Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2024 CoC Program grant competition.
- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2024 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile)must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2024 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2024 CoC Program Competition NOFO.
- Detailed instructions and e-snaps navigation guides can be found on the hud.gov website https://www.hud.gov/program_offices/comm_planning/coc/competition. The Detailed Instructions contain more comprehensive instructions and so should be used in tandem with the navigational guides.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2024 CoC Program NOFO.

1A. SF-424 Application Type

1. Type of Submission:	
2. Type of Application:	CoC Planning Project Application
If Revision, select appropriate letter(s):	
If "Other", specify:	
3. Date Received:	10/24/2024
4. Applicant Identifier:	
5a. Federal Entity Identifier:	
5b. Federal Award Identifier	
6. Date Received by State:	
7. State Application Identifier:	

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

b. Employer/Taxpayer Identification Number (EIN/TIN): 85-2966836

c. Unique Entity Identifier: L211BKMUBBW3

d. Address

Street 1: 100 High St. SE
Street 2: Suite 200
City: Salem
County: Marion
State: Oregon
Country: United States
Zip / Postal Code: 97301

e. Organizational Unit (optional)

Department Name:
Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.
First Name: Elaine
Middle Name:
Last Name: Lozier
Suffix:
Title: Executive Director
Organizational Affiliation: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Telephone Number: (503) 540-1620

Extension:
Fax Number: (503) 588-6094
Email: elaine.lozier@mwvhomelessalliance.org

1C. SF-424 Application Details

9. Type of Applicant: D. Special District Government

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6800-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): (for multiple selections hold CTRL+Key) Oregon

15. Descriptive Title of Applicant's Project: OR-504 CoC Planning Grant FY24

16. Congressional District(s):

a. Applicant: OR-005

b. Project: OR-005
(for multiple selections hold CTRL+Key)

17. Proposed Project

a. Start Date: 10/01/2024

b. End Date: 09/30/2025

18. Estimated Funding ($)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process?	c. Program is not covered by E.O. 12372.

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE: X

21. Authorized Representative

Prefix:	Mr.
First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Telephone Number: (Format: 123-456-7890)	(612) 865-6823
Fax Number: (Format: 123-456-7890)	(503) 588-6094
Email:	gordon.jeremy@co.polk.or.us
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	10/24/2024

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Number: 2501-0017 Expiration Date: 01/31/2026

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Prefix:	Mr.
First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Organizational Affiliation:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Telephone Number:	(612) 865-6823
Extension:	
Email:	gordon.jeremy@co.polk.or.us
City:	Salem
County:	Marion
State:	Oregon
Country:	United States
Zip/Postal Code:	97301

2. Employer ID Number (EIN): 85-2966836

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: $166,729.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? (For further information, see 24 CFR Sec. 4.3). Yes

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of $200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. Yes

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
HUD	HMIS Support and SSO-CE grant renewal and expansion grants	$392,654.00	HMIS Lead, HMIS Coordinated Entity, and Coordinated Entry Management tasks

Note: If additional sources of Government Assistance, please use the "Other Attachments" screen of the project applicant profile.

Part III Interested Parties

Do you need to disclose interested parties for this grant according to the criteria below?	No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed $10,000 for each violation.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed $10,000 for each violation.	X

Name / Title of Authorized Official: Jeremy Gordon, President

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 10/24/2024

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;		

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)
Workplaces, including addresses, entered in the attached project application.
Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.	X

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix:	Mr.
First Name:	Jeremy
Middle Name	
Last Name:	Gordon
Suffix:	
Title:	President
Telephone Number: (Format: 123-456-7890)	(612) 865-6823
Fax Number: (Format: 123-456-7890)	(503) 588-6094
Email:	gordon.jeremy@co.polk.or.us
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	10/24/2024

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:	X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Name / Title of Authorized Official:	Jeremy Gordon, President
Signature of Authorized Official:	Considered signed upon submission in e-snaps.
Date Signed:	10/24/2024

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB: 4040-0013 (exp. 02/28/2025)

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?	No
Legal Name:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Street 1:	100 High St. SE
Street 2:	Suite 200
City:	Salem
County:	Marion
State:	Oregon
Country:	United States
Zip / Postal Code:	97301

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I certify that this information is true and complete. X

Authorized Representative

Prefix:	Mr.
First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Telephone Number: (Format: 123-456-7890)	(612) 865-6823
Fax Number: (Format: 123-456-7890)	(503) 588-6094
Email:	gordon.jeremy@co.polk.or.us
Signature of Authorized Official:	Considered signed upon submission in e-snaps.
Date Signed:	10/24/2024

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1.	Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2.	Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3.	Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4.	Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5.	Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6.	Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination
	on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7.	Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8.	Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9.	Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327¬333), regarding labor standards for federally-assisted construction subagreements.

10.	Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11.	Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93¬205).

12.	Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13.	Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14.	Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15.	Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16.	Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17.	Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18.	Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19.	Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify: X

Authorized Representative for: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

Prefix: Mr.

