

**Mid-Willamette Valley Homeless Alliance
COORDINATED ENTRY COMMITTEE and HMIS USERS WORKGROUP
November 10, 2020 Meeting Minutes**

PRESENT:

Coordinated Entry Committee		Yes	HMIS Users Workgroup		Yes
Ashley Hamilton, MWVCAA/ARCHES (Chair)	X		Hunter Belgard, OHCS (Co-chair)	X	
Kim Carbaugh, CHS			Jimmy Jones, MWVCAA (Co-chair)		
Scott Eastburn, MWVCAA/ARCHES	X	..	Tara Stephen, CHS		
Tricia (Ratliff) Frizzell, MWVCAA/HOME	X		Tricia (Ratliff) Frizzell, MWVCAA/HOME	X	
Kimm McBeth, SHA	X		Amy Hatfield, MWVCAA/ARCHES	X	
Dominique Schoessler, Shangri-La			Robin Winkle, Shangri-La	X	
Dana Schultz, MWVCAA/BFZ	X	..	Jill Tucker, St. Francis Shelter	X	
Hilary Dumitrescu, Sheltering Silverton	X		Hilary Dumitrescu, Sheltering Silverton	X	
Andrew Rice, Easterseals Oregon			Breanna Harig, Easterseals Oregon		
Catherine Todd, Easterseals Oregon					
Christina Korkow, ROCC					
Lindsey Bittman, VA HUD/VASH Program	X				
Cole Schnitzer, VA HUD/VASH Program					
Josh Lair, Marion County LEAD	X				
Doug Odell	X				
Staff: Jan Calvin	X	..	Staff: Jan Calvin	X	
Staff: Breezy Aguirre	X				
Michael Livingston, CANDO	X	others	Denae Overman, PSU Intern	X	

WELCOME / INTRODUCTIONS

Ashley Hamilton facilitated the welcome and introductions.

1. BUSINESS ITEMS

- a. **Agenda:** Robin Winkle moved approval of the agenda; Hilary Dumitrescu seconded; approved unanimously
- b. **Minutes:** Kimm McBeth moved approval of 10/13/20 mtg. minutes; Dana Schultz seconded; approved unanimously
- c. **ROI Form:** Jan reported that CoC legal counsel provided feedback last week, and the workgroup will meet again to prepare the protocols document for the December CE/HMIS meeting.

2. HMIS Items

- a. **HMIS Agencies List:** The group reviewed the current list of agencies and programs using HMIS, those who are planning to use HMIS, and those that do not have any plans yet (list is attached). The question was raised if we know why agencies/programs are not using HMIS. Gathering that information is part of the survey/interview work being done by Denae Overman, PSU Intern. More information to come.
- b. **HMIS Expansion Plans:** Jan noted that any expansion includes ensuring data quality and asked Ashley to share information about how Community Action Agency monitors its sub-recipients' data quality. Ashley explained that CAA runs a "data quality report" on the 2nd Friday of the

month, which identifies errors to be addressed. CAA notifies the program, which has until the 3rd Friday to make corrections. The report tracks the HUD Essential Data Elements, as well as other data elements. Hunter noted that the CoC, as a whole is doing very well on the essential data elements. He noted that “data quality reports” should really be understood as “data completion reports,” since they indicate where there is missing data. He will be bringing these reports to future meetings for committee review, problem-solving, and consideration of policy changes.

- c. **Statewide HMIS Model:** Hunter provided an update on transitioning to the new model, noting that efforts are on track for the “go live” date of July 1, 2021. OHCS will be contracting directly with WellSky soon. The new model will establish a Data Repository Warehouse, as well as two additional staff to support the system. Hunter noted that he will also be recruiting to fill the vacant “help desk” position (hopefully by February) to provide more support at the local level.

3. COORDINATED ENTRY ITEMS

- a. **CE System Evaluation:** The following people continue to work through HUD’s CES Self-Assessment Tool and hope to bring findings and recommendations to the December committee meeting: Breanna Harig, Tara Stephen, Emily Neves, Hilary Dumitrescu, Tricia Frizzell, Laurie Shaw Casarez, Breezy Aguirre, and Jan Calvin. Those involved in the process noted how beneficial it has been in gaining a better understanding the CE System, as a whole, and HUD’s related expectations of CoC’s.
- b. **CE Access Mapping:** Jan and Denae provided information about the CE Access Mapping project, noting that the first phase is to survey/interview the region’s housing programs, which began earlier this month and is anticipated to be completed by the end of December. Suggestions were made to add two agencies not currently on the list (updated list is attached).
- c. **CE System Development regarding Access and Assessments:** Breezy discussed ideas for a 4-part access model, providing different methods for enrolling people into Coordinated Entry (the assessment phase).

