MINUTES OF MAY 12, 2022

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE BOARD OF DIRECTORS
AND
ORS 190 ENTITY BOARD OF DIRECTORS
JOINT MEETING
AND
ORS 190 ENTITY BUDGET COMMITTEE

Zoom Meeting

MWVHA BOARD
MEMBERS PRESENT
CHAIR: Mayor Cathy Clark, City of Keizer
VICE CHAIR: Council President Chris Hoy, City of Salem
Commissioner Danielle Bethell, Marion County
Councilor Shannon Corr, City of Independence
Hank Crapser, Navigator, Law Enforcement Assisted Diversion (LEAD)
Commissioner Jeremy Gordon, Polk County
Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde
Councilor Christopher Lopez, City of Monmouth
Christy Perry, Superintendent, Salem-Keizer School District
Josie Silverman-Mendez, Director, Marion-Polk CCO, PacificSource
Leilani Slama, Chief Communications and Community Relations Officer, Salem Health
Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley
Ian Dixon-McDonald, Vice President of Programs, Marion Polk Food Share; Co-Chair, CoC Collaborative Committee
Eric Enderle, Veteran Services Officer, Polk County Veteran Services
Adam Mennig, Director, Academic Development, Chemeketa Community College; Co-Chair, CoC Collaborative Committee
Nicole Utz, Housing Administrator, Salem Housing Authority

MEMBERS ABSENT
Mayor Chuck Bennett, City of Salem
Dan Clem, Executive Director, Union Gospel Mission of Salem
Kloi Spencer, Subject Matter Expert
Commissioner Colm Willis, Marion County
David Zepeda, Subject Matter Expert
Christian Edelblute, Executive Director, West Valley Housing Authority
Candace Jamison, Executive Director, Marion County Housing Authority
Jimmy Jones, Executive Director, Mid-Willamette Valley Community Action Agency

ORS 190 ENTITY BOARD

MEMBERS PRESENT

PRESIDENT: Mayor Cathy Clark, City of Keizer
VICE PRESIDENT: Council President Chris Hoy, City of Salem
Commissioner Danielle Bethell, Marion County
Councilor Shannon Corr, City of Independence
Commissioner Jeremy Gordon, Polk County
Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde
Councilor Christopher Lopez, City of Monmouth
Christy Perry, Superintendent, Salem-Keizer School District

MEMBERS ABSENT

None

STAFF AND GUESTS PRESENT

Janet Carlson, MWVHA Consultant
Lisa Trauernicht, MWVHA Consultant
Denise VanDyke, Admin. Specialist II, MWVCOG
Councilor Laura Reid, City of Keizer
Julie Conn Johnson, Salem-Keizer School District McKinney Vento Program
Nicole Thomas, Word's Out PR
Russ Monk, High Impact Technologies
Deanna Gwyn

CALL TO ORDER

Chair Clark called the joint meeting to order at 3:02 p.m. The presence of a quorum was noted.

CONSENT AGENDA

Chair Clark read the list of Consent Agenda items. No items were pulled for discussion.

MOTION: By Commissioner Gordon, **SECONDED by** Councilor Hoy, to **APPROVE THE CONSENT AGENDA, AS PRESENTED.**

1. **AGENDA APPROVAL**
2. **4-14-22 JOINT BOARD MEETING MINUTES**
3. **RENEWALS OF MEMORANDUMS OF UNDESTANDING WITH CHEMEKETA COMMUNITY COLLEGE, MARION & POLK EARLY LEARNING HUB, AND WILLAMETTE WORKFORCE PARTNERSHIP THROUGH JUNE 30, 2027**
4. **LETTER OF SUPPORT FOR VETCARE SUICIDE PREVENTION GRANT**
5. **BUILT FOR ZERO QUARTERLY REPORT**
6. **APPOINTMENT OF MATT HERBERT, CHURCH@ THE PARK TO THE COORDINATED ENTRY COMMITTEE**
7. **STAFF REPORTS: WORK PLAN AND BUDGET**

Discussion: None.

Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Crapser, Gordon, Lopez, Silverman-Mendez, Perry, Slama, Wolf. **OPPOSED:** None. **ABSTAINED:** None.

ORS 190 ENTITY BUSINESS

City of Salem Agreement – Thanks were given to Councilor Hoy for his efforts on behalf of the Alliance.

MOTION: By Councilor Hoy, **SECONDED by** Commissioner Gordon, to **APPROVE AN AGREEMENT WITH THE CITY OF SALEM TO ACCEPT $150,000 FOR DEI AND COC SUMMIT SPECIAL PROJECTS, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

Amendment to Oregon Housing & Community Services (OHCS) Agreement – The funds added to this amendment will offset costs for Ms. Calvin's time in facilitating HMIS coordination.

