Joint Meeting Minutes of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) BOARD OF DIRECTORS;
ORS 190 ENTITY BOARD OF DIRECTORS

Meeting Location(s):
April 10, 2025
Mid-Willamette Valley Council of Government
100 High St SE, Salem, OR 97301
And
Via teleconference (Zoom)

MWVHA BOARD

MEMBERS PRESENT

Chair, Polk County, Commissioner, Jeremy Gordon
Vice Chair, Marion County, Commissioner, Danielle Bethell
City of Independence, City Councilor, Shannon Corr
City of Keizer, City Councilor, Soraida Cross (Alt. Mayor Cathy Clark)
City of Monmouth, City Councilor, Christopher Lopez
City of Salem, Mayor, Julie Hoy
City of Salem, City Councilor, Shane Matthews
CoC Collaborative Committee, Co-Chair, Christine Sommer
CoC Collaborative Committee, Co-Chair, Sarah White
Confederated Tribes of Grand Ronde, Tribal Council Member, Lisa Leno
Mid-Willamette Valley Community Action Agency, Executive Director, Ashley Hamilton
PacificSource Community Solutions, Skye-Hibbard Swanson
Polk County Veteran Services, Veteran Services Officer, Eric Enderle
Salem Health, Chief Communications and Community Relations Officer, Leilani Slama
Salem Housing Authority, Housing Administrator, Nicole Utz
Salem-Keizer School District 24J, Superintendent, Andrea Casteñeda
Union Gospel Mission, Executive Director, Dan Clem
United Way of the Mid-Willamette Valley, CEO, Rhonda Wolf
Willamette Health Council, Dep Director, Josie Silverman-Méndez (Alt. Trisha Kumar)

MEMBERS ABSENT

CoC Collaborative Committee, Subject Matter Expert, David Zepeda
Law Enforcement Assisted Diversion, LEAD Navigator, Renee Pfeffer
Marion County Housing Authority, Executive Director, Jason Icenbice

West Valley Housing Authority, Executive Director, Christian Edelblute

ORS 190 ENTITY BOARD

MEMBERS PRESENT

Chair, Polk County, Commissioner, Jeremy Gordon
Vice Chair, Marion County, Commissioner, Danielle Bethell
City of Independence, City Councilor, Shannon Corr
City of Keizer, City Councilor, Soraida Cross (Alt. Mayor Cathy Clark)
City of Monmouth, City Councilor, Christopher Lopez
City of Salem, Mayor, Julie Hoy
Confederated Tribes of Grand Ronde, Tribal Council Member, Lisa Leno
Salem-Keizer School District 24J, Superintendent, Andrea Castañeda

MEMBERS ABSENT

None

STAFF AND GUESTS PRESENT

City of Keizer, Mayor, Cathy Clark
City of Silverton, Mayor, Jason Freilinger
Curandi, Chris Barber
MWVHA, Admin & Comm Specialist, Cassie Bay
MWVHA, Data Analyst, David Peak
MWVHA, Executive Director, Misty Sorte
MWVHA Consultant, Jan Calvin
MWVHA Consultant, Joy Dickinson
Marion Co. BOD, Heather Inyama
NW Human Services, Chief Executive Officer, Kim Leathley
Pacific Source, HRSN Program Manager, Elliot Sky
Unknown affiliation, Micha

WECOME

Chair Gordon called the joint meeting to order at 3:04 p.m.. The presence of a quorum for the MWVHA and ORS 190 Board was noted.

ALLIANCE BOARD CONSENT AGENDA

CONSENT AGENDA ITEMS

a) Agenda;

b) March 13,2025 joint Board of Directors-ORS190 Entity meeting minutes;
c) Accept the resignation of Sam Dompier (Church at the Park) and Treven Upkes (Salem Police Department) from the Health & Safety Committee;
d) Accept the resignation of Ari Milroy from the Youth Action Board; and
e) Appoint Chris Barber to Point-in-Time workgroup;

Commissioner Gordon pulled the meeting agenda for separate consideration. Sorte requested to pull agenda item 10 (Jan Calvin contract) from agenda entirely and to update presenter for agenda item 6 to Alliance staff member, David Peak.

