Mid-Willamette Valley Homeless Alliance

Performance and Evaluation Committee
Tuesday, June 7, 2022
MEETING MINUTES

ATTENDANCE		
Member	**Organization**	**Attended**
Chair: Josie Silverman-Mendez	PacificSource	Yes
Chris Berg	Oregon Housing and Community Services	Yes
Julie Conn-Johnson	SKSD McKinney Vento Program	Yes
Nichole Dickey	Catholic Community Services	No
Dede Hazzard	UGM Simonka Place	Yes
Christine Lewis	PacificSource	Yes
Michael Livingston	CANDO Neighborhood Association	Yes
Margie Lowe	Marion-Polk Early Learning HUB	Yes
Aryn Walker	Marion County Health and Human Services	No
Guests	Jan Calvin, MWVHA Staff Consultant	
	Elliott Lapinel, ARCHES	

1. **Welcome and Introductions**
   Josie Silverman-Mendez called the meeting to order at 3:03 pm.

2. **Committee Administration – Josie Silverman-Mendez**
   a. Review and approval of the May 3, 2022, meeting minutes: Julie Conn-Johnson moved to approve the minutes. Seconded by Chris Berg. Motion carried.
   b. Because of the holiday, the July meeting was moved to July 12 at 1:30 pm.

3. **Follow up on Michael Livingston's 5/3/22 Motion – Josie Silverman-Mendez**
   At the end of the May meeting, Michael Livingston presented a motion on a system performance resolution for the committee to consider for approval. Because of the limited time available, the motion was moved to this meeting to allow for adequate discussion time.

   Josie reviewed the committee's duties as outlined in the CoC's Governance Charter Article II.E.1a followed by a discussion of each of the points outlined in Michael's resolution.
   a. **Item 1:** '…by June 1, 2022, members of the P&E Committee be authorized to have "read only" access to the HUD Exchange where important data about our CoC are uploaded by CoC staff…'
      i. HUD Exchange is a public-facing website managed by HUD (www.hudexchange.info). SPM data for our CoC is now available.
      ii. There are two HUD data websites HDX 1.0, read only access is not possible because this functionality does not exist. HDX 2.0 (i.e. Stella P & LSA data), read only access is possible.
      iii. Committee members will all be granted access to HDX 2.0 to access Stella P & LSA data.
   b. **Item 2:** "…no less frequently than every 3 months, the P&E Committee be provided with the aggregate HMIS data screens that record the CoC's performance under the SPMs…"

i. With access to HDX 2.0, P&E Committee members will have access to Stella P & LSA data (including pertinent SPMs) at their convenience. However, discussion is needed. Stella P presents household (as opposed to individual) level data which is different from HMIS which reports data related to individuals.
ii. The P&E Committee will have on-going access to PIT, HIC, APR and CAPER data. Is there additional HMIS data that the Committee should consider?
iii. Members requested to have data presented for their review via meeting format, and not only sent via email without context.
iv. There is a difference between sharing raw data, and being able to present the data in a way that it is understandable and actionable. The CoC currently lacks data analytics capabilities.
v. The committee will need to consider how often it makes sense to review data in order to review and evaluate any changes year to year, allowing adequate time for progress. Some data, given its specifications, only makes sense to review annually.
    1. For example, rolling reports, with the committee reviewing a couple of the SPMs every three months, would allow for frequent review and being able to dive deeper into the data contained in each of the SPMs.
vi. Core data, HIC/PIT/SPMs, are a good place to start to attain proficiency.
vii. Work is being done to develop a public facing data dashboard. Members of the P&E Committee are encouraged to work with Jan to inform the development of the dashboard.
    1. Is there a way to make a meaningful dashboard with SPM data?
    2. Jan will schedule a meeting with Chris, Michael, and Elliott to explore data dashboard ideas further.

c. **Item 3:** "...subject to applicable rules governing confidentiality, the P&E Committee, upon its request, be provided with other relevant data and reports..."
    i. Requests for additional data can be made at anytime. Such requests should be brought to the P&E Committee for review and approval to ensure alignment with committee purpose and responsibilities. Once approved, the chair will submit the request, on behalf of the committee, to the CoC staff consultants.
    ii. The committee with review and update the Performance Monitoring and Review Processes document as needed.
        1. Josie asked for volunteers interested in reviewing and updating the document. Michael expressed interest in working on this.
        2. Josie, Jan, Michael, and Lisa will meet to begin to review and update the Performance Monitoring & Evaluation document.
d. **Item 4:** "...an appropriate amount [of time] be set aside during each meeting expressly for training and education..."
    i. Training and education for P&E Committee members has been a major priority this year. There is a strong commitment to support this request for as long as the P&E Committee feels this is needed.
    ii. Trainings provided thus far: history of the CoC; CoC governance structure; intro to HMIS; ESG, ESG-CV and CoC-funded projects; CAPERs; SPMs.

iii. Let Josie know if there additional topics/deeper dives needed.
iv. Josie asked if there are P&E Committee members interested in developing a training and education plan.

