Joint Meeting Minutes of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) BOARD OF DIRECTORS;
ORS 190 ENTITY BOARD OF DIRECTORS

Meeting Location(s):
November 14, 2024
Mid-Willamette Valley Council of Government
100 High St SE, Salem, OR 97301
And
Via teleconference (Zoom)

MWVHA BOARD

MEMBERS PRESENT

CHAIR: Polk County, Commissioner, Jeremy Gordon
VICE CHAIR: City of Salem, Mayor, Chris Hoy (Designated Alternate - Kathleen Thorpe)
City of Keizer, Mayor, Cathy Clark
City of Monmouth, Councilor, Christopher Lopez
City of Salem, Councilor, Micki Varney
CoC Collaborative Committee, Co-Chair, Sheltering Silverton, Sarah White
CoC Collaborative Committee Member, David Zepeda *
Law Enforcement Assisted Diversion (LEAD), Navigator, Renee Pefeffer *
Marion County, Commissioner, Danielle Bethell
Marion & Polk Counties CCO, Director, Zaira Florés Marin
Polk County Veteran Services, Veteran Services Officer, Eric Enderle
Salem Health, Chief Comms. & Cmty. Relat. Officer, Leilani Slama
Salem-Keizer School District 24J, Former Superintendent, Christy Perry
Union Gospel Mission, Executive Director, Dan Clem
United Way of the Mid-Willamette Valley, CEO, Rhonda Wolf
Willamette Health Council, Deputy Director, Josie Silverman-Méndez

MEMBERS ABSENT

VICE CHAIR: City of Salem, Mayor, Chris Hoy
City of Independence, Councilor, Kathy Martin-Willis
Confederated Tribes of Grand Ronde, Tribal Councilwoman, Lisa Leno
CoC Collaborative Committee, Co-Chair, MCHA, Christine Sommers
Marion County Housing Authority, Executive Director, Jason Icenbice
Mid-Willamette Valley Community Action, Deputy Executive Director, Ashley Hamilton
Salem Housing Authority, Housing Administrator, Nicole Utz
West Valley Housing Authority, Executive Director, Christian Edelblute

ORS 190 ENTITY BOARD

* lived experience with homelessness

MEMBERS PRESENT

PRESIDENT: Polk County, Commissioner, Jeremy Gordon
VICE-PRESIDENT: City of Salem, Mayor, Chris Hoy (Designated Alternate - Kathleen Thorpe)
City of Keizer, Mayor, Cathy Clark
City of Monmouth, Councilor, Christopher Lopez
Marion County, Commissioner, Danielle Bethell
Salem Health, Chief Comms. & Cmty. Relat. Officer, Leilani Slama
Salem-Keizer School District, Former Superintendent, Christy Perry

MEMBERS ABSENT

VICE-PRESIDENT: City of Salem, Mayor, Chris Hoy
City of Independence, Councilor, Kathy Martin-Willis
Confederated Tribes of Grand Ronde, Tribal Councilwoman, Lisa Leno

STAFF AND GUESTS PRESENT

City of Salem, Councilor Deanna Gwyn
City of Salem, Councilor, Kathleen Thorpe
City of Silverton, Mayor, Jason Freilinger
Church at the Park, DJ Vincent
Member of the public, Elliott Lapinel
Member of the public, Sarah Owens
Mid-Willamette Valley Council of Government, Admin. Suppt. Coord., Linda Hansen
MWVHA, Executive Director, Elaine Lozier
MWVHA, Administrations and Communications Specialist, Cassie Bay *
MWVHA, Consultant, Jan Calvin
SafeSleep, Lynelle Wilcox
Salem Health, Tricia Frizzel
Salem-Keizer Public Schools, Executive Director of Strategy & Analytics, Jonathan McIlroy
Shangri-La, Robin Winkle

WECOME

Chair Gordon called the joint meeting to order at 3:06 p.m.. The presence of a quorum for the MWVHA and ORS 190 Board was noted.

ALLIANCE BOARD CONSENT AGENDA

CONSENT AGENDA ITEMS

1. Agenda;
2. 10/24/2024 joint board meeting minutes
3. Accept the resignation of Laura Al-Muhtaseb (Marion County Housing Authority) from the Point-in-Time (PIT) workgroup.

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DISCUSSION

None

MOTION TO APPROVE MWVHA CONSENT AGENDA ITEMS 1- 3 BY: LOPEZ

Seconded by: Varney
In favor: Unanimous
Opposed: None
Abstentions: None

ORS 190 CONSENT AGENDA

CONSENT AGENDA ITEMS

1. Employee handbook
2. Contract with Simtech for PIT Count and data collection services

DISCUSSION

None

MOTION TO APPROVE ORS 190 ENTITY CONSENT AGENDA ITEMS 1&2 BY: VARNEY

Seconded by: Bethell
In favor: Unanimous
Opposed: None
Abstentions: None

PUBLIC COMMENT

None

ALLIANCE BUSINESS/ACTIONS

NONE

ORS 190 BUSINESS/ACTIONS – SUSTAINING COC OPERATIONS

ACTION ITEM 1: APPROVE CONTRACT AMENDMENT WITH INSTITUTE FOR COMMUNITY ALLIANCES (ICA) TO EXTEND HMIS AND COORDINATED ENTRY TECHINCAL ASSISTANCE THROUGH APRIL 2025.