MOTION TO APPROVE THE AGENDA WITH PROPOSED AMENDMENTS BY **CLARK**

Seconded by: Wolf
In favor: Gordon, Bethell, Clark, Corr, Lopez, Hoy, Matthews, Leno, Hibbard-Swanson, Slama, Wolf, Kumar
Opposed: None
Abstentions: Castañeda

MOTION TO APPROVE ALLIANCE CONSENT AGENDA ITEMS b-e MADE BY **CLARK**

Seconded by: Corr
In favor: Gordon, Bethell, Clark, Corr, Lopez, Hoy, Matthews, Leno, Hibbard-Swanson, Slama, Wolf, Kumar
Opposed: None
Abstentions: Castañeda

ORS 190 CONSENT AGENDA

Minor correction to LTRA Grant Agreement with CHS – Supportive Services

MOTION TO APPROVE THE ORS 190 CONSENT AGENDA MADE BY **CORR**

Seconded by: Clark
In favor: Gordon, Bethell, Clark, Corr, Lopez, Hoy & Leno
Opposed: None
Abstentions: Castañeda

PUBLIC COMMENT

None

ALLIANCE BUSINESS/ACTIONS

STRATEGIC PLAN REVIEW & RECOMMENDATIONS

Joy Dickinson from Dickinson Consultants presented the draft Mid-Willamette Valley Homeless Alliance's 5-year Strategic Plan. She outlined the process used to develop the plan

over the past year, which included input from over 130 stakeholders through surveys, workshops, meetings, and retreats.

The plan's mission remained unchanged, but a new vision statement was developed: "We live in a community of belonging where everyone has the opportunity to heal and is treated with dignity and respect while their safety and basic needs are met."

Dickinson presented the Alliance's updated values and associated statements: collaboration, stewardship, inclusion, compassion, leadership, commitment, and adaptability.

She then outlined the four main goals developed for the strategic plan:

1. Understand our community
2. Develop and improve the coordinated system of care and services
3. Maximize resources
4. Increase participation in the Alliance

Joy walked through implementation plans and measures of success for each goal.

Board members discussed the need to focus on outcomes rather than just inputs, and to clearly define terms like "permanent destinations" versus "permanent housing." There were suggestions to add system performance measures to the dashboard and to conduct 6-month check-ins on progress.

CLEM MOTIONED TO APPROVE STRATEGIC PLAN WITH AMENDMENTS LISTED BELOW:

a) Add outcome measures to the dashboard
b) Align language around permanent housing destinations
c) Update staff leads with appropriate staff members

Seconded by: Hoy
In favor: Gordon, Bethell, Cross, Corr, Lopez, Hoy, Matthews, Leno, Hibbard-Swanson, Slama, Wolf, Kumar, Clem, Castañeda
Opposed: None
Abstentions: None

DATA RELATED TO STRATEGIC PLAN

David Peak, data analyst for the Homeless Alliance, presented on system performance measures and the Longitudinal Systems Analysis (LSA) report. He explained that the LSA looks at demographics, length of time homeless, patterns of system use, and housing outcomes.

Key data points from the LSA for October 2023 - September 2024 included:

- 2,345 households (3,172 people) served
- 81% were adult-only households, 14% families, 2% child-only

- Average of 144 days homeless
- 24% exited to permanent destinations
- 8% returned to homelessness (though this only counted a subset who were housed in the first 6 months)

Board members discussed the need to align definitions across providers and reports, and to look at longer-term data to get a more accurate picture of time spent homeless.

There were also questions about where the other 76% of people not exiting to permanent destinations ended up. Peak informed the group of current limitations that are not setup to capture certain data points.

FUNDING OPPORTUNITY PRESENTATION BY PACIFIC SOURCE

Elliot Sky from Pacific Source presented on the Health Related Social Needs (HRSN) program, a new Medicaid covered benefit providing social services to eligible members. They outlined the three core service categories:

a) Climate services;
b) Housing; and
c) Nutrition services.

Sky shared data on current requests and provider networks in Marion and Polk counties. He also presented information on the Community Capacity Building Funding grant, which is open for applications through May 30th. The grant aims to support organizations in developing capacity to become HRSN service providers.

Board members expressed interest in the program and offered to help spread the word about funding opportunities to potential providers. There was discussion about how HRSN could fit into the broader framework of housing funding in Oregon.

LTRA UPDATES

Sorte shared her collaboration efforts with local service providers (Sheltering Silverton) and housing authorities (Salem, Marion County & West Valley). These efforts focus on developing a landlord engagement plan that includes educating landlords on trauma-informed care and compliance with inspection requirements.

ORS 190 BUSINESS/ACTIONS

FINANCE DISCUSSION

Misty Anderson presented the budget versus actual profit and loss statement and a breakdown of grant expenditures. She reported on two past financial issues that had been resolved:

1. An overpayment to a subgrantee of $53,345.38, which has been repaid.

2. Two payments totaling $414,366.66 related to trailer production that were either forgiven by OHCS or repaid to the Alliance.

Misty outlined steps being taken to improve financial policies and procedures, including:

- Adding provisions for prepayments and advances in future contracts
- Moving grant writing and management in-house
- Implementing a database to track grants, invoices, and deliverables
- Requesting additional documentation on invoices
- Planning to conduct subgrantee monitoring

Board members expressed support for these changes and suggested implementing additional internal controls.

