

Mid-Willamette Valley Homeless Alliance

CoC Performance and Evaluation Committee

Tuesday, October 6, 2020 | 3 pm-4:30 pm

Recurring Zoom Meeting: <https://us02web.zoom.us/j/85425225222>

MINUTES

Attendees Present:

Dan Clem , Chair	Ex.	Lisa Trauernicht , Marion County BOC	x
Aryn Walker , Marion County HHS	x	Michael Livingston , CANDO neighborhood Assn	x
Christine Lewis , PacificSource	x	Ryan Gail , Catholic Community Services	x
Craig Oviatt , Salem Dream Center		Shawnn Hartley , OHCS	x
Dede Hazzard , UGM Simonka House	x	Staff:	
Julie Conn-Johnson , SKSD MVP Program	x	Carla Munns , Consultant MWVHA	x
Guests			
Jan Calvin, Consultant MWVHA		Hunter Belgard, OHCS & HMIS Lead	

*Attendance marked with "x" if member was present.

1. Welcome and Introductions

Ryan Gail, PE Member

Ryan Gail welcomed the group and introductions were made by those in attendance. The final PE Committee Workplan was distributed via email. Carla requested members RSVP attendance for PE Committee meetings to assure quorum.

2. Standing Items

Michael made a motion to approve the September Meeting Minutes with an amendment to add language to identify what 'consensus' the group agreed to. Dede seconded the motion. Minutes with amendment passed unanimously with no opposition expressed.

3. CoC System Performance Evaluation Measures

The group discussed the progression of the past several meetings in developing a type of data scorecard and reports necessary to monitor and evaluate community-wide system performance of the housing service continuum in Marion and Polk counties, beginning with HUD's System Performance Measures, and including reporting frequency for data analyses. This discussion began the conversation and training on HUD's System Performance Measures (SPM) and the Annual Performance Report (APR), which led to the successful vote to adopt a data evaluation plan.

4. HUD's System Performance Measures and Annual Performance Reports Training

Hunter Belgard, OHCS, provided training and analysis of HUD's SPMs using the Homeless Management Information Systems (HMIS) data as it relates to CoC performance for Marion and Polk counties.

Hunter explained APRs can only be provided for CoC-funded projects. APRs can be used to evaluate performance, such as: if projects are serving diverse populations, if living situations reflect where individuals came from, evaluate lengths of participation in program, number of chronically homeless served, etc.

The group asked Hunter to recommend a data evaluation schedule based on his expertise. Hunter stated SPM reports will be distributed quarterly, however, his recommendation as the CoC's HMIS administrator is to evaluate SMPs for system performance every six months to allow enough time for meaningful change. Shawnn noted data reported in HMIS will be skewed initially as the CoC works to onboard new providers. Reviewing and knowing changes in data are not necessarily reflective of system changes for the first year or two allows the committee to use current metrics to assist the developing CoC understand where we are at now. Annual Performance Reports are recommended to review project performance of CoC-funded and ESG-funded projects at the same frequency, every six months.

A motion was made to adopt the guidance and recommendations for data evaluation to be quarterly, alternating HMIS SPM reports with APR reports so each are reviewed and evaluated by the committee every six months. Michael made the motion. Ryan seconded. The motion was approved unanimously.

A comment was made to think about how to include the complexity experienced by individuals trying to get into housing services, such as having to navigate several systems to get into services at other agencies, to the community-wide system monitoring plan in the future.

5. Follow Up

- Revisit charter next month to propose annual amendments to the board
- Carla will finish drafting a data evaluation plan for project and system monitoring and evaluation based on committee agreements for review next month
- Hunter will send HUD benchmark data for SPMs to measure our performance vs. national standards
- Discuss barriers to entering housing programs for future topics

4:35 pm Ryan Adjourned meeting.