Elaine Lozier proposed a contract amendment with the institute for community alliances (ICA) for ongoing operations and data quality support. She mentioned the importance of continuing to partner with them through 2025.

DISCUSSION:

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None

MOTION TO APPROVE ICA contract amendment by: **LOPEZ**

Seconded by: Perry
In favor: Unanimous
Opposed: None
Abstentions: None

ACTION ITEM 2: APPROVE CONTRACT AMENDMENT WITH JAN CALVIN TO EXTEND CURRENT TERMINATION DATE AND MODIFY SCOPE OF WORK TO INCLUDE MONITORING AND PERFORMANCE DUTIES THROUGH JANUARY 2025.
Elaine recommended extending Jan Calvin's contract through January 2025.

DISCUSSION:
Board members sought confirmation that no additional funding is needed and Lozier affirmed there are enough hours in the existing contract to extend the work with no impact to the current budget. She did caution that any work beyond January 2025, would create a financial impact to the budget. Emphasis on the Alliance's need to continue meeting upcoming contract deliverables and reporting requirements due shortly after the executive director transitions out was expressed. Discussion around specifics to Calvin's contract extension and the value of her expertise ensued.

MOTION TO APPROVE contract amendment with Jan Calvin to extend the current termination date and modify the scope of work, including monitoring and performance duties through January 2025 **BY: LOPEZ.**

Seconded by: Clark
In favor: Unanimous
Opposed: None
Abstentions: None

ACTION ITEM 3: SUSTAINING CONTINUUM OF CARE OPERATIONS – INTERIM

DISCUSSION:
Commissioner Gordon opened the discussion for all members to provide input or share comments on how the Alliance-ORS 190 will sustain operations for the Continuum of Care while the Executive Director steps down. The group explored coordination and arrangement and the need for structural planning for the organization.

MOTION to task the Executive Committee to work with Lozier to craft a position description and a process to select an interim solution while the CoC continues operation without an executive director **BY: CLARK**

Seconded by: Pfeffer
In favor: Unanimous
Opposed: None
Abstentions: None

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DISCUSSION:

Members continued the conversation around the process to select an interim director. Due to the urgent and immediate need for an interim director, a new motion authorizing the Executive Committee and ORS 190 to initiate the hiring process for an interim director for the Alliance was made.

MOTION to assign the Executive Committee and ORS 190 to make decisions regarding the hiring process for an interim director for the Alliance **BY: OBERST**

Seconded by: Bethell
In favor: Unanimous
Opposed: None
Abstentions: None

EO/MAC

UPDATES

NONE

DISCUSSION

JURISDICTIONAL UPDATES/OTHER BUSINESS

UPDATES

Some board members entertained the idea of viewing a documentary about senior homelessness "No Place to Grow Old".

ZOOM CHAT MESSAGES

Elaine Lozier:
Hello Councilor Gwyn, we will be on mute for a few minutes before we get going.

Deanna Gwyn:
Thank you. I'm just visiting today :-)

LRSLAM:
am I the only one without sound?
LRSLAM:
now I can hear! :)

Zaira Flores Marin, PacificSource:
I am late, but am here

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Robin.Winkle:
I second that!

Renee Pfeffer - Marion County LEAD program:
thank you, Jan!!

Josie Silverman-Mendez (she/her):
Thank you, Jan!

Jan Calvin:
My pleasure!

Robin.Winkle:
Please do not forget about the community planning that needs to occur to assist Shangri-La with the 28 Permanent Supportive Housing households that will be displaced due to the loss of its CoC funding.

Christy Perry:
I'm happy to help in any way.

Christy Perry:
I need to jump off right at 4, Jonathan will need to weigh in or vote for SKPS.

Christy Perry:
I don't mind the ORS or exec doing the legwork, but we should find a way to involve the full alliance or the collaborative committee too

Jan Calvin:
Brittani Manzo, from ICF

Tricia Frizzell:
Fentanyl community health update taking place Monday the 18th at the Salem Chamber forum (Sponsored by Salem Health). In addition to dynamic speakers, Fentanyl Free Oregon will also be there with materials to share. https://business.salemchamber.org/events/details/forum-speaker-series-2024-11-18-6803?calendarMonth=2024-11-01

Zaira Flores Marin, PacificSource:
Reacted to "Fentanyl community h..." with 👍

Jan Calvin:
Reacted to "Fentanyl community h..." with 👍

ADJOURNMENT

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Chair Gordon adjourned the board meeting at 4:44 p.m.

Jeremy Gordon, MWVHA Chair & ORS 190 Entity President — Date: 12-12-24

Attested:

Elaine Lozier, MWVHA Executive Director — Date: 12-12-24

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