**MINUTES OF October 19, 2023**

**MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA)**
**BOARD OF DIRECTORS AND ORS 190 ENTITY BOARD OF DIRECTORS JOINT MEETING**
**Hybrid meeting: MWVCOG Conference Room 100 High St SE, Salem, OR 97301 and via Zoom**

***MWVHA BOARD***
**MEMBERS PRESENT**
CHAIR: Commissioner Jeremy Gordon, Polk County
Councilor Deanna Gwyn for Mayor Chris Hoy, City of Salem
Mayor Cathy Clark, City of Keizer
Councilor Christopher Lopez, City of Monmouth
David Zepeda, Subject Matter Expert
Renee Pfeffer, Navigator, Law Enforcement Assisted Diversion (LEAD)
Zaira Flores Marin, PacificSource Community Solutions
Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde
Leilani Slama, Chief Communications and Community Relations Officer, Salem Health
Christy Perry, former Superintendent representing the Salem-Keizer School District
Dan Clem, Executive Director, Union Gospel Mission
Melinda Freshour for Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley
Adam Mennig, Director, Academic Development, Chemeketa Community College; Co-Chair, CoC Collaborative Committee
Christine Sommer for Jason Icenbice, Marion County Housing Authority
Ashley Hamilton for Jimmy Jones, Mid-Willamette Valley Community Action Agency (MWVCAA)
Ian Dixon-McDonald, Vice President of Programs, Marion Polk Food Share; Co-Chair, CoC Collaborative Committee
Eric Enderle, Veteran Services Officer, Polk County Veteran Services
Nicole Utz, Housing Administrator, Salem Housing Authority

**MEMBERS ABSENT**
Mayor Chris Hoy, City of Salem
Commissioner Danielle Bethell, Marion County
Councilor Shannon Corr, City of Independence
Kloi Spencer, Chair, Backbone (CoC's Youth Action Board)
Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley
Jimmy Jones, Mid-Willamette Valley Community Action Agency (MWVCAA)
Jason Icenbice, Executive Director, Marion County Housing Authority
Christian Edelblute, Executive Director, West Valley Housing Authority

***ORS 190 ENTITY BOARD***
**MEMBERS PRESENT**
PRESIDENT: Commissioner Jeremy Gordon, Polk County

Councilor Deanna Gwyn for Mayor Chris Hoy, City of Salem
Mayor Cathy Clark, City of Keizer
Councilor Christopher Lopez, City of Monmouth
Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde
Christy Perry, former Superintendent representing the Salem-Keizer School District

**MEMBERS ABSENT**
Councilor Shannon Corr, City of Independence
Commissioner Danielle Bethell, Marion County
Mayor Hoy, City of Salem

**STAFF AND GUESTS PRESENT**
Tricia Frizzell, Salem Health
Jan Calvin, MWVHA Consultant
Linda Hansen, Mid-Willamette Valley Council of Governments (MWVCOG) Admin Support Coordinator
Elaine Lozier, MWVHA Executive Director
Jayne Downing, Center for Hope and Safety
Julie Jefferson, Salem-Keizer School District

**WELCOME**
Chair Gordon called the joint meeting to order at 3:03 p.m. The presence of a quorum for both the MWVHA Board and the ORS 190 Entity Board was noted.

**CONSENT AGENDA**
Chair Gordon requested a motion to approve the Consent Agenda.
**MOTION:** By Mayor Clark, **SECONDED** by Perry, to **APPROVE THE CONSENT AGENDA, AS PRESENTED.**
(1) agenda
(2) 9-21-23 joint board meeting minutes
(3) accept the resignation of Alisa Nelson (MWVCAA) from the Coordinated Entry Committee and appoint David Peak (MWVCAA) on the Coordinated Entry Committee.
Discussion: None.
**Motion carried.**
**IN FAVOR:** Gordon, Gwyn, Lopez, Clark, Zepeda, Flores Marin, Leno, Slama, Perry, Clem, Freshour, Sommer, Hamilton. **OPPOSED:** None. **ABSTAINED:** None.

