

MINUTES OF January 4, 2022

**MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
EXECUTIVE COMMITTEE
AND
ORS 190 ENTITY LEADERSHIP JOINT MEETING**

Videoconference Via Zoom

MEMBERS PRESENT

CHAIR: Mayor Cathy Clark, City of Keizer

VICE CHAIR: Council President Chris Hoy, City of Salem

Commissioner Jeremy Gordon, Polk County

Leilani Slama, Chief Communications and Community Relations Officer, Salem Health

Jessica Stanton for Commissioner Colm Willis, Marion County

Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley

MEMBERS ABSENT

None

OTHERS PRESENT

Jan Calvin, MWWHA Consultant

Janet Carlson, MWWHA Consultant

Denise VanDyke Admin. Specialist II, MWVCOG

CALL TO ORDER & INTRODUCTIONS

Mayor Clark called the meeting to order at 12:01 p.m. The presence of a quorum was noted.

APPROVAL OF MEETING MINUTES

MOTION: By Commissioner Gordon, **SECONDED** by Ms. Wolf, to **APPROVE THE MINUTES OF November 30, 2021, AS PRESENTED.**

Motion carried.

IN FAVOR: Clark, Hoy, Gordon, Willis, Wolf. **OPPOSED:** None. **ABSTAINED:** None.

JANUARY JOINT BOARD AGENDA

Mayor Clark and Ms. Carlson reviewed the draft board meeting agenda provided in the packet.

Highlights included:

- Youth Action Board (YAB) appointments, as well as appointments and resignations from other committees;
- A letter of support for the Mid-Willamette Valley Community Action Agency Veteran Services SSVF grant application;

- The annual CoC Summit on February 10th, which is the board meeting date; Ms. Calvin is working on a flyer that will be included in the board packet;
- The legal services agreement with Harrang Long for specialized and backup legal services;
- The HMIS Participation Agreement, which has been approved by the Oregon Department of Justice;
- Approval of a speaker's fee and contract with Dr. Johnny Lake, the keynote speaker for the CoC Summit. Dr. Lake will also be facilitating one of the breakout sessions;
- The Permanent Supportive Housing presentation by Dana Schultz from Oregon Housing & Community Services that was held over from the December meeting;
- A presentation on the Point-in-Time (PIT) Count, scheduled for January 25, January 26 and January 29. Ms. Calvin announced that staff has been able to finally retrieve data for the 2021 PIT Count using the "Counting Us" app;
- Mayor Clark asked that jurisdiction updates include a focus on sheltering/warming shelters; and
- A communications update by Word's Out PR, including highlights from the social media audit.

MOTION: By Commissioner Willis, **SECONDED** by Commissioner Gordon, to **APPROVE THE AGENDA FOR JANUARY 13, 2022, AS DISCUSSED.**

Motion carried.

IN FAVOR: Clark, Hoy, Gordon, Slama, Willis, Wolf. **OPPOSED:** None. **ABSTAINED:** None.

Ms. Carlson gave kudos to Lisa Trauernicht for her work with the Performance & Evaluation Committee to clarify their roles and responsibilities, as well developing as a list of acronyms. This list will also be provided to the board.

OTHER BUSINESS

Committee members shared updates on recent events and projects.

Ms. Carlson noted that at a meeting with the Salem Chamber of Commerce director, there was a request made for assistance by the Continuum of Care to determine the priority and viability of community funding requests. She asked if the Executive Committee could assist? Mayor Clark responded that it has been about a year since the initial conversation, so this might be a good time to loop back and see if this is still a viable request. The Keizer Chamber might also be interested in being part of the conversation. Mayor Clark and Councilor Hoy are interested in participating, if available. It might be best to wait until March.

The Code of Conduct and Conflict of Interest forms will be available in February. Ms. Carlson expressed interest in creating an electronic version. Mayor Clark volunteered Ms. VanDyke's assistance in creating a fillable pdf version of these forms.

ADJOURNMENT

Hearing no further business, Chair Clark adjourned the meeting at 12:46 p.m.

Janet Carlson, MWWHA Consultant