for this category is \$372,472.

Materials and Services (M&S). This category includes indirect charges by the Council of Governments calculated at 23% of personnel costs. The budget estimates COG rent and phone costs of \$9,300 plus \$1,000 per month for M&S associated with the new position and \$500 per month for M&S costs associated with the data consultant. Under the personal services contract language, a consultant may be reimbursed for "actual expenses for materials, including copies, research costs, and mileage," along with pre-approved travel "in connection with the performance" of the contract.

Other M&S expenses in this category include legal notices required by local budget law (\$3,000), audit costs (\$14,000), liability and other grant-required insurance coverage (\$12,000), photocopies (\$4,800), and banking fees (\$7,200). Expenses were calculated based on historical costs, along with new audit and insurance quotes. The total for this category is \$119,552.

Grant Programs. The budget includes dedicated grant dollars, some that are being carried forward from 2022-23:

- Diversity, Equity, & Inclusion funding from the City of Salem. The original grant was \$75,000; \$69,700 remains in the grant to be carried forward.
- The Youth Homelessness Demonstration Program (YHDP) planning grant will cover youth stipends and meeting expenses estimated at \$39,216;
- An investment in rural Marion County of \$75,200 carried forward; and
- PIT Count expenses estimated at \$62,400.

Finally, the Governor's Executive Order funds for local projects are also included at \$9,889,518.

Contingencies. The balance of the proposed expenditures budget is included in the Contingencies line item of \$167,825, reflecting a combination of the estimated funds carried forward from the current fiscal year and the administrative percentage from the Governor's Executive Order funds. It is important that the ORS 190 Entity begin building a reserve for future years.

Table 3. EXPENDITURES SUMMARY

PERSONNEL		
Full-time position (salary & other)	\$ 137,273	
Full-time position (retirement, benefits)	\$ 41,743	
CONSULTANTS/CONTRACTED SERVICES		\$ 179,016
Contract - Data/Facilitation	\$ 137,248	
YHDP Project Coordination - Planning Grant 2	\$ 46,784	
Contract - Budget/Contract Management	\$ 100,000	
Legal Services	\$ 15,000	
Communications	\$ 49,440	
COG Charges for Services	\$ 24,000	
MATERIALS & SERVICES		\$ 372,472
COG Indirect (23%)	\$ 51,252	
Materials & Supplies (includes Zoom, rent, phone)	\$ 27,300	
Legal Notices	\$ 3,000	
Audit	\$ 14,000	
Insurance	\$ 12,000	
Photocopies	\$ 4,800	
Banking fees	\$ 7,200	
GRANT PROGRAMS		\$ 119,552
DEI - City of Salem	\$ 69,700	
YHDP - Backbone Stipends	\$ 34,216	
YHDP - Meeting expenses	\$ 5,000	
Rural Issues	\$ 75,200	
PIT Count	\$ 62,400	
Other Grants	\$ 200,000	
Governor's EO grant program	\$ 9,889,518	
OTHER		\$ 10,336,034
Contingency	\$ 167,825	
TOTAL EXPENSES	\$ 11,174,899	

Total expenditures: \$11,174,899

TABLE 4. FY 2022-23 ACTUAL EXPENDITURES (July 2022-March 2023)

		BUDGET	July	August	September	October	November	December	January	February	March
		2022-23	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
EXPENSES											
Consultant Contracts (Base Amount)	\$	154,035.00	\$ 6,467.00	\$ 10,710.00	\$ 10,710.00	\$ 12,240.00	\$ 12,240.00	\$ 13,026.00	\$ 13,026.00	\$ 13,026.00	\$ 4,013.00
Contract - Caps Analysis/Production Work	\$	9,945.00	\$ 4,037.50	\$ 3,548.75	\$ 170.00	\$ 1,593.75	\$ -				
Contracts - PIT Count	\$	25,541.00					\$ 8,159.50	\$ 8,659.50	\$ 8,722.00		
Contracts - HMIS Capacity Grant	\$	42,214.00									\$ 15,336.00
HMIS Capacity Grant Deliverables	\$	70,977.00									
OHCS/HUD HMIS Coordination	\$	14,696.00									
NOFO Special Hours	\$	-	\$ -	\$ 5,036.25	\$ 12,230.45	\$ 8,096.25					
DEI Coordination, Training	\$	70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	
YHDP Project Coordination - Planning Grant 1	\$	47,518.58	\$ 15,633.00	\$ 11,390.00	\$ 11,390.00	\$ 9,105.58	\$ -	\$ -	\$ -	\$ -	\$ -
YHDP Project Coordination - Planning Grant 2	\$	81,600.00					\$ 9,860.00	\$ 6,290.00	\$ 6,290.00	\$ 6,290.00	\$ 67.00
YHDP Stipends/Other Expenses - Planning Grant 1	\$	5,360.59	\$ 1,339.49	\$ 1,001.08	\$ 1,427.77	\$ 1,592.25	\$ -	\$ -	\$ -	\$ -	
YHDP Stipends/Other Expenses - Planning Grant 2	\$	12,896.00					\$ 2,503.13	\$ 1,602.98	\$ 558.00	\$ 2,457.79	\$ 540.00
Rural Issues	\$	75,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PIT Count supplies and app	\$	33,720.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,175.00	\$ 21,733.44	\$ 7,411.58	\$ -
Materials & Supplies (includes Zoomaccounts)	\$	6,000.00	\$ 135.58	\$ 29.98	\$ 709.14	\$ 29.98	\$ 44.97	\$ 29.98	\$ 29.98	\$ 29.98	\$ 29.98
COG Administrative Services	\$	15,600.00	\$ 1,709.50	\$ 2,078.25	\$ 2,233.50	\$ 1,332.25	\$ 1,513.25	\$ 1,174.75	\$ 528.75	\$ 123.00	\$ 468.50
CoC Affordable Housing Conference	\$	70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500.00	\$ -	\$ 609.99	\$ 3,130.24
Legal Services	\$	10,000.00	\$ 3,225.20	\$ 584.90		\$ -	\$ -	\$ 58.40	\$ 408.80	\$ -	\$ -
Legal Notices	\$	3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audit	\$	8,800.00	\$ -	\$ -		\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -
Insurance	\$	4,000.00	\$ -		\$ -	\$ 3,145.27	\$ -	\$ -	\$ -	\$ 873.00	\$ -
Photocopies	\$	-	\$ -	\$ -	\$ -	\$ 4,045.00	\$ -		\$ -		
Communications	\$	48,600.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,120.00	\$ 4,120.00	\$ 4,120.00	\$ 4,120.00	\$ 4,120.00
Banking expenses	\$	3,600.00	\$ 419.55	\$ 307.40	\$ 233.68	\$ 344.07	\$ 663.17	\$ 302.48	\$ 311.86	\$ 92.95	\$ 186.95
Contingency				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$	813,303.17	\$ 37,016.82	\$ 38,736.61	\$ 43,154.54	\$ 45,574.40	\$ 39,104.02	\$ 45,189.09	\$ 55,828.83	\$ 35,134.29	\$ 27,891.67