First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Signature of Authorized Certifying Official:	Considered signed upon submission in e-snaps.
Date Signed:	10/24/2024

2A. Project Detail

1. CoC Number and Name: OR-504 - Salem/Marion, Polk Counties CoC

2. Collaborative Applicant Name: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

3. Project Name: OR-504 CoC Planning Grant FY24

4. Component Type: CoC Planning Project Application

2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with 24 CFR 578.7:

This CoC Planning Grant will support the Mid-Willamette Valley Homeless Alliance, a Continuum of Care serving the Marion-Polk region of Oregon, to carry out coordination, project monitoring, HUD Compliance, project evaluation and CoC application activities.

Coordination Activities. Staff will coordinate implementation of the CoC's Strategic Plan and ensure completion of HUD-required coordination tasks. Staff will carry out these tasks through supporting established committees critical to CoC planning activities including the Collaborative Committee, Youth Action Board, PIT Count Workgroup, and other groups as necessary. Committee support will include coordination of meeting logistics, help to facilitate meetings, maintenance and implementation of committee calendars and workplans, recruitment and retention, and providing additional supports (stipends and transportation for members with lived experience, accessible materials for people with disabilities, translations for people whose primarily language is not English, etc.).

Project Monitoring and HUD Compliance activities: Using CoC-established compliance review tools, staff will monitor CoC- and ESG-funded programs on an annual basis, ensuring compliance with HUD regulations and CoC policy.

Project Evaluation: Staff will also support project evaluation activities including establishing performance targets appropriate for population and program type, monitoring recipient performance, evaluating outcomes, and taking action against poor performers. These funds will continue staff support for the Performance and Evaluation Committee in its charge to monitor overall system performance, review and recommend project evaluation tools, and make recommendations to improve system performance.

CoC Application Activities. With HUD's new cycle for CoC Program Funding opportunity, the CoC does not expect to manage a local competition or submit a full Consolidated Application, however, HUD will likely require other processes and reports. This funding will provide the staff support necessary to establish any new processes and prepare re-quired narratives, documentation and reports.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

The estimated schedule for implementing the proposed activities is:
1. October 1, 2025 – September 30, 2026 – Convene Performance & Evaluation Committee meetings where System Performance Measures and program-specific data are reviewed and analyzed. Convene monthly Collaborative Committee meetings where essential trainings, networking, and policy discussions related to CoC responsibilities are facilitated, and ideas are shared among providers, policy makers, and people with lived experience. Convene PIT Count meetings where the methodology and evaluation of the CoC's PIT Count is coordinated. Convene Youth Action Board meetings where young people with lived experience learn about and help shape the local response to homelessness.
2. September 1, 2025-January 31, 2026 – Finalize preparations for annual PIT Count, including volunteer recruitment and organizing sites throughout the Marion-Polk region. Partner with community stakeholders to conduct the PIT Count. Evaluate post event and recommend improvements for the following year.
3. January 1 – August 31, 2026 – Schedule and conduct monitoring interviews/site visits of CoC- and ESG-funded programs. Report summary of findings to the CoC Board of Directors.
4. March 1-September 30, 2026 – Prepare for new HUD-required submissions for CoC Program funding by staying abreast of information from HUD, establishing responsive processes, and completing required submissions.

CoC staff will conduct project management with oversite by the Executive Director who reports directly to the CoC Board of Directors.

To assure effective and timely completion of all work, the proposed activities and timelines will be tracked via a grant workplan. Committee and Board related tasks will be integrated into meeting calendars.

3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?

The requested CoC Planning Grant funds support staff capacity to support the CoC's ability to effectively collect, analyze, and report data for both overall system performance and for the performance of CoC- and ESG-funded programs. The CoC has established protocols for evaluating performance, using the local competition scoring tools and additional site-based monitoring tools as the basis for evaluation. Information from APRs, CAPERs, other HMIS reports, and structured interviews form the basis of the CoC's evaluation of CoC- and ESG-funded programs. Requested funds will also support engagement of persons with lived expertise in homelessness, ensuring that evaluation tools and processes are based on stakeholder feedback, including people representing underserved populations and those with lived experience.

3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership?	Monthly
2. Does the CoC include membership of a homeless or formerly homeless person?	Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	X
Votes, including electing Coc Board:	X
Sits on CoC Board:	X
None:	

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

3a. Written agendas of CoC meetings?	Yes
3b. Coordinated Entry? (Also known as centralized or coordinated assessment)	Yes
3c. Process for monitoring outcomes of ESG recipients?	Yes
3d. CoC policies and procedures?	Yes
3e. Written process for board selection?	Yes
3f. Code of Conduct for board members that includes a recusal process?	Yes
3g. Written standards for administering assistance?	Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months?	Yes

4a. If yes, briefly describe the complaint(s), how it was resolved, and the date(s) in which it was resolved.

