MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

COORDINATED ENTRY COMMITTEE and HMIS USERS WORKGROUP

January 11, 2022 Minutes

PRESENT:

Coordinated Entry Committee	Yes
Ashley Hamilton, MWVCAA/ACHES (Chair)	x
Kim Carbaugh, CHS	x
Andrew Rice, Easterseals Oregon	
Doug Odell, Family Promise	
Glenn Muna, MWVCAA/ARCHES	x
Michelle Artman, MWVCAA/De Muniz	x
Tricia Frizzell, MWVCAA/HOME	x
Ashleigh Duda, MWVCAA/ARCHES	x
Hannah Paysinger, Sheltering Silverton	x
Kimm McBeth, SHA	
Dominique Schoessler, Shangri-La	x
Anna Lookingbill-Steele, VA Healthcare	x
Jim Stackhouse, VetCare	
Staff: Jan Calvin, MWVHA	x
Staff: Breezy Aguirre, ARCHES	

HMIS Users Workgroup	Yes
Hunter Belgard, OHCS (Co-chair)	x
Jimmy Jones, MWVCAA (Co-chair)	
Tara Stephen, CHS	
Natalie Doerfler, Easterseals Oregon	
Kaela Lombardi, MWVCAA/ARCHES	x
Rachel Miller, MWVCAA/ARCHES	x
Tricia Frizzell, MWVCAA/HOME	x
Robin Winkle, Shangri-La	x
Hannah Paysinger, Sheltering Silverton	x
Jill Tucker, St. Francis Shelter	x
Brenda Newey, UGM, Simonka Place	
Staff: Jan Calvin, MWVHA	x
Staff: Elliott Lapinel, ARCHES	x

Others in Attendance

Robert Marshall, MWVCAA/ARCHES	x	Michael Livingston, CANDO	x
Lisa Trauernicht, MWVHA	x	Kimberly Allison, Grace House	x

WELCOME / BUSINESS ITEMS

Ashley welcomed everyone and requested people enter their names in the Chat.
Agenda –Kaela moved approval of the agenda; Michelle seconded; approved unanimously
Minutes –Rachel moved approval of the December minutes; Robin seconded; approved unanimously

COORDINATED ENTRY TOPICS

1. **CE Policies & Procedures Manual (sent in advance)**
   Jan reviewed specific sections of the draft P&P Manual, noting new staff recommendations and areas that need further clarification. Next steps include review by the CE staff and the Youth and Young Adults Subcommittee.

2. **CE System Annual Evaluation (sent in advance)**
   Jan reviewed the executive summary of the CE Evaluation Report, noting progress since last year and highlighting areas for improvement. Components of the current CE System were scored on a 1 to 5 scale, with "1" meaning that our current system is not well aligned with the standard, and "5" meaning it is very well aligned with the standard.

HUD Essential Components:

- 48 of the 56 Essential Components (86%) were scored "4" or "5"
- 13 of the 32 recommendations (41%) were to include in written policies & procedures; 13 of the remaining 20 recommendations (65%) were rated as a "top priority."
- The 13 top priority recommendations related to access sites, youth, DEI, assessor training, clear criteria for prioritization, electronic referral system, and gathering/using agency feedback.

HUD Recommended Components:

- 26 of the 39 Recommended Components (67%) were scored "4" or "5"
- 5 of the 28 recommendations (18%) were to include in written policies & procedures; 19 of the remaining 23 recommendations (83%)
- 11 of the 19 top priority recommendations related to Assessments

HUD Optional Components:

- 8 of the 13 Optional Components (62%) were scored "4" or "5"
- 2 of the 4 recommendations were to include in written policies & procedures, and the other 2 were about use of HMIS and data-sharing

Specific recommendations are included in the full document and will be discussed at the February meeting.

3. **Client Feedback on CE Assessments**
   This item was tabled.

HMIS TOPICS

1. **HMIS Data Quality Plan**
   This item was tabled.

2. **HMIS Regional Update (Quad Squad)**
   Hunter reported on the roll-out of the new HMIS instance, which, all-in-all, is going well.

NEXT MEETING:

Tuesday, February 8
1:30-3:00 p.m.

by Zoom video & phone

https://us02web.zoom.us/j/82448995403?pwd=UHJxeW9UZDYxcTBiV0U1Z1RVSGhRUT09
Meeting ID: 824 4899 5403 Passcode: 057658
One tap mobile +16699006833,,82448995403#,,,,*057658#

Every month on the Second Tuesday, 1:30-3:00 p.m.
Please download and import the following iCalendar (.ics) files to your calendar system.
https://us02web.zoom.us/meeting/tZYpc-Ghpz4uGtdyfO9l3-6EEud-Xn8a2RkN/ics?icsToken=98tyKuGqqj8iE92QtBmERpwQBo-gWfPxmCVbjbdZhRnKWiwAL1XTE_dGf4pxSNmC