

**MINUTES OF June 10, 2021**

**MID-WILLAMETTE VALLEY HOMELESS ALLIANCE BOARD OF DIRECTORS  
AND  
ORS 190 ENTITY BOARD OF DIRECTORS  
JOINT MEETING**

**Zoom Meeting**

***MWVHA BOARD***

**MEMBERS PRESENT**

CHAIR: Mayor Cathy Clark, City of Keizer

VICE CHAIR: Council President Chris Hoy, City of Salem

Councilor Shannon Corr, City of Independence

Josh Lair, Navigator, Law Enforcement Assisted Diversion (LEAD)

Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde

Director Jesse Lippold Peone for Christy Perry, Superintendent, Salem-Keizer School District

Commissioner Lyle Mordhorst, Polk County

Leilani Slama, Vice President, Community Engagement, Salem Health

Jessica Stanton for Commissioner Colm Willis, Marion County

Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley

Ian Dixon-McDonald, Vice President of Programs, Marion Polk Food Share; Co-Chair, CoC Collaborative Committee

Kim Parker-Llerenas, Co-Chair, CoC Collaborative Committee

Nicole Utz, Housing Administrator, Salem Housing Authority

**MEMBERS ABSENT**

Mayor Chuck Bennett, City of Salem

Dan Clem, Executive Director, Union Gospel Mission of Salem

Christian Edelblute, Executive Director, West Valley Housing Authority

Eric Enderle, Veteran Services Officer, Polk County Veteran Services

Candace Jamison, Executive Director, Marion County Housing Authority

Jimmy Jones, Executive Director, Mid-Willamette Valley Community Action Agency

Councilor Christopher Lopez, City of Monmouth

***ORS 190 ENTITY BOARD***

**MEMBERS PRESENT**

PRESIDENT: Mayor Cathy Clark, City of Keizer

VICE PRESIDENT: Council President Chris Hoy, City of Salem

Councilor Shannon Corr, City of Independence

Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde

Director Jesse Lippold Peone for Christy Perry, Superintendent, Salem-Keizer School District

Commissioner Lyle Mordhorst, Polk County

Jessica Stanton for Commissioner Colm Willis, Marion County

**MEMBERS ABSENT**

Councilor Christopher Lopez, City of Monmouth

### **STAFF AND GUESTS PRESENT**

Jan Calvin, MWVHA Consultant  
Janet Carlson, MWVHA Consultant  
Carla Munns, MWVHA Consultant  
Denise VanDyke, Admin. Specialist II, MWVCOG  
Councilor Laura Reid, City of Keizer  
Mari Anne Gest, Church at the Park

### **CALL TO ORDER**

Mayor Clark called the joint meeting to order at 3:02 p.m. The presence of a quorum of the Alliance Board and the ORS 190 Entity Board was noted.

### **INTRODUCTIONS & UPDATES**

Councilor Corr reported that she has been working with the ad hoc rural issues group, and some good information has been shared.

Commissioner Mordhorst announced that House Bill 3115 was passed by the legislature. This bill will require local jurisdictions to evaluate any sit-lie regulations in place.

Mayor Clark reported that Keizer is in the process of hiring a city manager, and outreach to citizens continues.

Councilor Hoy reported that the Housing Stability Council approved funding for Sequoia Crossings, which will provide 65 housing units. In addition, the 27<sup>th</sup> Avenue apartments, a private development project, were also approved. Councilor Hoy stated that he was part of a joint work session with Marion County regarding needs for homeless services. Ms. Carlson noted that she also took part in the work session.

Ms. Stanton stated that Marion County is preparing to make recommendations and allocate funds for projects through recently allocated CBDG and HOME funds. Some funds may be available for Santiam Canyon housing recovery and other projects.

Mr. Lair reported that LEAD is up to 135 clients entered into the program, with 98 active participants. Currently, there are just two navigators (including himself), but LEAD will be hiring at least one more navigator soon.

Ms. Wolf met with the City of Salem to discuss CREW in the community. CREW will not be exactly like CAHOOTS but will fill the gaps and enhance. She assured board members that something will happen.

Mr. Lippold Peone reported that graduation ceremonies are happening, in person and outside. The Salem-Keizer School District has been working with homeless students to get them across the finish line.

Tribal Councilwoman Leno said that exciting things are happening with the Tribe. They are getting ready to break ground on their home ownership project, which is the first time the Tribe has done anything like this. They are also working on an elder housing project.

