AGENDA
MID-WILLAMETTE VALLEY HOMELESS ALLIANCE EXECUTIVE COMMITTEE, ORS 190 ENTITY LEADERSHIP

Wednesday, February 5, 12-1 PM
12:00 P.M.-1:00 P.M.

A. (12:00) WELCOME/INTRODUCTIONS ..... **Chair Gordon**
Introduction: Gordon will introduce, MWVHA's Interim Executive Director, Misty Sorte.

B. (12:05) APPROVAL OF MEETING MINUTES ..... **Chair Gordon**
Action: Approve Executive Committee minutes from 01/30/2025 (pages 2-4).
Staff recommendation: *Approve the Executive Committee minutes of January 30, 2025.*

C. (12:10) FEBRUARY JOINT BOARD AGENDA ..... **Chair Gordon**
Action: The proposed meeting agenda for the 02/13/2025 joint board meeting is included on (pages 5-141). The Executive Committee will review the agenda and provide input.
Staff recommendation: *Approve the board agenda.*

D. (12:25) AGENDA/MEETING NOTES FEEDBACK ..... **Chair Gordon**

F. (12:40) OTHER BUSINESS ..... **All**

G. (12:55) ADJOURNMENT ..... **Chair Gordon**

MWVHA Executive Committee Zoom Meeting
https://wesd.zoom.us/j/96358367737?pwd=tC3EqF8ObVAIcXIRQREsgKABA3Jslz.1

Meeting ID: 963 5836 7737
Passcode: 568255

One tap mobile
+17193594580,,96358367737#,,,,*568255# US
+12532050468,,96358367737#,,,,*568255# US

Staff Contacts: Cassie Bay – 503.540.1627, cassandra.bay@mwvhomelessalliance.org

The public is welcome to attend; however, there will be no opportunity for public comment on the agenda. The Mid-Willamette Valley Council of Governments is pleased to comply with the Americans with Disabilities Act (ADA). If you need special accommodations to attend this meeting, please contact MWVCOG at (503) 540-1602 at least 48 hours prior to the meeting. Hearing impaired, please call Oregon Telecommunications Relay Service, 7-1-1.

Meeting Minutes of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA)
ORS 190 ENTITY

Meeting Time & Location(s):
January 30, 2025
Via teleconference (Zoom)

ORS-190 MEMBERS PRESENT

President, Polk County Commissioner, Jeremy Gordon
City of Keizer, Councilor, Soraida Cross
City of Salem Mayor, Julie Hoy
City of Monmouth, Councilor, Christopher Lopez
Marion County Commissioner, Danielle Bethell
Salem-Keizer School District 24J, Former Superintendent, Christy Perry

ORS-190 MEMBERS ABSENT

City of Independence, Councilor, Kathy Martin Willis
Confederated Tribes of Grand Ronde, Tribal Councilwoman, Lisa Leno

EXECUTIVE COMMITTEE MEMBERS PRESENT

President, Polk County Commissioner, Jeremy Gordon
City of Keizer, Councilor, Soraida Cross
City of Salem Mayor, Julie Hoy
Marion County Commissioner, Danielle Bethell

EXECUTIVE COMMITTEE MEMBERS ABSENT

United way of Mid-Willamette Valley, CEO, Rhonda Wolf
Salem Health, Leilani Slama

MWVHA STAFF & GUESTS

City of Keizer, Mayor, Cathy Clark
City of Salem, Councilor, Shane Matthews
MWVHA, Administrations and Communications, Cassie Bay
MWVHA Consultant, Jan Calvin

WELCOME

The meeting was called to order by President Gordon at 12:05 pm with a quorum established for the ORS 190 Entity and Executive Committee.

AGENDA

President Gordon requested to pull item d.1 (approval of contract amendment for Marianne Bradshaw for additional PIT Count support) from the agenda to have it considered separately under ORS 190 Entity only business.

MOTION TO APPROVE THE AMENDED AGENDA MADE BY: **BETHELL.**
Seconded by: Lopez
Discussion: None

In Favor: Unanimous
Abstentions: None

REINSTATE APPROVAL OF MEETING MINUTES

PURSUANT TO ORS 192.680(1), **BETHELL** MOVED THAT THE EXECUTIVE COMMITTEE REINSTATE ITS DECISION ON DECEMBER 3, 2024, TO APPROVE THE AMENDED MINUTES FROM 9/10/2024 AND 10/8/2024 EFFECTIVE DECEMBER 3, 2024."

Seconded by: Lopez
Discussion: None
In Favor: Unanimous
Abstentions: None

CONSENT AGENDA/REINSTATE DECISIONS MADE 12/3

PURSUANT TO ORS 192.680(1), **BETHELL** MOVED THAT THE EXECUTIVE COMMITTEE/ORS 190 ENTITY REINSTATE DECISIONS (ITEMS D.2, D.3, D.4 & D.5) MADE ON DECEMBER 3, 2024 AS OUTLINED IN THE CONSENT AGENDA, EFFECTIVE DECEMBER 3, 2024.

