

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

CoC Performance and Evaluation Committee

Tuesday, November 2, 2021 | 3:00 pm - 4:30 pm

Zoom Meeting: <https://us02web.zoom.us/j/85425225222>

AGENDA

- 1. Welcome and Introductions** **Josie Silverman-Mendez, Co-Chair**
- 2. Committee Administration** **Lisa Trauernicht, Co-Chair**
Approve July 6th meeting minutes- motion made by Julie, seconded by Shawnn.
Motion made by Margie to approve August 3rd meeting minutes. Motion seconded by Julie.
Josie and Nichole and Shawnn abstained due to not being at the meeting.
- 3. Review and Ranking Subcommittee Debrief and Process Improvements** **Lisa and Josie**
Debrief the Review and Ranking process and identify areas for improvement;
subcommittee members agreed to convene with youth on the Youth Action Board for
the Youth Homeless Demonstration Program (YHDP) funding opportunity

Positives:

- Great engagement among committee members; the discussion and conversation among members was very beneficial and helpful to talk together.
- Process has helped view other areas of work through the lens of being prepared to respond quickly to meet the needs of the community as funding opportunities become presented and dropped at any time.
- Impressed with quality of application materials by applicants that were submitted.
- Scoring tools were really straight forward and easy to use
- Significant learning from APR reviews on System Performance Measures

Opportunities:

- More time to review applications, find ways to reduce volume of information to review
- Write project names on the blank application and the reviewers name (or have a place for it)
- Include page number on scoring tool for where to find the answers so everyone can
- Have members submit individual scoring pages with scores in an excel sheet for record keeping; consider using a google sheet or google doc or survey so everyone can enter their own numbers to minimize staff time
- Compile all docs into one pdf with page numbers so everyone is looking at the same place
- APR included with packet but have numbers already written on the scoring tool
- Build on this for CoC-funded and ESG-funded project evaluations and system performance
- Come prepared with applications

Review and Ranking Subcommittee agreed to convene to review and rank project applications in response to the Youth Homelessness Demonstration Program (YHDP) funding process, adding youth with lived experience to the R&R Subcommittee. Carla mentioned YHDP renewals and CoC-funded projects were combined this year for the “annual NOFO” so it’s likely youth projects and CoC projects will be combined in a funding cycle so considering having permanent youth representation on PE Committee and R&R Subcommittee in the future.

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Margie mentioned diversity of PE Committee members is low. Michael echoed this and highlighted an opportunity to consider how to integrate diverse voices in the work and have broader participation in R&R work, with or without PE Committee membership. Voting representation of applications by those with diverse backgrounds is critical, ensure diverse voices have decision-making power.

- 4. PE System Performance Metrics** **Lisa**
 Continue identifying metrics for monitoring and evaluation of performance for the PE Committee’s review of CoC- and ESG- funded programs and evaluation of overall system performance.

- 5. CoC Strategic Plan Elements** **Josie**
 Review relevant elements for PE Committee’s responsibilities from the updated MWWHA Strategic Plan.

- 6. Updates and Follow Up**
 PE Committee staffing update; agency and CoC updates; summarize follow up items.

PE Committee Members (10)

Josie Silverman-Mendez, Co-Chair, PSCS	x	Lisa Trauernicht, Co-Chair	x
Julie Conn-Johnson, SKSD MVP Program	x	Michael Livingston, CANDO neighborhood Assn	x
Nichole Dickey, Catholic Community Services	x	Margie Lowe, Marion-Polk Early Learning Hub	x
Shawnn Hartley, OHCS	x	Aryn Walker, Marion County HHS	x
Dede Hazzard, UGM Simonka Place		Staff:	
Christine Lewis, PacificSource	x	Carla Munns, Consultant MWWHA, Carla@CSuiteNW.com	x
Guests			
Jan Calvin			