MINUTES OF December 8, 2022

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE BOARD OF DIRECTORS
AND
ORS 190 ENTITY BOARD OF DIRECTORS
JOINT MEETING
Hybrid meeting:
Marion County Commissioners' Board Room
555 Court Street NE, Salem
and via Zoom

MWVHA BOARD
MEMBERS PRESENT
CHAIR: Commissioner Jeremy Gordon, Polk County
Commissioner Danielle Bethell, Marion County
Mayor Cathy Clark, City of Keizer
Dan Clem, Executive Director, Union Gospel Mission of Salem
Councilor Shannon Corr, City of Independence
Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde
Councilor Christopher Lopez, City of Monmouth
Elaine Lozier, Community Health Coordinator, Marion-Polk CCO, PacificSource
Christy Perry, Superintendent, Salem-Keizer School District
Renee Pfeffer, Law Enforcement Assisted Diversion (LEAD)
Leilani Slama, Chief Communications and Community Relations Officer, Salem Health
Kloi Spencer, Chair, Youth Action Board/Backbone
Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley
David Zepeda, Subject Matter Expert
Adam Mennig, Director, Academic Development, Chemeketa Community College; Co-Chair, CoC Collaborative Committee
Nicole Utz, Housing Administrator, Salem Housing Authority

MEMBERS ABSENT
Ian Dixon-McDonald, Vice President of Programs, Marion Polk Food Share; Co-Chair, CoC Collaborative Committee
Christian Edelblute, Executive Director, West Valley Housing Authority
Eric Enderle, Veteran Services Officer, Polk County Veteran Services
Mayor Chris Hoy, City of Salem
Jason Icenbice, Executive Director, Marion County Housing Authority
Jimmy Jones, Executive Director, Mid-Willamette Valley Community Action Agency
Commissioner Colm Willis, Marion County

ORS 190 ENTITY BOARD
MEMBERS PRESENT
PRESIDENT: Mayor Cathy Clark, City of Keizer
Commissioner Danielle Bethell, Marion County
Councilor Shannon Corr, City of Independence
Commissioner Jeremy Gordon, Polk County
Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde
Councilor Christopher Lopez, City of Monmouth
Christy Perry, Superintendent, Salem-Keizer School District

MEMBERS ABSENT
Mayor Chris Hoy, City of Salem

STAFF AND GUESTS PRESENT
Jan Calvin, MWVHA Consultant
Janet Carlson, MWVHA Consultant
Lisa Trauernicht, MWVHA Consultant
Scott Dadson, Executive Director, MWVCOG
Denise VanDyke, Admin. Services Coordinator, MWVCOG
Chris Barber, Director of Community Integration, Curandi; Co-Chair, Health & Safety Subcommittee
Marianne Bradshaw, Consultant, Polk County
Erika Conjugacion, Oregon Department of Human Services
Ian Costello, CSH
Sam Dompier, Church@ the Park; Co-Chair, Health & Safety Subcommittee (Zoom)
Tricia Frizzell, Salem Health
Najia Hyder, CP3 (Children's Public Private Partnership)
Matt Lawyer, Marion County
Carla Munns, CBEL
Councilor Laura Reid, City of Keizer
Christine Sommer, Marion County Housing Authority

CALL TO ORDER
Chair Clark called the joint meeting to order at 3:05 p.m. The presence of a quorum was noted after roll call was conducted.

CONSENT AGENDA
Chair Clark reviewed the list of Consent Agenda items and requested that Item #7, Youth Action Board appointments be pulled.

