Mid-Willamette Valley Homeless Alliance

Performance & Evaluation (P&E) Committee

Tuesday, September 5, 2023 3:00-4:30 pm

Meeting Minutes

ATTENDANCE		
Member	Organization	Attended
Chair: Ami Maceira	Willamette Workforce Partnership	Yes
Chris Berg	Oregon Housing and Community Services	Yes
Dan Clem	Union Gospel Mission	No
Michael Livingston	CANDO Neighborhood Association	Yes
Margie Lowe	Marion & Polk Early Learning Hub	Yes
Aryn Walker	Marion County Health and Human Services	Yes
Staff, consultants, and guests	Elaine Lozier, Mid-Willamette Valley Homeless Alliance	
	Jan Calvin, MWVHA Consultant	

1. **Welcome and Introductions**
   Ami Maceira called the meeting to order at 3:02 pm. Each committee member, staff and consultant introduced themselves.

2. **Committee Administration**
   Michael moved approval of the June 2023 minutes. Margie seconded the motion, which passed unanimously.

3. **Executive Director Introduction, Q&A**
   Elaine Lozier introduced herself as the new Executive Director of the Mid-Willamette Valley Homeless Alliance (MWVHA). Elaine emphasized that the MWVHA is in an infrastructure building stage and the P&E committee is critical to its development. Elaine is interested to learn from the committee, recognizing the talent of its members. Michael appreciated the awareness that the Alliance is in a building stage and emphasized that organizational capacity building is needed. Michael sees the opportunity for the P&E Committee to help build "data consciousness" within the Alliance. Elaine agreed this is a critical need. Margie noted that some committee members' capacity is limited, given the demands of their work outside the Alliance. Margie finds access to this data helpful to work outside the Alliance and noted that the committee's input and review impact a tiny fragment of the housing need in the community. Recognizing this volunteer role, Elaine would like to brainstorm

opportunities for data work ongoing. Margie appreciates Chris' strong depth of knowledge and ability to see comparisons with other regions within Oregon. Michael noted the recent removal of review and recommendations for the annual Notice of Funding Opportunity (NOFO) from committee responsibilities, and the remaining responsibilities of evaluating the performance of system overall and individual programs. Michael suggests spending time on assigning roles and responsibilities within the group.

4. Quarterly System Performance Measure (SPM) Data Review

Chris presented on the System Performance dashboard. The dashboard displays the three SPMs the committee is focused on: 1) Average or median for Length of Time (LOT) Homeless, 2) Returns to Homelessness, and 3) Permanent Housing Placement/Retention. Chris noted a jump in returns to homelessness from the data pulled in Q2. Chris also noted an increase in successful exits for Street Outreach (SO). Jan noted the Alliance keeps people in SO if they are in shelter, but if they are moved to Rapid Rehousing (RRH), they come off SO. Chris noted our region appears to be retaining people in permanent housing, but also noted the limited data set. Chris highlighted the percentage of people returning to homelessness over a cumulative two-year period. Michael shared that jumps may be explained by the data quality getting better. Several committee members are interested in knowing who is returning to homelessness (e.g., chronic homeless). Jan reminded the committee that returns to homelessness means they were served by a program that serves people experiencing homelessness. When there are expansions of services, there is more opportunity for people to be served (and thus identified). Margie is interested in how seasons/weather impact the data. Chris affirmed the questions and noted that the committee will have a full year of data to review after the next data pull. Ami is curious how funding levels have impacted trends. Chris shared that a few funding streams are wrapping up (Out of the Cold, ESG-CV) but that more funds have become available through the Governor's Emergency Order. Michael believes HMIS has more potential. For example, on a 30-day cycle, the Alliance could learn how many new people have entered the system and how many exited. Jan shared the Housing Inventory Count (HIC) shows increases and decreases in year around shelter, warming shelter, RRH and Permanent Supportive Housing (PSH), and a list of HMIS projects (Street Outreach, ES, TH, RRH, and PSH). Margie expressed that the challenge is to find the underlying drivers (levers) making trends move up and down. Jan shared the Alliance is in the process of creating an Inflow & Outflow Report and is willing to share this report when ready.

Chris noted that a consistent trend with data across the state is the increase in shelter use in late winter months. Chris suggested cross-communication between committees

(e.g., HMIS) would be helpful. In response to questions about identifying individuals who travel in and out of our region and tracking their activity, Jan shared that the Alliance meets regularly with three other Oregon CoC's who use the same WellSky instance for HMIS. This group, the "Quad Squad", shares the same data rules within HMIS. They have been having discussions about sharing data among the CoCs in the Quad Squad which could help alleviate some challenges when individuals move between these CoC regions. Chris suspects the data is not greatly impacted by this movement.

5. **Performance review of Community Action's Coordinated Entry Program**
   Michael moved that the Committee shall schedule a performance review to occur no later than November 31, 2023, of Mid-Willamette Valley Community Action Agency's Coordinated Entry program, which is a HUD COC-funded project that the committee failed to include in the April reviews of other HUD COC-funded projects. Margie seconded the motion, which passed unanimously.

6. **Workgroup**
   Michael stated that Article II, Part E of the Alliance's Charter provides that the P&E Committee is "responsible for monitoring and reviewing" the Alliance's ESG-funded projects. To date, the Committee has not acted to carry out that obligation.

   Michael moved that by October 3, 2023, the Committee's Chair appoint a workgroup consisting of two committee members and one non-member to: (a) identify the Alliance's ESG-funded projects; (b) establish protocols for the Committee's performance reviews of those ESG-funded projects; and (c) propose a schedule for the Committee's review of the identified projects to be completed no later than December 5, 2023. Chris seconded the motion, which passed unanimously.

   Michael and Margie expressed interest in this workgroup. A non-committee member will need to be recruited.

7. **Charter Review and Amendment**
   Michael suggested committee members think about an amendment to the Alliance charter adding the responsibility of reviewing state funded programs (grants that go directly to the CoC). Jan noted the difference between compliance (files, report, etc.) vs. monitoring performance (how a project is contributing to SPM), suggesting the committee decide what it would like to focus on. Committee members agreed they would like to look at performance rather than compliance.

8. Action Items/Adjourn Meeting

Chris mentioned the data workgroup meetings have not been on a regular cadence and he would like to see these resume. With no further business, the meeting was adjourned at 4:23 pm.