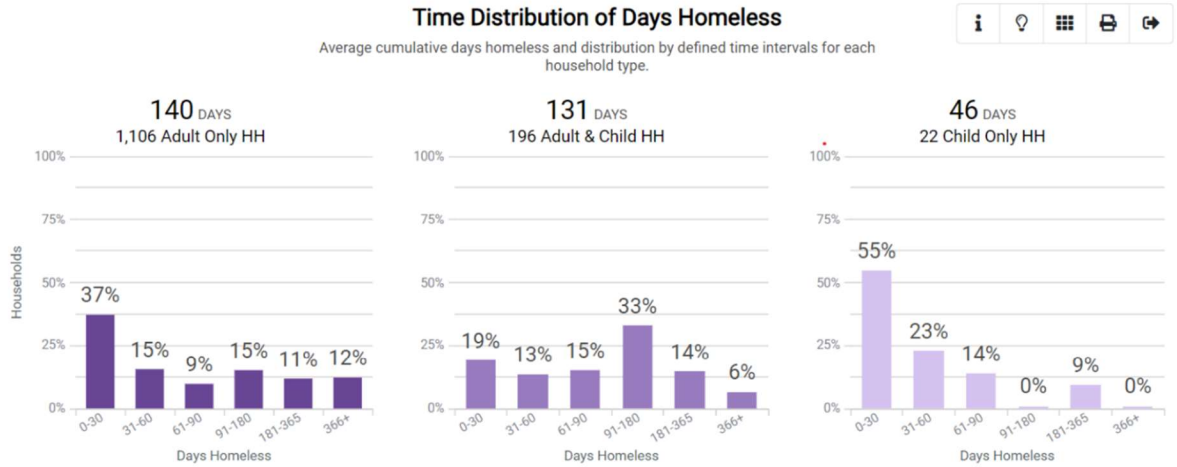
e. **Item 5:** "…reports and data referred to above be made available to members of the P&E Committee to learn from and discuss with each other between regular meetings of the Committee."
   i. This item is covered in the discussion noted above.

In light of the information presented in the discussion, as outlined above, Michael suspended his motion.

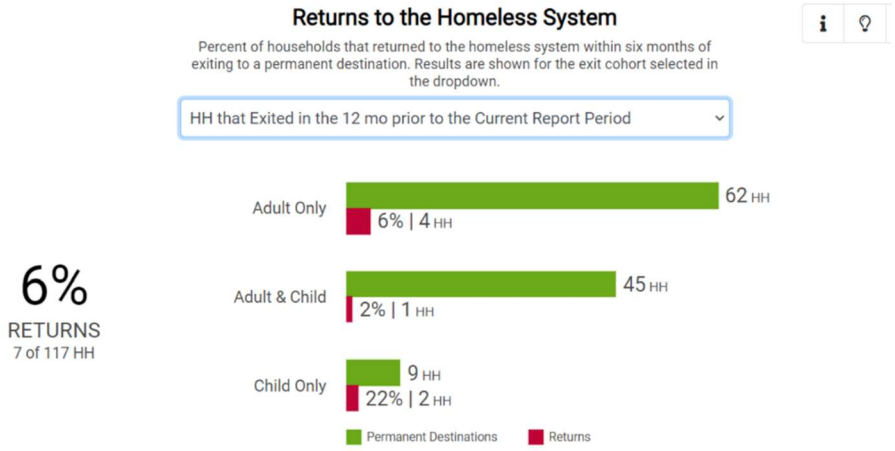
4. Data Presentation - Jan Calvin

Jan presented an overview of the SPMs and current data using Stella P charts.

SPM 1 – Length of Time Homeless: Days homeless means days served in a program, time from first day to housing move-in date.



SPM 2 - Return to Homelessness: This looks at how many people are served after being housed. To think about in review, when a person leaves a program, where are they exiting to, are they going to permanent housing, what are the circumstances?



SPM 3 - Number of Homeless Persons: This is a year-to-year comparison of PIT Count data. This data relies on a robust PIT Count process. The actual PIT Count varies yearly based on factors like the number of volunteers and the weather, so the data is really just a picture of the number of people counted on that day, and therefore does not present a complete picture of the homeless system.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2020	Revised FY 2020	FY 2021	Difference
Universe: Unduplicated Total sheltered homeless persons	1027	1150	1273	123
Emergency Shelter Total	740	874	1065	191
Safe Haven Total	0	0	31	31
Transitional Housing Total	334	333	204	-129

SPM 4 - Employment and Income Growth for Homeless Persons: This is a small data field as it applies to CoC funded projects only. This is related to the SOAR model, which connects people to SSI/SSDI benefits. Training at the organizational level increases the success of getting clients connected with SSI/SSDI benefits.

