

# AGENDA

## **JOINT MEETING OF THE MID-WILLAMETTE VALLEY HOMELESS ALLIANCE AND ORS 190 ENTITY BOARD OF DIRECTORS**

Thursday, May 13, 2021 \* 3:00 P.M.-5:00 P.M.

Mid-Willamette Valley Council of Governments Conference Room A

100 High Street SE, Suite 200 \* Salem, Oregon

**See next page for virtual meeting connections!**

**A. WELCOME ..... Chair Cathy Clark**

**B. INTRODUCTIONS & “WHAT’S NEW” ..... All Discussion:** Opportunity to share brief updates related to Alliance work, including good news, hot topics, recent events, and any identified needs or resources.

**C. CONSENT AGENDA ..... Chair Cathy Clark**

**Action:** Items include (1) agenda approval, (2) 4-8-21 ORS 190 Entity board and Budget Committee and Alliance board minutes, (3) financial report, (4) accept resignation of Hilary Dumitrescu, Sheltering Silverton, from the Coordinated Entry Committee and HMIS Workgroup, (5) appoint Emily Neves, HMIS Data Entry Specialist and Resource Center Office Manager, Sheltering Silverton, to the Coordinated Entry Committee and HMIS Workgroup, (6) accept resignation of Lindsey Bittman, U.S. Department of Veterans Affairs, HUD/VASH, from Coordinated Entry Committee, (7) appoint David D’Auteuil, U.S. Department of Veterans Affairs, HUD/VASH, and Jim Stackhouse, Senior Case Manager/Maintenance Manager, WestCare/VETcare, to the Coordinated Entry Committee (8) approve Built for Zero quarterly report (*attached separately*), (9) take a position of support for CSH’s *Keeping Families Together* model in Marion County (*see pages 15-18*), and (10) approve in concept a letter of support for a WestCare/VETcare grant application (*see page 19*). Staff reports include a status report of Conflict of Interest and Code of Conduct forms submission, an issue brief describing the Longitudinal Systems Analysis (*pages 21-27*), the latest CoC work plan, Alliance budget report, and the article published by HUD on Redwood Crossings that Nicole Utz reported last month (*pages 32-36*). Also attached (*separately*) is the most recent legislative update, for your information. Any consent item may be considered as a separate action item by board motion. **Staff recommendation:** Approve the consent agenda. (*Items start on page 4.*)

**D. ORS 190 ENTITY BUSINESS ..... Janet Carlson**

**Action:** Items include: (1) ratify ESG-CV grant forms submitted to OHCS (*pages 37-40*) and authorize the Board President and relevant Alliance consultants to complete and sign any additional required administrative forms for the ESG-CV grant; (2) approve agreement with HUD for \$10 seed money (*pages 41-43*) and authorize Board Administrator to sign agreement and associated documents, (3) approve bank resolution (*page 45*) to set up a separate bank account and authorize signers for the ORS 190 Entity, MWVHA, and (4) authorize Board President and Board Administrator to work with MWVCOG Finance to set up account and complete and sign appropriate paperwork (*see examples, pages 45-48*). **Staff recommendation:** Approve items as presented. (*Items start on page 37.*)

**E. BUDGET HEARING ..... President Cathy Clark**

The Budget Officer proposed budget was approved by the ORS 190 Entity Budget Committee

on April 8. State law requires that local governments conduct a budget hearing prior to adopting the budget. This will be the second opportunity for the public to comment on the budget. A legal notice for the budget hearing appeared in the Statesman Journal and Polk County Itemizer-Observer on May 5.

**F. ALLIANCE BUDGET APPROVAL ..... Chair Cathy Clark**

Article II (A)(5) of the CoC Governance Charter provides that “Each organization represented as a voting member on the CoC board will contribute funds to supplement CoC operations, contingent on the organization’s budgetary authority. Contributions will be reviewed and approved annually by the CoC board.” **Staff recommendation:** *Approve the contribution levels as recommended by the Budget Committee. (See Recommended Budget, budget message on page 10 and table on page 12.)*

**G. ORS 190 ENTITY BUDGET ADOPTION ..... President Cathy Clark**

**Action:** The Budget Committee’s recommended budget is included in the meeting materials for your review (*attached separately*). The Budget Officer will respond to any additional questions. **Staff recommendation:** *Adopt the 2021-22 budget.*

**H. STRATEGIC PLAN UPDATE ..... Jan Calvin**

**Discussion:** The Alliance board approved its strategic plan on June 20, 2020. The governance charter requires an annual review. The board will discuss any desired revisions to the plan, which will be adopted at the June joint board meeting. (*Document to be attached separately.*)

**I. RACIAL/ETHNIC EQUITY STUDY FOLLOW UP ..... Janet Carlson**

**Discussion:** At the April joint board meeting, the PACE team members from Willamette University’s Atkinson School of Management presented an overview of their study findings. The team’s final report is included in the meeting materials (*attached separately*). This is an opportunity for the board to discuss next steps.

**J. OTHER BUSINESS..... All**

**K. ADJOURNMENT..... Chair Cathy Clark**

**Staff Contacts:** Jan Calvin - 503.551.4352, [calvin.jan@yahoo.com](mailto:calvin.jan@yahoo.com), Janet Carlson - 503.569.0376, [jcarlson4560@gmail.com](mailto:jcarlson4560@gmail.com), Carla Munns - 503.539.3377, [Carla@CSuiteNW.com](mailto:Carla@CSuiteNW.com)

*If you need special accommodations to attend this meeting, please contact Denise VanDyke at (503) 588-6177 at least 48 hours prior to the meeting. Hearing impaired, please call Oregon Telecommunications Relay Service, 7-1-1. For meetings at the COG, all Committee/Board members and local staff will be participating via teleconference only. We are encouraging the public to participate by teleconferencing as well rather than attend in person as our doors remain closed to the public. If participating by phone is not an option or other accommodation is requested, please contact our offices (at 503-588-6177) 48 hours in advance of the meeting. Anyone’s request to be present by appointment will need to conform to health guidelines (no symptoms, social distancing, etc.). Requests to attend in person will be subject to COG screening criteria based on CDC guidelines. Thank you for your cooperation! Contact Jan Calvin at 503.551.4352, Carla Munns at 503.539.3377, or the MWVCOG central line at 503.588.6177 if you are experiencing difficulties in connecting to the meeting.*

**Topic: MWVHA Board of Directors**

Join Zoom Meeting

<https://us02web.zoom.us/j/85158591210?pwd=UFQ2UXdqREZrNTZSeTMlU2xKeG5YUT09>

Meeting ID: 851 5859 1210 Passcode: 773509 One tap mobile

+12532158782,,85158591210#,,,,\*773509#