



**MID-WILLAMETTE VALLEY  
HOMELESS ALLIANCE**  
MOVING TO END AND  
PREVENT HOMELESSNESS

**CONTINUUM OF CARE NOTICE OF FUNDING OPPORTUNITY**

**PROPOSAL RATING FORM**

**(4) RENEWAL PROJECTS: HMIS**

Criteria	Corresponding Item Numbers*	Rating 0-5	X Weight	Maximum Points
<i>Minimum Qualifications: Applicant meets minimum threshold requirements.</i>		<i>Yes/No Per Technical Review</i>	<i>N/A</i>	<i>This section will be evaluated by MWWHA consultants</i>
<b>SECTION 1 – RECIPIENT PERFORMANCE</b>				
<b>1. APR TIMELINESS</b> <ul style="list-style-type: none"> <li>Did the applicant submit the previous year’s APR on time? (5 for yes, 0 for no, if no satisfactory explanation)</li> <li></li> </ul>	Recipient Performance Screen	<i>Technical Review</i>	4	20
<b>2. DRAWDOWNS</b> <ul style="list-style-type: none"> <li>Did the applicant draw funds quarterly for the current renewal project?</li> </ul>	Recipient Performance Screen	<i>Technical Review</i>	4	20
<b>3. FUNDS REMAINING</b> <ul style="list-style-type: none"> <li>Are there any funds remaining for recapture by HUD for the most recently expired grant term related to this renewal project request? (5 for no, 0 for yes, if no satisfactory explanation)</li> </ul>	Recipient Performance Screen	<i>Technical Review</i>	4	20
<b>4. UNRESOLVED AUDIT FINDINGS</b>		<i>Technical Review</i>	4	20

Criteria	Corresponding Item Numbers*	Rating 0-5	X Weight	Maximum Points
<ul style="list-style-type: none"> <li>Are there any unresolved monitoring or OIG audit findings that are not explained to the satisfaction of the Continuum of Care?</li> </ul>	Recipient Performance Screen			
<b>SECTION 2 - PROJECT DESCRIPTION</b>				
<b>5. PROJECT DESIGN</b>				
<ul style="list-style-type: none"> <li>Project design is fully described, including addressing community needs.</li> <li>Applicant provides a detailed description of the design of the HMIS system.</li> <li>Applicant provides a detailed description of the implementation of the HMIS System.</li> <li>Application clearly describes how CoC funding will be used.</li> </ul>			3  3  3  3	<u>TOTAL 60</u> 15  15  15  15
<b>6. COORDINATION WITH OTHER ORGANIZATIONS</b>				
<ul style="list-style-type: none"> <li>Applicant describes how proposed project will collaborate with other providers or agencies in the Marion-Polk region, and how the applicant will participate with community partners through the Continuum of Care.</li> </ul>			5	25
<b>7. OUTCOMES AND PERFORMANCE MEASURES</b>				
<ul style="list-style-type: none"> <li>Applicant describes proposed project outcomes that are objective, measurable, trackable, and meet or exceed any established HUD benchmarks for System Performance Measures.</li> </ul>		<i>Part of Technical Review</i>	10	50  <i>This section will be evaluated by MWVHA consultants</i>

Criteria	Corresponding Item Numbers*	Rating 0-5	X Weight	Maximum Points
<ul style="list-style-type: none"> <li>Applicant describes relevant experience using HMIS to capture data and report program outcomes.</li> </ul>				
<p><b>8. HMIS STANDARDS (PART 4).</b> Based on the current HMIS configuration, does the HMIS system:</p> <ul style="list-style-type: none"> <li>a. Collect all Universal Data Elements</li> <li>b. Produce HUD-required reports and needed data</li> <li>c. Generate reports required by federal partners (VA, HHS)</li> <li>d. Provide the CoC with an unduplicated count of program participants receiving services</li> <li>e. Have a staff person responsible for security standards</li> <li>f. Conduct background checks for employees with access to view HMIS data</li> <li>g. Conduct Security Training and regularly follow up on standards</li> <li>h. Have a process in place to remove licenses from former users; removes licenses within one week</li> </ul>				<p style="text-align: right;"><u>TOTAL 85</u></p> <p style="text-align: right;">10</p> <p style="text-align: right;">15</p> <p style="text-align: right;">10</p> <p style="text-align: right;">10</p> <p style="text-align: right;">10</p> <p style="text-align: right;">10</p> <p style="text-align: right;">10</p> <p style="text-align: right;">10</p>
<b>SECTION 3 – BUDGET</b>				
<p><b>9. BUDGET</b></p> <ul style="list-style-type: none"> <li>Budgeted costs are allowable by HUD.</li> <li>Budget is cost effective and adequate to implement and sustain project activities over the grant period.</li> <li>Budgeted costs are reasonable, given the proposed number of clients to be served.</li> <li>Budgeted costs are justified.</li> <li>Match and indirect costs (if any) are calculated correctly.</li> </ul>	Screen 6A	<i>Part of Technical Review</i>	10	50
				<i>This section will be evaluated by MWVHA consultants</i>

Criteria	Corresponding Item Numbers*	Rating 0-5	X Weight	Maximum Points
<b>SECTION 4 – SUPPLEMENTAL EQUITY QUESTIONS</b>				
<b>10. EQUITY</b> <ul style="list-style-type: none"> <li>TBD</li> </ul>	Supplemental Questions		5	<u>TOTAL 50</u> 25
			5	25
<b>TOTAL</b>			80	400

**RATING KEY:**

5 = Excellent    4 = Very good    3 = Average    2 = Fair    1 = Poor