Meeting Minutes of:

JOINT MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) BOARD OF DIRECTORS;
ORS 190 ENTITY BOARD OF DIRECTORS

AND

ORS 190 ENTITY EXECUTIVE SESSION

Meeting Location(s):
January 9, 2025
Mid-Willamette Valley Council of Government
100 High St SE, Salem, OR 97301
And
Via teleconference (Zoom)

MWVHA BOARD OF DIRECTORS

MEMBERS PRESENT

CHAIR: Polk County, Commissioner, Jeremy Gordon
City of Independence, Councilor, Kathy Martin-Willis (Designated Alternate – Shannon Corr)
City of Keizer, Mayor, Cathy Clark
City of Monmouth, Councilor, Christopher Lopez (Designated Alternate – John Oberst)
CoC Collaborative Committee, Co-Chair, MCHA, Christine Sommer
CoC Collaborative Committee, Co-Chair, Sheltering Silverton, Sarah White
Confederated Tribes of Grand Ronde, Tribal Councilwoman, Lisa Leno
Law Enforcement Assisted Diversion (LEAD), Navigator, Renee Pfeffer *
Marion County, Commissioner, Danielle Bethell
Marion County Housing Authority, Executive Director, Jason Icenbice
Mid-Willamette Valley Community Action, Deputy Executive Director, Ashley Hamilton
Salem Housing Authority, Housing Administrator, Nicole Utz
Salem-Keizer School District 24J, Former Superintendent, Christy Perry
Union Gospel Mission, Executive Director, Dan Clem
United Way of the Mid-Willamette Valley, CEO, Rhonda Wolf
Willamette Health Council, Deputy Director, Josie Silverman-Méndez

MEMBERS ABSENT

VICE CHAIR: City of Salem, Mayor, Chris Hoy
City of Independence, Councilor, Kathy Martin-Willis
City of Salem, Councilor, Micky Varney
CoC Collaborative Committee Member, Subject Matter Expert, David Zepeda*
Marion & Polk Counties CCO, Director, Zaira Flores Marin
Polk County Veteran Services, Veteran Services Officer, Eric Enderle
Salem Health, Chief Comms. & Cmty. Relat. Officer, Leilani Slama

* lived experience with homelessness

West Valley Housing Authority, Executive Director, Christian Edelblute

ORS 190 ENTITY BOARD OF DIRECTORS

MEMBERS PRESENT

PRESIDENT: Polk County, Commissioner, Jeremy Gordon
City of Independence, Councilor, Kathy Martin-Willis (Designated Alternate – Shannon Corr)
City of Keizer, Mayor, Cathy Clark
City of Monmouth, Councilor, Christopher Lopez
Confederated Tribes of Grand Ronde, Tribal Councilwoman, Lisa Leno
Marion County, Commissioner, Danielle Bethell
Salem-Keizer School District 24J, Former Superintendent, Christy Perry

MEMBERS ABSENT

VICE-PRESIDENT: City of Salem, Mayor, Chris Hoy
City of Independence, Councilor, Kathy Martin-Willis

STAFF AND GUESTS PRESENT

City of Silverton, Mayor, Jason Freilinger
Fortaleza Atravez Barreras, Lucy Mendoza
MWVCAA, Breezy Poynor
MWVHA, Administrations and Communications Specialist, Cassie Bay *
MWVHA, Consultant, Jan Calvin
MWVHA, Consultant, Joy Dickinson
Oregon Travel Information Council, Cheryl Gribskov
Salem Health, Tricia Frizzel
Unaffiliated, Elliott Lapinel
Unidentified virtual participant

WELCOME

Chair Gordon called the joint meeting to order at 3:03 p.m . The presence of a quorum for the MWVHA and ORS 190 Board was noted.

ALLIANCE BOARD CONSENT AGENDA

CONSENT AGENDA ITEMS

1. Agenda;
2. 12/12//2024 joint board meeting minutes;
3. Accept the resignation of Jayne Downing (Center for Hope and Safety) from Health & Safety and Collaborative Committees;
4. Appoint Ashley Carson (Center for Hope and Safety) to the Health and Safety and Collaborative Committees;

* lived experience with homelessness

5. Letter of support for Easter Seals SSVF program;
6. Acceptance of 2024 Housing Inventory Count (HIC);
7. Acceptance of 2024 Point in Time Count (PIT); and
8. Summary 2020-2024 PIT & HIC Data.

DISCUSSION:

Chair Gordon explained the need to modify the order of the agenda.

MOTION TO PULL ITEM 1 FROM THE ALLIANCE CONSENT AGENDA AND APPROVE THE MODIFIED CONSENT AGENDA BY **BETHELL**.

