

## **CoC Collaborative Committee**

### **MEETING MINUTES**

Wednesday, June 17, 2020 \* 10:00-11:30 a.m. on Zoom

#### **Welcome and Introductions**

Kim Parker-Llerenas & Ian Dixon-McDonald, Committee Co-chairs, welcomed and facilitated introductions (attendance is on page 3). **Reminder:** Please sign and send your Conflict of Interest Policy & Code of Conduct form to Carla.

**Meeting Notes from 5/20/20:** Tricia Frizzell motioned to approve the Meeting Minutes from 5/20/20; Robin Winkle seconded. Motion passed unanimously.

**Subcommittees/Work Groups:** The Collaborative Committee co-chairs have received suggestions to convene subcommittees and/or workgroups. The Collaborative Committee has the ability to launch its own subcommittees and workgroups but needs to develop a clear purpose/charter, and any group will be expected to report to the full Collaborative Committee. A subcommittee would be ongoing, and a workgroup would be short term to achieve a specific task. Each subcommittee/workgroup will be responsible for managing its own logistics, as current staff capacity does not allow for supporting new groups. In addition, subcommittees/workgroups must follow public meeting law, and keep public records (written minutes or a recording of the meeting). CoC staff will be available for technical assistance on ensuring requirements are met, however, staff will not be available to participate in subcommittee/workgroup meetings.

Warming Shelters Subcommittee: Ashley Hamilton described the current state of warming shelters. Alignment among warming shelter providers as a system is disjointed and would have the opportunity to expand bed count if organized. Sara Owens motioned to create a Warming Shelters Subcommittee. Ian Dixon-McDonald seconded. No opposition to motion. **Motion passed unanimously.** Ashley Hamilton, Gretchen Bennett, Noelle Gore, Mary Height, DJ Vincent, and Ryan Pollard each expressed interest in being part of this subcommittee.

Veteran Services Subcommittee: Sara Webb described a current group which meets to focus on Veteran services largely centered on Veteran housing. There is opportunity to expand access and aligned service array if organized and reach is expanded. Sara Owens made motion to create a Veterans Subcommittee. Moises Ramos seconded. **Motion passed unanimously.** Sara Webb, Lindsey Bittman, Carol Slater, Moises Ramos, Don Phillips, and Amy Hamilton each expressed interest in being part of this subcommittee.

**Voices of Lived Experience:** Last month's meeting included support for finding ways to better include voices of lived experience in CoC's decision-making. The suggestion is to create a workgroup to explore a menu of ways to accomplish this and report ideas back to the July or August meeting for a fuller discussion. Tricia and Ian volunteered to lead this effort. Please contact Tricia, Ian, or CoC staff if interested in joining this workgroup.

**Action Planning:** Kim noted that the Board approved the Mid-Willamette Valley Homeless Alliance Strategic Plan. This document is meant to be a living document. Jan provide an overview and noted specific areas for Collaborative Committee consideration. Collaborative Committee will discuss what to prioritize and action plan at the next meeting.

**Anti-discrimination:** Performance and Evaluation Committee recommended and the Board approved an anti-discrimination policy at the last meeting. Carla reviewed the policy:

#### **MWVHA Anti-Discrimination Policy**

In accordance with applicable state and federal regulations, the Mid-Willamette Valley Homeless Alliance, the Continuum of Care (CoC) for Marion and Polk Counties, is a non-discriminatory organization. It is the policy of the CoC to eliminate discrimination based on race, ethnicity, religion,

color, sex, marital status, familial status, national origin, age, creed, mental or physical disability, sexual orientation, gender identity, and source of income. All CoC members and CoC-funded providers are required to adhere to anti-discrimination policies, including not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2)—Equal Access to HUD-Assisted or HUD-Insured Housing.

Carla asked for ideas/comments about training on issues of discrimination, diversity, equity, and inclusion.

Responses included:

- Education on Marion/Polk’s history with racial discrimination and housing
- Explore barriers the LGBTQ+ population experience in our community
- Local community prevalence of inherent bias and disparities in Coordinated Entry
- Gendered facilities and how antidiscrimination laws are regulated
- Barriers to accessing shelter for undocumented individuals and families
- Use local data to better understand which barriers currently exist for shelter and affordable housing (it was mentioned the Human Rights Commission is currently studying this and may be a good partner)
- Build on existing landlord education programs and identify areas to educate property managers on discrimination and how it affects applying for, being screened and accessing affordable housing

### MWVHA Committee/Board Highlights

- **Board of Directors:** Ian gave a brief update on the last Board meeting, noting the Strategic Plan was adopted, the ORS 190 agreement was approved, and staff contracts for services through December were approved.
- **Challenge to End Youth Homelessness:** Tricia noted that the next Youth Challenge meeting is Friday, June 19, from 9-11am.
- **Performance & Evaluation:** Carla noted the P&E Committee reviewed, edited and approved a draft RFP Timeline and Review and Ranking Process.
- **Coordinated Entry/BFZ/HMIS:** Ashley noted the group is developing a universal Release of Information for the CoC, which will come to the Collaborative Committee next month, then go to the Board for approval. Dana noted the Built For Zero Strategy Team is finalizing processes and training case conferencing core team members. The HMIS “tree” and licenses are being updated, as well.

