Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2023 CoC Program grant competition.
- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2023 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile)must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2023 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2023 CoC Program Competition NOFO.
- Detailed instructions can be found on the left menu within e-snaps and on the HUD Exchange. They contain comprehensive instructions and should be used in tandem with the navigational guides, which are also found on the HUD Exchange.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2023 CoC Program NOFO.

1A. SF-424 Application Type

1. Type of Submission:	
2. Type of Application:	CoC Planning Project Application
If Revision, select appropriate letter(s):	
If "Other", specify:	
3. Date Received:	09/21/2023
4. Applicant Identifier:	
5a. Federal Entity Identifier:	
5b. Federal Award Identifier	
6. Date Received by State:	
7. State Application Identifier:	

1B. SF-424 Legal Applicant

8. Applicant	
a. Legal Name:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
b. Employer/Taxpayer Identification Number (EIN/TIN):	85-2966836
c. Unique Entity Identifier:	L211BKMUBBW3
d. Address	
Street 1:	100 High St. SE
Street 2:	Suite 200
City:	Salem
County:	Marion
State:	Oregon
Country:	United States
Zip / Postal Code:	97301
e. Organizational Unit (optional)	
Department Name:	
Division Name:	
f. Name and contact information of person to be contacted on matters involving this application	
Prefix:	Ms.
First Name:	Elaine
Middle Name:	
Last Name:	Lozier
Suffix:	
Title:	Executive Director
Organizational Affiliation:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Telephone Number:	(503) 540-6120

Extension:
Fax Number: (503) 588-6094
Email: elaine.lozier@mwvhomelessalliance.org

1C. SF-424 Application Details

9. Type of Applicant: D. Special District Government

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6700-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): (for multiple selections hold CTRL+Key) Oregon

15. Descriptive Title of Applicant's Project: CoC 504 Planning Grant FY 2023

16. Congressional District(s):

a. Applicant: OR-005

b. Project: OR-005

(for multiple selections hold CTRL+Key)

17. Proposed Project

a. Start Date: 10/01/2024

b. End Date: 09/30/2025

18. Estimated Funding ($)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process?	c. Program is not covered by E.O. 12372.

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE: X

21. Authorized Representative

Prefix:	Mr.
First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Telephone Number: (Format: 123-456-7890)	(612) 865-6823
Fax Number: (Format: 123-456-7890)	(503) 588-6094
Email:	gordon.jeremy@co.polk.or.us
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	09/21/2023

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.1/31/2026)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Prefix:	Mr.
First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Organizational Affiliation:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Telephone Number:	(612) 865-6823
Extension:	
Email:	gordon.jeremy@co.polk.or.us
City:	Salem
County:	Marion
State:	Oregon
Country:	United States
Zip/Postal Code:	97301

2. Employer ID Number (EIN): 85-2966836

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: $151,876.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? (For further information, see 24 CFR Sec. 4.3).	Yes
2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of $200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.	No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed $10,000 for each violation.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed $10,000 for each violation.	X

Name / Title of Authorized Official: Jeremy Gordon, President

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/21/2023

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;		

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)
Workplaces, including addresses, entered in the attached project application.
Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.	X

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix:	Mr.
First Name:	Jeremy
Middle Name	
Last Name:	Gordon
Suffix:	
Title:	President
Telephone Number: (Format: 123-456-7890)	(612) 865-6823
Fax Number: (Format: 123-456-7890)	(503) 588-6094
Email:	gordon.jeremy@co.polk.or.us
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	09/21/2023

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:	X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Name / Title of Authorized Official:	Jeremy Gordon, President
Signature of Authorized Official:	Considered signed upon submission in e-snaps.
Date Signed:	09/21/2023

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?	No
Legal Name:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Street 1:	100 High St. SE
Street 2:	Suite 200
City:	Salem
County:	Marion
State:	Oregon
Country:	United States
Zip / Postal Code:	97301

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I certify that this information is true and complete. X

Authorized Representative

Prefix:	Mr.
First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Telephone Number: (Format: 123-456-7890)	(612) 865-6823
Fax Number: (Format: 123-456-7890)	(503) 588-6094
Email:	gordon.jeremy@co.polk.or.us
Signature of Authorized Official:	Considered signed upon submission in e-snaps.
Date Signed:	09/21/2023

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1.	Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2.	Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3.	Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4.	Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5.	Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6.	Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination
	on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7.	Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8.	Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9.	Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327¬333), regarding labor standards for federally-assisted construction subagreements.