Seconded by: Hoy
Discussion: None
In Favor: Unanimous
Abstentions: None

REINSTATE MARIANNE BRADSHAW CONTRACT AMENDMENT

PURSUANT TO ORS 192.680(1), **BETHELL** MOVED THAT THE EXECUTIVE ORS 190 ENTITY REINSTATE DECISION D.1 AS OUTLINED ABOVE EFFECTIVE DECEMBER 3, 2024.

Seconded by: Hoy
Discussion: None
In Favor: Unanimous
Abstentions: None

INTERIM EXECUTIVE DIRECTOR CONTRACT

Gordon expressed his optimism with the hiring selection made for the Interim Executive Director. He also shared the process that was taken to determine the salary range for the new director.

MOTION TO APPROVE CONTRACT TO HIRE MISTY SORTE AS INTERIM DIRECTOR FOR MID-WILLAMETTE VALLEY HOMELESS ALLIANCE MADE BY: **BETHELL**

Seconded by: Hoy
Discussion: None
In Favor: Unanimous

Abstentions: None

JAN CALVIN CONTRACT AMENDMENT (A4)

Gordon explained an amendment is needed to correct technical errors on the contract for Jan Calvin.

MOTION TO APPROVE TECHNICAL CORRECTIONS TO JAN CALVIN'S CONTRACT MADE BY: **BETHELL**

Seconded by: Lopez
Discussion: None
In Favor: Unanimous
Abstentions: None

CHAT

None

ADJOURNMENT

The meeting was adjourned at 12:25 pm.

DRAFT

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
BOARD OF DIRECTORS

	Organization (in alpha order)	Delegate	Role
VOTING MEMBERS	Backbone Youth Action Board*	Vacant	
	City of Independence	Kathy Martin-Willis	City Councilor
	City of Keizer	Soraida Cross	City Councilor
	City of Monmouth	Christopher Lopez	City Councilor
	City of Salem	Julie Hoy	Mayor
	City of Salem	Shane Matthews	City Councilor
	CoC Collaborative Committee*	David Zepeda	Subject Matter Expert
	CoC Collaborative Committee*	Vacant	
	Confederated Tribes of Grand Ronde	Lisa Leno	Tribal Council Member
	Law Enforcement Assisted Diversion*	Renee Pfeffer	LEAD Navigator
	Marion County	Danielle Bethell	Commissioner
	PacificSource Community Solutions	Zaira Flores Marin	Director, Marion & Polk Counties CCO
	Polk County	Jeremy Gordon, *Chair*	Commissioner
	Salem Health	Leilani Slama	Chief Communications and Community Relations Officer
	Salem-Keizer School District 24J	Christy Perry	Former Superintendent
	Union Gospel Mission	Dan Clem	Executive Director
	United Way of the Mid-Willamette Valley	Rhonda Wolf	CEO
	Willamette Health Council	Josie Silverman-Méndez	Deputy Director
EX OFFICIO (NON-VOTING) MEMBERS	CoC Collaborative Committee	Christine Sommer	Co-Chair
	CoC Collaborative Committee	Sarah White	Co-Chair
	Marion County Housing Authority	Jason Icenbice	Executive Director
	Mid-Willamette Valley Community Action Agency	Ashley Hamilton	Deputy Executive Director
	Polk County Veteran Services	Eric Enderle	Veteran Services Officer
	Salem Housing Authority	Nicole Utz	Housing Administrator
	West Valley Housing Authority	Christian Edelblute	Executive Director

** Representing individuals who are homeless or formerly homeless*

ORS 190 ENTITY BOARD OF DIRECTORS

Organization (in alpha order)	Delegate	Elected or Staff Role
City of Independence	Kathy Martin-Willis	City Councilor
City of Keizer	Soraida Cross	City Councilor
City of Monmouth	Christopher Lopez	City Councilor
City of Salem	Julie Hoy	Mayor
Confederated Tribes of Grand Ronde	Lisa Leno	Tribal Council Member
Marion County	Danielle Bethell	Commissioner
Polk County	Jeremy Gordon, *President*	Commissioner
Salem-Keizer School District 24J	Christy Perry	Former Superintendent

Last update – January 31, 2025

Draft Agenda
Joint meeting of the
Mid-Willamette Valley Homeless Alliance and ORS 190 Entity Board of Directors

Thursday, February 13, 2025
3:00 P.M.-5:00 P.M.

Mid-Willamette Valley Council of Governments Conference Room A
100 High Street SE, Suite 200, Salem, Oregon
Virtual meeting connection information provided on page 3.

A. (3:00) WELCOME & INTRODUCTIONS ..... Chair Gordon

B. (3:10) ALLIANCE BOARD CONSENT AGENDA ..... Chair Gordon
Action: Approve:
1. 2/13/25 Agenda;
2. 1/09/25 joint MWVHA-ORS 190 Entity Board of Directors mtg. minutes (pages5-12);
3. Resignation of Dominique Schoessler (Shangri-La) from HMIS Users Workgroup;
4. Appointment of Erika Bush (Shangri-La) to HMIS Users Workgroup; and
5. Letter of support for WestCare SSVF program grant application (pages pending).

