Mid-Willamette Valley Homeless Alliance

CoC Collaborative Committee

Wednesday, December 15, 2021 * 10:00-11:30 a.m.

Zoom: https://us02web.zoom.us/j/82165607357?pwd=S0dKbk5hTDh1Y3JYazdrNEJtMndFZz09

AGENDA

1. **Welcome & Agenda Review** **Ian Dixon-McDonald, Committee Co-chair**
   Please type your name and organization in the chat box.
   Add your email address if we don't have it.

2. **Meeting Minutes**
   Approval of 11/17/21 meeting minutes (pages 3-6).

3. **Trauma-Informed Practices Training**
   Sam Dompier from Church at the Park will provide training on trauma-informed practices. This is a brief training, and plans are in the works to offer a longer session to outreach workers at another time.

4. **PIT Count**
   Robert Marshall and Angie Wilson, PIT Count Workgroup co-chairs will share details about the who, what, when, where, and how of the PIT Count, happening January 25, 26, and 29, 2022.

5. **Highlights and Happenings** **Kim Parker-Llerenas, Committee Co-chair**
   Programs are responding to pressing community needs, buildings are being remodeled, more grants are being written, new staff are being hired, and time is provided on this agenda to share and ask questions.

6. **Board Member Recommendations**
   One of the responsibilities of the Collaborative Committee is to recommend individuals with lived experience to serve on the Alliance Board. In October, an ad hoc committee was formed to identify interested individuals and assure appropriate support available to them. Information will be presented for Collaborative Committee consideration and recommendations made to the Board.

7. **Permanent Supportive Housing**
   The Alliance has a priority to address the needs of families and individuals who are chronically homeless. Dana Schultz from Oregon Housing and Community Services (OHCS) will share information about the ***OHCS Permanent Supportive Housing Program*** the upcoming ***Oregon Supportive Housing Institute.*** (See information under "Announcements.")

8. **CoC Summit**
   The 2nd annual CoC Summit will be held by Zoom on February 10, 2022. This is a joint meeting of the Alliance Board and the Collaborative Committee. Input will be gathered on the proposed agenda for the three-hour meeting (3:00-6:00 p.m.). The group will also decide whether to hold or cancel the February 16 Collaborative Committee meeting.

9. MWVHA Board, Committee, Subcommittee Highlights

- Board of Directors
- Coordinated Entry Committee
- CE/BFZ Case Conferencing
- Outreach Managers Team
- HMIS Users Workgroup
- Performance & Evaluation Committee
- PIT Count Workgroup
- Youth Action Board
- YHDP Planning Team

COLLABORATIVE COMMITTEE GROUPS

- Diversity, Equity, and Inclusion Subcommittee
- Emergency Response Shelters Network
- Health & Safety Subcommittee
- Veterans Subcommittee
- Youth and Young Adults Subcommittee

10. Announcements

- Oregon Supportive Housing Institute and OHCS PSH Program Info Session
  Date: Dec. 14, 2021, Time: 1:30 p.m. - 2:30 p.m. PST
  Register at: https://csh-org.zoom.us/j/82353170254?pwd=Rkl5VkZET1BOKyt3bjFDUGQ5Q2lWQT09
- Request for Applications for 2022 Oregon Supportive Housing Institute Release Date: Feb. 1, 2022
  2022 Oregon Supportive Housing Institute RFA Webinar
  Date: Feb. 8, 2022, Time: 11 a.m.– 12 p.m. PST
  Register at: https://csh-org.zoom.us/j/85218317559?pwd=bnBjblhPMEw3SzhHYjVZdWpxRVp6Zz09
- HHS and HUD announced expanded partnership, new **Housing and Services Resource Center**. The partnership will improve access to affordable, accessible housing and supportive services https://acl.gov/HousingAndServices
- In January, it will be time for the Collaborative Committee to nominate co-chairs to serve two-year terms (March 2022 - February 2024). The CoC board appoints co-chairs to facilitate CoC Collaborative Committee meetings, based on nominations from the CoC Collaborative Committee. One co-chair represents the public (governmental) sector and the other represents the private (nongovernmental) sector. Co-chairs may be reappointed by the board.

11. What's Next

Upcoming Collaborative Committee Meetings & Preliminary Agenda Topics:

January 19	**February 10**	**March 10**
• CoC Policies • Mini-Training: Cultural Humility • Collaborative Committee Co-chair Nominations	2nd Annual CoC Summit **February 16** Mini-Training or Meeting?	• Case Management Survey • Mini-Training: TBA

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https://us02web.zoom.us/j/82165607357?pwd=S0dKbk5hTDh1Y3JYazdrNEJtMndFZz09
Meeting ID: 821 6560 7357 Password: 028983
One tap mobile +16699006833,,82165607357#,,,,0#,,028983#

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MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
MOVING TO END AND PREVENT HOMELESSNESS

Mid-Willamette Valley Homeless Alliance

CoC Collaborative Committee

Wednesday, November 17, 2021

MINUTES

1. **Welcome & Agenda Review**
   Ian Dixon-McDonald welcomed everyone and reminded people to sign in via the Chat Box.