10.	Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11.	Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93¬205).

12.	Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13.	Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14.	Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15.	Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16.	Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17.	Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18.	Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19.	Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify: X

Authorized Representative for: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

Prefix: Mr.

First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Signature of Authorized Certifying Official:	Considered signed upon submission in e-snaps.
Date Signed:	09/21/2023

2A. Project Detail

1. CoC Number and Name: OR-504 - Salem/Marion, Polk Counties CoC

2. Collaborative Applicant Name: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

3. Project Name: CoC 504 Planning Grant FY 2023

4. Component Type: CoC Planning Project Application

2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with 24 CFR 578.7:

This CoC Planning Grant will support the Mid-Willamette Valley Homeless Alliance, a Continuum of Care serving the Marion-Polk region of Oregon, by: 1) supporting staff coordination work for the region's governance board, Collaborative Committee, Youth Action Board, Performance and Evaluation Committee, Data Team, and PIT Count Workgroup; 2) supporting analysis and strategic improvements in System Performance Measures; 3) updating the annual services and resources gaps analysis; and 4) supporting staff and committee work in monitoring CoC- and ESG-funded providers.

Planning grant funds will help the CoC ensure that it is carrying out the requirements of Subpart B of 24 CFR Part 578 which requires Continuums of Care to focus on provider and system performance, conduct an annual gaps analysis and PIT Count, and monitor CoC- and ESG-funded programs.

Funding from this project application will be used to coordinate the implementation of a housing and service system to prevent and end homelessness within our CoC's geographic area by providing the CoC with essential data and data analysis to improve system performance, ensuring the PIT Count is using sound methodology and maximizes its outreach through collaboration and volunteer recruitment, engaging people with lived experience in shaping the system and program level response to homelessness, and monitoring CoC- and ESG-funded program performance to maximum the effectiveness of HUD dollars being targeted in our local communities.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

The estimated schedule for implementing the proposed activities is:
1. October 1, 2024 – September 30, 2025 – Convene Performance & Evaluation Committee and Data Team meetings where System Performance Measures and program-specific data are reviewed and analyzed. Convene Youth Action Board meetings where young people with lived experience learn about and help shape the local response to homelessness. Convene monthly Collaborative Committee meetings where essential trainings, networking, and policy discussions related to CoC responsibilities are facilitated, and ideas are shared among providers, policy makers, and people with lived experience. Convene monthly governance board meetings where elected officials and people with lived experience join representatives of public housing authorities, K-12 and higher education, employment, health care, and social services to plan and oversee the work of the Continuum of Care.
2. January 1 – June 30, 2025 – Schedule and conduct monitoring interviews/site visits of CoC- and ESG-funded programs.
3. July 1-September 30, 2025 – Prepare for FY 2024 NOFO by updating scoring tools and reviewing process based on stakeholder feedback, including people representing underserved populations and those with lived experience.
4. September 1, 2024-January 31, 2025 – Finalize preparations for annual PIT Count, including volunteer recruitment and organizing sites throughout the Marion-Polk region. Partner with community stakeholders to conduct the PIT Count. Evaluate post event and recommend improvements for the following year.
5. March 1-June 30, 2025 – Update annual gaps analysis and present it to the CoC Collaborative Committee, Youth Action Board, and Board of Directors for review and comment.

CoC staff and contractors bring strong project management skills to ensure the timely start of the project elements, developing a work plan with interim timeline targets, and completing tasks within established deadlines. The Executive Director reports directly to the CoC Board of Directors.

The proposed activities will be completed by establishing and implementing the work plan. The Executive Director will ensure projects are on track and report activities and results to the board monthly.

3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?