C. (3:10) ORS 190 ENTITY CONSENT AGENDA ..... Chair Gordon
Action: Approve 1/30/25 joint CoC Executive Committee-ORS 190 Entity meeting minutes (pages 13-15).

D. (3:15) PUBLIC COMMENT ..... Chair Gordon
Opportunity for members of the public to share their thoughts with the Alliance and ORS 190 Entity Board of Directors. Comments will be limited to three minutes.

E. (3:20) LTRA Housing & Supportive Services (pages 16-54) ..... Calvin
Calvin will provide background and recommend approval of revised LTRA policies (pages xx-xx), Supportive Services providers and contract caps (page xx), Supportive Services contract template (pages xx-xx), and MWVCAA contract amendment (pages xx-xx) to increase funding and change the start date.

Alliance Board Actions:

1. Approve revised LTRA Policies.
2. Approve Supportive Services providers and contract caps.
3. Approve Supportive Services contract template.
4. Approve MWVCAA contract amendment to increase funding to not to exceed amount of $2,556.456.79 and change the start date to June 1, 2024.

ORS 190 Entity Board Actions:

1. Approve Supportive Services providers and contract caps.

2. Approve Supportive Services contract template.
3. Approve MWVCAA contract amendment to increase funding and change the start date

F. (3:30) TRAINING & TECHNICAL ASSISTANCE RFP (pages 55-71)..... Calvin
Calvin will present information and recommend appointment of Review & Recommendations (R&R) Committee members (applications on pages xx-xx), revision to the required number of R&R Committee members, and appointment of the CoC Executive Committee as the Appeals Committee for this process.

Alliance Board Actions:
1. Appoint Hannah Shooting Bear, Brianna Hatchell, Megan Perez, Luis Nunez, Jackie Leung, Dolores Segura, and Helena Jones to the Training & Technical Assistance Review & Recommendations Committee.
2. Revise the number of required R&R Committee members for this process to a minimum of four members.
3. Appoint the CoC Executive Committee as the Appeals Committee for this process.

G. (3:35) LTRA-FUNDED EQUITY ANALYSIS (pages 72-75)..... Calvin
Calvin will present information and recommend the board create an Ad hoc Equity Workgroup and approve the proposed group Charter (pages xx-xx).

Alliance Board Action: Create an Ad hoc Equity Workgroup and approve the proposed Charter.

H. (3:45) DATA RELATED TO THE STRATEGIC PLAN..... Calvin
Calvin will present system performance data from the Preliminary 2024 LSA (Longitudinal Systems Analysis) via the online HUD Data Visualization Tool. See pages 76-94 for a glossary of terms and link to a 9-minute introductory video.

I. (4:00) 5-YEAR STRATEGIC PLAN
Dickinson will present the Mid-Willamette Valley Homeless Alliance 5-Year Strategic Plan and lead discussion about recent updates and any potential changes..... **Chair Gordon/Dickinson**

J. (4:45) GOVERNOR'S EMERGENCY ORDER UPDATES See..... **Chair Gordon**
materials on pages 129-133.

H. (4:45) JURISDICTION/ORGANIZATION UPDATES..... Chair Gordon
Discussion: Opportunity to share good news, hot topics, recent events, and any identified needs or resources.

H. (5:00) ADJOURNMENT ..... Chair Gordon

Supplemental information:
- Governor's Emergency Order materials (LTRA Update, New Shelters, Households Housed To-Date, Report to OEM, Report to the Governor's Office) *(pages 129-133)*
- HUD Grant Awards (page 134-135)
- 2025 Board and Executive Committee Meeting Schedule (page 136)

DRAFT

- Contractor timesheets and invoices (pages pending)

Zoom Link:

https://wesd.zoom.us/j/95458332303?pwd=bk7d9HC6q2aIWtydTcho84DrC5nsPX.1

Meeting ID: 954 5833 2303
Passcode: 673610
One tap mobile
+16694449171,,95458332303#,,,,*673610# US

Contact the MWVHA staff at 503.540.1627 if you are experiencing difficulties in connecting to the meeting.

