

CoC Collaborative Committee

Wednesday, November 18, 2020

Minutes

1. Welcome and Introductions

Kim Parker-Llerenas opened the meeting, welcomed everyone and reminded people to sign-in through the Chat feature. Attendance is noted at the end of this set of minutes.

2. Consent Agenda

Robin Winkle moved approval of the Consent Agenda, comprised of (a) 10/21/20 Meeting Minutes, and (b) Veteran Subcommittee Charter. Adam Mennig seconded; motion approved unanimously.

3. Collaborative Committee Planning

Based on survey responses and discussion at the October meeting, the co-chairs created an agenda plan for the next six months. Jan Calvin walked through the plan (attached), and meeting participants provided input:

- Put presentations/agenda items in context of building an effective CoC or homeless services system.
- Include how programs are changing to fit the CoC model.
- Engage people in active and meaningful participation, rather than just receiving information.
- Incorporate Community Health Improvement Plan (CHIP), which focuses on housing, behavioral health, and substance abuse.
- Integrate issues of racial equity, not just periodically.

4. CoC System - Monitoring Success

Carla Munns walked through the Performance and Evaluation Committee's plans for CoC system evaluation and CoC- and ESG-funded program monitoring (attached). Regardless of funding source, performance of the homeless services system determines HUD's scoring of the CoC during the NOFA process, impacting HUD funding levels. The plan will be posted on the Alliance website.

5. Input on the CoC Summit Agenda

A draft outline for the February 11, 2021 joint meeting of the Board and Collaborative Committee (CoC Summit) is in this packet. Collaborative Committee breakout discussions generated the following feedback:

- Include a quick report out from the CoC-funded programs.
- Have a Built for Zero conversation, maybe slated during the roundtable. BFZ is providing some items that should be core elements of an effective CoC (case conferencing, quality data) and could be more centered instead of a project happening on the side. Encourage board to think about having agencies use case conferencing for placements.
- Focus on CoC Basics - what is the purpose of a CoC - what are examples of successful CoCs. Get a presentation/information from Clackamas CoC.
- More stories of people experiencing homelessness - the people as opposed to the data.
- Have more than one joint meeting a year with the board and Collaborative Committee, especially during these Zoom days.
- More opportunities for collaboration and conversation, troubleshooting between groups, who can help address problems - esp. with HUD performance measures.

- More information on other sources of data besides HMIS. Where are gaps? How can we align with other folks collecting data specifically around seniors and people with disabilities and BIPOC populations?
- How can we closely align with the Community Health Assessment data and alignment with the Community Health Improvement Plan?
- Check unexamined assumptions on what the CoC is, how it is structured, mission, etc. Focus on outcomes and tangible actions.
- Where do programs that provide other services fit in - not just direct housing provision?
- Focus on assessment and program work, not just resources.
- Performance and evaluation - what should we all be doing differently or leaning in to improve performance of the CoC
- Plan all of our work through an equity lens.

6. Point-in-Time Count

Carla reported on recent communication from HUD that allows for flexibility in conducting the 2021 PIT Count. While CoCs can request a waiver and not conduct the unsheltered portion of the count (due to COVID), the local thinking is to use the mobile app and social distancing protocols to conduct the unsheltered count over the allowable 14-day period. The PIT Count Workgroup will likely not move forward with plans for “hub” activities that would have drawn people to events that would have included completion of the survey, along with distribution of food and sheltering supplies. However, volunteers will still be needed and able to register through Community Action’s online volunteer system. Volunteer training will likely be online.

7. MWVHA Board, Committee, Subcommittee Highlights

A brief list of highlights was included in the agenda packet. Ian Dixon-McDonald reported that the November board meeting included adoption of a grant policy and discussion about staff contracts. Ian invited additional information, comments, or questions.

Jan highlighted the new 2020-21 Macro Timeline that was included in the agenda packet, noting that it will be updated periodically.

