MINUTES OF January 11, 2024

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA)
BOARD OF DIRECTORS AND ORS 190 ENTITY BOARD OF DIRECTORS JOINT MEETING
Hybrid meeting: MWVCOG Conference Room 100 High St SE, Salem, OR 97301 and via Zoom

MWVHA BOARD
MEMBERS PRESENT
CHAIR: Commissioner Jeremy Gordon, Polk County
Councilor Virginia Stapleton for Mayor Chris Hoy, City of Salem
Matt Lawyer for Commissioner Danielle Bethell, Marion County
Mayor Cathy Clark, City of Keizer
Councilor Shannon Corr, City of Independence
Councilor Christopher Lopez, City of Monmouth
Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde
Leilani Slama, Chief Communications and Community Relations Officer, Salem Health
Melinda Freshour for Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley
Christy Perry, former Superintendent representing the Salem-Keizer School District
Dan Clem, Executive Director, Union Gospel Mission
Skye Hibbard-Swanson for Zaira Flores Marin, PacificSource Community Solutions
Amber Brady, Uniting Efforts, for David Zepeda, Subject Matter Expert
Renee Pfeffer, Navigator, Law Enforcement Assisted Diversion (LEAD)
Josie Silverman-Mendez, Willamette Health Council
Nicole Utz, Housing Administrator, Salem Housing Authority
Ian Dixon-McDonald, Vice President of Programs, Marion Polk Food Share; Co-Chair, CoC Collaborative Committee
Jason Icenbice, Executive Director, Marion County Housing Authority (MCHA)
Eric Enderle, Veteran Services Officer, Polk County Veteran Services

MEMBERS ABSENT
Mayor Chris Hoy, City of Salem
Commissioner Danielle Bethell, Marion County
David Zepeda, Subject Matter Expert
Zaira Flores Marin, PacificSource Community Solutions
Rhonda Wolf, CEO, United Way of the Mid-Willamette Valley
Adam Mennig, Director, Academic Development, Chemeketa Community College; Co-Chair, CoC Collaborative Committee
Jimmy Jones, Mid-Willamette Valley Community Action Agency (MWVCAA)
Christian Edelblute, Executive Director, West Valley Housing Authority

ORS 190 ENTITY BOARD
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PRESIDENT: Commissioner Jeremy Gordon, Polk County
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Mayor Cathy Clark, City of Keizer
Councilor Shannon Corr, City of Independence
Councilor Christopher Lopez, City of Monmouth
Christy Perry, former Superintendent representing the Salem-Keizer School District
Tribal Councilwoman Lisa Leno, Confederated Tribes of Grand Ronde

MEMBERS ABSENT
Mayor Chris Hoy, City of Salem
Commissioner Danielle Bethell, Marion County

STAFF AND GUESTS PRESENT
Tricia Frizzell, Salem Health
Jan Calvin, MWVHA Consultant
Linda Hansen, Mid-Willamette Valley Council of Governments (MWVCOG) Admin Support Coordinator
Elaine Lozier, MWVHA Executive Director
Christine Sommer, MCHA
Dominique Graves, Backbone President
Michael Livingston, Performance and Evaluation Committee

WELCOME
Chair Gordon called the joint meeting to order at 3:06 p.m. The presence of a quorum for the MWVHA and ORS 190 Board was noted.

CONSENT AGENDA
Chair Gordon requested a motion to approve the Consent Agenda.
MOTION: By Slama, **SECONDED** by Clem, to **APPROVE THE CONSENT AGENDA, AS PRESENTED.**
(1) agenda
(2) 12-14-2023 joint board meeting minutes
(3) Youth Homelessness Systems Improvement (YHSI) grant framework
(4) Letter of Commitment supporting ODHS' YHSI application
(5) appoint Elliott Lapinel to the Performance and Evaluation Committee.
Discussion: None.
Motion carried.
IN FAVOR: Gordon, Stapleton, Lawyer, Clark, Corr, Lopez, Leno, Slama, Freshour, Perry, Clem, Swanson, Brady, Pfeffer, Silverman-Mendez.
OPPOSED: None. **ABSTAINED:** None.

ORS 190 ENTITY CONSENT AGENDA
Chair Gordon requested a motion to approve the ORS 190 Entity Consent Agenda.