Staff Contacts:

Questions & inquiries: Cassie Bay – 503.540.1627, cassandra.bay@mwvhomelessalliance.org

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Meeting Minutes of:

JOINT MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) BOARD OF DIRECTORS;
ORS 190 ENTITY BOARD OF DIRECTORS

AND

ORS 190 ENTITY EXECUTIVE SESSION

Meeting Location(s):
January 9, 2025
Mid-Willamette Valley Council of Government
100 High St SE, Salem, OR 97301
And
Via teleconference (Zoom)

MWVHA BOARD OF DIRECTORS

MEMBERS PRESENT

CHAIR: Polk County, Commissioner, Jeremy Gordon
City of Independence, Councilor, Kathy Martin-Willis (Designated Alternate – Shannon Corr)
City of Keizer, Mayor, Cathy Clark
City of Monmouth, Councilor, Christopher Lopez (Designated Alternate – John Oberst)
CoC Collaborative Committee, Co-Chair, MCHA, Christine Sommer
CoC Collaborative Committee, Co-Chair, Sheltering Silverton, Sarah White
Confederated Tribes of Grand Ronde, Tribal Councilwoman, Lisa Leno
Law Enforcement Assisted Diversion (LEAD), Navigator, Renee Pfeffer *
Marion County, Commissioner, Danielle Bethell
Marion County Housing Authority, Executive Director, Jason Icenbice
Mid-Willamette Valley Community Action, Deputy Executive Director, Ashley Hamilton
Salem Housing Authority, Housing Administrator, Nicole Utz
Salem-Keizer School District 24J, Former Superintendent, Christy Perry
Union Gospel Mission, Executive Director, Dan Clem
United Way of the Mid-Willamette Valley, CEO, Rhonda Wolf
Willamette Health Council, Deputy Director, Josie Silverman-Méndez

MEMBERS ABSENT

VICE CHAIR: City of Salem, Mayor, Chris Hoy
City of Independence, Councilor, Kathy Martin-Willis
City of Salem, Councilor, Micky Varney
CoC Collaborative Committee Member, Subject Matter Expert, David Zepeda*
Marion & Polk Counties CCO, Director, Zaira Flores Marin
Polk County Veteran Services, Veteran Services Officer, Eric Enderle
Salem Health, Chief Comms. & Cmty. Relat. Officer, Leilani Slama

* lived experience with homelessness

DRAFT

West Valley Housing Authority, Executive Director, Christian Edelblute

ORS 190 ENTITY BOARD OF DIRECTORS

MEMBERS PRESENT

PRESIDENT: Polk County, Commissioner, Jeremy Gordon
City of Independence, Councilor, Kathy Martin-Willis (Designated Alternate – Shannon Corr)
City of Keizer, Mayor, Cathy Clark
City of Monmouth, Councilor, Christopher Lopez
Confederated Tribes of Grand Ronde, Tribal Councilwoman, Lisa Leno
Marion County, Commissioner, Danielle Bethell
Salem-Keizer School District 24J, Former Superintendent, Christy Perry

MEMBERS ABSENT

VICE-PRESIDENT: City of Salem, Mayor, Chris Hoy
City of Independence, Councilor, Kathy Martin-Willis

STAFF AND GUESTS PRESENT

City of Silverton, Mayor, Jason Freilinger
Fortaleza Atravez Barreras, Lucy Mendoza
MWVCAA, Breezy Poynor
MWVHA, Administrations and Communications Specialist, Cassie Bay *
MWVHA, Consultant, Jan Calvin
MWVHA, Consultant, Joy Dickinson
Oregon Travel Information Council, Cheryl Gribskov
Salem Health, Tricia Frizzel
Unaffiliated, Elliott Lapinel
Unidentified virtual participant

WELCOME

Chair Gordon called the joint meeting to order at 3:03 p.m . The presence of a quorum for the MWVHA and ORS 190 Board was noted.

ALLIANCE BOARD CONSENT AGENDA

CONSENT AGENDA ITEMS

1. Agenda;
2. 12/12//2024 joint board meeting minutes;
3. Accept the resignation of Jayne Downing (Center for Hope and Safety) from Health & Safety and Collaborative Committees;
4. Appoint Ashley Carson (Center for Hope and Safety) to the Health and Safety and Collaborative Committees;

* lived experience with homelessness

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5. Letter of support for Easter Seals SSVF program;
6. Acceptance of 2024 Housing Inventory Count (HIC);
7. Acceptance of 2024 Point in Time Count (PIT); and
8. Summary 2020-2024 PIT & HIC Data.

DISCUSSION:

Chair Gordon explained the need to modify the order of the agenda.

MOTION TO PULL ITEM 1 FROM THE ALLIANCE CONSENT AGENDA AND APPROVE THE MODIFIED CONSENT AGENDA BY **BETHELL**.

AMENDED MOTION TO PULL ITEMS 1 & 4 FROM THE ALLIANCE CONSENT AGENDA AND APPROVE THE MODIFIED CONSENT AGENDA BY **CLARK**.

Seconded by: Bethell
In favor: Unanimous
Opposed: None
Abstentions: None

DISCUSSION:

Chair Gordon explained the need to move the Executive Session to the beginning of the meeting.

MOTION TO MOVE THE EXECUTIVE SESSION TO THE BEGINNING OF THE AGENDA BY **BETHELL**
Seconded by: Clark
In favor: Unanimous
Opposed: None
Abstentions: None

DISCUSSION:

Clark inquired about the missing surname of Ashley Carson, a new appointment on the agenda for the Health and Safety Committee. The group agreed that the surname on the agenda was accurate as presented.