MOTION: By Superintendent Perry, **SECONDED by** Ms. Wolf, to **APPROVE ITEMS 2-6 ON THE CONSENT AGENDA, AS PRESENTED.**

1. **11/10/2022 JOINT BOARD MEETING MINUTES**
2. **APPOINT MATT HERBERT, CHURCH AT THE PARK, TO THE PIT COUNT WORKGROUP AND ACCEPT THE RESIGNATION OF MEGAN PEREZ**
3. **APPOINT KAYLA BURDINE-REA, SHELTERING SILVERTON, TO THE COORDINATED ENTRY COMMITTEE**
4. **APPOINT SHAWNTEL BLACK, A RAY OF HOPE TODAY; PAMELA BLANCHARD, NORTHWEST HUMAN SERVICES; MATT HERBERT, CHURCH AT THE PARK; KIMBERLY NOWLIN, WOMEN AT THE WELL-GRACE HOUSE; DOUG ODELL, FAMILY PROMISE; CHRISTINE SOMMER, MARION COUNTY HOUSING AUTHORITY; AND BENNETT TEAL, SALEM HOUSING AUTHORITY TO THE HMIS USERS WORKGROUP**
5. **APPROVE AMENDMENTS TO THE FOLLOWING COMMITTEE CHARTERS: COC COLLABORATIVE COMMITTEE, COORDINATED ENTRY COMMITTEE, HMIS USERS WORKGROUP, PERFORMANCE & EVALUATION COMMITTEE, AND YOUTH ACTION BOARD/BACKBONE.**

Discussion: None.
Motion carried.
IN FAVOR: Clark, Bethell, Clem, Corr, Gordon, Leno, Lopez, Lozier, Pfeffer, Perry, Slama, Spencer, Wolf, Zepeda. **OPPOSED:** None. **ABSTAINED:** None.

MOTION: By Councilor Corr, **SECONDED by** Ms. Slama to **PULL ITEM 1, AGENDA, AND ADD ELECTION OF BOARD CHAIR TO THE AGENDA PRIOR TO ITEM C.**
Discussion: Councilor Corr read a statement describing her reasons for bringing forward the motion. Councilor Lopez noted elections were last held in August 2021. Mr. Clem noted his reasons for voting no. Ms. Slama noted her reasons for supporting the motion.
Motion carried.
IN FAVOR: Bethell, Corr, Gordon, Leno, Lopez, Lozier, Pfeffer, Perry, Slama, Spencer, Zepeda.
OPPOSED: Clark, Clem, Wolf. **ABSTAINED:** None.

Item 7 - Mayor Clark clarified the applicants recommended for appointment to the Youth Action Board/Backbone were Anthony P and Charlie S.
MOTION: By Councilor Lopez, **SECONDED by** Commissioner Bethell, to **APPOINT ANTHONY P. AND CHARLIE S. TO THE YOUTH ACTION BOARD/BACKBONE.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Bethell, Clem, Corr, Gordon, Leno, Lopez, Lozier, Pfeffer, Perry, Slama, Spencer, Wolf, Zepeda. **OPPOSED:** None. **ABSTAINED:** None.

ELECTION OF ALLIANCE BOARD CHAIR

Councilor Lopez nominated Commissioner Gordon to serve as Alliance board chair, seconded by Shannon Corr. Mr. Clem nominated Mayor Clark to serve as Alliance board chair. Councilor Lopez moved to close nominations, seconded by Ms. Wolf. Members attending in-person voted by paper ballot; members attending via Zoom expressed their vote in the Zoom Chat or other electronic means.

IN FAVOR OF COMMISSIONER GORDON: Bethell, Corr, Gordon, Lopez, Lozier, Perry, Slama, Spencer, Zepeda. **IN FAVOR OF MAYOR CLARK:** Clark, Clem, Pfeffer, Wolf. **ABSTAINED:** Leno (connection problems).

Commissioner Gordon was declared the new Alliance board chair and assumed leadership of the Alliance board meeting. Chair Gordon thanked Mayor Clark for her service, committed his service to the board, and expressed his openness to receiving input and advice from board members.