MOTION: By Mayor Clark, **SECONDED** by Perry, to **APPROVE THE ORS 190 ENTITY CONSENT AGENDA, AS PRESENTED.**
(1) contract with SimtechSolutions to purchase the Counting Us app to support the 2024 sheltered PIT count
(2) letter appointing Elaine Lozier as the Entity Administrator for System for Award Management
Discussion: None.
Motion carried.
IN FAVOR: Gordon, Stapleton, Clark, Corr, Lopez, Lawyer, Leno, Perry. **OPPOSED:** None.
ABSTAINED: None.

PUBLIC COMMENT
None.

OFFICER ELECTIONS
Lozier outlined the distinctions between the Mid-Willamette Valley Homeless Alliance and the ORS 190 Entity and what the role of each entity, along with the roles of the Alliance Chair and Vice Chair, and the ORS 190 President and Vice President. Chair Gordon called for nominations for the Alliance Board Chair.
ALLIANCE BOARD:

1. Mayor Clark nominated Commissioner Gordon for Alliance Board Chair.

MOTION: By Clem, **SECONDED** by Mayor Clark, to **CLOSE THE NOMINATIONS FOR ALLIANCE CHAIR.**
Discussion: None.
Motion carried.
IN FAVOR: Stapleton, Lawyer, Clark, Corr, Lopez, Leno, Slama, Freshour, Perry, Clem, Swanson, Brady, Pfeffer, Silverman-Mendez.
OPPOSED: None. **ABSTAINED:** Commissioner Gordon.

2. **MOTION:** By Perry, **SECONDED** by Mayor Clark, to **APPROVE COMMISSIONER GORDON AS ALLIANCE CHAIR.**

Discussion: None.
Motion carried.
IN FAVOR: Stapleton, Lawyer, Clark, Corr, Lopez, Leno, Slama, Freshour, Perry, Clem, Swanson, Brady, Pfeffer, Silverman-Mendez.
OPPOSED: None. **ABSTAINED:** Commissioner Gordon.

3. Commissioner Gordon nominated Mayor Hoy as Vice Chair.
4. **MOTION:** By Perry, **SECONDED** by Councilor Stapleton, to **APPROVE MAYOR HOY AS ALLIANCE VICE CHAIR.**

Discussion: None.
Motion carried.
IN FAVOR: Stapleton, Clark, Corr, Lopez, Leno, Slama, Freshour, Perry, Clem, Swanson, Brady, Pfeffer, Silverman-Mendez.
OPPOSED: Lawyer. **ABSTAINED:** None.

Chair Gordon called for nominations for the ORS 190 Entity President.

ORS 190 ENTITY:

1. Councilor Lopez nominated Commissioner Gordon as ORS 190 Entity President.

MOTION: By Perry, **SECONDED** by Councilor Lopez, to **CLOSE THE NOMINATIONS FOR ORS 190 PRESIDENT.**

Discussion: None.

Motion carried.

IN FAVOR: Stapleton, Clark, Corr, Lopez, Lawyer, Leno, Perry. **OPPOSED:** None. **ABSTAINED:** Gordon.

2. **MOTION:** By Perry, **SECONDED** by Councilor Lopez, to **APPROVE COMMISSIONER GORDON AS ORS 190 ENTITY PRESIDENT. Discussion:** None.

Motion carried.

IN FAVOR: Stapleton, Clark, Corr, Lopez, Lawyer, Leno, Perry. **OPPOSED:** None. **ABSTAINED:** Gordon.

3. Commissioner Gordon nominated Mayor Hoy as Vice President of the ORS 190 Entity.
4. **MOTION:** By Councilor Lopez, **SECONDED** by Perry, to **APPROVE MAYOR HOY AS ORS 190 ENTITY VICE PRESIDENT. Discussion:** None.

Motion carried.

IN FAVOR: Gordon, Stapleton, Clark, Corr, Lopez, Leno, Perry. **OPPOSED:** Lawyer. **ABSTAINED:** None.

GOVERNOR'S EMERGENCY DECLARATION AND MULTI AGENCY COORDINATION (MAC) GROUP UPDATES

Lozier gave an update on the community's progress toward goals set by Governor Kotek through the Emergency Order. MWVCAA was managed funding for homelessness prevention and exceeded the state's goal by 113%. The Alliance and its subgrantee's exceeded the goal for building new emergency shelter beds by 158%. Additional funds are available to maintain these beds through SB 5511. The Alliance and its subgrantees met 93% of the goal for rapid rehousing with 88 households still in the pipeline toward housing. In response to a question about how the good news is being communicated, Lozier stated that she is relying on partners to help with getting the word out and will provide the numbers to sources.