**Next Meeting** is July 15 (3<sup>rd</sup> Wednesday)

| 3 <sup>rd</sup> Wed. | Time           | Suggested Agenda Items   |
|----------------------|----------------|--|
| July 15              | 10:00-11:30 am | <ul style="list-style-type: none"> <li>• <a href="#">Universal ROI</a></li> <li>• <a href="#">Anti-discrimination, Diversity, Equity, and Inclusion Training</a></li> <li>• <a href="#">Warming Shelters Subcommittee Charter</a></li> <li>• <a href="#">Veterans Subcommittee Charter</a></li> <li>• <a href="#">Voices of Lived Experience follow up</a></li> <li>• <a href="#">Collaborative Committee Action Planning</a></li> </ul> |

### 6/17/20 Collaborative Committee Meeting Attendance:

ASL interpretation provided by Cindy and Jordan.

| Agency                          | Contact            | Attended By Zoom 6/17/20 | # Agencies |
|---------------------------------|--------------------|--------------------------|------------|
| CANDO                           | Sarah Owens        | 1                        | 1          |
| CANDO                           | Michael Livingston | 1                        |            |
| Catholic Community Services     | Ryan Gail          | 1                        | 1          |
| Catholic Community Services/ISN | Angela Stevenson   | 1                        |            |

|   |                           |           |           |
|---|---------------------------|-----------|-----------|
| Catholic Community Services/ISN         | Jacqueline Gould          | 1         |           |
| Church at the Park                      | Noelle Gore               | 1         | 1         |
| City of Salem                           | Gretchen Bennett          | 1         | 1         |
| City of Salem (intern)                  | Nikhil Namburi            | 1         |           |
| City of Salem Human Rights Commission   | Krista Gallagher          | 1         | 1         |
| CP3                                     | Najia Hyder               | 1         | 1         |
| Department of Veterans Affairs HUD/VASH | Lindsey Bittman           | 1         | 1         |
| DevNW (formerly NEDCO)                  | Amy Hamilton              | 1         | 1         |
| Easterseals                             | Carol Salter              | 1         | 1         |
| Easterseals                             | Andrew Rice               | 1         |           |
| Easterseals                             | Breanna Harig             | 1         |           |
| Family Promise                          | TJ Putman                 | 1         | 1         |
| Family Promise                          | Doug Odell                | 1         |           |
| Habitat & Hope Village                  | Joe Dabek                 | 1         | 1         |
| HUD Regional Office                     | Heather Gramp             | 1         | 1         |
| Mano a Mano                             | Levi Herrera-Lopez        | 1         | 1         |
| Marion-Polk Food Share                  | Ian Dixon-McDonald        | 1         | 1         |
| MWVCAA                                  | Dana Schultz              | 1         | 1         |
| MWVCAA, ARCHES                          | Ashley Hamilton           | 1         |           |
| MWVCAA, ARCHES                          | Sara Webb                 | 1         |           |
| MWVCAA, HOME Youth Services             | Tricia (Ratliff) Frizzell | 1         |           |
| MWV Homeless Alliance                   | Jan Calvin                | 1         | 1         |
| MWV Homeless Alliance                   | Carla Munns               | 1         |           |
| NW Human Services                       | Mary Height               | 1         | 1         |
| NW Human Services                       | Shanta Frisbee            | 1         |           |
| NW Human Services                       | Kristin Kuenz-Barber      | 1         |           |
| PacificSource                           | Elaine Lozier             | 1         | 1         |
| PacificSource                           | Kristina Winkler          | 1         |           |
| Salem Housing Authority                 | Nicole Utz                | 1         | 1         |
| Shangri-La                              | Robin Winkle              | 1         | 1         |
| Shangri-La                              | Dominique Schoessler      | 1         |           |
| St. Francis Shelter                     | Jill Tucker               | 1         | 1         |
| UGM of Salem                            | Moises Ramos              | 1         | 1         |
| (WestCare) VETcare                      | Brenda Powers             | 1         | 1         |
| (WestCare) VETcare                      | Donald Phillips           | 1         |           |
| Willamette Workforce Partnership        | Kim Parker-Llerenas       | 1         | 1         |
|   |                           | <b>40</b> | <b>24</b> |