TABLE 5. CoC FFY 2022 AWARDS

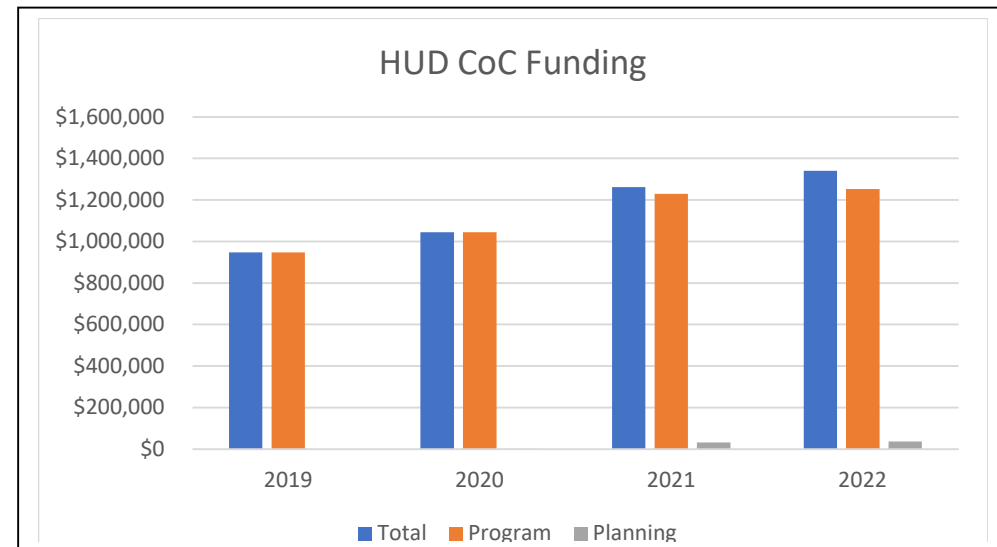
Organization Name	Project or Award Name	FY 2022 Amount	CoC Total	Projects	Planning	HMIS	CE
Center for Hope & Safety	CHS DV RRH - DV Bonus NEW (FY22)	\$95,028					
Center for Hope & Safety	CHS DV RRH - DV Bonus Renewal (FY22)	\$166,019					
Center for Hope & Safety	CHS DV RRH Housing & Services Project (FY22)	\$438,226					
Mid-Willamette Valley Community Action Agency	Mid-Willamette Valley Community Action Agency FY 22 - CE	\$36,309					\$36,309
Mid-Willamette Valley Community Action Agency	Mid-Willamette Valley Community Action Agency FY 22 – Renewal RRH	\$188,616					
Oregon Housing and Community Services	HMIS Support	\$14,696				\$14,696	
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance	OR-504 CoC Planning Grant FY2022	\$37,149			\$37,149		
Shangri-La Corporation	Shangri-La PSH Assistance PH	\$364,377					
	Salem/Marion, Polk Counties CoC	\$1,340,420	\$1,340,420	\$1,252,266	\$37,149	\$14,696	\$36,309
				93.4%	2.8%	1.1%	2.7%

Marion-Polk within Balance of State CoC

2011 – \$ 920,350	\$2,654,586	34.67%
2012 – \$1,059,253	\$2,873,713	36.86
2013 – \$ 958,529	\$2,750,204	34.85
2014 – \$ 668,126	\$3,164,408	21.11
2015 – \$ 643,989	\$3,081,444	20.90
2016 – \$ 615,384	\$3,134,740	19.63
2017 – \$ 779,982	\$3,165,384	24.64
2018 – \$ 696,819	\$3,233,919	21.55

