

**CoC Collaborative Committee
MEETING MINUTES**

Wednesday, May 20, 2020 * 10:00-11:30 a.m.

1. Welcome and Introductions

**Kim Parker-Llerenas & Ian Dixon-McDonald,
Committee Co-chairs**

Kim Parker-Llerenas and Ian Dixon-McDonald welcomed the group and introductions were made. The Collaborative Committee met via Zoom. Attendance is noted on the last page.

2. 4/29/20 Meeting Minutes

Ian Dixon-McDonald

Meeting Minutes from the April 29th meeting were reviewed. No questions or comments were made. Kim made a motion to approve, Noelle seconded the motion. Minutes were approved with no abstentions or opposition noted.

3. Conflict of Interest Policy & Code of Conduct

Ian Dixon-McDonald

Committee members are to annually receive and sign a copy of the CoC Conflict of Interest Policy and Code of Conduct form. Please submit the form to Carla Munns. Forms were sent with the meeting packet. Thank you to those who have already returned a signed form.

4. COVID Response / Client Needs / Lessons Learned

Ian Dixon-McDonald

The Marion-Polk County region has been actively responding to the coronavirus pandemic for more than two months now. The group discussed how COVID has affected their agency work throughout the community:

a. How are crisis needs being met differently now? (food, shelter, safety, physical health, mental health)

- Marion-Polk Food Share has expanded distribution, offering more frequent distribution and additional sites, as well as purchasing additional types of food for specific populations (such as on-the-go type of food for the homeless population).
- There has been lot more phone contact vs. meeting in person and fully telecommuting offices.
- Scott from ARCHES noted their housing program had to adjust how they delivered services. Home visits are now by phone, location for signing forms is now all conducted downstairs, increase in number of people seeking housing and placement now due to COVID which has required creativity, and the team has aligned in effort and staff are pitching in from angles, inspections for grants has changed and four grants have had changes to respond to.
- Jayne from Center for Hope and Safety noted housing dollars have allowed their shelter to be at capacity as well as shelter an additional 14 families in motels; the housing team was so effective that folks were able to get into housing rapidly and cut down on motel stays; the flexible housing dollars from the State of Oregon and CoC housing dollars advocated using both funds to create a housing team to utilize both funds to house quickly.
- Easterseals Oregon is hosting a YouTube channel for individuals with disabilities who have limited English language skills; they were given CARES funding to get homeless veterans off the streets and into hotels while seeking permanent housing for them and their family members.
- DevNW is offering financial counseling and education, callers immediately connected to a counselor when needed for a no-barrier emergency triage of financial support.
- CAA ARCHES has been convening community partner weekly meetings, which has led to coordinated outreach efforts throughout community.

- Marion-Polk Early Learning Hub offers a variety of parent support and parent education online, they have been offering grants to organizations for family support that includes rental support, books and materials, etc. to sites to get in hands of families.
- Northwest Human Services has implemented significant changes in response to COVID-19- contact Kristin for more info.

b. What lessons are we learning?

- Ashley from ARCHES: continue coordinated efforts for outreach throughout community; this has been successful systematically to align efforts and meet needs of individuals and families.
- Matt from Be Bold Street Ministries: the COVID collaborative outreach has been beautiful and fantastic and hopefully will continue; keeping established systems in place, including connections to services, even after restrictions are lifted.

5. MWWHA Committee/Board Highlights

Kim Parker-Llerenas

a. Coordinated Entry/HMIS (Ashley Hamilton, Jan Calvin)

- The group is finalizing its action plan, focused on increasing participation in CE and HMIS, and ensuring geographic access, and quality data
- HMIS training calendar is being developed
- Redesign the HMIS Tree and updating User Accounts
- Developing a universal ROI for our CoC: the system has many ROIs (release of information) specific to separate providers, populations, etc., the group is working to develop a condensed and aligned universal ROI to be more concise and efficient to minimize burden on individuals and families
 - A subgroup has been created to identify ROIs and draft universal ROI; the subgroup plans to bring it to the Collaborative Committee in June or July
- Built for Zero Strategy Team is creating policies and procedures for case conferencing. There will be a core case conferencing team, along with auxiliary members if/when appropriate for those being case conferenced. Holding an orientation so those entering case conferencing will be knowledgeable and up to speed
- Jan noted a new mechanism to share certain HMIS data with health care providers is being explored with Collective Medical and CoC's statewide. Lane County is furthest along

b. Challenge to End Youth Homelessness (Tricia Ratliff)

- The committee reviewed the draft Strategic Plan collectively with a focus on youth
- Creating a FAQs to provide information about informal host homes
- Began categorizing informational and best practice documents to help build an action plan for including youth in Coordinated Entry

c. Performance & Evaluation (Carla Munns)

