Mid-Willamette Valley Homeless Alliance

Performance & Evaluation (P&E) Committee

Tuesday, November 7, 2023 3:00-4:30 pm

Meeting Minutes

ATTENDANCE		
Member	Organization	Attended
Chair: Ami Maceira	Willamette Workforce Partnership	Yes
Chris Berg	Oregon Housing and Community Services	No
Michael Livingston	CANDO Neighborhood Association	Yes
Margie Lowe	Marion & Polk Early Learning Hub	Yes
Aryn Walker	Marion County Health and Human Services	Yes
Staff, consultants and guests	Elaine Lozier, Mid-Willamette Valley Homeless Alliance	
	Jan Calvin, Consultant	
	Elliott Lapinel, Mid-Willamette Valley Community Action Agency	
	Chris Barber, Curandi	

1. **Welcome and Introductions**
   Ami Maceira called the meeting to order at 3:03 pm.

2. **Committee Administration**
   Aryn moved approval of the October minutes. Livingston seconded the motion, which passed unanimously.

   Maceira informed the committee that Clem submitted resignation as of 10/5/2023
   The committee members discussed if they want to establish a set number of seats but agreed members should be chosen based on skill-set and intentionality, not a number.
   The committee discussed potential new members. Livingston will speak with Jill Tucker from St. Francis and Lozier will follow up with the McKinney Vento Liaison for the Woodburn School District.

3. **ESG Monitoring Workgroup Update**
   Livingston gave an update on the workgroup. Lowe, Livingston and Jill Tucker are members. The committee made contact with Ashley Hamilton at MWVCAA to discuss monitoring. They learned there are two ESG projects: street outreach and their day

center. State ESG monitoring is limited to aggregate outcomes data. Workgroup members feel the CoC should have a more narrow and focused review on individual outcomes and how they fit with the larger CoC priorities and like programs.
Materials requested from MWVCAA:

a. The ARCHES (Community Action Agency) application to OHCS for the current (23-25) ESG funding for street outreach.
b. The name(s) of the OHCS staff who reviewed and approved the application and their contact information.
c. Copies of any reports ARCHES (Community Action Agency) has submitted to OHCS during the last 4 months that are required by the ESG grant.
d. Any aggregate "outcomes" data ARCHES (Community Action Agency) regularly keeps to track and report its ESG-funded street outreach work to OHCS, the MWVCAA Board or to the Alliance.

4. Data Workgroup Update

Maceira gave an update on the workgroup. Wellsky (the CoC's HMIS vendor) is having issues with a software update. Some bugs are fixed, but others have not yet been resolved. Users cannot run ESG CAPERs or Coordinated Entry (CE) Annual Performance Reports. There are other data glitches that will put the CoC behind with LSA uploads.
Workgroup activities:

a. Begin building framework for Arches Inn (Berg)
b. Finetune data dashboard (Lapinel)
c. From there, determine what reports to pull.

Lapinel walked through data dashboard and provided the following takeaways. System Performance Measures ignore CE and Street Outreach (SO). Feedback from committee members was very positive and they are interested in learning more by exploring the dashboard. Committee members asked for a sheet devoted to "what does duplication look like?". Maceira and Lapinel to connect via email about committee member access to the dashboard.

5. Action Items/Adjourn Meeting

With no further business, the meeting was adjourned at 3:57 pm.