MINUTES OF November 10, 2022

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE BOARD OF DIRECTORS
AND
ORS 190 ENTITY BOARD OF DIRECTORS
JOINT MEETING
Hybrid meeting:
Marion County Commissioners' Board Room
555 Court Street NE, Salem
and via Zoom

MWVHA BOARD
MEMBERS PRESENT
CHAIR: Mayor Cathy Clark, City of Keizer
VICE CHAIR: Mayor Chris Hoy, City of Salem
Commissioner Danielle Bethell, Marion County
Amber Brady for David Zepeda, Subject Matter Expert
Councilor Shannon Corr, City of Independence (Zoom)
Commissioner Jeremy Gordon, Polk County (Zoom)
Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde (Zoom)
Councilor Christopher Lopez, City of Monmouth (Zoom)
Elaine Lozier, Community Health Coordinator, Marion-Polk CCO, PacificSource
Christy Perry, Superintendent, Salem-Keizer School District (Zoom)
Leilani Slama, Chief Communications and Community Relations Officer, Salem Health
Kloi Spencer, Chair, Youth Action Board/Backbone (Zoom)
Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley (Zoom)
Ian Dixon-McDonald, Vice President of Programs, Marion Polk Food Share; Co-Chair, CoC Collaborative Committee
Jason Icenbice, Executive Director, Marion County Housing Authority
Jimmy Jones, Executive Director, Mid-Willamette Valley Community Action Agency (Zoom)
Adam Mennig, Director, Academic Development, Chemeketa Community College; Co-Chair, CoC Collaborative Committee (Zoom)
Nicole Utz, Housing Administrator, Salem Housing Authority (Zoom)

MEMBERS ABSENT
Dan Clem, Executive Director, Union Gospel Mission of Salem
Christian Edelblute, Executive Director, West Valley Housing Authority
Eric Enderle, Veteran Services Officer, Polk County Veteran Services
Renee Pfeffer, Law Enforcement Assisted Diversion (LEAD)
Commissioner Colm Willis, Marion County
David Zepeda, Subject Matter Expert

ORS 190 ENTITY BOARD
MEMBERS PRESENT
PRESIDENT: Mayor Cathy Clark, City of Keizer
VICE PRESIDENT: Mayor Chris Hoy, City of Salem
Commissioner Danielle Bethell, Marion County
Councilor Shannon Corr, City of Independence (Zoom)
Commissioner Jeremy Gordon, Polk County (Zoom)
Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde (Zoom)

Councilor Christopher Lopez, City of Monmouth (Zoom)
Christy Perry, Superintendent, Salem-Keizer School District (SKSD) (Zoom)

STAFF AND GUESTS PRESENT

Marianne Bradshaw, MWVHA Consultant
Jan Calvin, MWVHA Consultant
Lisa Trauernicht, MWVHA Consultant (Zoom)
Denise VanDyke, Admin. Services Coordinator, MWVCOG (Zoom)
Chris Barber, Director of Community Integration, Curandi; Co-Chair, Health & Safety Subcommittee (Zoom)
Julie Conn-Johnson, Salem-Keizer School District
Sam Dompier, Church@ the Park; Co-Chair, Health & Safety Subcommittee (Zoom)
Ashley Hamilton, Mid-Willamette Valley Community Action Agency (Zoom)
Hailey Hulsey, Mid-Willamette Valley Community Action Agency (Zoom)
Rory Love, Youth Action Board/Backbone (Zoom)
Angel M., Youth Action Board/Backbone(Zoom)
Carla Munns, CBEL (Zoom)
Emily Nolan, YHDP TA Consultant (Zoom)
Megan Wai, Sen. Patterson's office (Zoom)
Derek Wentorf, YHDP TA Consultant (Zoom)

CALL TO ORDER

Chair Clark called the joint meeting to order at 3:20 p.m. The presence of a quorum was noted after roll call was conducted.

CONSENT AGENDA

Chair Clark reviewed the list of Consent Agenda items, pulling Item 1, Agenda, for an addition and Item #10, Committee Charter Revisions, for comment.