**INTRODUCTION**
Perry introduced Julie Jefferson who replaced Julie Conn-Johnson with the Salem Keizer School District.

**ORS 190 ENTITY BUSINESS**
1. Ratify Youth Homeless Demonstration Project contract extension/amendment.
Lozier said that the extension had been requested by HUD and this will help to spend down the

funds and complete the plan by June 30, 2024. Calvin clarified that the extension was for the ORS 190 Planning Grant and not for providers. Councilor Lopez requested guidance on whether or not he should abstain from the vote and Calvin said that he didn't need to.
**MOTION:** By Councilor Lopez, **SECONDED** by Mayor Clark, that the ORS 190 **RATIFY THE YOUTH HOMELESS DEMONSTRATION PROJECT CONTRACT EXTENSION/AMENDMENT.**
Discussion: None.
**Motion carried.**
**IN FAVOR:** Gordon, Gwyn, Clark, Lopez, Leno, Perry. **OPPOSED:** None. **ABSTAINED:** None.

2. Consider contract amendment with Lisa Trauernicht.
Lozier proposed adding thirty hours ($2,550) and extending the contract to November 30, 2024 to have a more complete gaps analysis.
**MOTION:** By Mayor Clark, **SECONDED** by Perry, that the ORS 190 **APPROVE THE CONTRACT AMENDMENT WITH LISA TRAUERNICHT.**
Discussion: None
**Motion carried.**
**IN FAVOR:** Gordon, Gwyn, Clark, Lopez, Leno, Perry. **OPPOSED:** None. **ABSTAINED:** None.

**PUBLIC COMMENT**
None.

**ANNUAL AUDIT RESULTS**
Lozier stated that the MWVHA passed the audit without any concerns from the auditor. Lozier is working with the MWCOG to upgrade the financial tracking practices.

**NOFO HIGHLIGHTS AND OPPORTUNITIES**
Lozier shared a PowerPoint presentation on opportunities the 2023 Notice of Funding (NOFO) illuminated related to coordination with healthcare entities. The presentation highlighted what HUD has asked the past two years related to coordination with healthcare, the CoC's current work in this area, reasons to engage, and recommendations. Lozier presented the following recommendations: 1) elevate the Health and Safety Subcommittee of the Collaborative Committee to a direct committee of the board to give clearer direction/support and board visibility, 2) pursue becoming a member of the local Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) Executive Committee, and 3) add the Willamette Health Council to the Alliance board. The board expressed interest in exploring the move of the Health and Safety Subcommittee to a committee of the board. Lozier will work with the subcommittee to bring a charter proposal to the board. Board members discussed concerns around the Executive Director's time commitment in joining the CHA and CHIP Executive Committee. Lozier highly recommended this engagement given the Alliance's requirement to complete an annual needs assessment and to align the CoC's strategic plan with existing efforts. Lozier also anticipates the 2024 CHA will highlight needs related to homelessness. The next CHIP will include goals and strategies to address key areas the CHA illuminated. Regarding Willamette Health Council's (WHC) potential membership on the Alliance Board, Lozier stated

this recommendation was made by Leilani Slama representing Salem Health. WHC has expressed interest in membership, is preparing a proposal letter and intends to have Josie Silverman-Mendez represent WHC if appointed to the Alliance Board. Lozier recommends their appointment, given their unique funding and convening role in the community impacting root causes of homelessness. Lozier stated these recommendations were prepared in advance, however, the WHC is considering a $1million contribution to the MWWHA to address healthcare and homeless service coordination.