2. **Meeting Minutes**
   Mari Anne Gest moved approval of the 10/20/21 meeting minutes; Jack Elliott Vermeer seconded; motion carried.

3. **Mental Health Training**
   Sofia Benidettino from Marion County Health & Human Services' Mobile Crisis Unit presented information and answered questions on a range of mental health issues that providers may encounter in their work to support people experiencing homelessness. A copy of the slides is attached. She will be providing a longer training for Outreach workers in January.

4. **Diversity, Equity, and Inclusion Subcommittee Charter**
   Members of the DEI/Voices of Lived Experience Workgroup developed a proposed charter for a Diversity, Equity, and Inclusion Subcommittee (see page 3). Mari Anne Gest motioned approval of the charter; Noelle Gore seconded; motion carried.

   The following people expressed interest in joining the DEI Subcommittee: Jayme Baer, Jill Bird, Krystal Lightle, Kathleen Thorpe, Noelle Gore, and Shannon Phillips. Jan will coordinate the group's first meeting.

5. **Charter Revisions**
   While preparing the DEI Subcommittee Charter, staff discovered an error on the charter template used for all subcommittees. Voting should state, "50 percent plus one of all group members," not just those in attendance. Mari Anne Gest moved to approve the corrections to the subcommittee charters. Seconded by Hillary Dumitrescu. Motion carried.

6. **Youth Homelessness**
   Kim Parker-Lleranas noted that the Alliance has secured a Youth Homeless Demonstration Program grant in September and asked Carla to provide an update on the efforts to create a community plan to end youth homelessness. An updated information sheet is attached and posted on the Alliance website. Derek Wentorf, our technical assistance provider from CSH reviewed data from the Statewide Youth Assessment. Data for our region will be used to shape the community plan, which will be the focus of the 2nd annual CoC Summit on February 10.

7. **What's Next – Tentative Agendas**

December 15	January 19	February 10
• Case Management Survey • PIT Count • Mini-Training: Trauma	• CoC Policies • Mini-Training: Cultural Humility	2nd Annual CoC Summit **February 16** Mini-Training/Meeting?

Agency	Contact	Attended 11/17/21	# Agencies	# Ind
A Ray of Hope, Today!/Neighbors	Ali Swanson	1	1	
Blue Feather Development	Pamala Garrick	1	1	
Bridgeway Recovery Services	Tim Murphy	1	1	
CANDO	Michael Livingston	1	1	
Center for Hope and Safety	Tara Stephen	1	1	
Church at the Park, Navigation Serivces Mgr.	Matt Herbert	1	1	
Church at the Park	Noelle Gore	1		
City of Dallas, Asst. City Manager	Emily Gagner	1	1	
City of Salem	Laurie Shaw Casarez	1	1	
City of Salem Urban Development	Tiffany Ottis	1	1	
Creating Opportunities	Anthony Cicneros	1	1	
CSH	Derek Wentorf	1	1	
CSH	Annie Bachi	1		
Curandi	Chris Barber	1	1	
Easterseals	Carol Salter	1	1	
Easterseals	Natalie Doerfler	1		
Fair Housing Council of Oregon	David KW	1	1	
Fair Housing Council of Oregon	Maggie	1		
Family Promise	Doug Odell	1	1	
Grace House	Danica Thoren	1	1	
Grace House	Kimberly (Nowlin) Allison	1		
Marion & Polk Early Learning Hub	Kiara Yoder	1	1	
Marion County, CDBG	Tim Glisson	1	1	
Marion Co Health & Human Services	Sophia Benidettino	1	1	
Marion Co Housing Authority	Sofie Fashana	1	1	
Marion-Polk Food Share	Ian Dixon-McDonald	1	1	
MWVCAA, ARCHES	Tim Weese	1	1	
MWVCAA, ARCHES, HMIS	Elliott Lapinel	1		
MWVCAA, ARCHES, Outreach & CE	Robert Marshall	1		
MWVCAA, ARCHES, RRH	Glenn Muna	1		
MWVCAA, ARCHES	Kaela Lombardi	1		
MWVCAA, ARCHES	Lindsay Dent	1		
MWVCAA, ARCHES, Warming Manager	Laura Russo	1		
MWVCAA, HOME Youth Services	Tricia Frizzell	1	1	
MWVCAA, HOME Youth Services	Shain Oleson	1		
MWVCAA, De Muniz Resource Center	April Cox	1	1	
MWVCAA, De Muniz Resource Center	Michelle Artman	1		
MWV Homeless Alliance	Jan Calvin	1	1	
MWV Homeless Alliance	Carla Munns	1		
MWV Homeless Alliance	Lisa Trauernicht	1		
Word's Out PR	Laura Luthi	1	1	
NW Human Services	Kristin Kuenz-Barber	1	1	
Oregon DHS - District 3	Janet Scott	1	1	
Oregon Health Authority	Rich Malloy	1	1	
PacificSource, Community Health Coord.	Elaine Lozier	1	1	
PacificSource, Behavioral Health, Accute Care	Christina McCollum	1		
PacificSource, Behavioral Health	Teresa Warnock	1		
PacificSource, Care Coordinator	Heather Pascoe	1		
PacificSource, Integrated Care for Kids	Samantha Baker	1		
PH Tech	Angie Torres	1	1	
Recovery Outreach Community Center	Christina Korkow	1	1	
Recovery Outreach Community Center	Jill Bird	1		
Sable House	Jayme Baer	1	1	
Salem Housing Authority	Jack Elliott Vermeer	1	1	
Salem Housing Authority	Betty Jordan	1		
Shangri-La	Robin Winkle	1	1	
Silverton Sheltering Services, E.D.	Kayla Burdine-Rae	1	1	
Silverton Sheltering Services	Hilary Dumitrescu	1		
Silverton Sheltering Services	Hannah Paysinger	1		
St. Francis Family Housing	Jill Tucker	1	1	
UGM of Salem, Simonka Place	Krystal Lightle	1	1	
UGM of Salem, Simonka Place	Shannon Phillipp	1		
UGM of Salem, Simonka Place	Beth Kelley	1		
United Way, SafeSleep UNITED	Lynelle Wilcox	1	1	
United Way, SafeSleep UNITED	Dianne Rush	1		
Veterans Affairs HUD/VASH	Anna Lookingbill-Steele	1	1	
Veterans Affairs HUD/VASH	Yesica Salguera	1		
(WestCare) VETcare	Ray Powers	1	1	
Willamette Health Council	Rachel Lakey	1	1	
Willamette Health Council	Stephanie Jensen	1		
Willamette University	Marianne Bradshaw	1	1	
Willamette Workforce Partnership	Kim Parker-Llerenas	1	1	
unaffiliated	Kathy Saviki	1		1
unaffiliated	Kathleen Thorpe	1		1
unaffiliated	Laura Crofoot-Johnson	1		1
		75	**44**	**3**