Concept for Discussion

Proposed Model: The CoC’s Coordinated Entry System will utilize a multifaceted approach to providing access to the homeless services system that meets the needs of populations facing homelessness throughout Marion and Polk counties. The four approaches are:

1. Designated physical locations for all populations
 - a. Dallas
 - b. Monmouth/Independence
 - c. Salem
 - d. Silverton
 - e. Stayton
 - f. Woodburn
2. Access points for certain populations (who can also be served at #1 locations, but might be better served elsewhere)
 - a. Youth
 - b. Families
3. “Supplemental assessors/method” where it will benefit the CoC’s Coordinated Entry System
 - a. Center for Hope and Safety
 - b. Veteran service providers

4. Flexible Assessment Services
 - a. Assessment combined w/Street Outreach
 - b. On-call assessors
 - c. Assessment over the phone

The next step is to put more detail to the model, including the roles and responsibilities associated with each of the four approaches.

NEXT MEETING:

Tuesday, December 8, 2020

1:30-3:00 p.m.

by Zoom video & phone

<https://us02web.zoom.us/j/82342567683?pwd=QkJuNzdVclk0QWNUd3Z1UDZic2Ewdz09>

Meeting ID: 823 4256 7683 Passcode: 701432

One tap mobile +12532158782,,82342567683#,,,,,0#,,701432# US

Attachments:

- HMIS Users and Non-users List
- Housing Programs List for CE Access/Survey Project

HMIS Users and Non-Users 11/9/20

Organization Name	Homeless Services Project Name	Funding Source that requires HMIS	Target Pop.	Total Beds in HIC	Total Agency Count*	Total Agencies Using HMIS	Housing Agency Count*	Housing Agencies Using HMIS	Housing Programs using HMIS	Other Programs Using HMIS	Total HMIS Program Count	Started Using HMIS	# of HMIS Licenses assigned to Agency	Planning to add Agency to HMIS	Planning to add program to HMIS
Center for Hope & Safety	Center for Hope and Safety - ES		DV	20								na/DV			
Center for Hope & Safety	CHS - DV Bonus - RRH		DV	1								na/DV			
Dallas United Methodist	Gale's Lodge - TH	SHAP	Vets	6	1		1								
EasterSeals Oregon	ESO - SSVF - RRH		Vets	31	1	1	1	1	1		1	1/1/19	8		
Family Promise	Family Promise - ES	SHAP	Families	14	1	1	1	1	1		1	7/1/20	1		
Family Promise	Family Promise - TH		Families	12					1		1	1/1/19			
Family Promise	Family Promise - RRH		Families	82											
Her Place	Her Place				1		1								
Hood House	Hood House				1		1								
Love INC of N. Marion Co.	Love INC (w/CAA Rent Relief Program)				1	1				1	1	1/1/19	1		
Lucille's Home	Lucille's Home				1		1								
Mano a Mano	Mano a Mano (w/CAA Rent Relief Program)				1	1				1	1	7/1/20	1		
Marion Co Housing Auth.	MCHA - VASH - PSH		Vets		1		1							1	1
MWVCAA	MWVCAA - Taylor's House - ES	ESG	Youth	10	1	1	1	1	1		1	1/1/19	66		
MWVCAA	MWVCAA - Salem Warming Network - ES	ESG/SHAP		225					1		1	1/1/19			
MWVCAA	MWVCAA - TANNER Project - TH	ESG	Vets	7											
MWVCAA	MWVCAA - EHA - RRH	VA	Vets	29					1		1	11/11/20			
MWVCAA	MWVCAA - EHA - RRH	EHA		45					1		1	1/1/19			
MWVCAA	MWVCAA - ERA - RRH	EHA		4					1		1	1/1/19			
MWVCAA	MWVCAA - Fresh Start Navigator - RRH	EHA		1					1		1	1/1/19			
MWVCAA	MWVCAA - Fresh Start - RRH	EHA							1		1	1/1/19			
MWVCAA	MWVCAA - HOME TBA Program - RRH	TBA		26					1		1	1/1/19			
MWVCAA	MWVCAA - HSP - RRH	HSP/EHA		7					1		1	1/1/19			
MWVCAA	MWVCAA - OHA - RAP - RRH	OHA		27					1		1	1/1/19			
MWVCAA	MWVCAA - Redwood Crossings (see SHA)		na	na											
MWVCAA	MWVCAA - RENT - RRH	EHA								1	1	1/1/19			
MWVCAA	MWVCAA - Resource Services - RRH	EHA		3					1		1	1/1/19			
MWVCAA	MWVCAA - Vet DRF - RRH	EHA	Vets						1		1	1/1/19			
MWVCAA	MWVCAA - Vet DRF - Prevention	EHA	Vets						1		1	1/1/19			