Mr. Dixon-McDonald reported that the Collaborative Committee is focusing on the Strategic Plan. The committee has recommendations from the Performance and Evaluation Committee and the Diversity Equity

Inclusion report to consider. The committee has also been serving as an information hub with our service providers.

**PACIFIC SOURCE REQUEST**

Ms. Carlson noted that PacificSource, the Marion-Polk region’s Coordinated Care Organization, made a formal request to join the Alliance as a member, with a seat on the board of directors. The request letter was provided in the agenda packet. Councilor Corr identified a potential conflict. Board members expressed agreement that PacificSource membership would benefit the Alliance.

**MOTION:** By Tribal Councilwoman Leno, **SECONDED by** Ms. Slama, to **APPROVE THE REQUEST AND DIRECT STAFF TO BRING BACK REVISIONS TO THE ALLIANCE CHARTER FOR BOARD CONSIDERATION IN JULY, AS PRESENTED.**

Motion carried.

**IN FAVOR:** Clark, Hoy, Corr, Lair, Leno, Lippold Peone, Mordhorst, Slama, Stanton, Wolf. **OPPOSED:** None. **ABSTAINED:** None.

**CONSENT AGENDA**

Mayor Clark reviewed the items on the consent agenda. No items were pulled.

**MOTION:** By Commissioner Mordhorst, **SECONDED by** Ms. Wolf, to **APPROVE ITEMS 1-8 OF THE CONSENT AGENDA, AS PRESENTED.**

1. **AGENDA APPROVAL**
2. **5-13-21 ORS 190 ENTITY BOARD AND ALLIANCE BOARD MINUTES**
3. **FINANCIAL REPORT**
4. **APPOINT JOSIE SILVERMAN-MENDEZ AND LISA TRAUERNICHT AS PERFORMANCE & EVALUATION COMMITTEE CO-CHAIRS AND ACCEPT DAN CLEM’S RESIGNATION AS PE COMMITTEE CHAIR**
5. **STREET OUTREACH POLICY**
6. **LETTER OF SUPPORT FOR HOME YOUTH SERVICES GRANT APPLICATION**
7. **HOUSING INVENTORY COUNT (HIC)**
8. **TECHNICAL REVISIONS TO THE NOFA REVIEW AND RANKING TOOLS**
  - **STAFF REPORTS PROVIDED FOR INFORMATION**

Discussion: None.

**Motion carried.**

**IN FAVOR:** Clark, Hoy, Corr, Lair, Leno, Lippold Peone, Mordhorst, Slama, Stanton, Wolf. **OPPOSED:** None. **ABSTAINED:** None.

**ORS 190 ENTITY BUSINESS**

Ms. Carlson reviewed the items on the ORS 190 Entity business agenda.

**MOTION:** By Councilor Corr, **SECONDED by** Tribal Councilwoman Leno, to **APPROVE 2021-22 CONTRACT AMENDMENTS FOR JAN CALVIN AND CARLA MUNNS, ADDING A TOTAL OF FIVE HOURS PER WEEK, COLLECTIVELY, IN RECOGNITION OF INCREASED REPSONSIBILITIES TO IMPLEMENT ESG-CV GRANT, AS PRESENTED.**

Motion carried.

**IN FAVOR:** Clark, Hoy, Corr, Leno, Lippold Peone, Mordhorst, Stanton. **OPPOSED:** None. **ABSTAINED:** None.

**MOTION:** By Director Lippold Peone, **SECONDED by** Ms. Stanton, to **APPROVE RESOLUTION 2021-02 ADOPTING THE FY 2021-22 BUDGET, AS PRESENTED.**

Motion carried.

**IN FAVOR:** Clark, Hoy, Corr, Leno, Lippold Peone, Mordhorst, Stanton. **OPPOSED:** None. **ABSTAINED:** None.

Ms. Carlson explained that the “master” contract between the ORS 190 Entity, Oregon Housing & Community Services (OHCS) and Community Action has been reviewed by legal counsel and changes were relayed to OHCS. OHCS is waiting for Oregon Department of Justice (DOJ) review and has not yet negotiated insurance requirements with the ORS 190 Entity. Staff recommends approving the master contract, with the caveat that if there are substantive changes after DOJ review, an updated contract would be brought back to the board, possibly at a special meeting.

**MOTION:** By Ms. Stanton, **SECONDED by** Mayor Clark, to **APPROVE ESG-CV AGREEMENT #6159 WITH OREGON HOUSING & COMMUNITY SERVICES AND MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, AS PRESENTED, PROVIDED THERE ARE NO SUBSTANTIVE CHANGES.**

Discussion: None.

**Motion carried.**

**IN FAVOR:** Clark, Hoy, Corr, Leno, Lippold Peone, Mordhorst, Stanton. **OPPOSED:** None. **ABSTAINED:** None.

Ms. Carlson stated that the Subrecipient Agreements will be between each of the nine service providers and the Subgrantee, per the master contract, consisting of the ORS 190 Entity and Community Action. Community Action will need a different agreement because, as a Subgrantee, the agency cannot monitor itself. Ms. Carlson reviewed four additional revisions from the version sent with the agenda packet, which were mostly where “subgrantee” was used instead of “subrecipient.”

**MOTION:** By Councilor Hoy, **SECONDED by** Tribal Councilwoman Leno, to **APPROVE SUBRECIPIENT CONTRACT TEMPLATE AND AUTHORIZE THE BOARD PRESIDENT TO SIGN COMPLETED AGREEMENTS WITH NINE SUBRECIPIENT PROVIDERS, AS REVISED.**

Discussion: None.

**Motion carried.**

**IN FAVOR:** Clark, Hoy, Corr, Leno, Lippold Peone, Mordhorst, Stanton. **OPPOSED:** None. **ABSTAINED:** None.

The Collaboration Agreement between Community Action and the ORS 190 Entity lays out the practicalities of the work. The master agreement with OHCS is incorporated by reference. Ms. Carlson reviewed the elements of the Collaboration Agreement. Community Action will be receiving 2.5% of grant expenditures for administration, and the ORS 190 Entity will receive 1%.

**MOTION:** By Councilor Hoy, **SECONDED by** Director Lippold Peone, to **APPROVE THE ESG-CV COLLABORATION AGREEMENT BETWEEN THE ORS 190 ENTITY AND MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, AS PRESENTED.**

Discussion: None.

**Motion carried.**

**IN FAVOR:** Clark, Hoy, Corr, Leno, Lippold Peone, Mordhorst, Stanton. **OPPOSED:** None. **ABSTAINED:** None.

## **WORKFORCE DEVELOPMENT**

Ms. Parker-Llerenas continued the presentation she began at the February Summit about the Willamette Workforce Partnership (WWP). WWP is governed by the federal Workforce Innovation and Opportunities Act. The WWP board is required to have 50-percent-plus-one members from the private sector and covers a service area consisting of Linn, Marion, Polk, and Yamhill counties. The county commissioners provide oversight on spending. Much of the WWP funding comes from federal formula grants, which are provided through the state. There are also other grants, as well as the state general fund, that provide the balance of WWP funding. The WWP mission is: “Through collaboration, training and outreach, Willamette Workforce Partnership efficiently drives results that lead to a skilled workforce, successful employers, and thriving communities.” Its vision is: “The Willamette Valley has a vibrant economy and prosperous communities through a dynamic, engaged, and innovative workforce.” Services to businesses include incumbent worker training grants, employee recruitment and training, and on-the-job training. Services to job seekers include skills support (resume writing, interviewing), scholarships and Individual Training Accounts, on-the-job training opportunities, transitional jobs (paid work experience/internships), general support services (bus passes, protective gear/equipment), and youth services. Youth is defined as up to 24 years old, and youth services are for those who are out of school, whether their status is drop out, graduated, or holding a GED. WWP is a “one stop shop” with many resources. Barriers to employment can include:

- Homelessness – no address, no shower, nowhere to keep personal belongings, nowhere to sleep safely on a regular basis.
- Low education
- No childcare

Ms. Parker-Llerenas noted that WWP had entered into a contract with ARCHES, which was not entirely successful for a number of reasons, including a change in demographics of the clientele, but there were some good takeaways. Both organizations became familiar with both systems and made connections that were not there before. There are ongoing conversations about how to connect individuals with resources. WWP plans to work with the Rapid Rehousing project.

Mayor Clark asked about assistance for people experiencing homelessness who have disabilities. Ms. Parker-Llerenas said that WWP has contracts with two organizations that serve people with disabilities. The sooner a client can be reached when becoming homeless, the easier it is to help them. The longer people are unsheltered, the harder they are to support. WWP is working to help people who are ready. Worksource Oregon has scholarships for training in new fields. WWP also works with housing authorities. Mr. Lair asked Ms. Parker-Llerenas to contact him about connecting the LEAD program with WWP.