In September, 2024, HUD received a complaint in relation to project review from a former CoC committee member expressing concern over the timing of when project findings and recommendations were brought to the CoC Board of Directors. The CoC followed HUD's guidance, submitting a response to the complainant in October, 2024. HUD is currently reviewing the complaint and the CoC's response.

3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Group	Role of the Group (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
CoC Board of Directors	Responsible for the overall policy and direction of the CoC and may delegate responsibility for day-to-day operations to staff and committees	Monthly	Cities: Independence, Keizer, Monmouth, Salem; Marion & Polk Cos; Grand Ronde Tribe; Salem-Keizer Schl Dist; Cmty Action; Union Gospel Mission; United Way; PacificSource; Salem Health; Willamette Health Council, LEAD; Veteran Svcs; PHAs; Lived Exp
CoC Collaborative Committee	Assists the board to fulfill the duties of the Continuum of Care; policy and planning recommendations are vetted through the CoC Collaborative Committee prior to board consideration, with the co-chairs of the Collaborative Committee serving on the board of directors.	Monthly	Through this committee, the CoC is open to interested organizations and the community at large. More than 50+ organizations including PHAs, housing programs, shelters, supportive services, governments, and culturally based organizations participate.
Youth Action Board	advises on policies and practices that affect youth experiencing homelessness or youth at risk of experiencing homelessness. The YAB organizes youth-focused projects and initiatives and works with other relevant committees and subcommittees to influence YHDP project implementation.	Monthly	lived experience with various forms of homelessness and housing instability, including residing in emergency shelters, couch surfing, transitional living, runaway, and human trafficking.
Point-in-Time Count Workgroup	Organizes and conducts the Point-in-Time Count, including recruitment, training, and support of volunteer outreach workers for the event.	Monthly	Polk County, Marion County Housing Authority, Salem Housing Authority, Santiam Hospital, Salem, Sheltering Silverton, Willamette Health Council, Micronesian Islander Community, JD Health & Wellness, Community Action Agency, Church at the Park.
Health & Safety Committee	Identify and address health and safety needs of people experiencing homelessness at a community/systems level throughout the CoC region and advise decision-making regarding healthcare coordination, discharge planning, regional assessments and planning, and public health prevention and response.	Monthly	Curandi, PacificSource, Salem Health, Willamette Health Council, Northwest Human Services, Marion County Health & Human Services, JD Health & Wellness, Center for Hope & Safety, United Way, Community Action, Sheltering Silverton, Church at the Park.

4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

Summary for Match

Total Value of Cash Commitments:	$41,683
Total Value of In-Kind Commitments:	$0
Total Value of All Commitments:	$41,683

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Type	Source	Contributor	Value of Commitments
Cash	Government	Local Government ...	$41,683

Sources of Match Details

1. Type of commitment:	Cash
2. Source:	Government
3. Name of source: (Be as specific as possible and include the office or grant program as applicable)	Local Government Board Member Contributions (city, county, tribe, school district sources)
4. Value of Written Commitment:	$41,683

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 15, 2026? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	.75 FTE (Salary=$52,500, Fringe at 35%=$18,375), stipends and meeting supports for people with lived experience ($36,095)	$106,970
2. Project Evaluation	.35 FTE (Salary=$21,788, Fringe at 35%=$7,626)	$29,414
3. Project Monitoring Activities	.10 FTE (Salary=$6,225, Fringe at 35%=$2,179)	$8,404
4. Participation in the Consolidated Plan		
5. CoC Application Activities	.25 FTE (Salary=$13,125, Fringe at 35%=$4,594)	$17,719
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System		
8. HUD Compliance Activities	.05 FTE (Salary=$3,113, Fringe at 35%=$1,089)	$4,222
Total Costs Requested		$166,729
Cash Match		$41,683
In-Kind Match		$0
Total Match		$41,683
Total Budget		$208,412

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

5B. Certification

Applicant and Recipient Assurances and Certifications - form HUD-424B (Title)
U.S. Department of Housing and Urban Development OMB Approval No. 2501-0017
(expires 01/31/2026)

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

Name of Authorized Certifying Official:	Jeremy Gordon
Date:	10/24/2024
Title:	President
Applicant Organization:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
PHA Number (For PHA Applicants Only):	

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties.(18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).	X

6A. Submission Summary

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	10/08/2024
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	10/19/2024
1E. SF-424 Compliance	10/08/2024
1F. SF-424 Declaration	10/08/2024
1G. HUD 2880	10/08/2024
1H. HUD 50070	10/19/2024
1I. Cert. Lobbying	10/19/2024
1J. SF-LLL	10/19/2024

IK. SF-424B	10/08/2024
2A. Project Detail	10/19/2024
2B. Description	10/24/2024
3A. Governance and Operations	10/24/2024
3B. Committees	10/23/2024
4A. Match	10/23/2024
4B. Funding Request	10/23/2024
5A. Attachment(s)	No Input Required
5B. Certification	10/23/2024