Continued on next page

Organization Name	Homeless Services Project Name	Funding Source that requires HMIS	Target Pop.	Total Beds in HIC	Total Agency Count*	Total Agencies Using HMIS	Housing Agency Count*	Housing Agencies Using HMIS	Housing Programs using HMIS	Other Programs Using HMIS	Total HMIS Program Count	Started Using HMIS	# of HMIS Licenses assigned to Agency	Planning to add Agency to HMIS	Planning to add program to HMIS
Northwest Human Services	NWHS - HOAP - PSH		Men	9	1	1	1	1	1		1	1/1/19	1		
Northwest Human Services	NWHS - Transitional Living Program - TH		YA, 18-24	14											1
Polk CDC (CE done by CAA)	Levin's House		Vets		1		1								
Prism Inc.	Shelly's House - TH		Women	18	1		1								
River of Life House	River of Life House				1		1								
Sable House	Sable House - ES		DV	10								na/DV			
Salem Housing Authority	SHA - Redwood Crossings - PSH		Chronic		1	1	1	1	1		1	8/1/20	2		
Salem Housing Authority	SHA - VASH - PSH		Vets	204											1
Salem Housing Authority	Salem Housing Authority - HRAP - OSH		Chronic	50					1		1	1/1/19			
Seed of Faith Intn'l	Seed of Faith Ministries (no longer active in HMIS)				1							7/1/20	1		
Shangri-La Corp	Shangri-La-SHAP 0 - PSH	CoC	Chronic	18	1	1	1	1	1		1	1/1/19	3		
Shangri-La Corp	Shangri-La-SHAP 1-2 Combined - PSH	CoC	Chronic	17					1		1	1/1/19			
Shelting Silverton	Shelting Silverton Resource Center	SHAP			1	1	1	1		1	1	1/1/19	1		
Shelting Silverton	Shelting Silverton Winter Warming -ES								1		1	11/1/20			
Silverton Area Comm. Aid	Silverton Area Comm. Aid (w/CAA Rent Relief Prog.)				1	1				1	1	7/1/20	1		
St Francis	St. Francis A Safe Place for Families - TH	SHAP	Families	35	1	1	1	1	1		1	1/1/19	1		
The Salvation Army	The Salvation Army SHAP - TH	SHAP		91	1	1	1	1	1		1	1/1/19	2		
Titus III	Titus III				1		1								
Union Gospel Mission	UGM - Men's Mission - ES		Men	150	1	1	1	1					5		1
Union Gospel Mission	UGM - Simonka Place - ES	SHAP	Women	93					1		1	8/1/20			
Union Gospel Mission	UGM - Grear - TH		Men	17											1
Union Gospel Mission	UGM - New Life Fellowship - TH		Men	40											1
Union Gospel Mission	UGM - Restoration House - TH		Men	47											1
United Way	United Way - SafeSleep - ES		Women	19	1		1							1	1
West Valley Housing Auth.	WVHA - VASH - PSH		Vets		1		1							1	1
WestCare	WestCare - Vet Care - TH		Vets	30	1	1	1	1	1		1	1/1/19	2		
Women at the Well	Women at the Well - Grace House - TH	SHAP	Women	9	1	1	1	1	1		1	7/1/20	1		
				1,422	27	15	23	12	27	5	32		97	3	9
						59%		52%				1/1/19 means using HMIS prior to 2020			
Last updated 11/9/20						*not including DV		*Housing Agency means run a housing program for people who are literally homeless							