The requested CoC Planning Grant funds will provide needed staff capacity to support the CoC's ability to effectively collect and analyze data for both overall system performance and for the performance of CoC- and ESG-funded programs. Requested planning grant funds will also support staff time and materials to convene and facilitate Performance & Evaluation, Data Team, Youth Action Board, and Collaborative Committee meetings and to report findings and recommendations at monthly meetings of the CoC Board of Directors.

The CoC has established protocols for evaluating performance, using the local competition scoring tools and additional site-based monitoring tools as the basis for evaluation. Information from APRs, CAPERs, other HMIS reports, and structured interviews form the basis of the CoC's evaluation of CoC- and ESG-funded programs. Requested funds will also support engagement of persons with lived expertise in homelessness, ensuring that evaluation tools and processes are based on stakeholder feedback, including people representing underserved populations and those with lived experience.

3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership?	Monthly
2. Does the CoC include membership of a homeless or formerly homeless person?	Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	X
Votes, including electing Coc Board:	X
Sits on CoC Board:	X
None:	

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

3a. Written agendas of CoC meetings?	Yes
3b. Coordinated Entry? (Also known as centralized or coordinated assessment)	Yes
3c. Process for monitoring outcomes of ESG recipients?	Yes
3d. CoC policies and procedures?	Yes
3e. Written process for board selection?	Yes
3f. Code of Conduct for board members that includes a recusal process?	Yes
3g. Written standards for administering assistance?	Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months?	No

3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Group	Role of the Group (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
CoC Board of Directors	Responsible for the overall policy and direction of the CoC and may delegate responsibility for day-to-day operations to staff and committees	Monthly	Cities: Independence, Keizer, Monmouth, Salem; Marion & Polk Cos; Grand Ronde Tribe; Salem-Keizer Schl Dist; Cmty Action; Union Gospel Mission; United Way; PacificSource; Salem Health; LEAD; Veteran Svcs; PHAs; Workforce Partnership; Lived Exp; Youth
CoC Collaborative Committee and Youth Action Board	Assists the board to fulfill the duties of the Continuum of Care; policy and planning recommendations are vetted through the CoC Collaborative Committee prior to board consideration, with the co-chairs of the Collaborative Committee serving on the board of directors; system design and quality improvement recommendations are vetted through the Youth Action Board and the CoC Collaborative Committee.	Monthly	Participation in the CoC is open via the Collaborative Committee to interested organizations and individuals representing the community at large. More than 150 people from 70+ organizations are members; an average of 50-60 participate each month.
Performance and Evaluation Committee and Data Team	Reviews and recommends to the CoC Board the policies, timelines, and scoring tools for application review and ranking process as part of the Continuum of Care competition for funds; monitors and reviews CoC- and ESG-funded projects and general system performance; makes recommendations to the CoC Board to improve system performance with input from the CoC Collaborative Committee.	Monthly	Willamette Workforce Partnership, Union Gospel Mission, Marion-Polk Early Learning Hub, CAN-DO Neighborhood Assn., Oregon Housing & Community Services, Marion County Health & Human Services
Point-in-Time Count Workgroup	Organizes and conducts the Point-in-Time Count, including recruitment, training, and support of volunteer outreach workers for the event.	Monthly	Marion County, City of Independence, Polk County, Church at the Park, Community Action Agency
Coordinated Entry Committee & HMIS Workgroup	CE Committee creates policies and procedures for the CoC's coordinated entry system; monitors progress of organizations implementing coordinated entry to ensure effectiveness; conducts annual CE System evaluation and recommends changes; incorporates Built for Zero case conferencing methodologies into Coordinated Entry System. HMIS Workgroup monitors progress of organizations using HMIS, develops strategies for improving HMIS ease of use, recruits agencies for participation in HMIS, troubleshoots data reporting and data quality issues, and reviews and makes recommendations on HMIS policies and protocols to the HMIS Lead, HMIS Coordination Entity, and CoC Board. Groups have been meeting jointly.	Monthly	Cmt Action, OR Hsng & Cmt Services, Hope & Safety, Shangri-L, Easterseals, Salem & Marion PHA, Family Promise, Sheltering Silverton, St. Francis, Church@Park, NW Human Services, VA, Polk Co, Neighbors, Union Gospel Msn, United Way, YouthERA, VETcare

