

# MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

## FY22 Continuum of Care Program NOFO and Special NOFO to Address Unsheltered Homelessness Local Competition Request for Proposals

### **DRAFT TIMELINE**

Dates	Time	Event/ Activity
<b>August 4</b>		CoC announces FY 2022 Continuum of Care Program NOFO and Special NOFO to CoC membership and stakeholders.
<b>August 11</b>	3-5 pm	Alliance Board of Directors approves timeline, R&R Committee, Appeals Committee, and R&R process document.
<b>August 12</b>		CoC distributes FY 22 Continuum of Care Program NOFO and Special NOFO RFP to CoC membership, stakeholders, and the public; RFP and related materials posted to <a href="https://www.homelessalliance.org">Funding – Mid-Willamette Valley Homeless Alliance (mwwhomelessalliance.org)</a>
<b>August 12 –31</b>		Interested applicants write project applications. Applicants may submit questions to Jan Calvin: <a href="mailto:calvin.jan@yahoo.com">calvin.jan@yahoo.com</a> . Responses will be posted on the website, generally within two business days.
<b>August 16</b>	9-11 am	<b>APPLICANT WORKSHOP:</b> ALL interested applicants are <b><i>strongly encouraged</i></b> to send an agency representative on <u>August 16, 2022, 9-11 am</u> via Zoom: <a href="https://us02web.zoom.us/j/89207541456?pwd=ZHk3Yk9xdFYyeXdjcFhveE1WWnV4UT09">https://us02web.zoom.us/j/89207541456?pwd=ZHk3Yk9xdFYyeXdjcFhveE1WWnV4UT09</a> <ul style="list-style-type: none"> <li>• 9:00-9:30 am: FY 22 and Special NOFO Overview</li> <li>• 9:30-10:30 am: Project Focus, Application Instructions</li> <li>• 10:30-11:00 am: Q&amp;A</li> </ul>
<b>August 19</b>	5:00 pm	<b>REQUIRED LETTERS OF INTENT DUE:</b> one paragraph minimum, include agency name, primary contact person's name and contact information, proposed project type, estimated funding request, and brief description of project concept. Submit letters of intent to Janet Carlson: <a href="mailto:jcarlson4560@gmail.com">jcarlson4560@gmail.com</a> by 5:00 pm.

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Dates	Time	Event/ Activity
August 31	11:59 pm	<b>APPLICATIONS DUE:</b> Applications and attachments are due in e-snaps (do not submit in e-snaps). A PDF copy of the e-snaps application, responses to supplemental questions, and a signed copy of the Local Competition Application Certification are due to Janet Carlson: <a href="mailto:jcarlson4560@gmail.com">jcarlson4560@gmail.com</a> by 11:59 PM. <b><i>No late applications will be accepted</i></b>
September 1-7		<b>Project Review &amp; Corrections Period.</b> Applicants will be notified about requested revisions to project applications in e-snaps, and/or requested revisions to supplemental questions.
September 7	5:00 pm	<b>Submit a PDF of the revised e-snaps application and any revised responses to supplemental questions</b> to Janet Carlson: <a href="mailto:jcarlson4560@gmail.com">jcarlson4560@gmail.com</a> by 5:00 pm.
September 12-13		<b>Review and Ranking Committee meets</b> to review, score, and make recommendations for ranking projects; applicant interviews may be incorporated into the Tuesday morning session, <b>please hold open 8:00 a.m.- Noon, 9/13, for an interview appointment.</b>
September 15	5:00 pm	<b>Distribution of Preliminary Prioritized List</b> Preliminary Prioritized List will be sent to applicants by email and posted on the website
September 16	4:00 pm	<b>NOTICE OF INTENT TO APPEAL DUE:</b> Any applicant seeking to appeal its ranking on the Preliminary Prioritized List must submit its intent in writing to Janet Carlson: <a href="mailto:jcarlson4560@gmail.com">jcarlson4560@gmail.com</a> . ( <i>Intent to Appeal submission does not bind the organization to submit a formal appeal.</i> )
September 20	4:00 pm	<b>APPEALS LETTERS DUE:</b> Appeals letters must be submitted to Janet Carlson: <a href="mailto:jcarlson4560@gmail.com">jcarlson4560@gmail.com</a> . ( <i>See RFP instructions for details.</i> )
September 22	12-1 pm	<b>Appeals Committee meets (if necessary)</b> to review appeals (if any), recalculate scores for approved appeals, and re-rank priority projects (if warranted).
September 23	Noon	Written notice provided to appeals applicants; <b>applicants will be officially notified of scores and ranking.</b>
September 23	Noon	Applicants will be notified about requested revisions to project applications in e-snaps.
September 23	TBA	Office hours for final e-snaps revisions.
September 26	11:59 pm	<b>All updated project applications must be finalized in e-snaps (do not click submit until instructed by CoC).</b> Provide a PDF copy of the updated e-snaps application to Janet Carlson: <a href="mailto:jcarlson4560@gmail.com">jcarlson4560@gmail.com</a>
September 28	3-5 pm	<b>CoC Board approves Final Prioritized List and Consolidated Application</b>
September 29		<b>Final Prioritized List and FY 22 CoC Consolidated Application submitted to HUD.</b> HUD will initiate project contracts. Note that conditional award funding is typically based on the submitted Final Prioritized List of local projects; however, actual awards and award amounts are determined by HUD.

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Dates	Time	Event/ Activity
October 13	3-5 PM	<b>CoC Board approves Special CoC Consolidated Application, including Unsheltered Homelessness Plan.</b>
October 18		<b>Special NOFO Consolidated Application submitted to HUD.</b> HUD will initiate project contracts. Note that conditional award funding is typically based on the submitted Final Prioritized List of local projects; however, actual awards and award amounts are determined by HUD.