MOTION: By Mayor Hoy, **SECONDED by** Ms. Slama, to **APPROVE ITEMS 2-9 AND 11 OF THE CONSENT AGENDA, AS PRESENTED.**

1. **10/13/2022 JOINT BOARD MEETING MINUTES**
2. **APPOINT SARA WEBB, COMMUNITY ACTION, TO THE PIT COUNT WORKGROUP AND ACCEPT THE RESIGNATION OF ROBERT MARSHALL**
3. **APPOINT KAYLA BURDINE-REA, SHELTERING SILVERTON, TO THE HMIS USERS WORKGROUP, AND ACCEPT THE RESIGNATION OF HANNAH PAYSINGER, FROM THE HMIS USERS WORKGROUP AND THE COORDINATED ENTRY COMMITTEE**
4. **APPOINT SARA QUICK, SALEM HOUSING AUTHORITY, TO THE COORDINATED ENTRY COMMITTEE AND ACCEPT THE RESIGNATION OF LYNETTE BROWN**
5. **APPOINT STACY GRIFFIN, U.S. DEPARTMENT OF VETERANS AFFAIRS, VETERANS HEALTH SERVICES, TO THE COORDINATED ENTRY COMMITTEE**
6. **REAPPOINT ISAIAH M. AND SPENCER W., AND APPOINT CHASE B., DOMONIQUE G., AND ARI M. TO THE YOUTH ACTION BOARD/BACKBONE**
7. **APPROVE A LEAVE OF ABSENCE FROM THE YOUTH ACTION BOARD/BACKBONE FOR BEN M., BEGINNING NOVEMBER 10, 2022 AND ENDING JANUARY 12, 2023**
8. **APPROVE REVISIONS TO THE YOUTH ACTION BOARD/BACKBONE MEMBERSHIP APPLICATION FORM**
11. **APPROVE THE BUILT FOR ZERO QUARTERLY REPORT**

Discussion: None.

Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Brady, Corr, Gordon, Leno, Lopez, Perry, Slama, Spencer, Wolf.
OPPOSED: None. **ABSTAINED:** None.

Item 1 - Mayor Clark added to the agenda a report from the Youth Action Board.
MOTION: By Councilor Lopez, **SECONDED by** Mayor Hoy, to **APPROVE THE AGENDA AS AMENDED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Brady, Corr, Gordon, Leno, Lopez, Lozier, Perry, Slama, Spencer, Wolf.
OPPOSED: None. **ABSTAINED:** None.

Item 10 – Approve revisions to various committee charters: Chair Clark raised a question regarding the Youth Action Board (YAB) charter, specifically related to compensation. She recommended adding language consistent with Alliance policies.

Mayor Hoy asked about the use of language: "YAB" versus "Backbone." Commissioner Bethell clarified that for grant applications, YAB is used. Ms. Slama asked about language that was deleted in the Performance & Evaluation Committee about committee appointments. Ms. Calvin responded that the relevant language is in the board charter. Chair Clark clarified that board appointments to committees are made by a simple majority. Councilor Lopez asked that the entire charters be included with the meeting materials.

ORS 190 ENTITY BUSINESS
Mayor Clark reviewed the business items.

1) Approve the Coordinated Entry Agency Participation Agreement.

MOTION: By Mayor Hoy, **SECONDED by** Mayor Clark, to **APPROVE THE COORDINATED ENTRY AGENCY PARTICIPATION AGREEMENT, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

2) Approve a contract with Salem Convention Center for facility use in May 2023 for an Alliance conference related to affordable housing.

MOTION: By Mayor Hoy, **SECONDED by** Councilor Lopez, to **APPROVE A FACILITY USE CONTRACT WITH SALEM CONVENTION CENTER FOR THE CONFERENCE IN MAY 2023, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

3) Approve a contract extension with Word's Out PR for communications services.

MOTION: By Mayor Hoy, **SECONDED by** Mayor Clark, to **APPROVE A CONTRACT EXTENSION WITH WORD'S OUT PR, AS PRESENTED.**
Discussion: Commissioner Bethell has asked whether the procurement process is being followed with this contract extension. Ms. Calvin called attention to the extension clause in the original

contract. Commissioner Bethell stated her objection to the contract because of cost.
Motion carried.
IN FAVOR: Clark, Hoy, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** Bethell. **ABSTAINED:** None.