MOTION TO MOVE APPROVAL OF APPOINTING ASHLEY CARSON TO THE HEALTH AND SAFETY COMMITTEE BY **CLARK**.

Seconded by: Bethell
In favor: Unanimous
Opposed: None
Abstentions: None

DISCUSSION:

DRAFT

* lived experience with homelessness

Calvin informed the group that the board does not appoint members to the Collaborative Committee.

MOTION TO REMOVE THE COLLABORATIVE COMMITTEE APPOINTMENT AND RESIGNATION LANGUAGE FROM THE ALLIANCE CONSENT AGENDA ITEMS 3 AND 4 BY **CLARK**.

Seconded by: Bethell
In favor: Unanimous
Opposed: None
Abstentions: None

EXECUTIVE SESSION

President Gordon moved to Executive Session at 3:16 p.m.

ORS 190 MEMBERS

PRESIDENT: Polk County, Commissioner, Jeremy Gordon
City of Independence, Councilor, Kathy Martin-Willis (Designated Alternate – Shannon Corr)
City of Keizer, Mayor, Cathy Clark
City of Monmouth, Councilor, Christopher Lopez (Designated Alternate – John Oberst)
Confederated Tribes of Grand Ronde, Tribal Councilwoman, Lisa Leno
Marion County, Commissioner, Danielle Bethell
Salem-Keizer School District 24J, Former Superintendent, Christy Perry

ALLIANCE MEMBERS

CHAIR: Polk County, Commissioner, Jeremy Gordon
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Salem-Keizer School District 24J, Former Superintendent, Christy Perry
Union Gospel Mission, Executive Director, Dan Clem
United Way of the Mid-Willamette Valley, CEO, Rhonda Wolf
Willamette Health Council, Deputy Director, Josie Silverman-Méndez

EXECUTIVE SESSION LEGAL DISCLOSURE

* lived experience with homelessness

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Pursuant to ORS 192.660(2)(a), the Mid-Willamette Valley Homeless Alliance/ORS 190 Entity Executive Director Hiring Committee will meet in executive session to consider the employment of a public officer, employee, staff member, or individual agent.

The purpose of this executive session is to conduct an interview with the leading candidate for the position of Executive Director.

Executive sessions are not open to the public.

However, representatives of the news media may attend pursuant to ORS192.660(4), with the understanding that confidential information discussed in the session shall not be disclosed.

EXECUTIVE SESSION ADJOURNMENT

President Gordon adjourned the Executive Session at 3:57 p.m. and the Board of Directors continued its order of business.

MOTION TO APPROVE CONTRACT NEGOTIATIONS WITH PREFERRED CANDIDATE AT THIS POINT AND FOR CHAIR GORDON TO INITIATE WORK WITH LEGAL COUNSEL TO START WORKING CONTRACT NEGOTIATIONS MADE BY **PERRY**.

Seconded by: Bethell
In favor: Unanimous
Opposed: None
Abstentions: None

ORS 190 CONSENT AGENDA

CONSENT AGENDA ITEM

1. 12/23/2024 ORS 190 Entity/Hiring Committee meeting minutes;
2. LTRA Contract with MWVCAA for Housing Voucher Administrator Role;
3. Jan Calvin contract amendment to include participating in data needs and other input related to COC's Strategic Planning project; and
4. Joy Dickinson contract amendment to include strategic planning and charter support for respective committees as needed.

DISCUSSION

President Gordon pulled ORS 190 Consent agenda item 2 to be considered separately. He further indicated that Jan Calvin has more to present on the matter.

MOTION TO PULL ITEM 2 FROM THE ORS 190 CONSENT AGENDA AND APPROVE THE MODIFIED CONSENT AGENDA BY **BETHELL**.

Seconded by: Clark
In favor: Unanimous
Opposed: None

* lived experience with homelessness

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Abstentions: None

DISCUSSION

None

PUBLIC COMMENT

Mid-Willamette Valley Community Action Agency Executive Director, Jimmy Jones shared positive comments in response to the Housing Inventory Count reports provided in the preliminary agenda packet.

Marion County Housing Authority, Jason Icenbice, added that the housing authority was awarded five additional VASH vouchers and Salem Housing Authority, Nicole Ute shared that they were awarded 24 VASH vouchers.

Ashley Hamilton invited the board to the grand opening of the Arches Nest Family Shelter on January 24th and acknowledged the Alliance's support through the emergency order work in making the shelter possible.

LTRA CONTRACT WITH MWVCAA FOR HOSUING VOUCHER ADMINSITRATOR ROLE

Calvin shared details regarding the budget for the six-month LTRA contract with MWVCAA for the Housing Voucher Administrator Role.

MOTION TO APPROVE THE LTRA CONTRACT WITH MWVCAA FOR HOUSING VOUCHER ADMINISTRATOR ROLE MADE BY **CLARK**.