YOUTH-ADULT CONNECTION GATHERING REPORT

Councilor Lopez reported that the Youth Action Board/Backbone leadership met with the designated representatives from the Alliance board, with the purpose of creating fellowship, building relationships, and helping support the youth and young adults in their mission of supporting the Alliance. Councilor Lopez stated that from his perspective he believed the first step of that goal was achieved in this meeting. The youth and young adults are hungry for more engagement, motivated to succeed, deeply engaged with the work we are doing. This level of personal connection is critical to that engagement. They look forward to future gatherings. Discussion ensued, clarifying openness to other board members participating as available. Superintendent Perry noted that the next gathering meeting is February 6 at 4:30 and offered to send her calendar invitation to board members. Commissioner Gordon invited future reports to the board and thanked participants for their leadership. Superintendent Perry also requested that a restorative conversation with six youth be organized. Mayor Clark responded that a conversation with Dr. Ella Taylor would occur later in the board meeting.

ORS 190 ENTITY BUSINESS

Mayor Clark reviewed the business items.

1) Approve a contract with Upstage Events for event coordination in May 2023 for an Alliance conference related to affordable housing.

MOTION: By Councilor Lopez, **SECONDED by** Commissioner Gordon, to **APPROVE THE EVENT COORDINATION CONTRACT, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Bethell, Corr, Gordon, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** Leno (connection problems).

2) Approve a data disclosure agreement (MOU) with the Oregon Department of Human Services.

Ms. Calvin introduced the item and noted that Najia Hyder and Ian Costello were in attendance to describe the agreement. Ms. Hyder described the role of the Children's Public Private Partnership and the need for stable, affordable housing to help bring foster children back home. She explained the Keeping Families Together project that has been developed in other areas of the nation and is now in the Marion-Polk region through the Corporation for Supportive Housing (CSH). Data sharing with Oregon Department of Human Services will help support the project. Councilor Corr expressed concerns, in her professional role, about the agreement not having an authorized signature and undergoing necessary internal review procedures. Commissioner Bethell asked what data would be shared with whom. Ms. Calvin clarified that HMIS data would be released to the project. After discussion, it was agreed by consensus to defer the item until January 2023, to allow time for proper review and signatures.

3) Accept a mini-grant of $24,886 from Willamette Health Council to support the Point-in-Time Count.

MOTION: By Commissioner Gordon, **SECONDED by** Councilor Lopez, to **ACCEPT THE MINI-GRANT, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Bethell, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

4) Accept a $2,000 contribution from PacificSource and a $5,000 contribution from CBEL (Community, Business, & Education Leaders Collaborative) to support the Point-in-Time Count.

MOTION: By Superintendent Perry, **SECONDED by** Commissioner Gordon, to **ACCEPT THE CONTRIBUTIONS, AS PRESENTED.**
Discussion: None.
Motion carried.
IN FAVOR: Clark, Bethell, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

5) Approve the contract for the Counting Us application.

MOTION: By Commissioner Bethell, **SECONDED by** Councilor Lopez, to **APPROVE THE COUNTING US APPLICATION CONTRACT WITH SIMTECH FOR $4,350, AS PRESENTED.**
Discussion: Commissioner Bethell described discussions in the PIT Count Workgroup about changing certain questions to expand the amount of data collected. Ms. Carlson described line items selected on the contract form and noted that Salem Health had offered a $1,500 grant to support the app feature allowing changes to questions.

Motion carried.
IN FAVOR: Clark, Bethell, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

6) Accept the audit for FY 2021-22 and authorize the MWVCOG Finance Director to submit the documents to the Secretary of State's Office.

MOTION: By Superintendent Perry, **SECONDED by** Councilor Corr, to **ACCEPT THE AUDIT REPORT AND AUTHORIZE MWVCOG TO SUBMIT THE DOCUMENTS TO THE SECRETARY OF STATE, AS PRESENTED.**
Discussion: Ms. Carlson noted that a correction was made to the list of the board members in the final document. Commissioner Gordon asked about differences between a financial review and an audit. Ms. Carlson responded that the level of review is less for a financial review. The required process is determined by the total budget level. Commissioner Bethell requested that the auditor be present in in the future to answer questions.
Motion carried.
IN FAVOR: Clark, Bethell, Corr, Gordon, Leno, Lopez, Perry. **OPPOSED:** None. **ABSTAINED:** None.