4) Approve a contract with Jan Calvin for CoC consulting services.

MOTION: By Mayor Hoy, **SECONDED by** Commissioner Gordon, to **APPROVE A CONTRACT WITH JAN CALVIN FOR CONTINUUM OF CARE CONSULTING SERVICES, AS PRESENTED.**
Discussion: Commissioner Bethell asked if this contract will include the youth program? Ms. Calvin stated that she will be working with the Youth & Young Adults Subcommittee and will be bringing forward a new written agreement for supporting Backbone. Commissioner Bethell asked how the board will measure outcomes around the youth work? Ms. Calvin referred to the YHDP Coordinated Community Plan which has measures in place, the YHDP-funded programs which has a set of HUD-required measures, and measures around engagement of Youth Action Board members. Mayor Hoy noted that contracted services are measured by deliverables, which is different than outcome measures required of service providers. Councilor Lopez asked about youth input about the contractor assigned to the Youth Action Board. Mayor Clark replied that agreement is being negotiated with Northwest Human Services, a trusted service provider that will provide consistency for the youth. Commissioner Bethell asked about the flat monthly rate of the contract. Ms. Calvin explained the proposed and prior hourly contract rates and calculations of estimated monthly hours. Superintendent Perry spoke in favor of the contract with Ms. Calvin because of her technical skills and asked about the status of working towards hiring staff? Mayor Clark responded that the staffing workgroup is working on the staff position. Commissioner Gordon asked who will be responsible for updating the board on progress regarding the Coordinated Community Plan (CCP)? Ms. Calvin responded that she will be updating the board on the CCP, with additional reporting on other plans. Commissioner Bethell asked that the contracts be reviewed in March. Mayor Clark responded that the timing will be contingent on the progress of the staffing workgroup.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

5) Approve a contract with Janet Carlson for CoC consulting services.

MOTION: By Mayor Hoy, **SECONDED by** Commissioner Bethell, to **APPROVE THE CONTRACT WITH JANET CARLSON FOR CONTINUUM OF CARE CONSULTING SERVICES, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Hoy, Bethell, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

REPORT FROM YOUTH ACTION BOARD/BACKBONE
Superintendent Perry stated that she was asked by Youth Action Board/Backbone Chair Kloi Spencer to start the report. Superintendent Perry reported that she and Councilor Lopez were at Monday's Backbone meeting where they opened up a discussion about how we improve collaboration between Backbone and the Alliance Board and received lots of feedback about communication. Superintendent Perry noted items she had reviewed in the Youth Action Board (YAB) minutes summarizing youth perspectives about navigators, including wanted them to show up and that there is lots of distrust that adults are going to let them down. We need to think about how we give them space, so their voice really is heard. We need to allow youth the time to think things through with us and help slow it down, so it's not always on them to do that. She noted that we live in this world of adult rules and processes that can

be so procedural. But Backbone is never going to be able to live in our bureaucratic world unless we slow down. In general, it's hard to talk to adults and they continually feel that we look down on them because they are kids. We need mutual respect because we haven't had the experiences they've had. They want us to have patience because sometimes they don't have the right words use to use and don't know how to interrupt us with a question. Board meetings are intimidating. It's up to us to encourage them to have their own voice in the room. They want us to know they're trying very hard. Talking about homelessness and housing insecurity is a very personal thing to us, it's not just a job, so please be a human being when we are having this conversation because it's really hard to talk about it.

Ms. Spencer thanked Superintendent Perry and said she did a great job. Superintendent Perry and Councilor Lopez expressed how impressed they have been by Ms. Spencer's leadership of the Youth Action Board and the interest and engagement of the youth. Angel M. and Rory shared their appreciation of how well this meeting has gone and for the sharing of their words to the board.

