

MINUTES OF FEBRUARY 2, 2021

**MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
EXECUTIVE COMMITTEE
AND
ORS 190 ENTITY LEADERSHIP**

Videoconference Via Zoom

MEMBERS PRESENT

CHAIR: Mayor Cathy Clark, City of Keizer

VICE CHAIR: Council President Chris Hoy, City of Salem

Commissioner Lyle Mordhorst, Polk County

Leilani Slama, Vice President, Community Engagement, Salem Health

Lisa Trauernicht for Commissioner Colm Willis, Marion County

Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley

MEMBERS ABSENT

None

OTHERS PRESENT

Jan Calvin, MWVHA Consultant

Janet Carlson, MWVHA Consultant

Carla Munns, MWVHA Consultant

Denise VanDyke Admin. Specialist II, MWVCOG

Councilor Laura Reid, City of Keizer

CALL TO ORDER & INTRODUCTIONS

Mayor Clark called the meeting to order at 12:07 p.m. The presence of a quorum was noted.

Attendance was noted.

MINUTES OF JANUARY 5, 2021

MOTION: By Councilor Hoy, **SECONDED** by Commissioner Mordhorst, to **APPROVE THE MINUTES OF JANUARY 5, 2021, AS PRESENTED.**

Motion carried.

IN FAVOR: Clark, Hoy, Mordhorst, Slama, Trauernicht, Wolf. **OPPOSED:** None.

ABSTAINED: None.

Chair Clark was initially having technical difficulties and asked Vice Chair Hoy to preside until she was able to do so later in the meeting.

FEBRUARY SUMMIT AGENDA

Staff reviewed the agenda for the CoC Summit scheduled for February 11. Meeting parameters included:

- Meeting begins at 3:00 p.m.
- Introductions – 25 minutes allotted – please include name, agency, role at agency, what you wanted to be when you were 11 years old.
- Consent Agenda – 5 minutes – will be in two parts.
 - Alliance board business – usual reports and committee appointments/resignations.
 - ORS 190 Entity business:

- Centralized document storage. Working through Willamette Education Service District’s contract with MWVCOG for IT services, staff is setting up a OneDrive system. There will also be a new staff email address for public contact.
 - Translation services for universal release of information form – need to translate the form into Spanish, Russian, and Marshallese – looking at a quote of \$432.35 from a company recommended by the Salem-Keizer School District after contacting several partner organizations for assistance.
 - Roundtable updates – 45 minutes allotted – A list of point persons for each organization will be provided, with suggested topics.
 - Slideshow – 5 minutes – Ms. Munns will give a recap of the Point-in-Time Count event
- Ms. Carlson noted that Capital Community Media reached out to her about creating professional videos, as helping to solve homelessness is now a part of the organization’s mission.
- Presentation – 30 minutes allotted – Kim Parker-Llerenas will give an overview of the Willamette Workforce Partnership and its connections with homelessness
 - Breakout sessions – 40 minutes allotted – Chair Clark will adjourn the meeting before we go into the breakout rooms. A facilitator and recorder are assigned to each group.
 - We will need people to identify in the Zoom Chat, at the start of the meeting, which breakout group they want. Ms. Calvin will coordinate entering email addresses into the five breakout rooms as the meeting progresses.

There is currently a limit of 100 participants on Ms. Calvin’s Zoom account. Ms. VanDyke is collecting Collaborative Committee and guest RSVPs and will keep an eye on our numbers. If necessary, Councilor Hoy offered use of the City of Salem’s Zoom account, which has a greater capacity. Ms. Calvin will look into a short-term account upgrade to increase the number of participants allowed.

MOTION: By Councilor Hoy, **SECONDED** by Ms. Slama, to **APPROVE THE AGENDA FOR FEBRUARY 11, 2021, AS PRESENTED.**

Motion carried.

IN FAVOR: Clark, Hoy, Mordhorst, Slama, Trauernicht, Wolf. **OPPOSED:** None.

ABSTAINED: None.

COMMITTEE CHAIR BUSINESS

There was nothing to report from the committees.

OTHER BUSINESS

Ms. Calvin reported that she has been contacted by the City of Dallas Assistant City Manager about making a presentation to the Dallas City Council. The council is very interested in joining the CoC at the board level. Joining the CoC is listed in the council’s strategic plan. Staff recommends that, after the presentation, the City sent its intention in writing to start the process. There will be a procedure for adding a new jurisdiction, as changes will be needed to the legal documents for both the Alliance and the ORS 190 Entity. Should Dallas choose to join the ORS 190 Entity, the Alliance charter requires a monetary contribution. Staff is recommending \$8,000, based on the current formula. Councilor Hoy asked that staff develop a template for this process for future reference. He stated he hopes that the Alliance can build a momentum and gain other new members. Ms. Munns noted that Willamette Health Council has expressed interest in partnering with and possibly joining the Alliance. Councilor Hoy volunteered to assist with the Dallas City Council presentation, if needed. It will be on March 1, 2021 at 7 p.m. via Zoom.

Mayor Clark mentioned that she will not be available for the KMUZ interview after all. She asked if Councilor Hoy could substitute for her. He said he is available to do the interview. Mayor Clark suggested emphasizing the cooperative work being done to address the problem of homelessness.

Mayor Clark asked for reports from Executive Committee members. Councilor Hoy said that the Pavilion shelter project at the State Fairgrounds is working well. This will be a seasonal shelter.

Ms. Wolf reported that Safe Sleep United is closed for ten days because of a COVID outbreak. Northwest Human Services came in with mass testing. ARCHES and Marion County have helped with finding shelter for those who tested negative. She thanked those partners for their assistance.

ADJOURNMENT

Hearing no further business, Chair Clark adjourned the meeting at 12:44 p.m.

Janet Carlson, MWWHA Consultant