Items 7 and 8, contracts with Oregon Housing & Community Services, were deferred until the January 2023 meeting since the contracts were not ready yet.

PUBLIC COMMENT
Chair Gordon asked if Ms. Spencer would comment on the youth-adult gathering. She said it was fun and we got a lot of work done, although she was not able to participate as much as she would have liked to. She felt there was a lot of progress made and a lot of good conversation.

COMMITTEE UPDATE
Chris Barber thanked the board for the time to report on the Health & Safety Subcommittee. She introduced the subcommittee's background and purpose (see separate attachment) and described the process the subcommittee used to identify three priority areas that have been the focus of subcommittee discussions. She described community cafes organized in the Salem area that involved more than 110 individuals to gather input about subcommittee priorities. Councilor Corr and Commissioner Bethell emphasized the importance of including rural areas in the Marion-Polk region in future outreach. The subcommittee also conducted a survey of providers. Sam Dompier noted the acute support needed by people experiencing homelessness and severe service needs.

PIT COUNT UPDATE
Councilor Corr said that Lisa Trauernicht has been providing great support. She highlighted the Polk County event on January 24 and the need for "boots on the ground" for the count. She invited participation in the next PIT Count Workgroup meeting on December 21. Commissioner Bethell added her thanks to Ms. Trauernicht for her work and expressed the need to include rural Marion County in the count. She stated her optimism about volunteer engagement for the event, describing data as a motivator for participation. Commissioner Bethell then encouraged members to continue breaking down barriers (stigma and fear) to interactions with the homeless community and to "see people as people." Councilor Corr added that Polk County was developing a video to socialize this effort and for volunteer recruitment. Commissioner Bethell warned that she will be contacting every elected official in the region.

Discussion ensued. Councilor Lopez described the City of Monmouth's commitment to volunteering for the PIT Count. Mayor Clark reported that she participated in a presentation to the Salem Area Chamber of Commerce Policy Committee that morning which included information on the PIT Count, and that

"Keizer is covered." Commissioner Gordon said he is working with the BLM to find a safe and efficient way to take vehicles out to forest lands for the count. Tricia Frizzell highlighted a West Coast convening on December 13 that will provide tips and methods for volunteer engagement and data collection. Councilwoman Leno announced Grand Ronde's first houseless shelters that will be delivered on December 21, that will include hygiene/showering and food areas and will serve homeless Tribal members. There will ultimately be twenty temporary units. She said that more than 100 people came to a gathering recently to discuss the project and shared her excitement.

Ms. Trauernicht noted that information on the West Coast convening has been shared with the YYA Subcommittee and the small group working on the youth PIT Count. McKinney-Vento representatives have offered to send the PIT Count form to students in the school programs. She said that the PIT Count will address the unique needs of youth.

BOARD UPDATES

Mayor Clark introduced Dr. Ella Taylor and provided a recap of the issues that led to the request for a review of the Youth Homelessness Demonstration Program (YHDP) funding process. Mayor Clark further described the process that had occurred to date to identify a neutral third-party facilitator to conduct the evaluation. She recommended that the board visit with Dr. Taylor today and that Backbone likewise interview Dr. Taylor and her colleagues. If the Willamette Education Service District Center for Education, Evaluation, and Research is acceptable to the board and Backbone, the ORS 190 Entity could enter into an intergovernmental agreement to proceed with the work.

Dr. Taylor described the WESD center's experience, methodologies used in conducting evaluation projects, and the staff members who might be involved in the Alliance project. She said that a scope of work or proposal has not yet been developed but would be something the center would create as a next step. She invited questions from board members.

