

MINUTES OF SEPTEMBER 29, 2020

**MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
EXECUTIVE COMMITTEE
AND
ORS 190 ENTITY LEADERSHIP**

Videoconference Via Zoom

MEMBERS PRESENT

CHAIR: Mayor Cathy Clark, City of Keizer
VICE CHAIR: Council President Chris Hoy, City of Salem
Commissioner Lyle Mordhorst, Polk County
Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley
Leilani Slama, Vice President, Community Engagement, Salem Health

MEMBERS ABSENT

Commissioner Colm Willis, Marion County

OTHERS PRESENT

Jan Calvin, MWVHA Consultant
Janet Carlson, MWVHA Consultant
Carla Munns, MWVHA Consultant
Denise VanDyke Admin. Specialist II, MWVCOG
Ranette Gonzales, Outreach Coordinator, Mid-Willamette Valley Community Action Agency
Emily DuPlessis-Enders, Public Information Officer, City of Salem
Elizabeth Schrader, Chief Development Officer, United Way of the Mid-Willamette Valley

CALL TO ORDER & INTRODUCTIONS

Mayor Clark called the meeting to order at 12:01 p.m. The presence of a quorum was noted. Roll call was taken. Kudos were given to all for helping so freely with the wildfire response.

MINUTES OF SEPTEMBER 1, 2020

MOTION: By Councilor Hoy, **SECONDED** by Ms. Wolf, to **APPROVE THE MINUTES OF SEPTEMBER 1, 2020, AS PRESENTED.**

Motion carried.

IN FAVOR: Clark, Hoy, Mordhorst, Wolf, Slama. **OPPOSED:** None. **ABSTAINED:** None.

OCTOBER JOINT BOARD MEETING AGENDA

The draft agenda was reviewed. Ms. Carlson has combined the ORS 190 and Alliance board items into one agenda instead of keeping them separate. The agenda includes approval of several agreements. Community Action has agreed to have some Continuum of Care duties delegated to them officially, as the agency is doing much of this work already. Activities that would be delegated include the Homeless Management Information System (HMIS), Coordinated Entry management, the Point-in-Time (PIT) Count, and Emergency Solutions Grants (ESG) program funds coordination. The agreement would be for five years. The next agreement on the agenda allows for purchasing of HMIS licenses through Community Action Partnership of Oregon (CAPO). A quote on Directors & Officers insurance has been received from Huggins Insurance for \$2,195. Discussion ensued. There is only one quote, and the cost seems very high. Mayor Clark asked to check with their legal counsels to see if board members are already covered by their organization. Ms. Carlson will check with Peter Stoloff about the need for D&O and general liability insurance. The annual review of the CoC Governance Charter includes revisions

allowing permanent alternates, changing the semi-annual meetings with the Collaborative Committee to an annual meeting, changing the Collaborative Applicant from COG to the ORS 190 Entity, requiring conflict of interest forms from only Board of Directors and Performance and Evaluation Committee members (all board and committee members will still need to acknowledge the Code of Conduct annually). Mayor Clark asked that gender neutral terms be used. Regarding communication, advance authorization needs to be obtained from the board in order to represent the Alliance. Other changes were discussed and determined not to be necessary at the moment.

An intern from PSU will be working with Ms. Calvin mapping services accessibility. Ms. Carlson announced that a team of students from the Willamette University Atkinson School of Management will also be working with the Alliance on a racial disparities analysis and other issues related to equity and accessibility to housing.

ADJOURNMENT

Hearing no further business, Chair Clark adjourned the meeting at 12:38 p.m.

Janet Carlson, MWVHA Consultant