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2020	Revised FY 2020	FY 2021	Difference
Universe: Number of adults who exited (system leavers)	28	25	28	3
Number of adults who exited with increased non-employment cash income	5	5	6	1
Percentage of adults who increased non-employment cash income	18%	20%	21%	1%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2020	Revised FY 2020	FY 2021	Difference
Universe: Number of adults who exited (system leavers)	28	25	28	3
Number of adults who exited with increased total income	6	6	7	1
Percentage of adults who increased total income	21%	24%	25%	1%

SPM 5 - Number of Persons who Become Homeless for the First Time: This measure is the number of people who engage in the homeless system for the first time. The numbers have increased because of an increase in the CoC's outreach and coordinated entry services.

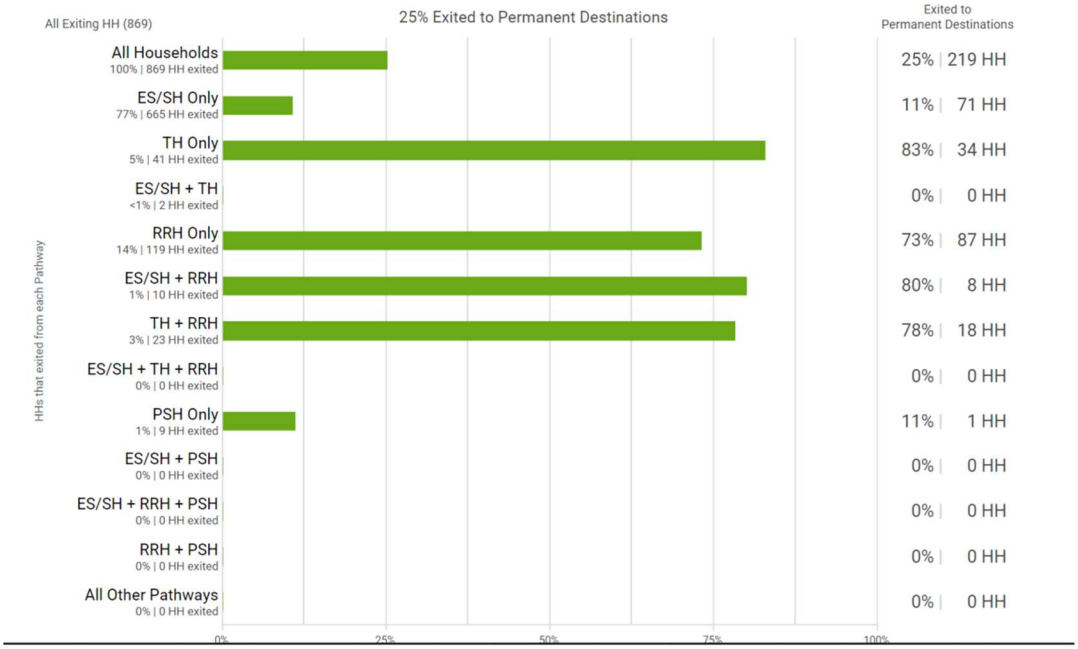
Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2020	Revised FY 2020	FY 2021	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	1113	1269	1248	-21
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	242	251	277	26
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	871	1018	971	-47

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2020	Revised FY 2020	FY 2021	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1399	1689	1763	74
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	272	301	418	117
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1127	1388	1345	-43

SPM 7 - Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing: What should the CoC be striving for? Local goals are important. Tracking over time is important so the system can keep getting better.



Meeting time ran out for a comprehensive review of the HIC/PIT data. Jan offered that she could come back at a future meeting to continue the presentation.

5. **New Business – Updates from Committee Members**
   Lisa's contract with the Alliance ends this month and she will be moving on to other opportunities.

   The next P&E Committee meeting is July 12 at 1:30-3:00 - hybrid meeting

   - In person: PacificSource Health Plans, 4263 Commercial St SE, Salem
   - Zoom. https://pacificsource.zoom.us/j/87440258115?pwd=K1pZY01TK3FVbmlEWkkvd1ZyNVhrUT09
     Meeting ID: 874 4025 8115 Passcode: 818918 One tap mobile +16469313860

6. **Adjournment** Meeting adjourned at 4:34 pm.

Minutes prepared by Lisa Trauernicht, MWVHA consultant 6.28.22

Approved by Performance & Evaluation Committee members _____