

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc - Questions regarding the Special Notice of Funding Opportunity (NOFO) to Address Unsheltered and Rural Homelessness (Special NOFO) Competition process must be submitted to SpecialCoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under Special NOFO. For more information see the Special NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the Special NOFO and the FY 2022 General Section NOFO.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- Only new projects may be submitted. New projects must select Unsheltered Set Aside or Rural Set Aside as their funding opportunity. Project applicants must communicate with their CoC to make sure they are applying for the correct funding opportunity.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new project that fails to adhere to (24 CFR part 578 and application requirements set forth in the Special NOFO.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: Unsheltered Homelessness Set Aside Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 09/29/2022

4. Applicant Identifier:

4a. Federal Entity Identifier:

5. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

- a. Legal Name:** Church at the Park
- b. Employer/Taxpayer Identification Number (EIN/TIN):** 85-3235718
- c. UEI:** VVH2Z1HKBKE3

d. Address

- Street 1:** 2111 Front St NE
- Street 2:** Suite 1-103
- City:** Salem
- County:**
- State:** Oregon
- Country:** United States
- Zip / Postal Code:** 97301

e. Organizational Unit (optional)

- Department Name:**
- Division Name:**

f. Name and contact information of person to be contacted on matters involving this application

- Prefix:** Ms.
- First Name:** Samantha
- Middle Name:** A
- Last Name:** Dompier
- Suffix:**
- Title:** Chief Development Officer
- Organizational Affiliation:** Church at the Park
- Telephone Number:** (503) 949-2124

Extension:

Fax Number: (000) 000-0000

Email: sam@church-at-the-park.org

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program
CFDA Number: 14.267

12. Funding Opportunity Number: FR-6500-N-25S
Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:
Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): Oregon
(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: C@P Unsheltered Homeless SSO

16. Congressional District(s):

16a. Applicant: OR-005

16b. Project: OR-005
(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 05/01/2023

b. End Date: 04/30/2026

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

21. Authorized Representative

Prefix: Ms.

First Name: Samantha

Middle Name:

Last Name: Dompier

Suffix:

Title: Chief Development Officer

Telephone Number: (503) 931-9889
(Format: 123-456-7890)

Fax Number: (000) 000-0000
(Format: 123-456-7890)

Email: sam@church-at-the-park.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/29/2022

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.02/28/2022)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Church at the Park

Prefix: Ms.

First Name: Samantha

Middle Name:

Last Name: Dompier

Suffix:

Title: Chief Development Officer

Organizational Affiliation: Church at the Park

Telephone Number: (503) 931-9889

Extension:

Email: sam@church-at-the-park.org

City: Salem

County:

State: Oregon

Country: United States

Zip/Postal Code: 97301

2. Employer ID Number (EIN): 85-3235718

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received

4a. Total Amount Requested for this project: \$1,079,544.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
 (For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. Yes

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

| Department/Local Agency Name and Address | Type of Assistance | Amount Requested / Provided | Expected Uses of the Funds |
|--|--------------------|-----------------------------|----------------------------|
| HUD | YHDP - SSO | \$225,997.00 | Youth Support Services |
| | | | |
| | | | |
| | | | |

Note: If additional sources of Government Assistance, please use the "Other Attachments" screen of the project applicant profile.

Part III Interested Parties

You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

| Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first) | Social Security No. or Employee ID No. | Type of Participation | Financial Interest in Project/Activity (\$) | Financial Interest in Project/Activity (%) |
|--|--|-----------------------|---|--|
| NA | | NA | \$0.00 | 0% |
| NA | | NA | \$0.00 | 0% |
| NA | | NA | \$0.00 | 0% |
| NA | | NA | \$0.00 | 0% |
| NA | | NA | \$0.00 | 0% |

Note: If there are no other people included, write NA in the boxes.

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

I AGREE:

Name / Title of Authorized Official: Samantha Dompier, Chief Development Officer

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/29/2022

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Church at the Park
Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

| | |
|--|---|
| I certify that the above named Applicant will or will continue to provide a drug-free workplace by: | |
| <p>a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.</p> | <p>e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;</p> |
| <p>b. Establishing an on-going drug-free awareness program to inform employees — (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.</p> | <p>f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted — (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;</p> |
| <p>c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;</p> | <p>g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.</p> |
| <p>d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will — (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;</p> | |

2. Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

| |
|---|
| X |
|---|

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: Ms.