Coordinated Entry System Access Mapping – Housing Providers List

Main Contact Name	HOUSING PROVIDER (or facilitator)	HOUSING PROGRAM
Jayne Downing	Center for Hope & Safety	Emergency Shelter Program
Jayne Downing	Center for Hope & Safety	Rapid Re-housing Program
DJ Vincent	Church at the Park	Duration Warming Shelter
DJ Vincent	Church at the Park	SafePark Program - Church @the Park
DJ Vincent	Church at the Park	SafePark Program - other location?
Kristi Petite	Confederated Tribes of Grand Ronde	
Carol Salter	Easterseals Oregon	SSVF
T.J. Putman	Family Promise	Emergency Shelter Program
T.J. Putman	Family Promise	Transitional Housing Program
T.J. Putman	Family Promise	Rapid Re-housing Program
Meg Guerra	Farmworker Housing Dev. Corp.	
Danica Thoren	Grace House	Grace House
Sharon Jones	Lucille's Home	Lucille's Home
Candace Jamison	Marion County Housing Authority	HUD VASH
Breezy Aguirre	MWVCAA/ARCHES	EHA - RRH
Breezy Aguirre	MWVCAA/ARCHES	ERA - RRH
Breezy Aguirre	MWVCAA/ARCHES	Fresh Start Navigator - RRH
Breezy Aguirre	MWVCAA/ARCHES	HOME TBA Program - RRH
Breezy Aguirre	MWVCAA/ARCHES	HSP - RRH
Breezy Aguirre	MWVCAA/ARCHES	OHA - RAP - RRH
Breezy Aguirre	MWVCAA/ARCHES	Resource Services - RRH
Lindsay Dent	MWVCAA/ARCHES	Duration Warming Shelter
Lindsay Dent	MWVCAA/ARCHES	Warming Center - 1st Pres.
Lindsay Dent	MWVCAA/ARCHES	Warming Center - Capitol Park
Lindsay Dent	MWVCAA/ARCHES	Warming Center - Church@the Park
Lindsay Dent	MWVCAA/ARCHES	Warming Center - South Salem
Lindsay Dent	MWVCAA/ARCHES	Warming Center
Sara Webb	MWVCAA/ARCHES	Veteran Program
Sara Webb	MWVCAA/ARCHES	Tanner Project
Tricia Frizzell	MWVCAA/HOME Youth Services	Taylor's House
Stephen Goins	Northwest Human Services	HOAP
Stephen Goins	Northwest Human Services	HOST
Eric Enderle	Polk County Veteran Services	Gale's Lodge
Eric Enderle	Polk County Veteran Services	HUD VASH
Deborah Thompson	Sable House	Sable House
Kimberly McBeth	Salem Housing Authority	HRAP
Jessica Blakely	Salem Housing Authority	Redwood Crossings
Lynette Brown	Salem Housing Authority	HUD VASH
Jason Ramos	Salvation Army	Lighthouse Shelter
Evelyn McCoy	Seed of Faith Ministries	(Housing Program - name?)

Continued on next page

Robin Winkle	Shangri-La	Individuals Program
Robin Winkle	Shangri-La	Family Program
	Shelly's House	Shelly's House
Hilary Dumitrescu	Silverton Sheltering Services	Warming Shelter
Eric Razor	Soaring Heights	Falcon House
Eric Razor	Soaring Heights	Oriole House
Jill Tucker	St. Francis Shelter	Family Shelter
Kay Craven	Titus House	Titus House
Moises Ramos	Union Gospel Mission	Men's Mission
Ask Moises	Union Gospel Mission	New Life Fellowship
Ask Moises	Union Gospel Mission	Greer Street
Ask Moises	Union Gospel Mission	Restoration House
Kathy Smith	Union Gospel Mission	Simonka Place
Lynelle Wilcox	United Way	SafeSleep
Donald Phillips	VETcare	VETcare
Lindsey Bittman	Veterans Affairs HUD/VASH	HUD VASH
Christian Edelblute	West Valley Housing Authority	HUD VASH
	last updated 11/11/20	