

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

COORDINATED ENTRY COMMITTEE and HMIS USERS WORKGROUP

September 27, 2022 Minutes

PRESENT:

Coordinated Entry Committee		Yes	HMIS Users Workgroup		Yes
Ashley Hamilton, MWVCAA/ARCHES (Chair)	X		Hunter Belgard, OHCS (Co-chair)	X	
Jim Stackhouse, VetCare	X		Jimmy Jones, MWVCAA (Co-chair)		
Kim Carbaugh, CHS	X		Tara Stephen, CHS	X	
Andrea Soemadi, Easterseals Oregon	X		Kathleen Calder, Easterseals Oregon	X	
Doug Odell, Family Promise	X		Kaela Lombardi, MWVCAA/ARCHES	X	
Matt Herbert, Church at the Park	X		Rachel Miller, MWVCAA/ARCHES	X	
Michelle Artman, MWVCAA/De Muniz			Jill Tucker, St. Francis Shelter		
Alisa Tobin, MWVCAA/HOME		...	Alisa Tobin, MWVCAA/HOME		
Ashleigh Duda, MWVCAA/ARCHES	on leave		Robin Winkle, Shangri-La	X	
Hannah Paysinger, Sheltering Silverton		...	Hannah Paysinger, Sheltering Silverton		
Lynette Brown, Salem Housing Authority			Brenda Newey, UGM, Simonka Place	X	
Dominique Schoessler, Shangri-La	X				
Shanta Frisbee, Northwest Human Services	X				
Jan Calvin, MWVHA	X		Jan Calvin, MWVHA	X	
Breezy Aguirre, ARCHES	X		Tim Weese, ARCHES	X	

Others in Attendance

Ray Powers, VETcare	X		
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WELCOME / BUSINESS ITEMS

Ashley welcomed everyone and requested people enter their names in the Chat for attendance.

Agenda – Robin moved approval of the agenda; Kaela seconded; approved unanimously

Minutes – Rachel moved approval of the August minutes; Robin seconded; approved unanimously

COORDINATED ENTRY

CE System Updates

- a. **CE Assessment Capacity** – Breezy announced that Community Action will be back to full capacity to conduct CE assessments shortly. New staff are being hired and trained over the next few weeks. She expressed appreciation for the other agencies that have stepped into the CE assessment role and noted that it is important to develop capacity with even more agencies across the region.
- b. **CE Assessor Academies** – Tim announced that the monthly 2-day Assessor Academies start this week with ARCHES staff. At least two people at each of the other approved CE Assessment sites (Center for Hope & Safety, Easterseals, Family Promise, and Northwest Human Services/HOST Program), need to complete one of the academies being held in October, November, or December. Only people who complete the annual academy will be allowed to conduct CE assessments.

CE Assessment - Client Survey Pilot

Tim reported that the survey of clients who complete an in-person CE Assessment is being piloted through October, and he will send a short survey to the CE assessors at the end of October to seek input from their perspective. Tim will report on the pilot at the November CE Committee meeting.

CE Agency Agreement – Draft

Doug Odell, Robin Winkle, and Tara Stephen met with Jan Calvin to identify the major components for the CE Agency Agreement. Additional input was gathered during the meeting, and Jan will bring a draft agreement to the next meeting.

HMIS

HMIS Updates

- a. **WellSky Training** – Hunter reported on some of the (cool) new features unveiled at the WellSky training in late August. The new SAP Business Objects (replaces ART) has more robust reporting features. One example is the ability to run a report on the current month AND on the previous month, to compare data more easily. For the by-name lists, case conferencing teams can now “slice” the data by “inactive” status.

WellSky also demonstrated a new client-centered mobile app where the client downloads the app and gets a notification (could be a reminder of a CE assessment appointment, notice to contact case manager because housing is now available, or several other reasons). Hunter noted that the app got a less than enthusiastic response from people at the training, so we likely won't take advantage of that feature (free for a bit, then a cost).

- c. **Quad Squad Update** – *Our CoC is part of the Oregon Multi-CoC (OMC) HMIS Governance Committee, along with Jackson County, Clackamas County, and the Balance of State (Regional Oregon Continuum of Care, ROCC). This group is also known as the “Quad Squad.”*

Hunter reported that the group approved Tim's suggestion to reword the CE Assessment question about length of time homeless to ask specifically about the current episode of homelessness. This will improve data accuracy.

Hunter proposed adding an option to the CE Assessment Site pick list that would identify the agency that conducted the assessment. After much discussion, it was agreed that this would be helpful if there was a drop-down list that could have agencies added and that an agency might have multiple options, such as ARCHES – Downtown Salem and ARCHES – Mobile.

HMIS Users Workgroup Charter – Jan presented the proposed changes to the HMIS Users Workgroup Charter (see attached). Hunter moved to recommend the changes to the CoC board of directors; Rachel seconded; approved unanimously. The revisions will go to the board in November.

NEXT MEETINGS

October 11, 2022

Coordinated Entry Committee, 1:30-2:15 p.m. **and** **HMIS Users Workgroup, 2:30-3:15 p.m.**

<https://us02web.zoom.us/j/82448995403?pwd=UHJxeW9UZDYxcTBiV0U1Z1RVSGhRUT09>

Meeting ID: 824 4899 5403 Passcode: 057658 One tap mobile +16699006833,,82448995403#,,,,*057658#