First Name: Samantha

Middle Name:

Last Name: Dompier

Suffix:

Title: Chief Development Officer

Telephone Number: (503) 931-9889
(Format: 123-456-7890)

Fax Number: (000) 000-0000
(Format: 123-456-7890)

Email: sam@church-at-the-park.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/29/2022

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Church at the Park

Name / Title of Authorized Official: Samantha Dompier, Chief Development Officer

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/29/2022

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: Church at the Park

Street 1: 2111 Front St NE

Street 2: Suite 1-103

City: Salem

County:

State: Oregon

Country: United States

Zip / Postal Code: 97301

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

Authorized Representative

Prefix: Ms.
First Name: Samantha
Middle Name:
Last Name: Dompier
Suffix:
Title: Chief Development Officer
Telephone Number: (503) 931-9889
(Format: 123-456-7890)
Fax Number: (000) 000-0000
(Format: 123-456-7890)
Email: sam@church-at-the-park.org
Signature of Authorized Representative: Considered signed upon submission in e-snaps.
Date Signed: 09/29/2022

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|-----------|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. |
| 8. | Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |

- 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327~333), regarding labor standards for federally-assisted construction subagreements.
- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93~205).
- 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify:

Authorized Representative for: Church at the Park
Prefix: Ms.

First Name: Samantha
Middle Name:
Last Name: Dompier
Suffix:
Title: Chief Development Officer
Signature of Authorized Certifying Official: Considered signed upon submission in e-snaps.
Date Signed: 09/29/2022

1L. SF-424D

Are you requesting CoC Program funds for construction costs in this application? No

No SF-424D is required. Select "Save and Next" to move to the next screen.

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the  icon. To view or update subrecipient information already listed, select the view  option.

Total Expected Sub-Awards: \$0

| Organization | Type | Sub-Award Amount |
|-----------------------------|------|------------------|
| This list contains no items | | |

2B. Experience of Applicant, Subrecipient(s), and Other Partners

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application.

Church at the Park (C@P), started in 2007, has grown from a primarily volunteer run organization to one that is managing private and public local, state, and federal funds. In the last year, C@P has worked with many consultants to develop the policies, procedures, and an organizational structure to support the growth of the organization. These infrastructure improvements have allowed our budget to grow from \$50,000 in 2018 to over \$5,000,000 in 2022.

In 2021, C@P was awarded \$662,266 in HUD ESG-CV funds to conduct Street Outreach, Drop-In Day Center Services, Micro-Sheltering and Warming Shelter, supporting unsheltered individuals to take the next step in stability. With these funds C@P served over 500 individuals and managed the spend-down carefully, hitting each target spend-down date established by the State. All funds expended met the federal guidelines for allowable expenses and each dollar was accounted for with thorough receipt and invoicing, submitted to the fiscal agent on-time.

C@P's Chief Development Officer has 10 years of experience managing federal funds including HUD CoC, HUD ESG, Emergency Food and Shelter Program, and Medicaid. In addition to directly managing federal grants for 10 years, C@P's Chief Development Officer spent 2 years administering over 15 million in public funds (federal, state, local) for the region's efforts to end homelessness. During her time of administration, she received HUD training in the Management and Administration of federal funds and has experience in researching federal requirements, performance based contracting, and monitoring sub-recipients for program and fiscal management compliance. Under her leadership, C@P has successfully utilized the ESG-CV funds, been awarded YHDP funds, and has expanded the organizational capacity to utilize additional federal funding.

Our 15 year foundation of offering navigation support as well as the infrastructure provided by ESG funds, has enabled C@P to develop a robust service delivery system, tailoring support to each individual served. Three successes in the last year relevant to the proposed project include: (1) C@P's street outreach team connected with 486 unsheltered individuals region-wide, supporting 105 individuals to move from the street into more stable housing; (2) C@P opened two micro-shelter communities with 210 duration shelter beds. In the first year of operation, our two micro-shelter communities served over 500 individuals and supported over 50% of our guests' transition to positive and permanent destinations; (3) C@P has leveraged \$60,000 in private and public funding to develop a health integration focus for our navigation team, providing holistic care coordination across systems of care, and demonstrating a reduction in emergency department use by 81% and a reduction in 911 calls by 76%.

2. Describe your organization's (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.

C@P has spent the last 2 years learning how to increase our impact and expand our services sustainably through the successful leveraging of Federal, State, local, and private sector funds.

Most recently, C@P leveraged YHDP support service only (SSO) dollars to secure funding from the City of Salem to open a transitional housing project for young adults experiencing homelessness. The operational leverage builds on a two year long effort to raise funds to develop our property for the greatest use for our unsheltered neighbors: In 2020, C@P ran a successful capital campaign funded by private donations, raising over \$300,000 to purchase the property we've been using since 2008; In 2021 C@P utilized \$150,000 of federal ESG-CV funds to operate a low-barrier drop in shelter on the property, while simultaneously fundraising for over \$600,000 to purchase micro-shelters; In 2022, C@P secured \$150,000 from foundation grants for site preparation expenses to host the transitional housing project.