MOTION: By Councilor Hoy, **SECONDED by** Commissioner Gordon, to **APPROVE AN AMENDMENT TO THE AGREEMENT WITH OREGON HOUSING & COMMUNITY SERVICES (OHCS) TO ADD $14,696 (FOR A TOTAL OF $29,392) TO SUPPORT HMIS WORK, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

Amendments extending ESG-CV agreements – Ms. Carlson explained that the amendments extend the subrecipient agreements and the Collaboration Agreement with Community Action through September 2023. OHCS has provided information in meetings and via email but has not yet extended the master contract. Therefore, extensions of the subrecipient agreements and Collaboration Agreement are contingent upon the master contract being extended.

MOTION: By Councilor Corr, **SECONDED by** Commissioner Gordon, to **APPROVE AMENDMENTS EXTENDING ESG-CV AGREEMENTS WITH SUBRECIPIENTS AND COMMUNITY ACTION, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

MOTION: By Superintendent Perry, **SECONDED by** Commissioner Gordon, to **APPROVE AN AMENDMENTS EXTENDING CONSULTANT CONTRACTS WITH JAN CALVIN, JANET CARLSON, AND LISA TRAUERNICHT.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

Amendments extending consultant contracts – Ms. Carlson explained that the 2022-23 budget recommended by the Budget Committee anticipates consultant contracts being extended through November 2022, with some changes to revenue sources. Commissioner Gordon asked if there is any change to the assumption that the ESG funds will go away completely? Ms. Carlson explained that based on current information, the ESG-CV funds for administration end on July 31, 2022. It is not yet known additional administrative funds will become available.

MOTION: By Superintendent Perry, **SECONDED by** Commissioner Gordon, to **APPROVE AMENDMENTS EXTENDING CONSULTANT CONTRACTS WITH JAN CALVIN, JANET CARLSON, AND LISA TRAUERNICHT THROUGH NOVEMBER 30, 2022, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

Authorization to sign MOUs – Ms. Carlson explained that there was no ORS 190 Entity at the time the original agreements were created. Now that the ORS 190 Entity serves as the legal entity for the Alliance, it is appropriate that the ORS 190 Entity Board President sign the agreements. The Alliance board approved the Memorandums of Understanding as part of the Consent Agenda.

MOTION: By Commissioner Gordon, **SECONDED by** Councilor Lopez, to **AUTHORIZE THE BOARD PRESIDENT TO SIGN THE THREE MOUS APPROVED ABOVE, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

BUDGET HEARING
President Clark opened the Budget Hearing at 3:21 p.m.

No members of the public in attendance submitted or offered comment, and none were received prior to the meeting. Ms. Carlson explained the budget hearing process and procedures.

The Budget Hearing was closed at 3:23 p.m.

ALLIANCE BUDGET APPROVAL

Ms. Carlson reported changes to the budget made since the Budget Committee meeting last month. The funds from the City of Salem are now correctly placed in the 2021-22 carry forward because they will be received this fiscal year. In addition to the City of Keizer's increased contribution, which was added by the Budget Committee, PacificSource's contribution has been increased to $10,000, Union Gospel Mission has increased its contribution to $500, and Polk County will be contributing $8,000. The Contributions Table now displays the updated numbers.

MOTION: By Ms. Wolf, **SECONDED by** Commissioner Gordon, to **APPROVE THE BUDGET, INCLUDING THE CONTRIBUTION LEVELS RECOMMENDED BY THE BUDGET COMMITTEE, WITH THE FOLLOWING AMENDMENTS:**

1. **BUDGET THE CITY OF SALEM'S $150,000 DONATION AS 2021-22 CARRY FORWARD (2022-23 BEGINNING BALANCE);**
2. **CHANGE PACIFICSOURCE'S ANNUAL CONTRIBUTION FROM $5,500 TO $10,000;**
3. **CHANGE UNION GOSPEL MISSION'S ANNUAL CONTRIBUTION FROM $110 TO $500; AND**
4. **CHANGE POLK COUNTY'S ANNUAL CONTRIBUTION FROM $6,600 TO $8,000.**

Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Crapser, Gordon, Leno, Lopez, Silverman-Mendez, Perry, Slama, Wolf. **OPPOSED:** None. **ABSTAINED:** None.

ORS 190 ENTITY BUDGET ADOPTION

MOTION: By Commissioner Gordon, **SECONDED by** Councilor Hoy, to **ADOPT THE 2022-23 BUDGET, AS APPROVED BY THE ALLIANCE BOARD INCLUDING THE FOLLOWING AMENDMENTS FROM THE BUDGET COMMITTEE'S RECOMMENDATION:**

1. **BUDGET THE CITY OF SALEM'S $150,000 DONATION AS 2021-22 CARRY FORWARD (2022-23 BEGINNING BALANCE);**
2. **CHANGE PACIFICSOURCE'S ANNUAL CONTRIBUTION FROM $5,500 TO $10,000;**
3. **CHANGE UNION GOSPEL MISSION"S ANNUAL CONTRIBUTION FROM $110 TO $500; AND**
4. **CHANGE POLK COUNTY'S ANNUAL CONTRIBUTION FROM $6,600 TO $8,000.**

Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** None.
ABSTAINED: None.

MOTION: By Councilor Hoy, **SECONDED by** Councilor Corr, to **APPROVE THE RESOLUTION NO. 2022-01, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** None.
ABSTAINED: None.