AMENDED MOTION TO PULL ITEMS 1 & 4 FROM THE ALLIANCE CONSENT AGENDA AND APPROVE THE MODIFIED CONSENT AGENDA BY **CLARK**.

Seconded by: Bethell
In favor: Unanimous
Opposed: None
Abstentions: None

DISCUSSION:

Chair Gordon explained the need to move the Executive Session to the beginning of the meeting.

MOTION TO MOVE THE EXECUTIVE SESSION TO THE BEGINNING OF THE AGENDA BY **BETHELL**
Seconded by: Clark
In favor: Unanimous
Opposed: None
Abstentions: None

DISCUSSION:

Clark inquired about the missing surname of Ashley Carson, a new appointment on the agenda for the Health and Safety Committee. The group agreed that the surname on the agenda was accurate as presented.

MOTION TO MOVE APPROVAL OF APPOINTING ASHLEY CARSON TO THE HEALTH AND SAFETY COMMITTEE BY **CLARK**.

Seconded by: Bethell
In favor: Unanimous
Opposed: None
Abstentions: None

DISCUSSION:

Calvin informed the group that the board does not appoint members to the Collaborative Committee.

MOTION TO REMOVE THE COLLABORATIVE COMMITTEE APPOINTMENT AND RESIGNATION LANGUAGE FROM THE ALLIANCE CONSENT AGENDA ITEMS 3 AND 4 BY **CLARK**.

Seconded by: Bethell
In favor: Unanimous
Opposed: None
Abstentions: None

EXECUTIVE SESSION

President Gordon moved to Executive Session at 3:16 p.m.

ORS 190 MEMBERS

PRESIDENT: Polk County, Commissioner, Jeremy Gordon
City of Independence, Councilor, Kathy Martin-Willis (Designated Alternate – Shannon Corr)
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City of Monmouth, Councilor, Christopher Lopez (Designated Alternate – John Oberst)
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Marion County, Commissioner, Danielle Bethell
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ALLIANCE MEMBERS

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Willamette Health Council, Deputy Director, Josie Silverman-Méndez

EXECUTIVE SESSION LEGAL DISCLOSURE

* lived experience with homelessness

Pursuant to ORS 192.660(2)(a), the Mid-Willamette Valley Homeless Alliance/ORS 190 Entity Executive Director Hiring Committee will meet in executive session to consider the employment of a public officer, employee, staff member, or individual agent.

The purpose of this executive session is to conduct an interview with the leading candidate for the position of Executive Director.

Executive sessions are not open to the public.

However, representatives of the news media may attend pursuant to ORS192.660(4), with the understanding that confidential information discussed in the session shall not be disclosed.

EXECUTIVE SESSION ADJOURNMENT

President Gordon adjourned the Executive Session at 3:57 p.m. and the Board of Directors continued its order of business.

MOTION TO APPROVE CONTRACT NEGOTIATIONS WITH PREFERRED CANDIDATE AT THIS POINT AND FOR CHAIR GORDON TO INITIATE WORK WITH LEGAL COUNSEL TO START WORKING CONTRACT NEGOTIATIONS MADE BY **PERRY**.

Seconded by: Bethell
In favor: Unanimous
Opposed: None
Abstentions: None

ORS 190 CONSENT AGENDA

CONSENT AGENDA ITEM

1. 12/23/2024 ORS 190 Entity/Hiring Committee meeting minutes;
2. LTRA Contract with MWVCAA for Housing Voucher Administrator Role;
3. Jan Calvin contract amendment to include participating in data needs and other input related to COC's Strategic Planning project; and
4. Joy Dickinson contract amendment to include strategic planning and charter support for respective committees as needed.

DISCUSSION

President Gordon pulled ORS 190 Consent agenda item 2 to be considered separately. He further indicated that Jan Calvin has more to present on the matter.

MOTION TO PULL ITEM 2 FROM THE ORS 190 CONSENT AGENDA AND APPROVE THE MODIFIED CONSENT AGENDA BY **BETHELL**.

Seconded by: Clark
In favor: Unanimous
Opposed: None

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Abstentions: None

DISCUSSION

None

PUBLIC COMMENT

Mid-Willamette Valley Community Action Agency Executive Director, Jimmy Jones shared positive comments in response to the Housing Inventory Count reports provided in the preliminary agenda packet.

Marion County Housing Authority, Jason Icenbice, added that the housing authority was awarded five additional VASH vouchers and Salem Housing Authority, Nicole Ute shared that they were awarded 24 VASH vouchers.

Ashley Hamilton invited the board to the grand opening of the Arches Nest Family Shelter on January 24th and acknowledged the Alliance's support through the emergency order work in making the shelter possible.

