

**Mid-Willamette Valley Homeless Alliance
COORDINATED ENTRY COMMITTEE and HMIS USERS WORKGROUP
July 14, 2020 Meeting Minutes**

PRESENT:

Coordinated Entry Committee		Yes	HMIS Users Workgroup		Yes
Ashley Hamilton, MWVCAA/ARCHES (Chair)	X		Hunter Belgard, OHCS (Co-chair)	X	
Kim Carbaugh, CHS	X		Jimmy Jones, MWVCAA (Co-chair)	X	
Scott Eastburn, MWVCAA/ARCHES	X	..	Tara Stephen, CHS	X	
Tricia Frizell, MWVCAA/HOME	X		Tricia Frizell, MWVCAA/HOME	X	
Kimm McBeth, SHA	X		Amy Hatfield, MWVCAA/ARCHES	X	
Dominique Schoessler, Shangri-La	X		Robin Winkle, Shangri-La	X	
Dana Schultz, MWVCAA/BFZ	X		Jill Tucker, St. Francis Shelter		
Hilary Dumitrescu, Sheltering Silverton	X	..	Hilary Dumitrescu, Sheltering Silverton	X	
Andrew Rice, Easterseals Oregon			Breanna Harig, Easterseals Oregon	X	
Catherine Todd, Easterseals Oregon					
Christina Korkow, ROCC	X				
Lindsey Bittman, VA HUD/VASH Program	X				
Cole Schnitzer, VA HUD/VASH Program					
Josh Lair, Marion County LEAD					
Staff: Jan Calvin	X	..	Staff: Jan Calvin	X	
Staff: Breezy Aguirre	X				
Michael Livingston	X	others	Emily Neves, Sheltering Silverton	X	
Sarah Owens	X		Sarah White, Sheltering Silverton	X	
Leah DeVito, Center for Hope & Safety	X				

WELCOME / INTRODUCTIONS

Ashley Hamilton facilitated the welcome and introductions. She noted that the MWVHA board had recently appointed Josh Lair from Marion County LEAD to serve on the CE Committee.

MINUTES

Robin Winkle moved approval of 6/9/20 mtg. minutes; Scott Eastburn seconded; approved unanimously.

AGENDA

Breanna Harig moved approval of the 7/14/20 agenda; Scott Eastburn seconded; approved unanimously.

BUILT-FOR-ZERO UPDATE

Dana Schultz provided an update, noting that the Case Conferencing Core Team includes ARCHES, NWHs, Salem Housing Authority, and (pending) Be Bold Street Ministries and Union Gospel Mission. All agencies involved in case conferencing will sign a partnership agreement, whether a part of the Core Team or the Auxiliary Group - members of which are invited when their services are most relevant to the clients being case conferenced. One of the approaches is to fill PSH openings through case conferencing, since the clients will already come from the chronic By-Name List. Plan to have the first case conferencing session before the end of July.

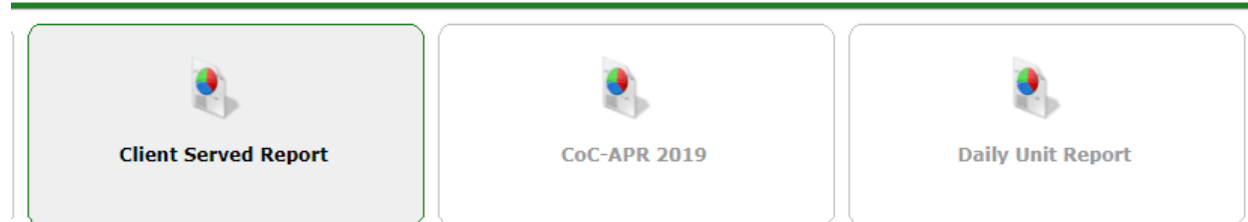
UNIVERSAL ROI

Robin walked through the latest version of the ROI form. Discussion included the need for clients to be able to opt out and for the CoC to be able to collect data. It was suggested that there be some other

options, rather than an “all or nothing” approach, and to include something like the ARCHES “opt out” protocols. Clarification was made that DV organizations would still not enter client data into HMIS. ROI sent back to CoC staff and CE/HMIS chairs for refining and will be presented at the August meeting.

EDUCATION ITEMS

- a. Reporting out of HMIS – Basic reports (CoC APR, Client Served Report, Daily Unit)
 1. CoC APR: A fund report driven by Entry/Exits. Designed to run with HMIS. Optional for client characteristics and filtering by user.
 2. Client Served Report: Based on service transactions. Can filter by service type or by fund source.
 3. Daily Unit Report: Integrated with Shelter Point and is great for emergency shelter. Displays number of folks served in program by day.



- b. CE – Access points, definitions, importance of fidelity
Breezy shared that as a group, a one door vs. multi door approach needs to be reviewed when talking access. The way of doing this is considering how we define “access”. This definition can include geo coverage, as well as specialized doors for sub-populations (i.e DV, Family, youth, vets). The second consideration is the expectation for entering into HMIS and protecting data quality and system fidelity. All gatekeepers must use a uniform tool, under uniform conditions, in order to not skew results. Breezy will send out the new VI-SPDAT version 3 for the group to review. Last year, the current CE system assessed 2,158 households (4,163) persons).
- c. CE & HMIS Training Plan
Hunter and Amy are hosting training sessions for SHAP partners through the end of July into August. Expansion across the continuum includes training and testing from the HMIS practice site before users will be allowed into the main HMIS system. Hunter and Amy are developing a monthly training plan that will target “sections” of HMIS that are relevant to the user; grouping by service (i.e., shelter point, client point).

The following items were moved to the August meeting agenda

- Discussion Topic: How to develop geographic coverage/access to the homeless services system while maintaining fidelity
- Task: HMIS Tree (group acknowledged this would be largely impacted by the Universal ROI)

NEXT MEETING:

Tuesday, August 11, 2020

1:30-3:00 p.m.

by Zoom video & phone

<https://us02web.zoom.us/j/82342567683?pwd=QkJuNzdVcll0QWNUd3Z1UDZic2Ewdz09>

Meeting ID: 823 4256 7683

Passcode: 701432

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