CONVERSATION WITH RUSS MONK

Mayor Clark introduced Mr. Monk, who is the Director of Operations with High Impact Technologies. He stated that he was honored to be asked to this meeting and that he is happy to give tours of their operations. There are five pillars to the tiny/micro-home project:

1) You have to have a site.
2) You need to have structure.
3) There needs to be wraparound services.
4) Support is important.
5) Community buy-in is vital.

High Impact Technologies also does military and other emergency response designs. The new shelter design can be moved with a forklift and flatbed trailer. Doors are ADA compliant, and 110 power is included. The materials are water-resistant, and the interior allows for heavy cleaning and sanitizing. The manufacturer is trying to stay as local as possible with production and for all parts. Repairs involve standard and easy-to-find parts and tools. Other uses of the structures can include emergency or disaster response.

Regarding code enforcement and insurance, most churches have insurance that covers people sheltering on church property. The City of Salem has permissive language in its code. Mr. Monk recommended Salem's code language as a regional solution. Councilor Hoy said he will share the City of Salem language with the group. So far, Church@ the Park seems to have about fifty percent of the people staying in these structures moving on to next level housing. These structures provide a safe and secure location to sleep and to keep belongings, pets, and so on. The ability to use these structures for disaster response is due to the "plug and play" aspect. Another benefit is the jobs that are created – security, cleaning, food, and other localized support, as well as the jobs building the units.

There has been an overwhelmingly positive response from city staff, elected officials, and others. Mr. Monk stated that he and his company are honored to be part of the solution. They will be continuing to improve on the design. The manufacturing is done in West Salem. City of Salem sites include Catholic Community Services on Portland Road.

JURISDICTION/ORGANIZATION UPDATES

Superintendent Perry reported that Salem-Keizer Schools are in graduation season. District schools took the first three places in the state orchestra competition. The district is planning to expand the dual language program and is looking into possible ways to help students with intensive mental health treatment.

Councilor Corr announced that the City of Independence has hired Kenna West as its new City Manager. Ms. West has been the City Manager for the City of Willamina. She will start on June 27.

Mayor Clark reported that Keizer City Manager Adam Brown, formerly with the City of Ontario, started this week. She announced that the Union Gospel Mission RENEW event raised awareness and funding for Simonka House expansion.

Commissioner Bethell said she was excited to report that Marion County was just notified that the county's Health & Human Services Department will receive $20 million in BHRN grant funds to help bolster flight teams' response at the Psychiatric Crisis Center. Individuals who are unsheltered do not respond well to law enforcement. Mental health response is very important. She will share information about the collaboration as things progress. Marion County is taking a broad approach to get assistance out into the community and will be expanding public health services into the county jail.

Councilor Hoy reported that the City of Salem is recruiting for a City Manager and will be interviewing soon. The city is reorganizing the Salem Housing Authority into three organizations to become more nimble in response and to ease their ability to apply for grants. The City of Salem Budget Committee passed a budget last night that included additional police officers, Public Works staff, and Salem Housing Authority staff to respond to camps and keep them from getting out of control while getting people into services.

Ms. Wolf mentioned that the elder cottages project is looking to fill gaps in funding due to cost increases. She reported that a sweet couple signed the agreement recently to move into the dwelling across from Swegle School. The wife is a Salem-Keizer School District employee. Councilor Hoy added that the City of Salem Public Works Department will be working on a new crosswalk for Swegle School.

Commissioner Gordon stated that the group in Polk County has held its third meeting to start working with the funds provided by the state for the pilot project. Polk County has been hosting informational community meetings to have experts speak to the services available in the county and what is needed, particularly in the more rural areas. The county will soon be hiring a staff person to work in the coordinated office. The partnership involved with the office includes the Confederated Tribes of Grand Ronde, Falls City, Willamina, Independence, Dallas, Monmouth, and Polk County. This full-time person will start in mid-July, if all goes well.

Ms. Utz reported on the challenge related to Orchard Park apartments. The apartment rents are moving out of the affordability range. Tenants are being referred to the Oregon Law Center for assistance.

Mr. Crapser announced that LEAD is hiring two new navigators and has hired a new program coordinator. He recently spoke at the Marion County Reentry Initiative breakfast. Mr. Crapser gave a "shout out" to Be Bold Street Ministries which partnered with a female client who got

her kids back. Be Bold provided a new bed set, mattresses, and pillows.

Mr. Monk noted that the Marion County Juvenile Department just completed a bid package for compact livable structures. Youth will be learning life skills in constructing the structures.

Chair Clark thanked everyone for all their work and encouraged them to keep going.

OTHER BUSINESS

Ms. Carlson noted that the next board meeting will be June 23 to accommodate the Youth Homelessness Demonstration Program (YHDP) Request for Proposals process – please note that this is not the usual date. The Executive Committee will meet on June 14.

ADJOURNMENT

Hearing no further business, Chair Clark adjourned the joint meeting at 4:14 p.m.

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Janet Carlson, MWVHA Consultant