Ms. Bradshaw shared additional concerns expressed by youth regarding trust and past trauma about the Alliance process and whether the apologies are just words. Superintendent Perry made suggestions to include a human-to-human conversation during the review process and offered to help set it up. Commissioner Bethell encouraged the youth to find the courage to directly connect with people who you feel have harmed you, as well. Ms. Slama stated she felt that applied to everybody to professionally acknowledge hurts and look for ways to move forward. She asked about a notation in the Alliance work plan that referred to the YHDP process review in October? Ms. Calvin explained that the notation referred to staff work in identifying a consultant in conjunction with April Mitchell from HUD. Ms. Calvin has connected with the new HUD technical assistance staff Emily Nolan about whether she would be the appropriate person to conduct the evaluation.

Mayor Clark provided information about a newly-organized Alliance-Backbone (informal) connection workgroup. Six board members have been identified to commit to that work: Councilor Lopez, Superintendent Perry, Commissioner Bethell, Ms. Lozier, Ms. Wolf, and Councilor Corr, with Mayor Clark as an alternate. In response to a question about minutes, Mayor Hoy explained that the group is intended to be board-to-board conversation without staff support, no decision making, and just human-to-human contact.

PUBLIC COMMENT

Councilor Lopez read a farewell note from Ah'ana to Ms. Bradshaw.

Ms. Bradshaw submitted a letter of farewell to the Alliance Board.

COMMITTEE UPDATE

Ms. Calvin asked about postponing the Health & Safety Subcommittee presentation since one of the co-chairs had to leave. Both the Health and Safety Subcommittee and the Community Action Agency volunteered to postpone their presentations.

PIT COUNT UPDATE

Commissioner Bethell began the report on the January 2023 PIT Count. She is working on the Marion County portion and Councilor Corr is working on the Polk County portion. An Alliance newsletter went out yesterday calling for volunteers. Marion County will be submitting an RFP with a short turnaround to hire a statistician to collect the data that Marion County needs and will be communicating with Commissioner Gordon, Polk County, about potential partnerships. Councilor Corr added that Amber Kramer is doing a great job of organizing an event and getting things kicked off in Polk County. Councilor Corr said her role is to amplify and help coordinate. Commissioner Bethell encouraged everyone on the

board to volunteer for the event. In response to a question about areas of the region that especially need attention, Commissioner Bethell responded that all rural areas need attention.

Mayor Hoy reported that the full Salem City Council has agreed to work on the PIT Count. Councilor Lopez said he made a similar challenge to the Monmouth City Council. Ms. Wolf met with Kelly Walther and identified drop off points for donated items at the United Way office and coordinating the effort with Good360. Ms. Trauernicht noted that she is coordinating with Amber Kramer and has someone to deliver donated goods to Polk County locations. Mr. Mennig volunteered to ask Chemeketa Community College about using the Polk County Center, if additional space is needed. Mayor Clark asked about training for volunteers. Ms. Trauernicht responded that she will be meeting with outreach managers next week, and the agenda includes PIT Count safety and volunteer training.

OTHER BUSINESS

Mayor Clark asked for an update regarding sheltering. Ms. Calvin announced that there is a live weblink regarding shelter that includes an interactive list and map. The warming network system now has paid staff as well as volunteers. Ms. Slama reported on hospital capacity issues related to increasingly colder weather. Councilor Lopez added that Polk County warming centers are open and are accepting donations. He shared a recent experience escorting a homeless person to a warming shelter who was offered compassionate service. Commissioner Bethell shared information about Marion County's emergency access information, including warming centers, through an interactive GIS overlay map. Ms. Hamilton reported that warming shelters open at 32° or below. Transportation is available via Cherriots or Community Action will pick up at ARCHES. Shelters are low barrier. The day center opens at 7 a.m. for people coming from warming shelters.

JURISDICTIONAL UPDATES

Mayor Hoy reported that the City of Salem has a new mayor and new city councilors. It looks like the bond measure passed, which includes funds for affordable housing, property acquisition, an "opportunity fund" to help buy down affordability with developers, roads, and additional library facilities.

Commissioner Bethell noted that tomorrow is Veterans Day and thanked Veterans for their service.

Ms. Slama asked for an executive session regarding what she heard during the public comment portion of this meeting. Mayor Clark said she would check on state laws related to executive sessions. Ms. Slama stated that the conversation needs to be had either way. Angel M. stated that she has been asking for a public conversation.

ADJOURNMENT

Hearing no further business, Chair Clark adjourned the meeting at 4:58 p.m.