**GOVERNOR'S EMERGENCY DECLARATION AND MULTI AGENCY COORDINATION (MAC) GROUP UPDATES**

Calvin shared a PowerPoint presentation regarding the progress of emergency shelter and rapid rehousing projects funded through the governor's emergency order. The CoC is on track to exceed the Governor's goal for new emergency shelter beds but is behind on the rapid rehousing goal largely due to challenges with staffing and available housing. The CoC held back $177,000 to address emerging needs and needs to spend these funds by January 10, 2024. In September, Calvin asked each provider to send information regarding issues and unmet funding needs. In October, Calvin met with each subgrantee organization to clarify funding needs, explore options, and identify expected outcomes if additional funds were invested and spent prior to Jan. 10, 2024. To meet emergency shelter needs, Lozier and Calvin recommended the board allocate $141,098 to Center for Hope and Safety toward the cost of a new fire sprinkler system required to bring an additional 10 beds online for a total of 20 new family beds at Mosaic. They also recommend the board allocate $36,400 to Sheltering Silverton to cover materials, security, and staffing costs through January 10, 2024 to meet the 150+% increase in demand for services since adding 15 new beds. Lozier and Calvin also made recommendations regarding the anticipated funding from OHCS for an additional $850,000 to increase the rapid rehousing goal by 24 households. They recommended the board allocate $282,150 to Sable House to expand their rapid rehousing goal to 39 households as they have already met their initial goal. They also recommended the board allocate $158,413 to Sheltering Silverton to launch a new rapid rehousing program in Silverton and rapidly rehouse at least 3 households by January 10, 2024. Lastly, they recommended the board allocate $35,000 to Mid-Willamette Valley Community Action Agency for landlord incentives. Because OHCS has not yet sent a contract amendment to increase the contract amount by $850,000 and increase the rapid rehousing goal by 24 households, Lozier and Calvin recommend the Alliance Board give the ORS 190 Entity Leadership authority to approve a contract amendment with OHCS and approve contract amendments with Sable House, Sheltering Silverton, and Mid-Willamette Valley Community Action Agency for Rapid Rehousing to expedite the distribution of these funds.

1. Consider approval of contract amendments with Center for Hope and Safety and Sheltering Silverton for emergency shelters.
   **MOTION:** By Mayor Clark, **SECONDED** by Perry, that the MWVHA **APPROVE THE CONTRACT AMENDMENTS WITH CENTER FOR HOPE AND SAFETY AND SHELTERING SILVERTON FOR EMERGENCY SHELTERS.**
   Discussion: None
   **Motion carried.**

**IN FAVOR:** Gordon, Gwyn, Lopez, Clark, Zepeda, Flores Marin, Leno, Slama, Perry, Clem, Freshour, Sommer, Hamilton. **OPPOSED:** None. **ABSTAINED:** None.

2. Give ORS 190 Entity Leadership authority to approve a contract amendment with OHCS to increase the contract amount by $850,000 and increase the Rapid Rehousing goal by 24 households.
   **MOTION:** By Mayor Clark, **SECONDED** by Lopez, that the MWVHA **GIVE ORS 190 ENTITY LEADERSHIP AUTHORITY TO APPROVE A CONTRACT AMENDMENT WITH OHCS TO INCREASE THE CONTRACT AMOUNT BY $850,000 AND INCREASE THE RAPID REHOUSING GOAL BY 24 HOUSEHOLDS.**
   Discussion: None
   **Motion carried.**
   **IN FAVOR:** Gordon, Gwyn, Lopez, Clark, Zepeda, Flores Marin, Leno, Slama, Perry, Clem, Freshour, Sommer, Hamilton. **OPPOSED:** None. **ABSTAINED:** None.

3. Give the ORS 190 Entity Leadership authority to approve contract amendments with Sable House, Sheltering Silverton, and Mid-Willamette Valley Community Action Agency for Rapid Rehousing.
   **MOTION:** By Perry, **SECONDED** by Leno, that the MWVHA **APPROVE THE CONTRACT AMENDMENTS WITH SABLE HOUSE, SHELTERING SILVERTON AND MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY FOR RAPID REHOUSING.**
   Discussion: None
   **Motion carried.**
   **IN FAVOR:** Gordon, Gwyn, Lopez, Clark, Zepeda, Flores Marin, Leno, Slama, Perry, Clem, Freshour, Sommer, Hamilton. **OPPOSED:** None. **ABSTAINED:** None.

**JURISDICTIONAL/ORGANIZATION UPDATES**

Mayor Clark shared that Keizer Miracle of Lights starts Dec. 1 in the Gubser neighborhood. They will be collecting donations for Marion Polk Food Share.

Commissioner Gordon stated that Edinger Hall in Dallas has transitioned a family into permanent housing.

Hamilton said that the YHDP sponsored youth house is nearly open and they will be holding an open house for neighbors.

**OTHER BUSINESS**

None

**ADJOURNMENT**

Hearing no further business, Chair Gordon adjourned the meeting at 5:05 p.m.

Jeremy Gordon, MWVHA Chair & ORS 190 Entity President — Date: 11-9-23

Attested:

Elaine Lozier, MWVHA Executive Director — Date: 11/09/2023