## **DIVERSITY, EQUITY, AND INCLUSION**

Ms. Carlson provided background and facilitated discussion, based on the Diversity, Equity, and Inclusion (DEI) report that was provided to the board. After a year-long study by the Willamette University PACE Team, which included confidential structured interviews with community leaders, data analysis, literature review, and a SurveyMonkey survey for Alliance members, a report was prepared that included a number of recommendations. Ms. Carlson went over the list of recommendations from the report, beginning of page 22 of the agenda packet. She added that discussion at a recent Built for Zero virtual conference on embedding DEI into organizations that work with people experiencing homelessness emphasized the importance of having meaningful conversations and listening to people. The Collaborative Committee is looking at the report recommendations. Multiple check-ins may be needed to make sure we are really doing the right thing in the right way.

Ms. Calvin spoke about how the ESG-CV application process tried to be diverse and inclusive. Four culturally specific organizations were contacted for input and involvement with the grant application. However, the process worked too fast for those organizations' decision-making processes. Some were very small organizations, as well. Ultimately, none were able to participate. Some organizations provided feedback indicating that they were not willing to be partners if they could not be leaders in the project. Ms. Calvin added that we need to provide a professional level of support whenever possible and be thoughtful and engage organizations before asking for support.

Mr. Dixon-McDonald mentioned that Marion-Polk Food Share has been working on DEI training for staff and managers. He stated the importance of learning how we can help in order to build trust with culturally specific groups. Training has been beneficial. The Food Share used the Luna Jimenez Institute (ljist.com) out of Portland. He stated that the Center for Equity and Inclusion (ceipdx.com) is another good resource. There are also some trainers in the Salem area and throughout the region. Director Lippold-Peone suggested personal invitations from board members for culturally specific or other groups who are not at the table to attend the Collaborative Committee meetings. The next meeting of the Collaborative Committee is June 16.

Other board members offered thoughts and ideas on the topic. Next steps include the recommendations from the Collaborative Committee regarding the report, and ideas on how to implement the recommendations. Any additional thoughts from board members can be sent to Ms. Carlson.

### **STRATEGIC PLAN UPDATE**

Ms. Calvin shared the high points of the latest Strategic Plan update document, which was provided in the agenda packet. Strategies that have been identified as the highest priority include addressing equity throughout the system, expanding community awareness (including Alliance visibility), and leveraging resources through both funding and convening informative events. Coordinated system development involves the Coordinated Entry system. More organizations are being contacted about using and participating in Coordinated Entry, including tribal organizations and other cultural organizations. Collecting tribal member affiliations can be important; for example, to connect a client with appropriate tribal resources. A Continuum of Care dashboard will include data from HMIS and the PIT Count. Strategic responses to needs may include:

- Identifying services to respond to local behavioral health needs
- Exploring opportunities to bill Medicaid for supportive housing services
- HUD/CoC grants specifically for supportive services
- Navigation centers
- Working to develop culturally appropriate sheltering options, especially in smaller communities
- Convening an Affordable Housing Summit
- Expanding Permanent Supportive Housing and including community integration assistance
- Case management – we need to do an “inventory” to identify the number and type of case managers available. Assistance could take the form of help handling their caseloads, offering training/certification opportunities, and opportunities to address their professional development needs/interests.
- Convening case managers to identify and address common issues.

Staff aims to have the Strategic Plan ready for approval at the July board meeting.

In response to a comment about having roving service connections with rural communities regarding case management, Ms. Munns said that PacificSource has resources and plans available that may be helpful. Commissioner Mordhorst reported that the next Rural Issues meeting is on June 23. Ms. Utz offered to help

with information on how to start Permanent Supportive Housing units in smaller size developments (8-10 units) for smaller communities to keep homelessness from getting out of control and becoming fully visible to everyone.

**OTHER BUSINESS**

Mayor Clark asked to hear from everyone about whether to continue using Zoom or meet in person and when to make any changes as the state opens up.

Commissioner Mordhorst announced that a new Polk County Commissioner has been selected. Falls City Mayor Jeremy Gordon will take Commissioner Mike Ainsworth's seat when he retires in July.

Tribal Councilwoman Leno expressed her gratitude that the Grand Ronde Tribe is part of this group and her appreciation for all of the hard work put in. Hayu masi! [translation: Many thanks!]

The next Executive Committee meeting will be June 29.

The next Board meeting will be July 8.

**ADJOURNMENT**

Hearing no further business, Chair Clark adjourned both meetings at 5:01 p.m.

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Janet Carlson, MWVHA Consultant