Marion-Polk since Split from Balance of State CoC

2019 – \$ 947,611	increase of \$ 250,792
2020 – \$1,045,186	increase of \$ 97,575
2021 – \$1,261,825	increase of \$ 216,639 (+ \$32,496 planning grant)
2022 – \$1,340,420	increase of \$ 78,595



Significant Issues Facing the Alliance in 2024-25

Capacity for Rapid Growth. The most pressing issue facing this organization in the upcoming year is rapid growth. The contract for services under the Governor's Executive Order 23-02, House Bill 5019, contains high expectations for local providers under contracts with the ORS 190 Entity to achieve identified targets by January 10, 2024. The contract lists expectations around data reporting and fiscal management that are well beyond the workload and capacity of the current Alliance administration. This budget creates the framework for expanding organizational capacity, with additional budget support, continued support for data collection and analysis, and additional hours for administrative and accounting support. The budget also supports the addition of a full-time staff director that will play an important role in supporting Alliance work, both under and outside of the executive order.

Long-Term Sustainability. After gearing up for rapid growth, the next significant issue facing this organization is whether the revenues supporting this budget will be sustained into the future. Since the contract for services under the executive order is set to expire on January 10, 2024, all revenues from the state grant are budgeted within the current fiscal year. However, it is likely that contracts can be extended until the end of the state biennium (June 30, 2025). Unexpended dollars can then be carried forward, discussions about organization restructuring can take place, and the new director can work on identifying additional resources, with assistance from board members. With the renewal of Youth Homelessness Demonstration Program project funds in the fall of 2024, the Alliance will experience a commensurate increase in the annual CoC planning grant, which will add to sustainable revenues.

Conclusion

After the Budget Committee reviews and approves the proposed budget, the ORS 190 Entity Board of Directors will adopt the final budget and resolution at its May 11 meeting, at which time the board will conduct a budget hearing.

I wish to express deep appreciation to the many people who have demonstrated commitment to this work, especially board leadership and board members, Jan Calvin, Scott Dadson, Amber Mathiesen, and the many partners who serve on Alliance committees, workgroups, teams, and subcommittees. It has been my privilege to help stand up this organization and, through the latest influx of state resources, I believe the organization is well situated to take the necessary steps to achieve its objectives to end and prevent homelessness.

Respectfully submitted,



Janet Carlson, Budget Officer
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

BUDGET COMMITTEE BACKGROUND MATERIALS

Local Budget Law Requirements

Oregon Department of Revenue, Local Budgeting Manual:

Most local governments and other municipal corporations in Oregon are subject to Local Budget Law and must prepare and adopt a budget according to that law. There are a few exceptions. The following districts are totally or partially exempt from Local Budget Law requirements (ORS 294.316):

14. Intergovernmental entities or councils of governments formed under the provisions of ORS 190.010, unless they levy property tax. **These organizations are subject to separate budget requirements found in ORS 294.900 to 294.930.** Those that impose a property tax during the ensuing year or biennium are subject to Local Budget Law, ORS 294.305 to 294.565.

Oregon Revised Statutes

294.900 “Council of governments” defined. As used in ORS 294.900 to 294.930, “council of governments” means an entity organized by units of local government under an intergovernmental agreement under ORS 190.003 to 190.130, which does not act under the direction and control of any single member government and does provide services directly to individuals. [1987 c.666 §1]

Note: 294.900 to 294.930 were enacted into law by the Legislative Assembly but were not added to or made a part of ORS chapter 294 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

294.905 Budget committee; membership; term; vacancies; officers; meetings to be public. (1) A council of governments shall establish a budget committee in accordance with the provisions of this section.

(2) The budget committee shall consist of the members of the governing body of the council of governments and an equal number of representatives of the services provided by the council of governments. If there are fewer representatives of the services than the number of members of the governing body of the council, the governing body and the representatives willing to serve shall be the budget committee. If there are no representatives willing to serve, the governing body shall be the budget committee.

(3) The members of the budget committee shall receive no compensation for their services as members of such committee.

(4) Appointive members of the budget committee shall not be officers, agents or employees of the council of governments or providers of the services.

(5) The appointive members of the budget committee shall be appointed for terms of three years. The terms shall be staggered so that one-third or approximately one-third of the terms of the appointive members end each year.

(6) If any appointive member is unable to serve the term for which the member was appointed, or an appointive member resigns prior to completion of the term for which the member was appointed, the governing body of the council of governments shall fill the vacancy by appointment for the unexpired term.

(7) The budget committee, at its first meeting after its appointment, shall elect a chairperson and a secretary from among its members.

(8) Meetings of the budget committee shall comply with the requirements of ORS 192.610 to 192.690. [1987 c.666 §2]

294.915 Notice of budget committee meeting; public availability of documents. (1) Not less than eight days and not more than 14 days prior to the meeting of the budget committee of the council of governments, notice of the meeting shall be published in a newspaper of general circulation within each county represented by the council of governments. The notice shall contain the purpose, time and place of the meeting and the place where the budget document is available. The notice shall also state that the meeting is a public meeting where deliberations of the budget committee will take place and that any person may discuss proposed programs with the budget committee at that time.

