Mid-Willamette Valley Homeless Alliance

Performance & Evaluation (P&E) Committee

Tuesday, December 5, 2023 3:00-4:00 pm

Meeting Minutes

ATTENDANCE		
Member	Organization	Attended
Chair: Ami Maceira	Willamette Workforce Partnership	Yes
Michael Livingston	CANDO Neighborhood Association	Yes
Margie Lowe	Marion & Polk Early Learning Hub	No
Aryn Walker	Marion County Health and Human Services	Yes
Staff, consultants and guests	Elaine Lozier, Mid-Willamette Valley Homeless Alliance	
	Jan Calvin, Consultant	
	Elliott Lapinel, Mid-Willamette Valley Community Action Agency	

1. **Welcome and Introductions**
   Ami Maceira called the meeting to order at 3:07 pm.

2. **Committee Administration**
   Livingston moved approval of the November minutes. Walker seconded the motion, which passed unanimously.

   Maceira informed the committee that Berg submitted resignation as of 11/20/2023. Lozier has not heard from Woodburn School District's McKinney Vento Liaison regarding committee membership. Livingston connected with Melissa Bauer from Santiam Hospital regarding committee participation. Bauer recommended Kim Klotz. Livingston will continue with a warm handoff to the committee.

3. **System Performance Measure info gathering**
   Maceira reminded the group of reasons for the workgroup. Lapinel presented the latest version of the dashboard based off System Performance Measures. Walker noted this information could be used to inform the upcoming Community Health Assessment. Maceira asked committee members what metric/data points they find most important to see regularly. Meeting attendees responded as follows: some subset of the number of people who are newly homeless, number of people housed in specific categories

(e.g., Transitional Housing) and Lenth of Stay in Permanent Supportive Housing. Rather than providing an annual report to the Alliance Board of Directors, committee members agreed to have a guiding conversation instead. Walker recommended showing percentages, rather than hard numbers on reports. Lapinel will send Lozier the cost to maintain Tableau licenses which expire January 1. 2023. Lapinel noted Built For Zero's (BFZ) dashboards are limited in what they can provide (e.g., not as much opportunity to see interaction and intersectionality). BFZ is meant to be a big picture overview. Tableau has more capability. Maceira would like to see the BFZ dashboard. Lozier recommended providing the board with understanding of the various data platforms (eg., StellaP, BFZ).

4. **ESG Monitoring Workgroup**

   Livingston reminded the committee that the workgroup is evaluating Mid-Willamette Valley Community Action Agency's (MWVCAA) two Emergency Solutions Grant (ESG) projects (street outreach and day center). This monitoring has included a review of the following: what MWVCAA said their project was going to do, outcomes, how MWVCAA tracked outcomes. Through these efforts, the workgroup learned helpful information including the following: there was no application for these ESG funds, there are not many specifics on this program, there are no requirements to report performance to Oregon Housing and Community Services (OHCS). The Alliance has never requested additional reporting. The Street Outreach (SO) program uses HMIS which is a source for the CAPER. The data quality on SO is poor. The error rate is up to 49% on things like Date of Birth and income. The CAPER is not a good vehicle for gleaning this information. Arches uses GIS software for non-HMIS data, which shows the number of clients served, the number of out in the field service transactions and where individuals are located. MWVCAA has six SO workers. The next steps are to follow up with questions on outcome report, make a summary of information collected, share information with workgroup, discuss with MWVCAA staff, then report to P&E Committee. A need for more granular information and different way to track SO was noted. Currently, the Street Outreach Managers group is putting together a Policy and Procedure for SO.

5. **Action Items/Adjourn Meeting**

   With no further business, the meeting was adjourned at 4:03 pm.