A breakdown of future funding was presented and details on the merged Executive Order, signed by Governor Kotek, are being awaited. A conversation took place about convening to discuss the process and allow providers to give input so that the process is structured well. The MAC (Multi-Agency Coordination) was successful in the past and encouraged for the future.

STRATEGIC PLANNING

Lozier shared a contract proposal from Joy Dickinson. There was a conversation about the length of the process and if the contract is long enough.

MOTION: By Mayor Clark, **SECONDED:** by Councilor Corr, **TO HAVE THE BOARD DIRECT LOZIER TO REQUEST AN AMENDED CONTRACT WITH JOY DICKINSON.**

Discussion: There was discussion about how to amend the contract and get the amendment approved in a shorter timeframe than the next Alliance/ORS 190 Board meeting. Mayor Clark

requested some clarification about whether or not the contract displayed was the final version. Lozier requested that the existing contract be approved and that a Phase II extended/amended contract could be brought to the Executive Committee or to a later board meeting. Mayor Clark and Councilor Corr approved an amended motion: **TO APPROVE THE CONTRACT AS PRESENTED WITH THE UNDERSTANDING THAT WE WILL LIKELY AMEND TO EXTEND THE CONTRACT.**
Motion carried.
IN FAVOR: Gordon, Stapleton, Lawyer, Clark, Corr, Lopez, Leno, Slama, Freshour, Perry, Clem, Swanson, Brady, Pfeffer, Silverman-Mendez.
OPPOSED: None. **ABSTAINED:** None

COORDINATED ENTRY
Lozier stated that MWVCAA needs to transition out of coordinated entry by June 30, 2024 and will begin that process soon. HUD has provided TA on HMIS and Coordinated Entry to the Alliance. Senator Merkley's office provided help.

STAFFING AND CONTRACTOR PROPOSITION
Lozier explained that there is a lot of infrastructure to set up and new funding sources will take significant staff time. She is planning to narrow Jan Calvin's scope of work to those that need reporting, grant writing and responding to data requests, EO and SB 551 and SB 5506. She will no longer be supporting committees. Staff will be doing this work. It was commented that Calvin's contract support was very helpful, especially the administrative follow-up. The urgency in making this change is due to needing Calvin to help build the infrastructure for SB5511 and SB5506. Lozier proposed contracting with Xenium HR to begin the process of hiring staff.
MOTION: By Perry, **SECONDED** by Slama, to **APPROVE THE CONTRACT WITH JAN CALVIN.**
Discussion: None.
Motion carried.
IN FAVOR: Stapleton, Lawyer, Clark, Corr, Lopez, Slama, Freshour, Perry, Clem, Swanson, Brady, Pfeffer, Silverman-Mendez.
OPPOSED: None. **ABSTAINED:** Commissioner Gordon.
MOTION: By Perry, **SECONDED** by Councilor Lopez, to **FOR THE ORS 190 ENTITY TO APPROVE THE CONTRACT WITH XENIUM HR FOR HR MANAGEMENT, PAYROLL ADMINISTRATION AND BENEFITS ADMINISTRATION SERVICES**
Discussion: None.
Motion carried.
IN FAVOR: Gordon, Stapleton, Clark, Corr, Lopez, Lawyer, Perry. **OPPOSED:** None. **ABSTAINED:** None.

JURISDICTIONAL/ORGANIZATION UPDATES
None.

OTHER BUSINESS
None

Zoom chat conversation from January 11 meeting.

Councilor Corr

50:12

CC

This is GREAT work!!!!!!!!!!!!

Josie Silverman-Mendez (she/her), Willamette Health Council

50:28

JS

Yes, bravo!!!

Councilor Corr

51:00

CC

Elaine - can you include a breakout of urban va rural success?
vs rural

Jeremy Gordon

51:49

JG

Shannon, I can get those numbers for rural Polk and inquire about Marion

1

Jan Calvin

55:56

JC

125 shelter beds added to-date, which is 158% of governor's goal of 79 beds. 82 more beds will be added in 3 pending projects.

1

ADJOURNMENT

Hearing no further business, Chair Gordon adjourned the meeting at 5:00 p.m.

Jeremy Gordon, MWVHA Chair & ORS 190 Entity President — Date: 2-8-24

Attested:

Elaine Lozier, MWVHA Executive Director — Date: 2-8-24