(2) The governing body shall either provide the means of duplicating the budget or part thereof, in those situations where the budget document or portion thereof may be quickly reproduced, or shall provide copies of the budget document or part thereof so that a copy of the budget document or part thereof may be readily obtained by any individual interested in the affairs of the council of governments. [1987 c.666 §4]

294.920 Hearing on budget document. (1) Each council of governments shall hold a public hearing on the budget document as approved by the budget committee.

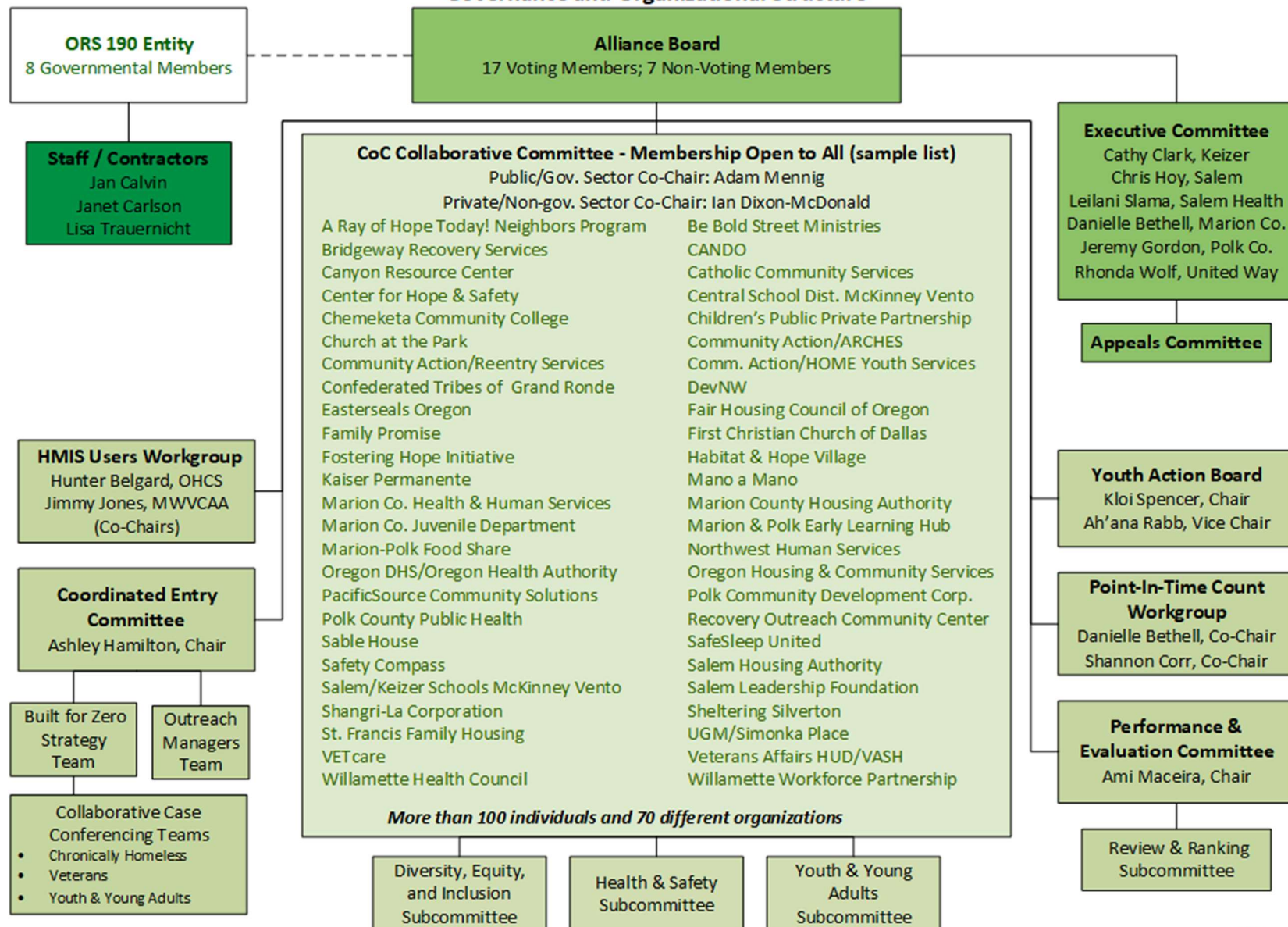
(2) Not less than eight days and not more than 14 days prior to the meeting held as required by subsection (1) of this section, notice of the meeting shall be published in a newspaper of general circulation within each county represented by the council of governments. The notice shall contain the time and place of the meeting and the place where the budget document, as approved by the budget committee, is available. The notice shall also state that the meeting is a public meeting where any person may appear for or against any item in the budget document. [1987 c.666 §5]

ORS 190 Entity By-Laws (approved 8-12-2021)

VIII. BOARD OF DIRECTORS

H. Board Administrator. The Board will appoint a Board Administrator annually by majority vote and may remove an appointed Board Administrator by majority vote at an annual or special board meeting. The Board Administrator is responsible for meeting preparation, including locating, reserving, and preparing the meeting space; compiling background materials and reports; taking attendance at meetings; and providing facilitation, as needed. The Board Administrator will publish meeting notices, prepare meeting minutes, maintain ORS 190 Entity records, and perform other duties as determined by the Board. The Board Administrator may serve as the ORS 190 Entity Budget Officer, unless otherwise approved by a majority of the Board. As Budget Officer, the Board Administrator will prepare the annual ORS 190 Entity budget and assure compliance with local budget law.

Mid-Willamette Valley Homeless Alliance ("Alliance") Governance and Organizational Structure



3/9/23

BUDGET FORMS

FORM											
LB-20								RESOURCES			
**estimated through June 30, 2023											
								ORS 190 ENTITY, MID-WILLAMETTE VALLEY HOMELESS ALLIANCE			
	Historical Data				RESOURCE DESCRIPTION	Budget for 2023-4					
	Actual		Adopted Budget 2022-23			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	2021-22	2022-23*									
1	\$ 40,000.00	\$ 44,000.00	\$ 44,000.00	1	Marion County	\$ 44,000.00	\$ 44,000.00	\$ 44,000.00	1		
2	\$ 6,000.00	\$ 8,000.00	\$ 8,000.00	2	Polk County	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	2		
3	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00	3	Salem-Keizer Schools	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	3		
4	\$ 40,000.00	\$ 44,000.00	\$ 44,000.00	4	City of Salem	\$ 44,000.00	\$ 44,000.00	\$ 44,000.00	4		
5	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	5	City of Keizer	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	5		
6	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00	6	City of Independence	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	6		
7	\$ 6,000.00	\$ 6,600.00	\$ 6,600.00	7	City of Monmouth	\$ 6,600.00	\$ 8,500.00	\$ 8,500.00	7		
8	\$ 3,000.00	\$ 3,300.00	\$ 3,300.00	8	Confederated Tribes of Grand Ronde	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00	8		
9	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	9	PacificSource	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	9		
10	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	10	United Way of the Mid-Willamette Valley	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	10		
11	\$ 100.00	\$ 500.00	\$ 500.00	11	Union Gospel Mission	\$ 500.00	\$ 500.00	\$ 500.00	11		
12	\$ 114,530.64	\$ 313,153.00	\$ 292,944.00	12	Carry Over (Beginning Balance)	\$ 242,657.00	\$ 242,657.00	\$ 242,657.00	12		
13				13					13		
14				14	Salem Health Grant				14		
15	\$ -	\$ 11,000.00	\$ 10,500.00	15	Salem Health	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	15		
16				16					16		
17				17	Mountain West Investment Grant				17		
18	\$ 50,000.00	\$ -	\$ -	18	Mountain West Investment	\$ -	\$ -	\$ -	18		
19				19					19		
20				20	OHCS HMIS Grant				20		
21	\$ 29,392.00	\$ 14,696.00	\$ 14,696.00	21	Oregon Housing & Cmty Services	\$ 14,696.00	\$ 14,696.00	\$ 14,696.00	21		
22				22					22		
23				23	HUD Planning Grants				23		
24	\$ 30,327.00	\$ 32,496.00	\$ 32,496.00	24	HUD SNAPS Office (CoC)	\$ 37,149.00	\$ 37,149.00	\$ 37,149.00	24		
25	\$ 93,520.83	\$ 126,652.07	\$ 94,496.00	25	HUD YHDP Planning Grant	\$ 86,000.00	\$ 86,000.00	\$ 86,000.00	25		
26				26					26		
27				27	OHCS				27		
28	\$ 55,193.36	\$ -	\$ -	28	Oregon Housing & Cmty Services - ESG-C	\$ -	\$ -	\$ -	28		
29		\$ 113,191.00		29	Oregon Housing & Cmty Services - Capacity Investment	\$ -	\$ -	\$ -	29		
30				30					30		
31				31	Other Grants/Income				31		
32	\$ 150,000.00	\$ -	\$ -	32	City of Salem	\$ -	\$ -	\$ -	32		
33	\$ 75,200.00	\$ -	\$ -	33	Marion County	\$ -	\$ -	\$ -	33		
34	\$ -	\$ 29,127.00	\$ -	34	CoC Provider Assessment (1%)	\$ 29,578.00	\$ 29,578.00	\$ 29,578.00	34		
35	\$ -	\$ 34,944.00	\$ -	35	PIT Count Grants	\$ -	\$ -	\$ -	35		
36	\$ 9,000.00	\$ -	\$ 218,837.00	36	Miscellaneous grants	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	36		
37				37	Governor's Executive Order 23-02, HB 5019	\$ 10,410,019.00	\$ 10,410,019.00	\$ 10,410,019.00	37		
38				38					38		
39	\$ 737,263.83	\$ 822,659.07	\$ 811,369.00	39	Total resources	\$ 11,172,999.00	\$ 11,174,899.00	\$ 11,174,899.00	39		
40			\$ -	40	Taxes estimated to be received	\$ -	\$ -	\$ -	40		
41				41	Taxes collected in year levied				41		
42	\$ 737,263.83	\$ 822,659.07	\$ 811,369.00	42	TOTAL RESOURCES	\$ 11,172,999.00	\$ 11,174,899.00	\$ 11,174,899.00	42		

FORM		REQUIREMENTS SUMMARY										
LB-30		ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY										
										ORS 190 ENTITY, MID-WILLAMETTE VALLEY HOMELESS ALLIANCE		
*estimated through June 30, 2023												
	Historical Data				REQUIREMENTS FOR: CONTINUUM OF CARE	Budget For 2023-24						
	Actual		Adopted Budget 2022-23			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	2021-22	2022-23*										
1				1	PERSONNEL SERVICES				1			
2	\$ -	\$ -	\$ -	2	50000 Salaries	\$ 85,675.00	\$ 137,273.00	\$ 137,273.00	2			
3	\$ -	\$ -	\$ -	3	50500 Fringe Benefits	\$ 36,691.00	\$ 41,743.00	\$ 41,743.00	3			
4				4					4			
5				5					5			
6				6					6			
7				7					7			
8	\$ -	\$ -	\$ -	8	TOTAL PERSONNEL SERVICES	\$ 122,366.00	\$ 179,016.00	\$ 179,016.00	8			
9				9	Total Full-Time Equivalent (FTE)	\$ 1.00	\$ 1.00	\$ 1.00	9			
10				10	MATERIALS AND SERVICES				10			
11	\$ 7,124.60	\$ 7,401.70	\$ 10,000.00	11	51900 Legal Services	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	11			
12	\$ 350,862.00	\$ 319,951.53	\$ 351,213.00	12	51915 Other Prof Services - MWVHA Consultants	\$ 284,032.00	\$ 284,032.00	\$ 284,032.00	12			
13	\$ 15,371.75	\$ 15,893.25	\$ 15,600.00	13	51915 Other Prof Services - MWVCOG Services	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	13			
14	\$ 42,248.50	\$ 65,196.00	\$ 66,744.00	14	51915 Other Prof Services - Other (comms, youth stipends)	\$ 83,656.00	\$ 83,656.00	\$ 83,656.00	14			
15	\$ 8,000.00	\$ 8,950.00	\$ 8,800.00	15	51915 Other Prof Services - Audit	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	15			
16	\$ 680.96	\$ 1,159.51	\$ 7,200.00	16	52500 Office Supplies	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	16			
17	\$ 139.94	\$ 70,977.00	\$ -	17	52600 Computer Support (incl. HMIS licenses)	\$ -	\$ -	\$ -	17			
18	\$ -	\$ -	\$ -	18	52700 Postage	\$ -	\$ -	\$ -	18			
19	\$ -	\$ 4,045.00	\$ -	19	52900 Printing	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	19			
20	\$ 2,316.38	\$ 3,004.03	\$ 3,000.00	20	53100 Legal Notices	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	20			
21	\$ -	\$ -	\$ -	21	53900 Telephone	\$ 940.00	\$ 940.00	\$ 940.00	21			
22	\$ 3,162.27	\$ 6,018.27	\$ 4,000.00	22	54000 Insurance	\$ 8,000.00	\$ 12,000.00	\$ 12,000.00	22			
23	\$ -	\$ -	\$ -	23	54100 Space Rent	\$ 8,360.00	\$ 8,360.00	\$ 8,360.00	23			
24	\$ 2,518.87	\$ 3,612.11	\$ 3,600.00	24	Other Expenses - Banking Charges	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	24			
25	\$ -	\$ 101,320.02	\$ 180,320.00	25	Other Expenses - Other (rural issues, summit, DEI, PIT Count)	\$ 207,300.00	\$ 207,300.00	\$ 207,300.00	25			
26				26	Other Expenses - Other Grants	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	26			
27				27	Other Expenses - Gov. EO-23-02	\$ 9,889,518.00	\$ 9,889,518.00	\$ 9,889,518.00	27			
28			\$ 160,892.00	28	58450 Contingencies	\$ 242,794.00	\$ 167,825.00	\$ 167,825.00	28			
29	\$ 18,596.79	\$ 3,586.49	\$ -	29	Conference (BFZ, YHDP planning meetings)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	29			
30			\$ -	30	59700 Indirect Costs	\$ 35,033.00	\$ 51,252.00	\$ 51,252.00	30			
31	\$ 451,022.06	\$ 611,114.91	\$ 811,369.00	31	TOTAL MATERIALS AND SERVICES	\$ 11,050,633.00	\$ 10,995,883.00	\$ 10,995,883.00	31			
32				32	CAPITAL OUTLAY				32			
33				33					33			
34				34					34			
35				35					35			
36				36					36			
37				37					37			
38				38					38			
39	\$ -	\$ -	\$ -	39	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	39			
40	\$ 451,022.06	\$ 611,114.91	\$ 811,369.00	40	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$ 11,172,999.00	\$ 11,174,899.00	\$ 11,174,899.00	40			

AFFIDAVIT OF PUBLICATION

RECEIVED
APR 18 2023
MID WILLAMETTE VALLEY
COUNCIL OF GOVERNMENTS

ORS 190 ENTITY - MWVHA
100 HIGH ST SE STE 200
SALEM, OR 97301

PUBLIC NOTICE

ORS 190 ENTITY,
MID-WILLAMETTE VALLEY
HOMELESS ALLIANCE
NOTICE OF BUDGET
COMMITTEE MEETING

The Budget Committee of the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance, will convene on April 13, 2023 at 3:00 PM, to discuss the budget for fiscal year July 1, 2022 to June 30, 2024. The meeting's purpose is to receive the budget message, review the budget document, and receive comments from the public on the budget. This is a public meeting where deliberations of the Budget Committee will take place. The hybrid meeting will be held virtually on Zoom and in-person at Courthouse Square, 555 Court Street NE, Salem, 5th floor Commissioners' Board Room. Instructions to watch remotely will be posted at www.mwvhomelessalliance.org/calendar. Written comments must be received by noon on April 13, by email to icarlson56@gmail.com or mailed to the ORS 190 Entity, MWVHA, Attn: Janet Carlson, Budget Officer, 100 High Street SE, Suite 200, Salem, OR 97301. To be included in the record, comments must include the commenter's full name and address or email address. Anyone wishing to testify during the virtual meeting must contact icarlson56@gmail.com no later than noon on April 13. Registrants will be called during the public comment period after 3:00 pm on April 13 to provide testimony. A copy of the budget document may be obtained on or after April 5 on the website under "Documents" at www.mwvhomelessalliance.org. Notice of this Budget Committee meeting is also posted on the website.

Statesman Journal
April 5, 2023

I, Ryan Spoller
being first duly sworn, depose and say that I am the principal clerk of the Statesman Journal, Silverton Appeal and Stayton Mail newspapers of general circulation as defined by Sections 193.010 to 193.110, Oregon revised Statutes; printed and Published at Salem in the aforesaid county and state; that this Public Notice is printed copy of which is hereby annexed, was published in said newspaper in the following issue(s) dated-

04/05/2023

Dated this 5 day of April, 2023

[Signature]
Public Notice Clerk

Subscribed and sworn to me this

[Signature]
Notary Public for State of Wisconsin, Brown County

Notary Expires on 8-25-23

SHELLY HORA
Notary Public
State of Wisconsin

Ad#:0005647792
P O: 4/12 mtg

This is not an invoice
of Affidavits 1

AFFIDAVIT OF PUBLICATION

RECEIVED
APR 18 2023
MID WILLAMETTE VALLEY
COUNCIL OF GOVERNMENTS

ORS 190 ENTITY - MWVHA
100 HIGH ST SE STE 200
SALEM, OR 97301

PUBLIC NOTICE

ORS 190 ENTITY,
MID-WILLAMETTE VALLEY
HOMELESS ALLIANCE
NOTICE OF BUDGET
COMMITTEE MEETING

The Budget Committee of the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance, will convene on April 13, 2023 at 3:00 PM, to discuss the budget for fiscal year July 1, 2022 to June 30, 2024. The meeting's purpose is to receive the budget message, review the budget document, and receive comments from the public on the budget. This is a public meeting where deliberations of the Budget Committee will take place. The hybrid meeting will be held virtually on Zoom and in-person at Courthouse Square, 555 Court Street NE, Salem, 5th floor Commissioners' Board Room. Instructions to watch remotely will be posted at www.mwvhomelessalliance.org/calendar. Written comments must be received by noon on April 13, by email to icarlson56@gmail.com or mailed to the ORS 190 Entity, MWVHA, Attn: Janet Carlson, Budget Officer, 100 High Street SE, Suite 200, Salem, OR 97301. To be included in the record, comments must include the commenter's full name and address or email address. Anyone wishing to testify during the virtual meeting must contact icarlson56@gmail.com no later than noon on April 13. Registrants will be called during the public comment period after 3:00 pm on April 13 to provide testimony. A copy of the budget document may be obtained on or after April 5 on the website under "Documents" at www.mwvhomelessalliance.org. Notice of this Budget Committee meeting is also posted on the website.

Statesman Journal
April 7, 2023

I, Jeffer
being first duly sworn, depose and say that I am the principal clerk of the Statesman Journal, Silverton Appeal and Stayton Mail newspapers of general circulation as defined by Sections 193.010 to 193.110, Oregon revised Statutes; printed and Published at Salem in the aforesaid county and state; that this Public Notice is printed copy of which is hereby annexed, was published in said newspaper in the following issue(s) dated-

04/07/2023

Dated this 7 day of April, 2023

[Signature]
Public Notice Clerk

Subscribed and sworn to me this

[Signature]
Notary Public for State of Wisconsin, Brown County

Notary Expires on 9-19-25

VICKY FELTY
Notary Public
State of Wisconsin

Ad#:0005656141
P O:

This is not an invoice
of Affidavits 1

Polk County Itemizer-Observer – next page

Notarized Affidavits provided in hard copy, on file

ORS 190 ENTITY,
MID-WILLAMETTE VALLEY
HOMELESS ALLIANCE
NOTICE OF BUDGET
COMMITTEE MEETING

The Budget Committee of the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance, will convene on April 13, 2023 at 3:00 PM, to discuss the budget for fiscal year July 1, 2023 to June 30, 2024. The meeting's purpose is to receive the budget message, review the budget document, and receive comments from the public on the budget. This is a public meeting where deliberations of the Budget Committee will take place. The hybrid meeting will be held virtually on Zoom and in-person at Courthouse Square, 555 Court Street NE, Salem, 5th floor Commissioners' Board Room. Instructions to watch remotely will be posted at www.mwvhomelessalliance.org/calendar. Written comments must be received by noon on April 13, by email to jcarlson4560@gmail.com or mailed to the ORS 190 Entity, MWVHA, Attn: Janet Carlson, Budget Officer, 100 High Street SE, Suite 200, Salem, OR 97301. To be included in the record, comments must include the commenter's full name and address or email address. Anyone wishing to testify during the virtual meeting must contact jcarlson4560@gmail.com no later than noon on April 13. Registrants will be called during the public comment period after 3:00 pm on April 13 to provide testimony. A copy of the budget document may be obtained on or after April 5 on the website under "Documents" at www.mwvhomelessalliance.org. Notice of this Budget Committee meeting is also posted on the website.

(April 5, 2023)

NOTICE OF BUDGET HEARING

A public meeting of the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance will be held on May 11, 2023 at 3:00 PM. The meeting's purpose is to discuss the annual budget for fiscal year July 1, 2023 to June 30, 2024, as approved by the ORS 190 Entity Budget Committee. A budget summary is presented below. This budget was prepared on a basis of accounting that is the same as the preceding year. The hybrid meeting will be held virtually and in-person at Courthouse Square, 555 Court Street NE, Salem, 5th floor. Virtual connection information will be posted at www.mwvhomelessalliance.org/calendar. Written comments must be received by noon on May 11, by email to jcarlson4560@gmail.com or mailed to the ORS 190 Entity, MWVHA, Attn: Janet Carlson, Budget Officer, 100 High Street SE, Suite 200, Salem, OR 97301. To be included in the record, comments must include the commenter's full name and address or email address. Anyone wishing to testify must contact jcarlson4560@gmail.com no later than noon on May 11. Registrants will be called during the Budget Hearing after 3:00 pm. A copy of the budget document may be obtained on or after May 3 at www.mwvhomelessalliance.org.

FINANCIAL SUMMARY – RESOURCES

TOTAL OF ALL FUNDS	Actual Amount	Adopted Budget	Approved Budget
	2022-23	2022-23	2023-24
Beginning Fund Balance/Net Working Capital	313,153	292,944	242,657
Federal, State & all Other Grants, Gifts, Allocations & Donations	509,506	518,425	10,932,242
Total Resources	822,659	811,369	11,174,899

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	0	0	179,016
Materials and Services	611,115	650,477	10,828,056
Contingencies	0	160,892	167,825
Unappropriated Ending Balance and Reserved for Future Expenditure	0	0	0
Total Requirements	611,115	811,369	11,174,899

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY PROGRAM

FTE for Continuum of Care	0	0	1.0
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STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

The ORS 190 Entity serves as the legal entity for the Mid-Willamette Valley Homeless Alliance, a Continuum of Care recognized by HUD. Actual expenditures are year-to-date through March 31, 2023, with projections through June 30. The most significant key change is a new state grant award responding to the Governor's Executive Order 23-02 to address unsheltered homelessness. All sources of financing include federal, state, and private grants and member contributions.

(May 3, 2023)

AFFIDAVIT OF PUBLICATION

ORS 190 ENTITY MWVHA
100 HIGH ST SE #200
SALEM, OR 97301

Kathleen
being first duly sworn, dispose and say that I am the principal clerk of the Statesman Journal, Silverton Appeal and Stayton Mail newspapers of general circulation as defined by Sections 193.010 to 193.110, Oregon revised Statutes; printed and Published at Salem in the aforesaid county and state; that this Public Notice is printed copy of which is hereby annexed, was published in the entire issue of said newspaper in the following issues

5/3/2023

Public Notice Clerk

Subscribed and sworn to me this 3rd day of May, 2023

Kathleen Allen
Notary Public for State of Wisconsin, Brown County

Notary Expires On 1-7-25

AD#: GC11054167
ACCT #: 000000802
P O: PUBLIC NOTICE
AD COST: \$1,323.40
THIS IS NOT AN INVOICE

KATHLEEN ALLEN
Notary Public
State of Wisconsin

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FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	0	0	179,016
Materials and Services	611,115	650,477	10,828,058
Contingencies	0	160,892	167,825
Unappropriated Ending Balance and Reserved for Future Expenditure	0	0	0
Total Requirements	611,115	811,369	11,174,899

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY PROGRAM

FTE for Continuum of Care	0	0	1.0
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OR-GC11054167-01

**BEFORE THE BOARD OF DIRECTORS
ORS 190 ENTITY, MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
In the matter of adopting the 2023-24 budget and making appropriations**

RESOLUTION 2023-03

Resolution Adopting the Budget

BE IT RESOLVED that the Board of Directors, ORS 190 Entity, Mid-Willamette Valley Homeless Alliance, hereby adopts the budget for fiscal year 2023-24 in the total of \$11,174,899.00. This budget is now on file at the business office of the Mid-Willamette Valley Council of Governments, 100 High Street SE, Suite 200, in Salem, Oregon.

Resolution Making Appropriations

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below, are hereby appropriated.

Personnel Services	\$ 179,016.00
Materials & Services	\$10,828,058.00
Capital Outlay	\$ 0.00
Debt Service	\$ 0.00
Special Payments	\$ 0.00
Transfers Out	\$ 0.00
Contingency	\$ 167,825.00

TOTAL	\$11,174,899.00
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TOTAL APPROPRIATIONS, ALL FUNDS	\$11,174,899.00
TOTAL UNAPPROPRIATED AND RESERVE AMOUNTS, ALL FUNDS	\$ 0.00
TOTAL ADOPTED BUDGET	<u>\$11,174,899.00</u>

The above resolution statements were approved and declared adopted on this 11th day of May, 2023.



Jeremy Gordon, President
ORS 190 Entity, Mid-Willamette Valley
Homeless Alliance