Discussion included the center's experience with trauma-informed care and process evaluation, involvement of people with lived experience with homelessness, and authentic collaboration with youth. Superintendent Perry noted that the Salem-Keizer School District has experienced working with the center and expressed her respect for their work. She offered to coordinate a conversation with the Youth Action Board/Backbone to elicit opinions about the center and the persons from the center who would be communicating with the youth and young adults. Commissioner Bethell cautioned about not setting up youth for failure, being clear with the youth and youth adult members so that they do not anticipate or expect any pre-determined outcome, clarifying the parameters of what authority is delegated to whom throughout the process of making funding decisions. Superintendent Perry clarified the differences between issues of authority and decision making and engagement with providers, recommending that Dr. Taylor and Superintendent Perry meet with Ms. Spencer prior to a meeting with Backbone. Additional discussion topics included a recommendation to involve former board members, former consultants, and HUD technical assistance consultants; what written products might come out of the evaluation; the need for historical assessment and analysis of what occurred that includes everyone's perspectives; and the need for a restorative conversation. Chair Gordon and Ms. Wolf individually thanked Mayor Clark for bringing this proposal forward.

Mayor Clark brought forward the status of Alliance staffing as a second topic, pointing out how significantly the work has expanded since the Alliance was initially envisioned and the impact of the expanded responsibilities on staff support. She stated that Ms. Carlson has given notice that she will not be extending her contract beyond June 30, 2023. She asked Scott Dadson to provide an update on the staffing workgroup process. Mr. Dadson described the documents and information that have been reviewed to date and outlined workgroup meetings that still need to occur prior to bringing forward a

position description and budget. Mayor Clark asked the board to affirm commitment toward going this direction, clarifying that the position will be housed at the Council of Governments, and that there is also clarity around the level of position being discussed. Workgroup meeting attendance and succession planning were also discussed.

MOTION: By Commissioner Bethell, **SECONDED by** Commissioner Gordon, to **SUPPORT MWVCOG IN WORKING WITH ALLIANCE WORKGROUP MEMBERS TO ESTABLISH A SCOPE OF WORK, JOB DESCRIPTION, AND PATH FORWARD TO BE HOUSED AT, AND AN EMPLOYEE OF, MWVCOG WHILE SUPPORTING THE ORS 190 ENTITY AND ALLIANCE BOARDS. AND ADD LEILANI SLAMA AS A MEMBER OF THE STAFFING WORKGROUP.**
Discussion: Workgroup members already appointed are Commissioner Bethell, Mr. Clem, Commissioner Gordon, Mayor Hoy, Ms. Josie Silverman-Mendez, and Ms. Wolf. Ms. Slama was recommended to be added to the workgroup.
Motion carried.
IN FAVOR: Clark, Bethell, Corr, Gordon, Lopez, Lozier, Pfeffer, Slama, Wolf, Zepeda. **OPPOSED:** None. **ABSTAINED:** None.

OTHER BUSINESS

Commissioner Gordon asked to defer the executive session issue and the jurisdiction/organization updates until January. Mayor Clark called attention to information in the agenda packet from legal counsel describing limitations around a public body meeting in executive session. Members discussed the applicability of the legal opinions to the prior board member requests to discuss consultant performance. Ms. Carlson and Ms. Calvin stated their positions that they desired any discussions about performance to be held in open session, not in executive session.

Councilor Lopez asked that the remainder of the board elections be held next meeting.

JURISDICTION/ORGANIZATION UPDATES

Commissioner Bethell asked participants to watch her Facebook Live post about a gentleman who has been a servant of the homeless community and uses personal funds from his woodworking business to feed 125 individuals every Sunday, who will be fined $2,000 per day starting January 3 by code enforcement unless he dismantles his business structure. She challenged members to help figure out a solution.

ADJOURNMENT

Hearing no further business, Chair Gordon adjourned the meeting at 5:21 p.m.

Separate attachment: Health & Safety Subcommittee Report