

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

PERFORMANCE AND EVALUATION COMMITTEE PERFORMANCE MONITORING AND REVIEW PROCESSES

INTRODUCTION

The Performance and Evaluation (PE) Committee shall be responsible for monitoring and reviewing Continuum of Care (CoC)-funded and Emergency Solutions Grant (ESG)-funded projects, as well as community system-wide performance of the homelessness services continuum, per the Mid-Willamette Valley Homeless Alliance (MWWHA) CoC Governance Charter and applicable federal regulations.

I. PROJECT MONITORING AND PERFORMANCE EVALUATION

The PE Committee evaluates outcomes of projects funded under the ESG program and the CoC program, and report to HUD, pursuant to 24 CFR part 578.7(a)(7). CoC funded and ESG-funded programs or projects will be reviewed semi-annually by the PE Committee, with any findings reported to the CoC Board. The PE Committee will assist in developing Performance Improvement Agreements and propose length of probationary periods, as applicable for CoC-funded programs and projects.

COC-FUNDED PROJECTS: Recipients of CoC-funded projects shall be monitored and evaluated for program performance twice per year, once during the annual Housing of Urban Development (HUD) Notice of Funding Opportunity (NOFO) response per the MWWHA Review and Ranking Process and Procedures, and again approximately six months later. The semi-annual monitoring and evaluation of CoC-funded projects will include a project assessment using the currently adopted Review and Ranking Scoring Tools and project performance data, a PE site visit (or alternate in-depth review) to the project and/or agency, and technical assistance for quality or performance improvement, as needed. The monitoring process ensures that CoC-funded projects are using a Housing First approach, prioritizing rapid placement and stabilization in permanent housing, and are not requiring service participation or preconditions of program participants.

ESG-FUNDED PROJECTS: Recipients and sub-recipients of ESG funds through the ESG program, another homeless assistance grant administered under the McKinney-Vento Act, are required by HUD to coordinate with the local CoC. The CoC addresses that requirement through coordinating with the ESG review and ranking process and ESG scoring tool development (MWWHA Governance Charter, Article IV, Section E) and monitoring utilization, trends, and outcomes of ESG-funded projects through at least semi-annual Consolidated Annual Performance Evaluation Report (CAPER) data reviews, and assessment of projects and systems for implementation of a Housing First Approach.

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II. HOMELESS SERVICES SYSTEM EVALUATION

The PE Committee shall monitor and review overall system performance of the continuum and make recommendations to the CoC Board to improve system performance with input from the CoC Collaborative Committee. The PE Committee will monitor and review performance of the homelessness and housing services continuum using the Homeless Management Information Systems (HMIS) data for Marion and Polk counties in the areas of HUD’s System Performance Measures (SPM):

1. Reduction in the average and median length of time persons remain homeless
2. Reduction in the percent of persons who return to homelessness
3. Reduction in the number of persons who are homeless
4. Increase in the percent of adults who gain or increase employment or non-employment cash income over time
5. Reduction in the number of persons who become homeless for the first time
6. Increase in the percent of persons who exit to or retain permanent housing
7. Increase in the percent of persons who exit to an ES, SH, TH, or permanent housing destination

DATA EVALUATION SCHEDULE

SPM reports will be distributed to the CoC quarterly, however, the PE Committee will evaluate SMPs for system performance every six months to allow enough time for meaningful change.

APRs and CAPER reports will be distributed to the CoC quarterly, however, the PE Committee will evaluate CoC-funded and ESG-funded projects every six months.

Data evaluation at the PE Committee level will take place quarterly, alternating between system-wide performance evaluation using SPM reports, and CoC-funded and ESG-funded projects using APR and CAPER reports. Each of the two levels of evaluation will take place by the committee every six months, alternating each quarter.

	1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
	Jan	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
PE Committee Business	PIT Count Event	CoC- Funded in-depth review		Annual COI/COC; confirm R&R members	Revise scoring tools; identify local priorities; discuss with Collab Cmte		Annual HUD NOFA process; local Review & Ranking			QI	Charter Revisions; Recommend system improvements to Board;	
Performance Monitoring		CoC-Project Review Site Visits		CoC System		ESG-funded projects	In-depth review and ranking of new and renewal projects				CoC System	
Reporting and Evaluation		APR		SPM, Long. System Analysis; Gaps Analysis		CAPER; PIT data	APR				SPM, HIC, PIT Count	