MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

HMIS Users Workgroup

March 14, 2023 Minutes

Attendance

HMIS Users Workgroup	Attended
Hunter Belgard, OHCS (Co-chair)	Yes
Jimmy Jones, MWVCAA (Co-chair)	Yes
Shawntel Black, Neighbors	Yes
Tara Stephen, CHS	Yes
Matt Herbert, CATP	
Doug Odell, Family Promise	
Christine Sommer, MCHA	Yes
Kaela Lombardi, MWVCAA/ARCHES	Yes
Rachel McKee, MWVCAA/ARCHES	Yes
Alisa Tobin, MWVCAA/HOME	
Yeudiel Alvarez Flores, MWVCAA/De Muniz	
Stephanie Gilbert, Polk County FCO	Yes
Bennett Teal, SHA	
Dominique Schoessler, Shangri-La	Yes
Jill Tucker, St. Francis Housing	Yes
Brenda Newey, UGM, Simonka Place	Yes
Stacy Griffin, VA	Yes
Kimberly Nowlin, WATW, Grace House	
Jan Calvin, MWVHA Consultant	Yes
Tim Weese, ARCHES	Yes

Guests Present
Michael Livingston, CANDO

Hunter welcomed everyone to the meeting and moved into business items.

Business Items

Minutes – *Tara motioned, and Rachel seconded approval of the 2/14/23 minutes; approved unanimously.*

Quad Squad Report – Tim reported on the 3/13 Quad Squad meeting and described the decision to have WellSky do an annual clean-up of Coordinated Entry and Street Outreach participants, using a double filter. The first filter is an enrollment date at least 365 days prior. The second filter is no HMIS activity in the past 90 days. This will happen only once a year, perhaps on July 1 (tbd).

Project Type and Definitions – Hunter invited questions about the term "project type," and the group discussed various terminology, such as "Safe Haven" and "Shelter Plus."

Data Quality Management Plan

HUD requires each CoC to have a Data Quality Management Plan. The final Plan (attached) was reviewed. *Kaela motioned and Dominique seconded that the Data Quality Management Plan be recommended for adoption by the Alliance board; approved unanimously.*

As a member of the Alliance board, Jimmy said he would be at the April 13 board meeting and requested that one or more additional members of the HMIS Users Workgroup be there to represent the recommendation.

Data Completeness – focus on Street Outreach

Hunter reminded everyone that data completeness is not measured until "date of engagement," so it shows up differently for Street Outreach programs. He noted that APRs and CAPERs have a date of engagement data point, so they are appropriate reports to determine Data Completeness. He screen-shared examples and answered questions.

Tracking Reasons for Exits from Permanent Housing w/o a Move-In Date

Jan reminded the group of the discussion at the last meeting about ways to improve our data collection, so we have a better understanding of local data, realities, and trends.

Hunter shared his screen and described two ways to gather information about the reason someone exits a PH program.

> The first way is by using a standard pick list that has some opportunity to add reasons, but changes need to be approved by all four CoCs in the Quad Squad. This pick list is for all exits, not just those without a move-in date.
>
> The second way is one layer deeper in the system. It provides a pick list that our CoC can customize without other CoCs having to agree, and it is specific to exits without a move-in date.

The group discussed preferences and how to generate reports and use the data. The discussion will continue at the next meeting.

NEXT MEETING

April 11, 2023
HMIS Users Workgroup, 2:30-3:30 p.m. .
https://us02web.zoom.us/j/82448995403?pwd=UHJxeW9UZDYxcTBiV0U1Z1RVSGhRUT09
Meeting ID: 824 4899 5403 Passcode: 057658 One tap
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