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
Diversity, Equity, and Inclusion Subcommittee

CHARTER

A. PURPOSE

The purpose of the Diversity, Equity, and Inclusion Subcommittee is to advance strategies and actions to the Board, committees, and workgroups that create opportunities for people from diverse backgrounds, including those with lived experience in homelessness to participate throughout the CoC structure.

- Recommend, coordinate, and/or implement the kinds of support systems, training, and tools the CoC would need to provide to ensure a positive, meaningful, and welcoming experience; and
- Help develop partnerships with organizations effectively doing diversity, equity, and inclusion work.

B. MEMBERSHIP

MEMBERSHIP. Members of the Subcommittee include representatives of agencies participating in the Collaborative Committee and other stakeholders within the CoC's region. The Subcommittee is authorized by the CoC Collaborative Committee.

TERMS. Subcommittee members shall have unlimited terms of membership.

CHAIR. The Subcommittee shall designate a chair or co-chairs responsible, at a minimum, for facilitating meetings, establishing meeting locations and times, preparing agendas, notifying the membership and CoC staff of meetings at least one week in advance, and providing minutes to CoC staff within one week following the meeting.

RESIGNATION. Resignations by Subcommittee members shall be submitted in writing to the group's chair(s) and CoC staff.

C. MEETINGS

MEETINGS. Subcommittee meetings will occur monthly, or more frequently at the call of the chair. The Lived Experience Workgroup is a public body subject to the public meetings and record laws as stated in ORS Chapter 192. All meetings will be open to the public. The meeting agenda will be distributed to members and through public notice at least one week prior to a workgroup meeting. Accommodations will be made, compliant with the Americans with Disabilities Act.

QUORUM. A majority, defined as 50% plus one, of the appointed, voting workgroup membership will constitute a quorum for the transaction of all business at meetings. Members may attend either in person or by conference call so long as persons in attendance and on the telephone can both hear and communicate with each other. Members attending by telephone or similar contemporaneous means may be counted towards achieving a quorum. A group shall not meet if there is not a quorum.

VOTING. Lived Experience Workgroup meetings shall operate on a consensus basis. However, members may request a majority vote on specific issues. A majority is defined as 50% plus one of the members present at any meeting.

D. CODE OF CONDUCT

1. **GENERAL PROVISIONS**. Group members are expected to observe the highest standards of ethical conduct in the execution of their responsibilities, to conduct themselves with courtesy and respect, and to refrain from harassment, intimidation, discrimination, and physical or verbal abuse.

2. **ANNUAL DECLARATION**. Group members are to annually receive a copy of the Code of Conduct, acknowledge receipt by signing a form, and submit a copy of the signed form to CoC staff.

E. CHARTER AMENDMENTS

1. **PROCESS**. This charter may be amended at any CoC Collaborative Committee meeting. Copies of proposed amendments will be available for review at least one week prior to the CoC Collaborative Committee meeting at which the proposed amendments are considered. The CoC Collaborative Committee will seek review and recommendation by the Workgroup of any amendments to the charter, unless circumstances require an immediate change. In the latter situation, CoC staff will provide an explanation of the circumstances and provide opportunity for comments and input prior to and as part of the CoC Collaborative Committee meeting.

2. **FREQUENCY OF REVIEW**. The Workgroup will review this charter annually and submit any recommended revisions to the CoC Collaborative Committee.