Seconded by: Oberst
In favor: Unanimous
Opposed: None
Abstentions: None

TRAINING AND TECHNICAL ASSISTANCE

PRELIMINARY RFP

Jan Calvin presented the preliminary Request for Proposal (RFP) for training and technical assistance related to the LTRA program. She explained that the RFP aims to equip culturally specific organizations with a better understanding of the housing and homelessness system through a 3-month training program. The RFP allows proposers flexibility in how they deliver the objectives. Jan noted that the number of organizations participating was still being determined, which affected the final budget amount.

Jan outlined the timeline for the RFP process, including its release on January 17th, office hours for questions, and the formation of a review and recommendations committee. She highlighted that both profit and non-profit organizations could apply, with a focus on gathering input from culturally specific organizations to improve the system.

* lived experience with homelessness

DRAFT

REVIEW AND RECOMMENDATION PROCESS

Jan Calvin presented the review and recommendations process document, explaining that it largely contained boilerplate language with some additions specific to this RFP. The committee would look for expertise in equity and adult learning styles, in addition to the usual criteria. She highlighted the conflict of interest rules and the scoring process.

SCORING TOOL

Jan Calvin presented the scoring tool, which now includes the application questions embedded within it for easier reference. She explained the point values assigned to different sections, with higher weights given to objectives and activities, and lower weights to budget and narrative aspects that could be more easily modified.

Board members asked clarifying questions about the number of organizations to be awarded and the purpose of the training. Jan and Chair Gordon explained that one training and technical assistance provider would be selected to work with multiple culturally specific organizations, with the goal of breaking down barriers and increasing diversity in the homeless services system.

MOTION TO APPROVE THE RFP, REVIEW AND RECOMMENDATION PROCESS AND THE TRAINING AND TECHNICAL ASSISTANCE SCORING TOOL MADE BY **CLARK**.

Seconded by: Leno
In favor: Unanimous
Opposed: None
Abstentions: None

OFFICER ELECTIONS

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE BOARD CHAIR POSITION

Chair Gordon opened nominations for the Mid-Willamette Valley Homeless Alliance Board Chair position. Rhonda nominated Jeremy Gordon, citing the need for consistency during the current transition period.

With no other nominations, the board voted unanimously (with Gordon abstaining) to elect Jeremy Gordon as Chair.

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE BOARD PRESIDENT POSITION

President Gordon opened nominations for the Mid-Willamette Valley Homeless Alliance Board Chair position. Mayor Clark nominated Jeremy Gordon.

MOTION TO COMPEL COMMISSIONER GORDON TO VOTE FOR THE ORS 190 PRESIDENT POSITION MADE BY **LOPEZ**.

Seconded by: Clark

* lived experience with homelessness

DRAFT

In favor: Unanimous
Opposed: None
Abstentions: Gordon

With no other nominations, the board voted unanimously to elect Jeremy Gordon as President.

DISCUSSION

Chair Gordon announced that he would delay the selection of a vice chair and vice president until the next month's meeting to allow time for consideration and discussion with potential candidates.

ZOOM CHAT MESSAGES

01:33:26 Lisa Leno Confederated Tribes of Grand Ronde ❤️: jan, please contact me , would love to discuss 9712393511

01:42:49 Jan Calvin: Will do, Lisa

01:47:21 Lisa Leno Confederated Tribes of Grand Ronde ❤️: Reacted to "Will do, Lisa" with ❤️

01:50:03 Josie Silverman-Mendez (she/her), Willamette Health Council: My apologies; I need to jump off a bit early today. Thanks, all!

01:59:03 Lisa Leno Confederated Tribes of Grand Ronde ❤️: hayu masi Commissioner Gordon for serving in these roles!

02:00:01 Jan Calvin: Was it announced here that the governor extended the executive order another year?k

ADJOURNMENT

Chair Gordon adjourned the board meeting at 4:49 p.m.

DRAFT

* lived experience with homelessness

Meeting Minutes of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA)
ORS 190 ENTITY

Meeting Time & Location(s):
January 30, 2025
Via teleconference (Zoom)

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City of Salem Mayor, Julie Hoy
City of Monmouth, Councilor, Christopher Lopez
Marion County Commissioner, Danielle Bethell
Salem-Keizer School District 24J, Former Superintendent, Christy Perry

ORS-190 MEMBERS ABSENT

City of Independence, Councilor, Kathy Martin Willis
Confederated Tribes of Grand Ronde, Tribal Councilwoman, Lisa Leno

EXECUTIVE COMMITTEE MEMBERS PRESENT

President, Polk County Commissioner, Jeremy Gordon
City of Keizer, Councilor, Soraida Cross
City of Salem Mayor, Julie Hoy
Marion County Commissioner, Danielle Bethell

EXECUTIVE COMMITTEE MEMBERS ABSENT

United way of Mid-Willamette Valley, CEO, Rhonda Wolf
Salem Health, Leilani Slama

MWVHA STAFF & GUESTS

City of Keizer, Mayor, Cathy Clark
City of Salem, Councilor, Shane Matthews
MWVHA, Administrations and Communications, Cassie Bay
MWVHA Consultant, Jan Calvin

WELCOME

The meeting was called to order by President Gordon at 12:05 pm with a quorum established for the ORS 190 Entity and Executive Committee.

AGENDA

President Gordon requested to pull item d.1 (approval of contract amendment for Marianne Bradshaw for additional PIT Count support) from the agenda to have it considered separately under ORS 190 Entity only business.

MOTION TO APPROVE THE AMENDED AGENDA MADE BY: **BETHELL.**
Seconded by: Lopez
Discussion: None

In Favor: Unanimous
Abstentions: None

REINSTATE APPROVAL OF MEETING MINUTES

PURSUANT TO ORS 192.680(1), **BETHELL** MOVED THAT THE EXECUTIVE COMMITTEE REINSTATE ITS DECISION ON DECEMBER 3, 2024, TO APPROVE THE AMENDED MINUTES FROM 9/10/2024 AND 10/8/2024 EFFECTIVE DECEMBER 3, 2024."

Seconded by: Lopez
Discussion: None
In Favor: Unanimous
Abstentions: None

CONSENT AGENDA/REINSTATE DECISIONS MADE 12/3

PURSUANT TO ORS 192.680(1), **BETHELL** MOVED THAT THE EXECUTIVE COMMITTEE/ORS 190 ENTITY REINSTATE DECISIONS (ITEMS D.2, D.3, D.4 & D.5) MADE ON DECEMBER 3, 2024 AS OUTLINED IN THE CONSENT AGENDA, EFFECTIVE DECEMBER 3, 2024.

Seconded by: Hoy
Discussion: None
In Favor: Unanimous
Abstentions: None

REINSTATE MARIANNE BRADSHAW CONTRACT AMENDMENT

PURSUANT TO ORS 192.680(1), **BETHELL** MOVED THAT THE EXECUTIVE ORS 190 ENTITY REINSTATE DECISION D.1 AS OUTLINED ABOVE EFFECTIVE DECEMBER 3, 2024.

Seconded by: Hoy
Discussion: None
In Favor: Unanimous
Abstentions: None

INTERIM EXECUTIVE DIRECTOR CONTRACT

Gordon expressed his optimism with the hiring selection made for the Interim Executive Director. He also shared the process that was taken to determine the salary range for the new director.

MOTION TO APPROVE CONTRACT TO HIRE MISTY SORTE AS INTERIM DIRECTOR FOR MID-WILLAMETTE VALLEY HOMELESS ALLIANCE MADE BY: **BETHELL**

Seconded by: Hoy
Discussion: None
In Favor: Unanimous

Abstentions: None

JAN CALVIN CONTRACT AMENDMENT (A4)

Gordon explained an amendment is needed to correct technical errors on the contract for Jan Calvin.

MOTION TO APPROVE TECHNICAL CORRECTIONS TO JAN CALVIN'S CONTRACT MADE BY: **BETHELL**

Seconded by: Lopez
Discussion: None
In Favor: Unanimous
Abstentions: None

CHAT

None

ADJOURNMENT

The meeting was adjourned at 12:25 pm.

DRAFT

BOARD MTG. DATE: **2/13/25** **DRAFT**

AGENDA TOPIC: **LTRA Housing & Supportive Services**

RECOMMENDATIONS:
1. Approve Revised LTRA Policies (Alliance board)
2. Approve LTRA Supportive Services Providers and Funding Caps (Alliance & ORS 190 Entity)
3. Approve LTRA Supportive Services Contract Template (Alliance & ORS 190 Entity)
4. Approve MWVCAA Contract Amendment (Alliance & ORS 190 Entity)

1. Approve Revised LTRA Policies (Attachment A)

The Alliance board approved the initial set of eleven LTRA Policies on June 13, 2024. Four policies require revision in preparation to fully implement the 2024-25 LTRA Program.

a. Utility Allowance Schedule – to incorporate the schedules of all three of the region's housing authorities.
b. Unit Habitability Inspections – to allow either HUD's Housing Quality Standards (HQS) or NSPIRE to document completion of unit inspections.
c. Household Composition – to clarify timing of re-evaluation of income and eligibility when members are added to the household.
d. Intake Process – to specify roles and responsibilities related to the intake process.

2. Approve LTRA Supportive Services Providers and Funding Caps

In the initial implementation phase, the Alliance and ORS 190 Entity boards approved a contract for Mid-Willamette Valley Community Action Agency (MWVCAA) to provide housing and supportive services for 100 households originally housed through EO-RRH.

In January 2025, the Alliance and ORS 190 Entity boards approved the Mid-Willamette Valley Community Action Agency (MWVCAA) contract to provide LTRA Housing Voucher Administration for additional clients who will be provided supportive services by the organizations currently supporting them. Based on assessment of clients who are currently housed and the capacity of existing providers to extend services, the following organizations have been identified:

[insert cost chart on Wednesday, 2/5]

3. Approve LTRA Supportive Services Contract Template (Attachment B)

Coordination is underway to implement the second phase of the 2024-25 LTRA Program to support an additional 37 households that need long-term rent assistance and supportive services. The contract template includes the required scope of work for the new Supportive Services providers.

