

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

CoC Point-In-Time (PIT) Count Workgroup

September 27, 2021 | 1:00 pm - 2:00 pm

Zoom Meeting: <https://us02web.zoom.us/j/88255833883>

Meeting Minutes

1. Welcome and Introductions

DJ Vincent and Lucy Briseno, Committee Co-Chairs

DJ welcomed attendees to the meeting. Introductions were made. Attendees included: DJ Vincent, Lucy Briseno, Sara Webb, Rachel Lakey, Julie Conn-Johnson, Lisa Trauernicht, and Carla Munns

2. Workgroup Membership

The group discussed potential partners to include in the workgroup as needs and outreach areas were identified. Sara, Lucy, and Robert will meet to determine PIT Count lead for Mid-Willamette Valley Community Action Agency.

3. PIT Count Event Date

Attendees agreed to hold the event on **Tuesday, January 25th, 2022**, to allow for four work days the first week to survey and coordinate staff and partners.

4. PIT Count Overview and Orientation

The group discussed the January 2021 PIT Count event and workgroup efforts. The determined “ideal minimum” number of street outreach teams/leads was ~15 teams.

Minimum number of teams distributed by geography:

Marion County at-large –1	Polk County at-large – 1
Salem – 5	Dallas –1
Keizer/Chemawa – 1	Independence –1
Woodburn –1	Monmouth –1
Silverton –1	Grand Ronde –0.5
Canyon at-large –1	Falls City – 0.5

Lessons learned from 2021:

- Donations and supply pickups: must sign up to pick up, no rogue teams
- Outreach in the Santiam Canyon was fragmented and not aligned—get more representation from the canyon at the PIT Count Workgroup and identify other ways to get more involvement
- Stationary sites had the best outcomes for reaching the highest number of people
- Food trucks were a great idea but the location changed last minute from the central ARCHES parking lot to Union Street @ Taylor’s House
- Dutch Bros needs to be connected next year (post-covid)
- Volunteer portal had glitches and wasn’t clear what/when signing up
- Look into Sign Up Genius and have a PIT Count page on the CoC Website

The group discussed the PIT Count event template. Will continue at next meeting.

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5. PIT Count Workgroup Administration

Carla screen-shared the charter from the previous PIT Count Workgroup. The group reviewed the charter, roles of members, responsibility of the committee, and a timeline up until the event. The group agreed to make slight changes discussed for CoC board adoption.

6. Next Steps

- Meetings occur on the 4th Mondays of each month @ 1pm
- Next meeting is **October 25th @ 1pm**
- MWVCAA will meet to determine PIT Count lead for event
- Continue drafting event template
- Invite partners and stakeholders to join next month

The Public is welcome to attend; however, there will be no opportunity for public comment on the agenda.

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Staff Contact: Carla Munns - 503.539.3377, Carla@CSuiteNW.com

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