LTRA CONTRACT WITH MWVCAA FOR HOSUING VOUCHER ADMINSITRATOR ROLE

Calvin shared details regarding the budget for the six-month LTRA contract with MWVCAA for the Housing Voucher Administrator Role.

MOTION TO APPROVE THE LTRA CONTRACT WITH MWVCAA FOR HOUSING VOUCHER ADMINISTRATOR ROLE MADE BY **CLARK**.

Seconded by: Oberst
In favor: Unanimous
Opposed: None
Abstentions: None

TRAINING AND TECHNICAL ASSISTANCE

PRELIMINARY RFP

Jan Calvin presented the preliminary Request for Proposal (RFP) for training and technical assistance related to the LTRA program. She explained that the RFP aims to equip culturally specific organizations with a better understanding of the housing and homelessness system through a 3-month training program. The RFP allows proposers flexibility in how they deliver the objectives. Jan noted that the number of organizations participating was still being determined, which affected the final budget amount.

Jan outlined the timeline for the RFP process, including its release on January 17th, office hours for questions, and the formation of a review and recommendations committee. She highlighted that both profit and non-profit organizations could apply, with a focus on gathering input from culturally specific organizations to improve the system.

* lived experience with homelessness

REVIEW AND RECOMMENDATION PROCESS

Jan Calvin presented the review and recommendations process document, explaining that it largely contained boilerplate language with some additions specific to this RFP. The committee would look for expertise in equity and adult learning styles, in addition to the usual criteria. She highlighted the conflict of interest rules and the scoring process.

SCORING TOOL

Jan Calvin presented the scoring tool, which now includes the application questions embedded within it for easier reference. She explained the point values assigned to different sections, with higher weights given to objectives and activities, and lower weights to budget and narrative aspects that could be more easily modified.

Board members asked clarifying questions about the number of organizations to be awarded and the purpose of the training. Jan and Chair Gordon explained that one training and technical assistance provider would be selected to work with multiple culturally specific organizations, with the goal of breaking down barriers and increasing diversity in the homeless services system.

MOTION TO APPROVE THE RFP, REVIEW AND RECOMMENDATION PROCESS AND THE TRAINING AND TECHNICAL ASSISTANCE SCORING TOOL MADE BY **CLARK**.

Seconded by: Leno
In favor: Unanimous
Opposed: None
Abstentions: None

OFFICER ELECTIONS

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE BOARD CHAIR POSITION

Chair Gordon opened nominations for the Mid-Willamette Valley Homeless Alliance Board Chair position. Rhonda nominated Jeremy Gordon, citing the need for consistency during the current transition period.

With no other nominations, the board voted unanimously (with Gordon abstaining) to elect Jeremy Gordon as Chair.

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE BOARD PRESIDENT POSITION

President Gordon opened nominations for the Mid-Willamette Valley Homeless Alliance Board Chair position. Mayor Clark nominated Jeremy Gordon.

MOTION TO COMPEL COMMISSIONER GORDON TO VOTE FOR THE ORS 190 PRESIDENT POSITION MADE BY **LOPEZ**.

Seconded by: Clark

* lived experience with homelessness

In favor: Unanimous
Opposed: None
Abstentions: Gordon

With no other nominations, the board voted unanimously to elect Jeremy Gordon as President.

DISCUSSION

Chair Gordon announced that he would delay the selection of a vice chair and vice president until the next month's meeting to allow time for consideration and discussion with potential candidates.

ZOOM CHAT MESSAGES

01:33:26 Lisa Leno Confederated Tribes of Grand Ronde ❤️: jan, please contact me , would love to discuss 9712393511

01:42:49 Jan Calvin: Will do, Lisa

01:47:21 Lisa Leno Confederated Tribes of Grand Ronde ❤️: Reacted to "Will do, Lisa" with ❤️

01:50:03 Josie Silverman-Mendez (she/her), Willamette Health Council: My apologies; I need to jump off a bit early today. Thanks, all!

01:59:03 Lisa Leno Confederated Tribes of Grand Ronde ❤️: hayu masi Commissioner Gordon for serving in these roles!

02:00:01 Jan Calvin: Was it announced here that the governor extended the executive order another year?k

ADJOURNMENT

Chair Gordon adjourned the board meeting at 4:49 p.m.

Jeremy Gordon
Jeremy Gordon (Feb 19, 2025 16:38 PST)

02/19/2025

Jeremy Gordon, MWVHA Chair & ORS 190 Entity President

Date

* lived experience with homelessness

2025.01.09_Joint_MWVHA-ORS190_BOD_Meeting_Minutes_Final

Final Audit Report 2025-02-20

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