

**ORS 190 ENTITY,
MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
2021-22 SUPPLEMENTAL BUDGET**



**MID-WILLAMETTE VALLEY
HOMELESS ALLIANCE**

**MOVING TO END AND
PREVENT HOMELESSNESS**

November 4, 2021

Administrative Offices: 100 High Street SE, Suite 200, Salem, OR 97301 MWVHomelessAlliance.org

**BEFORE THE BOARD OF DIRECTORS
ORS 190 ENTITY, MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
In the matter of the Supplemental Budget for Fiscal Year 2021-22**

RESOLUTION 2021-03

This matter came before the Board of Directors, ORS 190 Entity, Mid-Willamette Valley Homeless Alliance at its regular meeting on November 4, 2021 to consider adopting a supplemental budget and make appropriations for fiscal year 2021-22.

WHEREAS, the ORS 190 Entity has received unforeseen grant revenues as described in the attached explanations; and


WHEREAS, the ORS 190 Entity Budget Officer has reviewed the proposed budget changes and recommends them to the board; and

WHEREAS, the ORS 190 Entity has published information about the supplemental budget and notice of public hearing as required by local budget law in the Statesman Journal and Polk County Itemizer-Observer on October 27, 2021; and

WHEREAS, the supplemental budget was available for public inspection beginning October 27, 2021, and the board held the duly noticed public hearing on November 4, 2021;

NOW, THEREFORE, it is hereby resolved that for the fiscal year 2021-22, the supplemental budget increase of \$259,251 is approved for the purposes shown in the attached schedule, for a total budget of \$624,825.

The above resolution statements were approved and declared adopted on this 4th day of November, 2021.

By: 

Cathy Clark, President
ORS 190 Entity, Mid-Willamette Valley
Homeless Alliance

**SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2021-22
November 4, 2021**

According to Oregon Local Budget Law, governmental entities, under certain circumstances, may make a supplemental budget for the fiscal year for which the regular budget has been prepared. Generally, these circumstances involve unanticipated resources or occurrences that require additional appropriation authority.

The supplemental budget for the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance, for the fiscal year 2021-22 increases the total budget by \$259,251 from \$365,574 to \$624,825. A notice of the date and time of a public hearing on the proposed supplemental budget has been published in two local newspapers in accordance with local budget law.

The board resolution authorizes the following amendments to the budget to be adopted on November 4, 2021, for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

REVENUES	2021-22 Adopted	Supplemental	Difference
Board contributions	\$ 116,100	\$ 125,100	\$ +9,000 ¹
Private grants	\$ 55,000	\$ 55,000	\$ 0
Federal grants	\$ 28,010	\$ 176,727	\$+148,717 ²
OHCS grants	\$ 42,302	\$ 84,585	\$ +42,283 ³
Additional grants	\$ 10,000	\$ 70,000	\$ +60,000 ⁴
Beginning balance	\$ 114,162	\$ 113,413	\$ - 749 ⁵
TOTAL	\$ 365,574	\$ 624,825	\$+259,251

Revenue explanations:

1. PacificSource joined board (\$+5,000) and United Way increased contribution from \$1,000 to \$5,000 (\$+4,000).
2. Youth Homelessness Demonstration Program planning grant award added (\$+146,400); first annual planning grant awarded at \$30,307, plus \$10 in seed money. Grant was originally estimated at \$28,010 (\$+2,307).
3. ESG-CV administration increased from .5% of grant expenditures to 1% (\$+27,587); HMIS grant receipt delayed from FY 2020 to FY 2021 (\$+14,696).
4. The ORS 190 Entity is likely to receive additional grant applications (\$+60,000).
5. Beginning balance adjusted from estimated to actual (\$-749).

EXPENDITURES	2021-22 Adopted	Supplemental	Difference
Other Professional Services – Contracted Staff	\$199,920	\$ 230,520	\$ +30,600 ^a
YHDP Special Project Hours	\$ 0	\$ 9,690	\$ +9,690 ^b
YHDP Coordination	\$ 0	\$ 81,600	\$ +81,600 ^c
Health & Safety Hours	\$ 0	\$ 23,800	\$ +23,800 ^d
Communications Services	\$ 0	\$ 33,250	\$ +33,250 ^e
Materials	\$ 6,000	\$ 6,000	\$ 0
COG Administrative Services	\$ 12,000	\$ 12,000	\$ 0
Insurance	\$ 4,000	\$ 4,000	\$ 0
Legal Services	\$ 20,000	\$ 12,000	\$ -8,000 ^f
Audit	\$ 0	\$ 8,000	\$ +8,000 ^f
HMIS Licenses	\$ 0	\$ 29,392	\$ +29,392 ^g
Contingencies	\$ 123,654	\$ 174,573	\$ +50,919 ^h
TOTAL	\$365,574	\$ 624,825	\$+259,251

Expenditure explanations:

- a. Increased hours for ESG-CV grant coordination, from 20 hours per month to 50 hours per month; contract amendments began 7/1/21.
- b. Special project hours approved for writing YHDP grant in July 2021.
- c. YHDP grant planning and coordination beginning November 2021 (120 hours per month).
- d. Projected hours to coordinate Health & Safety Subcommittee issues beginning December 2021 (40 hours per month).
- e. New contract with WordsOut PR beginning November 2021; \$4,050 per month, plus one-time \$850 for initial assessment.
- f. Reduced legal services by \$8,000 to provide budget for financial review/audit.
- g. Budgeted \$29,392 (\$14,696 + \$14,696) for HMIS license and coordination costs.
- h. Remaining balance budgeted in Contingencies to allow flexibility in budgeting during the fiscal year.

Respectfully submitted,



Janet Carlson, Budget Officer
 ORS 190 Entity, Mid-Willamette Valley Homeless Alliance