

**Mid-Willamette Valley Homeless Alliance
COORDINATED ENTRY COMMITTEE and HMIS USERS WORKGROUP
September 22, 2020 Meeting Minutes**

PRESENT:

Coordinated Entry Committee		Yes	HMIS Users Workgroup		Yes
Ashley Hamilton, MWVCAA/ARCHES (Chair)	X		Hunter Belgard, OHCS (Co-chair)	X	
Kim Carbaugh, CHS	X		Jimmy Jones, MWVCAA (Co-chair)		
Scott Eastburn, MWVCAA/ARCHES	X		Tara Stephen, CHS	X	
Tricia (Ratliff) Frizzell, MWVCAA/HOME		..	Tricia (Ratliff) Frizzell, MWVCAA/HOME		
Kimm McBeth, SHA	X		Amy Hatfield, MWVCAA/ARCHES	X	
Dominique Schoessler, Shangri-La	X		Robin Winkle, Shangri-La	X	
Dana Schultz, MWVCAA/BFZ	X		Jill Tucker, St. Francis Shelter	X	
Hilary Dumitrescu, Sheltering Silverton	X	..	Hilary Dumitrescu, Sheltering Silverton	X	
Andrew Rice, Easterseals Oregon			Breanna Harig, Easterseals Oregon	X	
Catherine Todd, Easterseals Oregon					
Christina Korkow, ROCC	X				
Lindsey Bittman, VA HUD/VASH Program	X				
Cole Schnitzer, VA HUD/VASH Program					
Josh Lair, Marion County LEAD					
Staff: Jan Calvin	X	..	Staff: Jan Calvin	X	
Staff: Breezy Aguirre	X				
Michael Livingston, CANDO	X	others	Emily Neves, Sheltering Silverton	X	
Kaela Lombardi, MWVCAA/ARCHES	X				

WELCOME / INTRODUCTIONS

Ashley Hamilton facilitated the welcome and introductions.

MINUTES

Hilary Dumitrescu moved approval of 8/11/20 mtg. minutes; Robin Winkle seconded; approved unanimously.

UNIVERSAL ROI

The ROI was approved at the 8/19/20 Collaborative Committee meeting. The next steps are to create a protocol information sheet, and to get information about any considerations or concerns related to using the form with non-emancipated minors. A task group was formed to complete these tasks. Participants include Hunter Belgard, Robin Winkle, Lindsey Bittman, and Jill Tucker; Jan will assist, set up a meeting, and seek input from legal counsel.

A reference for the group: Multnomah training information around CE and ROIs and ServicePoint, for reference on ROI support documents.

<https://static1.squarespace.com/static/566631e8c21b864679fff4de/t/5db08335c4c5c9042a45bba8/1571849017676/ServicePoint+Handbook+-+Coordinated+Access+for+Adults+and+Families+v2-0.pdf>

HMIS ITEMS

a. **HMIS Budget Note Assessment**

Hunter reminded the group that the new statewide HMIS model has MWVHA in a cluster with ROCC, Jackson, and Central Oregon, creates a Data Depository, and provides additional OHCS staff support. The new statewide HMIS model has a “go live” date of July 1, 2021, if Legislative funding comes through. Also, because there is a waiver, OHCS can use some ESG funding for HMIS; can even use some of the funding for non-ESG programs. The goal is for OHCS to fund all HMIS user licenses, starting 7/1/21.

b. **HMIS Users**

Jan shared a list of providers with housing programs (for literally homeless people), showing which ones are currently using HMIS. There are also a few other providers using HMIS for other (non-housing) services. The CoC has increased the number of HMIS licenses from 64 to the current 96. The next steps include developing strategies to engage additional providers and developing plans for how to include their program information in HMIS - either inputting data directly or providing information for someone else to enter into HMIS. Staff time and capacity need to be explored. Jan will add the number of licenses assigned to each agency and send the list with the meeting minutes.

c. **Agency Participation Agreements (APA) & HMIS User Agreements**

Hunter noted that Amy Hatfield has already created a new HMIS User Agreement, and that he will draft the new Agency Participation Agreement. Once finalized, the new CoC HMIS agreements will be signed by each agency and user.

CE ITEMS

a. **CE System Visioning**

Group members described their vision of the ideal Coordinated Entry System. Comments are organized by the four system components:

1. **Access** – No wrong door; people can connect through any organization
2. **Assessments** – More agencies doing assessments; a geographic distribution of assessors; train people who already have a relationship with the clients to do assessments; more trainers
3. **Prioritization** – All housing programs pull from the CE list, which prioritizes and aligns client needs with appropriate resources
4. **Referrals** – All housing programs pull from the CE list; ability to view what resources are available in real time

Other comments – Allow DV providers viewing access to HMIS to better coordinate services; trauma trainings for assessors, survivor screening and safety protocols trainings

b. **CE System Access (when and how)**

Breezy talked about some of the decisions that will need to be made in order to develop the appropriate Assessor Training, including frequency of assessments, DV protocols, Veteran protocols, youth protocols, and when and how to use sub-assessments.

c. **CE System Evaluation Process (3 mos.)**

The following people volunteered to help with the annual CE System evaluation, which will require a minimum of one meeting per month for the next three months: Breanna Harig, Tara Stephen, Emily Neves or Hilary Dumitrescu. The previous evaluation and other HUD tools will be provided to the group. Jan will assist and set up the meetings. Breezy will also participate and staff the process.

CHARTER REVIEW – Upon review of the CE Committee and HMIS Users Workgroup charters, no changes are being recommended.

NEXT MEETING:

Tuesday, October 13, 2020

1:30-3:00 p.m.

by Zoom video & phone

<https://us02web.zoom.us/j/82342567683?pwd=QkJuNzdVcll0QWNUd3Z1UDZic2Ewdz09>

Meeting ID: 823 4256 7683

Passcode: 701432

One tap mobile

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