4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

Summary for Match

Total Value of Cash Commitments:	$37,969
Total Value of In-Kind Commitments:	$0
Total Value of All Commitments:	$37,969

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Type	Source	Contributor	Value of Commitments
Cash	Government	State and Local G...	$37,969

Sources of Match Details

1. Type of commitment:	Cash
2. Source:	Government
3. Name of source: (Be as specific as possible and include the office or grant program as applicable)	State and Local Government Grants and Contributions (city, state, county, school district sources)
4. Value of Written Commitment:	$37,969

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2025? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	MWVHA staff coordination for Board of Directors, relevant committees and workgroups, youth stipends, data analysis, gaps analysis: .5 FTE = $89,508; 250 contractor hours = $25,000; youth stipends and meeting expenses @ $2,850 per month; $3,168 for board and committee materials and supplies.	$151,876
2. Project Evaluation		
3. Project Monitoring Activities		
4. Participation in the Consolidated Plan		
5. CoC Application Activities		
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System		
8. HUD Compliance Activities		
Total Costs Requested		$151,876
Cash Match		$37,969
In-Kind Match		$0
Total Match		$37,969
Total Budget		$189,845

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No	Cash Match Letter	08/17/2023
2. Other Attachment(s)	No		

Attachment Details

Document Description: Cash Match Letter

Attachment Details

Document Description:

5B. Certification

Applicant and Recipient Assurances and Certifications - form HUD-424B (Title)
U.S. Department of Housing and Urban Development OMB Approval No. 2501-0017
(expires 01/31/2026)

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

Name of Authorized Certifying Official:	Jeremy Gordon
Date:	09/21/2023
Title:	President
Applicant Organization:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
PHA Number (For PHA Applicants Only):	

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties.(18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).	X

6A. Submission Summary

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	09/21/2023
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	09/21/2023
1E. SF-424 Compliance	09/21/2023
1F. SF-424 Declaration	09/21/2023
1G. HUD 2880	09/21/2023
1H. HUD 50070	09/21/2023
1I. Cert. Lobbying	09/21/2023
1J. SF-LLL	09/21/2023

IK. SF-424B	09/21/2023
2A. Project Detail	09/21/2023
2B. Description	09/21/2023
3A. Governance and Operations	09/21/2023
3B. Committees	09/21/2023
4A. Match	09/21/2023
4B. Funding Request	09/21/2023
5A. Attachment(s)	09/21/2023
5B. Certification	09/21/2023

ORS 190 ENTITY, MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
THE CONTINUUM OF CARE FOR
THE MARION-POLK COUNTY REGION OF OREGON

BOARD OF DIRECTORS

Jeremy Gordon, Commissioner, Polk County
PRESIDENT

Chris Hoy, Council President, City of Salem,
VICE PRESIDENT

Danielle Bethell, Commissioner, Marion County

Cathy Clark, Mayor, City of Keizer,

Shannon Corr, Councilor, City of Independence

Lisa Leno, Tribal Council Member, The Confederated Tribes of Grand Ronde

Christopher Lopez, Councilor, City of Monmouth

Christy Perry, Retired Superintendent, Salem-Keizer School District

August 16, 2023

Office of Special Needs Assistance Programs
U.S. Department of Housing & Urban Development
451 7th Street SW
Washington, DC 20410

Subject: Cash Match Documentation for CoC Planning Grant

To whom it may concern:

The purpose of this letter is to document the 25% cash match that the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance has committed to the FY 2023 CoC Planning Grant.

The ORS 190 Entity attests that:
1. $37,969 in cash match is available to CoC coordination and evaluation activities;
2. The cash match is available on October 1, 2024;
3. The cash match is being made available specifically to the FY 2023 CoC Planning Grant;
4. The cash match will be available during the duration of said CoC Planning Grant term;
5. Allowable activities include CoC coordination activities under the CoC Planning Grant.

Please contact Elaine Lozier, Executive Director, if you need additional information at elaine.lozier@mwvhomelessalliance.org or (503) 540-1620.

Sincerely,

Jeremy Gordon, President
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance