MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

Youth & Young Adults Subcommittee

September 8, 2023 | 10:00 - 11:30 am

Hybrid Mtg. - In-person – C @TP Resource Center - 2640 Portland Rd NE in Salem

https://us02web.zoom.us/j/81574442978?pwd=a1dacnU3SFZ0QUZTUTMwQWpPRzhjUT09

AGENDA

1. **Introductions & Win Wall** — **Alisa Nelson and Shanta Frisbee, Co-chair**

2. **Committee Administration -** Minutes of 8/11/23 Meeting and Review of YYA Subcommittee Charter (attached)

3. **CCP and YYA Goals**

	In CCP	YYA Goal	Today's Focus	Lead
• Youth-focused Coordinated Entry	X	X		
• YYA Outreach and Supportive Services	X	X	Nov. Event	Laurie
• CATP Young Adult Village	X			
• HOME Transitional Housing & RRH	X			
• Voices of Youth Count		X	Plans for Oct.	Lexi
• Opportunities to Engage and Cultivate YYA Leadership		X	YYA Focus Groups	Alisa
• Host Homes		X		

4. **Items for the Collaborative Committee and/or CoC Board**

5. **Announcements / Other Business / Emerging Issues / Updates**

6. **Next Steps**
   a. Recap / Follow-up Tasks
   b. October Agenda Topics: Voices of Youth Count; Runaway, Trafficked, and Homeless Youth Prevention Month; YYA Coordinated Entry System

Youth & Young Adults Subcommittee – Mid-Willamette Valley Homeless Alliance (mwvhomelessalliance.org)

Homeless Alliance Contact: Jan Calvin, calvin.jan@yahoo.com

YYA Subcommittee Co-chairs:

Shanta Frisbee, NWHS HOST Program Director, sfrisbee@nwhumanservices.org

Alisa (Tobin) Nelson, MWCAA HOME Youth Services Director, alisa.tobin@mwvcaa.org

The purpose of the Youth and Young Adults (YYA) Subcommittee is to end homelessness for youth in Marion and Polk counties, using the following collective goals:

1. *Develop a Coordinated Entry System for youth that blends into the system for adults.*
2. *Expand street-level and other forms of community outreach to better engage youth experiencing or at risk of experiencing homelessness.*
3. *Establish a Host Home program that fits the needs in communities in the Marion-Polk region.*
4. *Improve local youth data, starting with the Point in Time (PIT) Count in January 2020.*
5. *Advocate for the use of and funding for evidence-based practices addressing youth homelessness.*
6. *Amplify and develop voices of youth & young adults with lived experience by creating opportunities to engage and cultivate leadership.*

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

Youth & Young Adults Subcommittee

8/11/23 Minutes

PARTICIPANTS

Calvin Smith, Church @ the Park
Roy Rincon, Church @ the Park
Laurie Shaw-Casarez, City of Salem
Shanta Frisbee, HOST Program
Amanda Foster, HOST Program
Lexi Meyer, HOST Program
Megan Perez, HOME Youth Services, YHDP Program Manager
Kira Hand, HOME Youth Services
Tina Babb, Marion County Health & Human Services
Claire Vogelsaug, Safety Compass
Heather Pascoe, Willamette Health Council
Jan Calvin, CoC Consultant

INTRODUCTIONS & WIN WALL

Shanta Frisbee opened the meeting. Everyone introduced themselves and shared their wins for the day.

COMMITTEE ADMINISTRATION

Minutes were tabled until the next meeting.

CCP IMPLEMENTATION AND YYA GOALS

Outreach Packets – Stuffing today!

CATP – Young Adults village opens September 12!

CAA – Monmouth House Open House event soon! A group from a local church is doing a garden project. Have been meeting with McKinney Vento liaisons about referral processes. Anticipate starting to serve clients in September.

Voices of Youth – Lexi is updating the survey document and planning for the training and sites. The QR code should also include the weblink to expand.

Updating the CCP – Emily Nolan (HUD TA) will be working with Backbone members who will be leading youth focus groups. The core team is being formed, and the community summit will be in late October, where priorities for the next two years will be identified.