8. Other Updates, Announcements, and Next Steps

DevNW Affordable Housing Project - Amy Hamilton shared information about DevNW’s work to create 19 units of affordable housing in the old Evergreen Church on Cottage St. NE in Salem. She noted that the first application was denied by the City of Salem Planning Commission, due in large part to the neighborhood concern about DevNW using a portion of the property for a business office. Plans were reworked so the entire project was affordable housing, including eight off-street parking places, which was not required, but DevNW added to address neighborhood concerns about parking impacts on the surrounding area. Amy noted that the Grant Neighborhood Association is still opposing the project and will be testifying at the Salem City Council meeting on Monday, November 23. She encouraged anyone who wanted to advocate on behalf of the project to either provide a letter or sign up to testify prior to the virtual meeting.

Michael Livingston noted that the CANDO neighborhood association submitted a letter in support of the project and he and Sarah Owens plan on testifying at the City Council meeting.

Jan noted that the Homeless Alliance board is not able to weigh in on land use matters, since members include public officials who have responsibilities for land use decisions and doing so could constitute ex parte communications, requiring them to recuse themselves from the decision-making process. It was

noted, however, that action of governmental officials is paramount to achieving the Homeless Alliance goal related to affordable housing.

Voices of Lived Experience – Ian shared that the board provided feedback on the guiding principles, and the workgroup will be meeting to review next steps.

Closing - Ian thanked everyone for participating in the meeting and noted that the next meeting is

December 16, 10:00-11:30 a.m.

<https://us02web.zoom.us/j/82165607357?pwd=S0dKbk5hTDh1Y3JYazdrNEJtMndFZz09>

Meeting ID: 821 6560 7357

Password: 028983

One tap mobile +16699006833,,82165607357#,,,,0#,,028983#

Agency	Contact	Attended 11/18/20	# Agencies
CANDO	Sarah Owens	1	1
CANDO	Michael Livingston	1	
Center for Hope and Safety	Jayne Downing	1	1
Chemeketa Community College	Adam Mennig	1	1
City of Salem Community Development	Laurie Shaw Casarez	1	1
DevNW	Amy Hamilton	1	1
Easterseals	Carol Salter	1	1
Habitat & Hope Village	Joe Dabek	1	1
Marion Co Sheriff's Office, LEAD	Lisa Miller	1	1
Marion-Polk Food Share	Ian Dixon-McDonald	1	1
Monmouth Praise Assembly of God & Polk	Matt Smucker	1	1
MWVCAA	Dana Schultz	1	1
MWV Homeless Alliance	Jan Calvin	1	1
MWV Homeless Alliance	Carla Munns	1	
MWV Homeless Alliance, PSU Intern	Denae Overman	1	
NW Human Services	Kristin Kuenz-Barber	1	1
PacificSource	Elaine Lozier	1	1
Recovery Outreach Community Center	Christina Korkow	1	1
SafeSleep UNITED	Lynelle Wilcox	1	1
Shangri-La	Robin Winkle	1	1
Veterans Affairs HUD/VASH	Lindsey Bittman	1	1
Willamette Workforce Partnership	Kim Parker-Llerenas	1	1
	Chris Barber	1	1
		23	20

Mid-Willamette Valley Homeless Alliance
Collaborative Committee Agenda Plans

Reviewed 11/18/20

	November 18	December 16	January 20	February 17	March 17	April 21	May 16
The System	System Monitoring Plans		Longitudinal System Analysis (LSA)		System Performance Measures	PACE Team report on system equity	New Statewide HMIS System
The System Players		ORS 190 Entity	Oregon Housing Alliance	Oregon Housing and Community Services			HUD Regional Office
The Programs		Program Profile	Best Practices Highlights	Program Profile		Program Profile	Trauma-informed practices
The Data			Demographic Data from CE			PIT Count preliminary data	HIC Data
The Big Picture		Year in Review			Review/Update Strategic Plan	Review/Update Strategic Plan	
The Activities	PIT Count coverage; CoC Summit plans	ESG-CV2 collaborative grant application	PIT Count last call	PIT Count Debrief; CoC Summit Debrief			NOFA Planning
The Emerging Issues	Wildfire Response	Access to services – What are clients telling you; identify barriers	CoC Summit 2/11 (decide on holding or canceling 2/17 mtg.)				

General Practices:

- Introductions via Chat Box
- Have presenters
- Use Breakout Rooms more often – i.e., after a presentation
- Agenda Packet to include Committee Highlights

PERFORMANCE AND EVALUATION COMMITTEE PERFORMANCE MONITORING AND REVIEW PROCESSES

INTRODUCTION

The Performance and Evaluation (PE) Committee shall be responsible for monitoring and reviewing Continuum of Care (CoC)-funded and Emergency Solutions Grant (ESG)-funded projects, as well as community system-wide performance of the homelessness services continuum, per the Mid-Willamette Valley Homeless Alliance (MWWHA) CoC Governance Charter and applicable federal regulations.

I. PROJECT MONITORING AND PERFORMANCE EVALUATION

The PE Committee evaluates outcomes of projects funded under the ESG program and the CoC program, and report to HUD, pursuant to 24 CFR part 578.7(a)(7). CoC funded and ESG-funded programs or projects will be reviewed biannually by the PE Committee, with any findings reported to the CoC Board. The PE Committee will assist in developing Performance Improvement Agreements and propose length of probationary periods, as applicable for CoC-funded programs and projects.

COC-FUNDED PROJECTS: Recipients of CoC-funded projects shall be monitored and evaluated for program performance twice per year, once during the annual Housing of Urban Development (HUD) Notice of Funding Availability (NOFA) response per the MWWHA Review and Ranking Process and Procedures, and again approximately six months later. The biannual monitoring and evaluation of CoC-funded projects will include a project assessment using the currently adopted Review and Ranking Scoring Tools and project performance data, a PE site visit (or alternate in-depth review) to the project and/or agency, and technical assistance for quality or performance improvement, as needed.

ESG-FUNDED PROJECTS: Recipients and sub-recipients of ESG funds through the ESG program, another homeless assistance grant administered under the McKinney-Vento Act, are required by HUD to coordinate with the local CoC. The CoC addresses that requirement through coordinating with the ESG review and ranking process and ESG scoring tool development (MWWHA Governance Charter, Article IV, Section E) and monitoring utilization, trends, and outcomes of ESG-funded projects through at least biannual Consolidated Annual Performance Evaluation Report (CAPER) data reviews.

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

II. HOMELESS SERVICES SYSTEM EVALUATION

The PE Committee shall monitor and review overall system performance of the continuum and make recommendations to the CoC Board to improve system performance with input from the CoC Collaborative Committee. The PE Committee will monitor and review performance of the homelessness and housing services continuum using the Homeless Management Information Systems (HMIS) data for Marion and Polk counties in the areas of HUD’s System Performance Measures (SPM):

1. Reduction in the average and median length of time persons remain homeless
2. Reduction in the percent of persons who return to homelessness
3. Reduction in the number of persons who are homeless
4. Increase in the percent of adults who gain or increase employment or non-employment cash income over time
5. Reduction in the number of persons who become homeless for the first time
6. Increase in the percent of persons who exit to or retain permanent housing
7. Increase in the percent of persons who exit to an ES, SH, TH, or permanent housing destination

DATA EVALUATION SCHEDULE

SPM reports will be distributed to the CoC quarterly, however, the PE Committee will evaluate SMPs for system performance every six months to allow enough time for meaningful change.

APRs and CAPER reports will be distributed to the CoC quarterly, however, the PE Committee will evaluate CoC-funded and ESG-funded projects every six months.

Data evaluation at the PE Committee level will take place quarterly, alternating between system-wide performance evaluation using SPM reports, and CoC-funded and ESG-funded projects using APR and CAPER reports. Each of the two levels of evaluation will take place by the committee every six months, alternating each quarter.

	1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
	Jan	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
PE Committee Business		CoC- Funded in-depth review		Annual COI			Annual HUD NOFA Response; Review and Ranking Process				Charter Review	
Performance Monitoring		CoC/ ESG			CoC System		In-depth review and ranking of new and renewal projects				CoC System	
Reporting and Evaluation		APR/CAPER			SPM, PIT Count		APR/CAPER				SPM, HIC, PIT Count	