Mid-Willamette Valley Homeless Alliance

Performance & Evaluation (P&E) Committee

Tuesday, October 3, 2023 3:00-4:30 pm

Meeting Minutes

ATTENDANCE		
Member	Organization	Attended
Chair: Ami Maceira	Willamette Workforce Partnership	Yes
Chris Berg	Oregon Housing and Community Services	Yes
Dan Clem	Union Gospel Mission	No
Michael Livingston	CANDO Neighborhood Association	Yes
Margie Lowe	Marion & Polk Early Learning Hub	Yes
Aryn Walker	Marion County Health and Human Services	Yes
Staff, consultants, and guests	Elaine Lozier, Mid-Willamette Valley Homeless Alliance	
	Jan Calvin, Consultant	
	Elliott Lapinel, Mid-Willamette Valley Community Action Agency	

1. **Welcome and Introductions**
   Ami Maceira called the meeting to order at 3:02 pm.

2. **Committee Administration**
   Margie moved approval of the September minutes. Chris seconded the motion, which passed unanimously.

3. **Discuss focus for P&E Committee Data**
   Ami shared a PowerPoint presentation proposing a new data examination plan. She suggested leading indicators (real time data) should be the "north star". While System Performance Measures (SPM) serve a role, there is a significant data lag. If the Alliance addresses what is showing up as leading indicators, in turn, the SPM will naturally follow/improve (correlation, not causation). Small, iterative changes can impact the data greatly. In addition to keeping SPM data on the quarterly report, she is suggesting a pilot set of data with leading indicators, not federal. She suggested Project Turnkey projects may be a great data set to use as a pilot. Chris explained Oregon's Project Turnkey program began in 2020 that the state awarded funds to organizations to buy old hotels and renovate them to use as non-congregate shelter. It is considered a type of

emergency shelter that has been successful in many ways. He is interested in understanding the "what" and the "why" of their outcomes. Chris states that many clients exit into permanent housing from Project Turnkey. He is interested to see if they are staying in housing. Michael observed that though there is a data lag, SPM are an indication of how the CoC is doing. He described the initial intent was to look at SPMs as a first step, then dig into local data. SPMs are a starting point for the Alliance and a long-term view of whether the CoC is getting better or worse. He also suggested committee members log into HUD Exchange 2.0 and look at the Stella P tool to see what's being tracked. Ami gave a suggested process for moving this work forward including forming a workgroup to create a list of data elements. All committee members agreed with the process proposal. Michael observed this will be helpful for the Alliance to understand what new projects may be needed (e.g., projects to prioritize during the NOFO process next year). Committee members are interested in how other Oregon CoC's are tracking/analyzing Project Turnkey data, specifically Lane and Washington counties. Margie suggested speaking with these other regions and coming up with collective measures to compare. OHCS has contracted with PSU to collect qualitative data on Project Turnkey projects. Michael suggested that before talking to others, the committee should learn more about the Marion-Polk region's projects. Margie, Chris and Ami volunteered as workgroup members with Aryn and Michael joining as able.

4. **Recommendations for Committee Members**

   Ami stated that one person has retired from the committee and another seat may be open soon. She wants to establish a process for how to seat new members. Candidates must have 1) knowledge about homelessness and housing, and 2) no conflicts of interest. Seating new members would require board approval. Suggestions for new members included a McKinney Vento Liaison from Woodburn, Salem-Keizer or Gervais school districts, a representative from the Service Integration Teams and people with lived experience. Michael cautioned how the committee recruits people with lived experience to avoid tokenization and suggested an advisory group may be more appropriate. Michael will reach out to Melissa Bauer from Santiam Hospital and Elaine will reach out to the Woodburn School District.

5. **ESG Monitoring Workgroup**

   Ami discussed the need for a member for the ESG Monitoring Workgroup. Michael suggested Jill Tucker from St. Francis. There is only one ESG program in our region (Arches Day Center). Jimmy Jones sent suggested criteria to Michael.
   Motion: Michael moved to postpone the workgroup appointment until November 1 and Margie seconded. The motion passed unanimously.

6. **Charter Review**

   This agenda item was a follow up from last month's discussion about monitoring programs where the CoC directly receives funding, including the projects funded through the Governor's Emergency Order (EO). Jan shared information on current monitoring practices for the EO and invited committee members to attend a Quarterly Implementation Meeting if interested. The question about what happens after the EO ends January 10, 2024 is outstanding. No further information has been communicated to the CoC. Margie suggested that monitoring these emergency funded programs may not be part of the committee's formal duties but may be helpful to understand the larger picture. Because of struggles with some local shelters running out of funds while new shelter programs are being built, Margie observed they will need to account for addition and attrition when looking at data during this time period. Chris shared that OHCS is publishing a dashboard soon that will show progress from the EO. Jan agreed to present data on these projects at next month's meeting.

7. **Action Items/Adjourn Meeting**

   With no further business, the meeting was adjourned at 4:19 pm.