Further leverage for this grant includes a community donation of \$40,000 for a shower unit and another \$40,000 from the collective entities of Marion County, City of Salem, and Covanta for a mobile commercial grade laundry truck.

3. Describe your organization's (and subrecipient(s) if applicable) financial management structure.

Our financial management team operates under the leadership of the Chief Development Officer with 10 years of experience utilizing federal funding. The department is headed by a Finance Director with 20 years experience in managing not-for-profit entities, along with an accountant who is a licensed CPA. Our CPA has three years of experience in auditing not-for-profits and is equipped to monitor and evaluate our compliance with GAAP. Our CPA is also involved with the Oregon Society of CPAs and is a member of the not-for-profit strategic committee, so between that and his research abilities, he is capable of determining the appropriate resolution for more complicated questions regarding GAAP. Our finance team has a robust internal control system over disbursements including having multiple people looking over a transaction before the disbursement is made, as well as a separation of duties so that the accountant is not able to authorize any disbursements, nor does he have any direct access to funds. Bank reconciliations are always completed by the end of the month, and that is included in the monthly financial packet that is provided to management and governance persons. All of this is to mitigate the risk of misappropriation of funds provided to us. This includes utilizing accounting software to provide useful, accurate, and timely financial information.

Additionally, our accountant has three years of experience performing Single Audits for not-for-profits and municipalities, and during that time, he has been trained in using the OMB Uniform Guidance to evaluate whether C@P is in compliance with our use of Federal awards.

Additionally, the C@P finance team is accountable to the Stewardship Committee, a sub-committee of the Board of Directors, with authority to advise and vote to approve financial decisions and direction of the organization. The Stewardship Committee is made up of 4 outside financial experts, the CEO, the Chief Development Officer, and the Finance Director. The committee meets monthly to review C@P's profit and loss statement, balance sheet, quarterly reports, monthly bank reconciliations, and up-coming contracts and report back to the Board each month about the financial standing of the organization. They provide insight and direction for finance policy and procedure and vote to approve the Founding Pastor & CEO's compensation package. The Stewardship Committee is also responsible for overseeing the annual Financial Statement Audit.

**4. Are there any unresolved HUD monitoring or No
OIG audit findings for any HUD grants (including
ESG) under your organization?**

3A. Project Detail

1. CoC Number and Name: OR-504 - Salem/Marion, Polk Counties CoC

2. CoC Collaborative Applicant Name: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

3. Project Name: C@P Unsheltered Homeless SSO

4. Project Status: Standard

5. Is this project applying for the Unsheltered Homelessness Set Aside or Rural Set Aside? Unsheltered Homelessness Set Aside

6. Component Type: SSO

6a. Select the type of SSO Project: SSO-Other

7. Is your organization or expected subrecipient a victim service provider defined in 24 CFR 578.3 and uses a comparable HMIS database? No

8. Will funds requested in this new project application replace state or local government funds (24 CFR 578.87(a))? No

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

C@P will develop a Care Team, which will support 30 households annually with severe service needs, including those with long histories of homelessness, who have not traditionally engaged with support services. The team will include Outreach, Care Coordination, SOAR, Supported Employment, and Housing Case Management, and .5 FTE Assistant Manager to support the team. C@P will designate 10 low-barrier micro-shelter beds for this project, as well as leverage partnerships and funding from healthcare and housing providers to support individuals to move from homelessness to stability.

This project will fund 1.5 FTE of Outreach Coordination, for a high engagement and relational model of outreach across the Marion-Polk region. Outreach is often the first point of contact for people who are underserved or who have not traditionally engaged in services. The team will develop trust, assess needs for service, and provide direct connections to the C@P Care Team, shelter, and/or permanent housing options.

Working within the scope of the CoC plan to support unsheltered households with severe needs, referral pathways from partnering healthcare providers will be supported by the Care Coordinator. The Care Coordinator will review referrals from approved medical providers to triage discharge planning needs, ensuring safe and supported transitions from healthcare sites to C@P set-aside low-barrier shelter beds, other shelters, or permanent housing. The Care Coordinator will complete a service needs assessment, coordinating with the Care Team and external partners to begin addressing needs identified by the participant.

The Housing Case Manager will be responsible for supporting the participant's housing related goals, facilitating expedient transitions from homelessness to housing in a manner that fits each participant's needs. C@P budgeted \$20,000 annually in assistance with moving costs as well as \$1,000 for utility deposits. C@P anticipates that through the effective work of the Care Team, 20 participants will exit the program to permanent housing annually. The project will need 10 vouchers annually from the partnership established by the CoC and local housing authorities, demonstrating effective system coordination and the community's goal to prioritize resources for those with the highest service needs.

The SOAR + Supported Employment Specialist will help participants address lack of income through two best practice strategies. The Specialist will complete at least 10 SOAR applications annually with participants in need of SSI or SSDI. Working from the "employment first" strategy, the Specialist will walk alongside participants of all abilities in the process of securing paid jobs, developing life skills, and facilitating financial independence. The Specialist will support at least 5 participants in getting paid jobs annually and work closely with participants to ensure that any paid work would not interfere with their other benefits.

1a. Describe how the proposed project is consistent with the plan described by the CoC in response to Section VII.B.4 of this NOFA?

If awarded, this project will support the advancement of the Community's Comprehensive plan and reduce unsheltered homelessness among people with severe service needs through the following activities:

- (1) Conducting coordinated and comprehensive outreach: C@P's outreach team will coordinate closely with the community wide outreach efforts and utilize a high contact, relational form of outreach. By identifying people who meet the severe service need criteria, the team will do case management in the field, assist with transportation needs, and provide direct connections to partner resources and C@P's Care Team;
- (2) Providing access to low-barrier shelter and other temporary accommodations: C@P will provide 10 low-barrier shelter beds for participants of this program; Additionally, C@P's Care Team will facilitate connections to other temporary accommodations that best meet the needs of the participants.
- (3) Providing immediate access to low-barrier permanent housing: C@P will provide robust support through the care team and flexible funding to address barriers participants have to accessing housing in order to facilitate immediate access to low-barrier permanent housing;
- (4) Leveraging mainstream housing and healthcare resources: C@P will leverage the healthcare and housing partnerships developed by the CoC to support participants to achieve whole person stability, access mainstream stabilizing resources (food stamps, OHP, SSI/SSDI etc.) streamline discharge planning, reduce use of emergency systems, and maintain long-term affordable permanent housing with the use of vouchers; C@P has a resident psychologist on staff as well as an existing partnership with JD Health and Wellness for health and behavioral health care on-site. Both resources will be available to participants as another way of increasing access to health and behavioral health resources for unsheltered and underserved communities.
- (5) Supporting underserved communities, identifying barriers that led to any disparities, supporting equitable community development: Working within the CoC's plan, this project will prioritize underserved communities and provide intensive services to mitigate barriers that participants have experienced preventing them from maintaining stability. To ensure this project is effective in supporting equitable community development, C@P will develop a quarterly data assessment plan, evaluating project data against regional data and making appropriate programmatic adjustments to reduce disparities.
- (6) Involving individuals with lived experience in decision making: C@P will honor and embed lived experience in all aspects of the project design and implementation through leveraging peer support service funding from Willamette Health Council, ensuring 50% of project staff have lived experience of homelessness, and implementing detailed policies and procedures for ensuring the incorporation of guest feedback to improve service delivery.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.

| Project Milestones | Days from Execution of Grant Agreement | Days from Execution of Grant Agreement | Days from Execution of Grant Agreement | Days from Execution of Grant Agreement |
|---|--|--|--|--|
| | A | B | C | D |
| Begin hiring staff or expending funds | 1 | | | |
| Begin program participant enrollment | 15 | | | |
| Program participants occupy leased or rental assistance units or structure(s), or supportive services begin | 15 | | | |
| Leased or rental assistance units or structure, and supportive services near 100% capacity | 60 | | | |
| Closing on purchase of land, structure(s), or execution of structure lease | | | | |
| Start rehabilitation | | | | |
| Complete rehabilitation | | | | |
| Start new construction | | | | |
| Complete new construction | | | | |

3. Check the appropriate box(s) if this project will have a specific subpopulation focus.

(Select ALL that apply)

| | | | |
|---|-------------------------------------|-----------------------------------|--------------------------|
| N/A - Project Serves All Subpopulations | <input checked="" type="checkbox"/> | Domestic Violence | <input type="checkbox"/> |
| Veterans | <input type="checkbox"/> | Substance Abuse | <input type="checkbox"/> |
| Youth (under 25) | <input type="checkbox"/> | Mental Illness | <input type="checkbox"/> |
| Families | <input type="checkbox"/> | HIV/AIDS | <input type="checkbox"/> |
| | | Chronic Homeless | <input type="checkbox"/> |
| | | Other (Click 'Save' to update) | <input type="checkbox"/> |

4. Will your project participate in the CoC's Coordinated Entry (CE) process or recipient organization is a victim service provider, as defined in 24 CFR 578.3 and uses an alternate CE process that meets HUD's minimum requirements? Yes

5. As an SSO non-CE project answer the following questions:

5a. Describe how the street outreach project will develop a strategy for providing supportive services to those with the highest service needs, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.

This new outreach project, integrated with the multi-faceted Care Team, will support unsheltered individuals with high service need through the following strategies:

Coordinated effort. C@P will work alongside other outreach providers, Coordinated Entry, and systems of care to identify unsheltered individuals that meet the severe service criteria identified in the Community Plan.

Frequent contact. C@P's outreach team will be in the field five days per week, outreaching to known camps as well as camps that pop up through the year and connect with participants wherever they are located to triage immediate needs and provide direct connections to the C@P Care Team, low-barrier shelter and permanent housing options.

Transportation. C@P's outreach team will help with transportation needs of participants to and from appointments. The outreach team will support participants in obtaining necessary documents, including verifications from medical providers to complete SOAR applications.

Triage and connect. C@P's outreach team will help triage physical and behavioral health crises in the field and provide the support needed for participants to stabilize. With the support from trusted outreach coordinators, participants will be assisted to get the help needed.

Regular follow up. C@P's outreach team will maintain active caseloads of 1:15 and use mobile technology for completing case management tasks in the field and will be able to follow up on items with the participant without requiring that the person come to a specific location.

5b. Describe how project refers program participants to projects that specifically coordinates and integrates mainstream health, social services, and employment programs for which they may be eligible?

The Care Team will integrate mainstream health, social service, and employment resources within the project as well as coordinate these connections with partner providers for participants. Through a service needs assessment completed at the project entry, the Care Team will identify resources that participants may be eligible for. All Care Team members are trained OHP assisters and will help participants to set up mainstream resources (food stamps, SSI/SSDI, TANF, childcare, energy assistance, medical insurance etc.) as well as track the annual follow up required to maintain benefits.

C@P integrates mainstream health resources by partnering with JD Health and Wellness who comes to each of our sites 2x per week and provides onsite mental health services, behavioral health services, medication management, drug and alcohol treatment, and serves as a primary care physician for program participants.

The Care Coordinator will act as a bridge, coordinating on-site and external services by enrolling participants in services, managing the scheduling of appointments, tracking health needs and outcomes, and facilitating follow up tasks assigned.

For participants experiencing substance use disorders, the Care Team will utilize harm reduction strategies to ensure safer use while working alongside the guest to identify other resources or support needed. Some of the ways the team will support guests is by making referrals to drug and alcohol treatment programs, coordinating outpatient treatment on-site, connecting guests with JD Health and Wellness - Behavioral Health for on-site support, and connecting guests with Prime Mentor through Marion County to help with transportation and support.

The SOAR + Supported Employment Specialist will work with participants to increase their income both through SSI/SSDI and/or employment. By assisting the participants with completing necessary paperwork for SSI/SSDI applications, reducing barriers for participants in obtaining and maintaining employment, and providing referrals to employment support services participants may be eligible for, participants will be supported to increase their income.

4A. Supportive Services for Participants

1. Describe how program participants will be assisted to obtain and remain in permanent housing.

The Housing Case Manager will be the member of the Care Team responsible to support program participants to achieve their housing goals, assisting them to obtain permanent housing in a way that meets their needs. This project will honor participant choice by collaborating with each person to find the type of housing they prefer in the area that they would like to live. The Housing Case manager will help participants reduce barriers to obtaining housing by assisting with housing search, addressing rental arrears, resolving credit issues, developing relationships with landlords, paying for application fees, rental deposits, utility deposits, utilizing vouchers, and any other available strategy for supporting program participants. This project will support 20 participants with severe service needs move from homelessness into permanent housing annually.

Once in housing, the Care Team will continue their support of the individual, providing voluntary and flexible services to help participants maintain housing stability. Support services could include any number of things based on the needs of each individual, examples include: regular home visits, assisting with meeting basic needs such as food, laundry, etc, assisting with household supplies and furniture, helping participants learn new bus routes and nearby resources, continued support with transportation to appointments, setting up the utilities, ensuring rent is paid on time, setting up mail service, registering to vote, support in communicating with the landlord, support to understand the requirements of the lease, mitigating challenges with neighbors or property management.

The SOAR + Supported Employment Specialist will work alongside participants in housing to ensure they have stable income through benefits and/or employment and can plan for costs associated with housing

2. Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible.

What sets this project apart from the way that many other projects are structured is that the Care Team will provide support beyond a referral, which is where many people with high levels of vulnerability and service need fall through the cracks. The Care Team will work closely together to integrate mainstream health, social service, and employment support.

C@P's intention is not to duplicate existing behavioral health resources, rather to more effectively triage behavioral health crises, as staff work alongside guests to engage in long-term housing and behavioral health support systems. C@P partners with JD Health and Wellness who comes to each of our sites 2x per week and provides onsite mental health services, behavioral health services, medication management, drug and alcohol treatment, and serves as a primary care physician for project participants. JD Health and Wellness averages 24 hours on-site weekly, seeing an average of 28 guests per week - with additional capacity to care for participants enrolled in this project.

C@P's resident psychologist provides on-site behavioral health triage support for guests, establishes interagency referral pathways for long-term behavioral health support, and provides trauma informed training for staff. C@P is leveraging .25 FTE of this position to provide clinical support to participants enrolled in the project.

The Care Coordinator will coordinate the various health and behavioral health providers both on-site and externally to ensure seamless care for project participants. Follow up steps that the Care Coordinator completes, include picking up medication from the pharmacy, scheduling appointments, ordering medical supplies and equipment for participants, connecting participants to mental health counselors, and providing transportation for guests to engage in services off site. In 2021, C@P piloted care coordination for frequent users of emergency systems and saw a reduction in use of the Emergency Department by 81% and a reduction in calls to 911 and ambulance rides by 76%.

The SOAR + Supported Employment Specialist will work with participants to increase their income through SSI/SSDI and/or employment. SOAR is a best practice process for increasing access to SSI/SSDI for people experiencing homelessness. The integration of this service within the Care Team will reduce the time a participant is waiting for their benefits exponentially. In addition to SOAR support, the specialist will provide supported employment, a model of employment that provides people with significant barriers to employment the appropriate and ongoing support that is necessary for success in a competitive work environment. Supported employment services are much more effective than just a referral to employment services, as the specialist does employer recruitment, matches participants with jobs they desire, and is even able to provide on the job support.

3. For all supportive services available to program participants, indicate who will provide them and how often they will be provided.

Click 'Save' to update.

| Supportive Services | Provider | Frequency |
|--|-------------|-----------|
| Assessment of Service Needs | Applicant | Daily |
| Assistance with Moving Costs | Applicant | As needed |
| Case Management | Applicant | Daily |
| Child Care | Non-Partner | As needed |
| Education Services | Non-Partner | As needed |
| Employment Assistance and Job Training | Applicant | As needed |
| Food | Applicant | As needed |
| Housing Search and Counseling Services | Applicant | Weekly |
| Legal Services | Non-Partner | As needed |
| Life Skills Training | Applicant | As needed |
| Mental Health Services | Applicant | As needed |
| Outpatient Health Services | Partner | As needed |
| Outreach Services | Applicant | As needed |
| Substance Abuse Treatment Services | Partner | As needed |
| Transportation | Applicant | As needed |
| Utility Deposits | Applicant | As needed |

Identify whether the project will include the following activities:

4. Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs? Yes

5. Annual follow-ups with program participants to ensure mainstream benefits are received and renewed? Yes

6. Will program participants have access to SSI/SSDI technical assistance provided by this project the applicant, a subrecipient, or partner agency? Yes

6a. Has the staff person providing the technical assistance completed SOAR training in the past 24 months? Yes

5A. Program Participants - Households

Households Table

| |
|----------------------|
| Number of Households |
|----------------------|

| Households with at Least One Adult and One Child | Adult Households without Children | Households with Only Children | Total |
|--|-----------------------------------|-------------------------------|-------|
| 2 | 28 | 0 | 30 |

| |
|-------------------------------------|
| Characteristics |
| Persons over age 24 |
| Persons ages 18-24 |
| Accompanied Children under age 18 |
| Unaccompanied Children under age 18 |
| Total Persons |

| Persons in Households with at Least One Adult and One Child | Adult Persons in Households without Children | Persons in Households with Only Children | Total |
|---|--|--|-------|
| 1 | 26 | | 27 |
| 1 | 2 | | 3 |
| 2 | | 0 | 2 |
| | | 0 | 0 |
| 4 | 28 | 0 | 32 |

Click Save to automatically calculate totals

5B. Project Participants - Subpopulations

Persons in Households with at Least One Adult and One Child

| Characteristics | CH (Not Veterans) | CH Veterans | Veterans (Not CH) | Chronic Substance Abuse | HIV/AIDS | Severely Mentally Ill | DV | Physical Disability | Developmental Disability | Persons Not Represented by a Listed Subpopulation |
|-----------------------|-------------------|-------------|-------------------|-------------------------|----------|-----------------------|----------|---------------------|--------------------------|---|
| Persons over age 24 | 1 | | | | | 1 | | | | |
| Persons ages 18-24 | 1 | | | 1 | | | 1 | | | |
| Children under age 18 | | | | | | | | | | 2 |
| Total Persons | 2 | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 2 |

Click Save to automatically calculate totals

Persons in Households without Children

| Characteristics | CH (Not Veterans) | CH Veterans | Veterans (Not CH) | Chronic Substance Abuse | HIV/AIDS | Severely Mentally Ill | DV | Physical Disability | Developmental Disability | Persons Not Represented by a Listed Subpopulation |
|----------------------|-------------------|-------------|-------------------|-------------------------|----------|-----------------------|----------|---------------------|--------------------------|---|
| Persons over age 24 | 20 | | | 15 | 3 | 15 | | 5 | 2 | |
| Persons ages 18-24 | 1 | | | 1 | | 1 | 1 | | | |
| Total Persons | 21 | 0 | 0 | 16 | 3 | 16 | 1 | 5 | 2 | 0 |

Click Save to automatically calculate totals

Persons in Households with Only Children

| Characteristics | CH (Not Veterans) | CH Veterans | Veterans (Not CH) | Chronic Substance Abuse | HIV/AIDS | Severely Mentally Ill | DV | Physical Disability | Developmental Disability | Persons Not Represented by a Listed Subpopulation |
|-------------------------------------|-------------------|-------------|-------------------|-------------------------|----------|-----------------------|----------|---------------------|--------------------------|---|
| Accompanied Children under age 18 | | | | | | | | | | |
| Unaccompanied Children under age 18 | | | | | | | | | | |
| Total Persons | 0 | | | | 0 | 0 | 0 | 0 | 0 | 0 |

Describe the "Persons Not Represented by a Listed Subpopulation" referred to above:

In the households with children, we expect that the kids may not fall into any of the subpopulations listed above and therefore added them to the "persons not represented by a listed subpopulation" category.

6A. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 15, 2024? Yes
2. What type of funding is this project applying for in this Special Unsheltered and Rural Homelessness CoC Program Competition? Unsheltered
3. Does this project propose to allocate funds according to an indirect cost rate? No
4. Select a grant term: 3 Years

* 5. Select the costs for which funding is requested:

| | |
|---------------------|-------------------------------------|
| Leased Structures | <input type="checkbox"/> |
| Supportive Services | <input checked="" type="checkbox"/> |
| HMIS | <input type="checkbox"/> |



6F. Supportive Services Budget

A quantity AND description must be entered for each requested cost.

| Eligible Costs | Quantity AND Description (max 400 characters) | Annual Assistance Requested |
|---|--|--------------------------------|
| 1. Assessment of Service Needs | | |
| 2. Assistance with Moving Costs | Permanent Housing Support (application fees, deposits, arrears, moving costs etc.) | \$20,000 |
| 3. Case Management | 1 FTE Case Manager, 1 FTE SOAR + Supported Employment Specialist, .5 FTE Assistant Manager | \$145,417 |
| 4. Child Care | | |
| 5. Education Services | | |
| 6. Employment Assistance | | |
| 7. Food | | |
| 8. Housing/Counseling Services | | |
| 9. Legal Services | | |
| 10. Life Skills | | |
| 11. Mental Health Services | | |
| 12. Outpatient Health Services | | |
| 13. Outreach Services | 1.5 FTE Outreach Coordinator, 1 FTE Care Coordinator | \$140,718 |
| 14. Substance Abuse Treatment Services | | |
| 15. Transportation | | |
| 16. Utility Deposits | Utility Deposits for project participants | \$1,000 |
| 17. Operating Costs | \$916.67 / month office space rent, \$750/ month Program Supplies and Equipment, | \$20,000 |
| 18. (Rural Set Aside ONLY) Section 491 Eligible Activities | | |
| Total Annual Assistance Requested | | \$327,135 |
| Grant Term | | 3 Years |
| Total Request for Grant Term | | \$981,405 |

Click the 'Save' button to automatically calculate totals.

6I. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the  icon. To view or update a Match source already listed, select the  icon.

Summary for Match

| | |
|--------------------------------------|-----------|
| Total Amount of Cash Commitments: | \$269,886 |
| Total Amount of In-Kind Commitments: | \$0 |
| Total Amount of All Commitments: | \$269,886 |

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

| Type | Source | Name of Source | Amount of Commitments |
|------|------------|----------------|-----------------------|
| Cash | Government | City of Salem | \$269,886 |

Sources of Match Detail

- 1. **Type of Match commitment:** Cash
- 2. **Source:** Government
- 3. **Name of Source:** City of Salem
(Be as specific as possible and include the office or grant program as applicable)
- 4. **Amount of Written Commitment:** \$269,886

6J. Summary Budget

The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.

| Eligible Costs | Annual Assistance Requested (Applicant) | Grant Term (Applicant) | Total Assistance Requested for Grant Term (Applicant) |
|--|---|------------------------|---|
| 2a. Leased Units | \$0 | 3 Years | \$0 |
| 2b. Leased Structures | \$0 | 3 Years | \$0 |
| 3. Rental Assistance | \$0 | 3 Years | \$0 |
| 4. Supportive Services | \$327,135 | 3 Years | \$981,405 |
| 5. Operating | \$0 | 3 Years | \$0 |
| 6. HMIS | \$0 | 3 Years | \$0 |
| 7. Sub-total Costs Requested | | | \$981,405 |
| 8. Admin (Up to 10%) | | | \$98,139 |
| 9. Total Assistance Plus Admin Requested | | | \$1,079,544 |
| 10. Cash Match | | | \$269,886 |
| 11. In-Kind Match | | | \$0 |
| 12. Total Match | | | \$269,886 |
| 13. Total Budget | | | \$1,349,430 |

Click the 'Save' button to automatically calculate totals.

7A. Attachment(s)

| Document Type | Required? | Document Description | Date Attached |
|---|-----------|----------------------|---------------|
| 1) Subrecipient Nonprofit Documentation | No | | |
| 2) Other Attachment(s) | No | C@P Match Letter | 09/28/2022 |
| 3) Other Attachment(s) | No | | |

Attachment Details

Document Description:

Attachment Details

Document Description: C@P Match Letter

Attachment Details

Document Description:

7D. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR part 578 or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

15-Year Operation Rule.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

Applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provide

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.

Name of Authorized Certifying Official: Samantha Dompier

Date: 09/29/2022

Title: Chief Development Officer

Applicant Organization: Church at the Park

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

Active SAM Status Requirement.

I certify that our organization has an active System for Award Management (SAM) registration as required by 2 CFR 200.300(b) at the time of project application submission to HUD and will ensure this SAM registration will be renewed annually to meet this requirement.

8B. Submission Summary

Applicant must click the submit button once all forms have a status of Complete.

| Page | Last Updated |
|--------------------------------|-------------------|
| 1A. SF-424 Application Type | No Input Required |
| 1B. SF-424 Legal Applicant | 09/02/2022 |
| 1C. SF-424 Application Details | No Input Required |

| | | |
|--|---------|------------|
| Unsheltered Homelessness Set Aside Project Application FY2022 | Page 50 | 09/29/2022 |
|--|---------|------------|

| | |
|--------------------------------------|-------------------|
| 1D. SF-424 Congressional District(s) | 09/06/2022 |
| 1E. SF-424 Compliance | 09/02/2022 |
| 1F. SF-424 Declaration | 09/02/2022 |
| 1G. HUD 2880 | 09/02/2022 |
| 1H. HUD 50070 | 09/02/2022 |
| 1I. Cert. Lobbying | 09/02/2022 |
| 1J. SF-LLL | 09/02/2022 |
| IK. SF-424B | 09/02/2022 |
| 1L. SF-424D | 09/02/2022 |
| 2A. Subrecipients | No Input Required |
| 2B. Experience | 09/02/2022 |
| 3A. Project Detail | 09/02/2022 |
| 3B. Description | 09/02/2022 |
| 4A. Services | 09/02/2022 |
| 5A. Households | 09/02/2022 |
| 5B. Subpopulations | 09/02/2022 |
| 6A. Funding Request | 09/02/2022 |
| 6F. Supp Srvcs Budget | 09/28/2022 |
| 6I. Match | 09/28/2022 |
| 6J. Summary Budget | No Input Required |
| 7A. Attachment(s) | 09/28/2022 |
| 7D. Certification | 09/02/2022 |



Church at the Park
2111 Front St. NE, Suite 1-103
Salem, Or 97301

September 28th, 2022
Mid-Willamette Valley Homeless Alliance
Re: C@P Match Source Documentation

Mid-Willamette Valley Homeless Alliance,

This letter is to certify Church at the Park's (C@P) source and types of matching funds for the HUD Unsheltered NOFO application, totaling 25% of the SSO project funds requested to HUD or **\$269,886.00 within the contract period.**

Source #1: City of Salem - mix of Federal, State and General funds (Government)

Type: Cash

Description: C@P will set aside 10 low-barrier shelter beds, funded by the City of Salem for this project.

Total Amount: \$676,143.00

Calculation: The average cost / bed / month = \$1,878.16. $\$1,878 \times 10 \text{ beds} \times 12 \text{ months} = \$225,381$ annually $\times 3 \text{ years} = \$676,173.00$

Amount Used for Match for this Project: \$269,886.00

I certify that the above information is true and accurate, and that the matching funds identified above will be used to support the C@P Unsheltered SSO project.

In partnership,

Sam Dompier, MSW
Chief Development Officer
Church at the Park
sam@church-at-the-park.org