ANNOUNCEMENTS

- August 24 HOST Summer Party

NEXT MEETING:

September 8, 10:00-11:30 a.m. Hybrid – In person and on Zoom
https://us02web.zoom.us/j/81574442978?pwd=a1dacnU3SFZ0QUZTUTMwQWpPRzhjUT09
Meeting ID: 815 7444 2978 Passcode: 164243
One tap mobile +16699006833,,81574442978#,,,,*164243#

Youth and Young Adults Subcommittee

CHARTER

A. PURPOSE

The purpose of the Youth and Young Adults (YYA) Subcommittee is to end homelessness for youth in Marion and Polk counties, using the following collective goals:

7. Develop a Coordinated Entry System for youth that blends into the system for adults.
8. Expand street-level and other forms of community outreach to better engage youth experiencing or at risk of experiencing homelessness.
9. Establish a Host Home program that fits the needs in communities in the Marion-Polk county region.
10. Improve local youth data, starting with the Point In Time (PIT) Count in January 2020.
11. Advocate for the use of and funding for evidence-based practices addressing youth homelessness.

The Youth and Young Adults Subcommittee is authorized by the Mid-Willamette Valley Homeless Alliance's CoC Collaborative Committee.

B. MEMBERSHIP

1. **MEMBERSHIP**. The membership of the YYA Subcommittee is comprised of representatives of the region's youth and young adult services organizations, people with lived experience facing homelessness, youth-focused champions, and other stakeholders.
2. **TERMS**. YYA Subcommittee members shall have unfixed terms of membership.
3. **CHAIR.** The YYA Subcommittee shall designate a chair or co-chairs responsible, at a minimum, for facilitating meetings, establishing meeting locations and times, preparing agendas, notifying the membership and CoC staff of meetings at least one week in advance, and providing minutes to CoC staff within one week following the meeting.
4. **RESIGNATION**. Resignations by YYA Subcommittee members shall be submitted in writing to the group's chair(s) and CoC staff.

C. MEETINGS

1. **MEETINGS**. YYA Subcommittee meetings will occur monthly, or more frequently at the call of the chair(s). The YYA Subcommittee is a public body subject to the public meetings and record laws as stated in ORS Chapter 192. All meetings will be open to the public. The meeting agenda will be distributed to members and through public notice at least one week prior to a workgroup meeting. Accommodations will be made, compliant with the Americans with Disabilities Act.
2. **QUORUM.** A majority, defined as 50% plus one, of the appointed, voting workgroup membership will constitute a quorum for the transaction of all business at meetings. Members may attend either in person or by conference call so long as persons in attendance and on the telephone can both hear and communicate with each other. Members attending by telephone or similar contemporaneous means may be counted towards achieving a quorum.
3. **VOTING.** YYA Subcommittee meetings shall operate on a consensus basis. However, members may request a majority vote on specific issues. A majority is defined as 50% plus one of the group members.

D. CONFLICT OF INTEREST

1. **GENERAL PROVISIONS**. A conflict of interest is a situation in which a group member, one of his or her family members has a personal or financial interest that compromises or could compromise the group member's independence of judgment in exercising his or her responsibilities to the CoC. It is the position of this CoC that conflicts of interest shall not compromise the CoC's work and that even the appearance of a conflict shall be avoided in all circumstances.
2. **ADHERENCE TO CONFLICT OF INTEREST POLICY**. Group members are expected to adhere to the CoC Conflict of Interest Policy, as described in Article III of the CoC Governance Charter and in a separate policy document, which requires the member to minimize conflicts of interest; disclose ethical, legal, financial, and other conflicts; and remove themselves from decision-making if they would otherwise be called on to act on a conflict involving themselves, their family members or entities with which they or their family members are closely associated.

E. CODE OF CONDUCT

1. **GENERAL PROVISIONS**. Group members are expected to observe the highest standards of ethical conduct in the execution of their responsibilities, to conduct themselves with courtesy and respect, and to refrain from harassment, intimidation, discrimination, and physical or verbal abuse.
2. **ANNUAL DECLARATION**. Group members are to annually receive a copy of the Code of Conduct, acknowledge receipt by signing a form, and submit a copy of the signed form to CoC staff.

F. CHARTER AMENDMENTS

1. **PROCESS**. This charter may be amended at any Collaborative Committee meeting. Copies of proposed amendments will be available for review at least one week prior to the Collaborative Committee meeting at which the proposed amendments are considered. The Collaborative Committee will seek review and recommendation by the YYA Subcommittee of any amendments to the charter, unless circumstances require an immediate change. In the latter situation, CoC staff will provide an explanation of the circumstances and provide opportunity for comments and input prior to and as part of the Collaborative Committee meeting.
2. **FREQUENCY OF REVIEW**. The YYA Subcommittee will review this charter annually and submit any recommended revisions to the Collaborative Committee.