- The PE Committee has been working to review HUD's seven system performance measures, or local performance, create timelines and policies related to the NOFA process and review and ranking procedures
- There was a joint HMIS Users and PE Committee meeting for diving deep into local data
- Updated P&E timeline and workplan was presented via screen-share which shows estimates for dates through the end of the year, including a general timeline for the NOFA and local application process

d. Board of Directors (Ian McDonald)

- Board meeting on 5/14 included information on HUD's seven system performance measures. The need for unified continuum of care throughout the system was a strong conclusion, not just implementing a 'HUD plan'. The board reviewed the draft logic model. The board received presentations from Shangri-La and Center for Hope and Safety which highlighted their programs and

how their CoC funding impacted the community. CAA will be presenting at next board meeting as the third CoC-funded agency. Jan gave a walk-through of the new MWWHA website.

- Ian asked if there is anything to share from the committee with the Board in June; nothing was identified.

6. MWWHA 5-Year Strategic Plan

Kim Parker-Llerenas

The NOFA released by HUD requires CoC’s do strategic planning; and collaboratively implementing a strategic plan is required activity of the MWWHA governance charter, which was approved by HUD. Jan reviewed themes from all of the feedback provided in the draft strategic plan, including surveys and presentations. Approximately 30 people responded in writing to the 2nd draft of the strategic plan.

Discussion included:

- Elaine offered to help with objectives for specific populations.
- Easterseals offered to help with objectives for persons with disabilities.
- Ylara Conchola offered to help with objectives for farmworkers.
- Tricia noted the Youth Challenge Group discussed having lived experience imbedded into decision-making. This lived-experience voice is a graded point for some grants. Many agreed it is invaluable to have a people with lived experience involved in decision making.

Any additional comments can be sent to Jan for final input by the end of the day on Friday, 5/22. An open invitation was made for anyone who wants to help identify the related HUD Performance Measures for each goal.

Committee Chairs to review final draft 5/29; Board to approve 6/11; Collaborative Committee action-planning begins at the 6/17 meeting.

7. Emerging Issues and Next Steps

Ian Dixon-McDonald

Discuss further how to have lived experience imbedded into decision making.

8. Upcoming Meetings – 3rd Wednesdays, 10:00-11:30 a.m.

Ian Dixon-McDonald

3rd Wed.	Time	Suggested Agenda Items
June 17	10:00-11:30 am	Universal ROI, CoC policies and trainings (anti-discrimination), warming shelter subcommittee, veteran subcommittee
July 15	10:00-11:30 am	Racial disparities?

Attendance:

Agency	Contact	Attended By Zoom 5/20/20	# of Agencies
Be Bold Street Ministries	Matt Maceira	1	1
Be Bold Street Ministries	Josh Lair	1	
CANDO	Sarah Owens	1	1
CANDO	Michael Livingston	1	
Catholic Communit Services	Ryan Gail	1	1
Catholic Community Services/ISN	Jacqueline Gould	1	
Center for Hope and Safety	Jayne Downing	1	1
Center for Hope and Safety	Tara Stephen	1	
Church at the Park	Noelle Gore	1	1
Department of Veterans Affairs HUD/VASH	Lindsey Bittman	1	1
Department of Veterans Affairs HUD/VASH	Cole Schnitzer	1	
DevNW (formerly NEDCO)	Amy Hamilton	1	1
Easterseals	Carol Salter	1	1
Easterseals	Catherine Todd	1	
Easterseals	Andrew Rice	1	
Family Promise	TJ Putman	1	1
Family Promise	Doug Odell	1	
Grace House	Danica Thoren	1	1
HUD Regional Office	Todd Adkins	1	1
Marion & Polk Early Learning Hub	Lisa Harnisch	1	1
Marion-Polk Food Share	Ian Dixon-McDonald	1	1
MWVCAA, ARCHES	Ashley Hamilton	1	1
MWVCAA, ARCHES	Scott Eastburn	1	
MWVCAA, HOME Youth & Resource Center	Tricia Ratliff	1	1
MWV Homeless Alliance	Jan Calvin	1	1
MWV Homeless Alliance	Carla Munns	1	
Northwest Family Services	Yaira Canchola	1	1
NW Human Services	Kristin Kuenz-Barber	1	1
Pacific Source	Elaine Lozier	1	1
Shangri-La	Robin Winkle	1	1
Shangri-La	Dominique Schoessler	1	
UGM of Salem	Moises Ramos	1	1
Willamette Community Bank	Chris Ray	1	1
Willamette Workforce Partnership	Kim Parker-Llerenas	1	1
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