ALLIANCE -ORS 190 UPDATES

DIRECTOR'S REPORT

Misty Anderson reported on budget planning for the next fiscal year, including moving more services in-house rather than using contractors. She provided a breakdown of current contractor costs:

- PIT count contract: $37,400
- ICA contract: $45,000
- Strategic planning process: $59,400
- Other contract: up to $313,625 (currently at $270,280.14)

The board discussed potentially setting policy guidelines for consultant and contractor payments.

GOVERNOR EMERGENCY DECLARATION & MULTI AGENCY COORDINATION (MAC) GROUP UPDATES

Not discussed

JURISDICTION/ORGANIZATION UPDATES

Shannon Corr reminded board members about an upcoming Older Adult Summit in Polk County that will address homelessness issues.

ZOOM CHAT MESSAGES

00:33:20 Christine Sommer/ Marion County Housing Authority: Jason Icenbice will not be joining, he is at a medical appointment

00:33:54 Christopher Lopez (he/him): Please accept my apologies for having my camera off today. We are having childcare issues and I have my little guy with me today.

00:54:06 Soraida Cross-Keizer City Councilor: How much are we spending per contractor ?

01:13:20 Danielle Bethell, Commissioner: Councilor Matthews, I appreciate your observation and concern of what are outcomes, what systems are going to be in place to track, monitor and work towards accountability of goals.

01:14:29 Jeremy Gordon: Reacted to "Councilor Matthews..." with 👍

01:15:43 Skye Hibbard-Swanson: Agree as well

01:29:55 Cassandra Bay: The Stella Performance Module that David is sharing is also in the agenda packet that was sent out to you all

01:30:04 Trisha Kumar: Reacted to "The Stella Performan..." with 👍🏽

01:37:52 Jan Calvin: 👍

01:42:16 Jan Calvin: It is a standard list

01:48:11 Jan Calvin: Great job, David!

01:48:19 Ashley Hamilton: Reacted to "Great job, David!" with ❤️

01:48:26 Joy Dickinson: Reacted to "Great job, David!" with 👍🏻

01:48:29 Cassandra Bay: Reacted to "Great job, David!" with ❤️

01:49:38 Skye Hibbard-Swanson: Kudos to Elliot for performing under pressure from technological difficulties

01:49:48 Trisha Kumar: Reacted to "Kudos to Elliot for ..." with ❤️

01:49:54 Skye Hibbard-Swanson: I will monitor the chat for any questions/comments

01:50:05 David Peak: Replying to "Great job, David!"

Thank you!

01:51:09 Skye Hibbard-Swanson: Our contact info: Skye Hibbard-Swanson, interim coordinated care organization (CCO) director for Marion-Polk with PacificSource skye.hibbard-swanson@pacificsource.com

Elliot Sky, HRSN program manager with PacificSource
elliot.sky@pacificsource.com

01:54:01 Skye Hibbard-Swanson: PacificSource's HRSN information page (with link to request form) : Health-related social needs | PacificSource

01:54:16 Jeremy Gordon: Reacted to "PacificSource's HR..." with 👍

01:55:58 Skye Hibbard-Swanson: This pie chart just shows our four CCO regions, not the entire state

01:56:08 Jeremy Gordon: Reacted to "Great job, David!" with ❤️

01:56:14 Jeremy Gordon: Reacted to "Thank you!" with ❤️

01:56:29 Jeremy Gordon: Reacted to "This pie chart jus..." with 👍

02:00:03 Trisha Kumar:Was there a list of priority populations that I missed?

02:00:57 Skye Hibbard-Swanson: Reacted to "Was there a list of ..." with 👍

02:01:40 Skye Hibbard-Swanson: CCBF website with link to grant portal: 2025 Community Capacity-Building Funding for HRSN services | PacificSource

02:16:51 Andrea Castañeda: Thank you. Definitely a good idea. Short term pain for long-term security and certainty

02:17:11 Ashley Hamilton: I echo that appreciation!

02:17:28 Jeremy Gordon: Reacted to "Thank you. Definit..." with ❤️

02:19:49 Jan Calvin: Great idea!

02:19:54 Soraida Cross-Keizer City Councilor: Thank you

02:20:04 Soraida Cross-Keizer City Councilor: Out of state not the best reception

02:21:08 Skye Hibbard-Swanson: We will be attending!

02:21:26 Christopher Lopez (he/him): Have a great evening, everyone!

02:21:30 Andrea Castañeda: Thanks everyone!

ADJOURNMENT

Chair Gordon adjourned the board meeting at 4:53 p.m.

Jeremy Gordon
Jeremy Gordon (May 14, 2025 14:16 PDT)

05/14/2025

Jeremy Gordon, MWVHA Chair & ORS 190 Entity President

Date

Elaine Lozier

05/19/2025

Misty Sorte, MWVHA Executive Director

Date

2025.04.10_MWVHA_JOINT_BOD_ORS_190_Entity__Meeing_Minutes

Final Audit Report 2025-05-19

Created:	2025-05-14
By:	Cassie Bay (cassandra.bay@mwvhomelessalliance.org)
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