4. Approve MWVCAA Housing & Supportive Services Contract Amendment (Attachment C)

As noted in item #2, the Alliance and ORS 190 Entity boards approved a contract for Mid-Willamette Valley Community Action Agency (MWVCAA) to provide housing and supportive services for 100 households originally housed through EO-RRH. The start date for these services was August 1, 2024.

Delays in implementation of the second phase of the 2024-25 LTRA Program, along with the June 30, 2025 expenditure deadline for current State funding prompted Oregon Housing and Community Services to suggest that LTRA funds begin supporting the 100 households at an earlier date.

Approval of the contract amendment to set the start date for services as June 1, 2024 (rather than August 1, 2024) will allow an additional $302,018.79 to be funded through LTRA resources, freeing up that amount to serve households in Rapid Rehousing.

Attachments:

A: Revised LTRA Policies
B: LTRA Supportive Services Contract Template
C: MWVCAA Housing & Supportive Services Contract Amendment

23-25 Biennium Long – Term Rent Assistance (LTRA) Program

December 2024 OHCS Instructions:

Please review and provide any updates or changes to your regions previously submitted policies:

☐ **No changes were made to the originally submitted policies**
xx Yes, changes have been made to the originally submitted policies, see highlighted changes noted below:

LTRA Program Policies

OR 504 – Marion and Polk Counties CoC
Mid-Willamette Valley Homeless Alliance

Document History:
Board Approved 6/13/2024
Draft revisions are in tracked changes, pending Board approval (tent. 2/13/25)

1. Subsidy Amount Determination

Assistance levels will be structured to prevent households from paying more than 30 percent of their income on rent while staying within available program funds. Therefore, the percentage of rent covered varies by household and is a function of their income, the unit's rent, and any rent caps that the program establishes to control costs in order to ensure that the required number of LTRA households are served within the allocated program funds.

No minimum rent policies will be implemented to ensure alignment with serving zero income households and decreasing racial disparities in homelessness.

2. Utility Allowance Schedule

Program shall use the ~~Salem~~ Housing Authority Utility Allowance Schedule appropriate to the unit address:~~. available at:~~

Marion County Housing Authority Utility Schedule (outside of Salem and Keizer)

Salem Housing Authority Utility Schedule (Salem and Keizer)

West Valley Housing Authority Utility Schedule (Polk County outside of Salem)

3. Unit Habitability Inspections

Program shall use HUD's Housing Quality Standards (HQS) or NSPIRE, using the most recent version of the ~~HUD 52580~~ corresponding checklist to document completion of the inspection (physical copy or a digital version).

Initial inspections shall be completed in person (not virtually). Reinspection may be conducted virtually when appropriate/applicable.

Annual inspections should be conducted on/before the anniversary date of the contract with the property owner/manager to ensure ongoing compliance with standards.

The property owner/manager will be given a reasonable timeframe to correct deficiencies found during inspections: 24 hours for emergency/life threatening conditions or 30 days for less serious deficiencies.

The property owner/manager will be notified in writing of deficiencies and the timeframe in which repairs are required to be completed. Notice will include language explaining any penalties for not addressing deficiencies, as well as how to request an extension if needed to complete repairs.

If deficiencies are not corrected:

- Assistance payments will be abated until deficiencies are remedied in accordance with the contract with the property owner/manager.
- Maximum abatement period: 60 days. Following the maximum abatement period, contract with property owner/manager shall be terminated and household will relocate with support from the program.
- In the case of health/safety deficiencies, the program will provide support for the household to temporarily relocate while health/safety hazards are being addressed, only when all other means to address the repairs have been exhausted and the household's health/safety are compromised.

Property owner/manager, household, or third party may request a special inspection at any time because of problems identified with a unit between annual inspections.

4. Income (Income Increase, Decrease, and Re-evaluations)

Income limit set at 80% Area Median Income with no additional prioritized populations beyond the requirements of the LTRA program.

Income will be verified at initial eligibility as required by the LTRA program.

For households with fixed income sources (Social Security, SSI, SSDI, VA pension), income will be re-evaluated triennially (every 3 years). For all other households, income will be re-evaluated annually (every year).

Households may report decreases in income at any time. Reductions in tenant rent portion are to be recalculated as quickly as verified (first of the month following verification) and no later than 45 days from the date the change is reported.

Households are not required to report increases in income between regularly scheduled re-evaluations.

Rent increases due to increased income identified at annual re-evaluation required a 90-day notice to the household. The tenant rent portion may only be increased once in any 12-month period.

Program will utilize 24 CFR 5.609 (b) and (c) as guidance when determining income inclusions and exclusions. Assets are excluded from income calculation and standard deductions utilized by HUD programs do not apply. Anticipated household income should be combined, annualized and averaged at a monthly rate (use HUD Handbook 4350.3 Rev-1, 5-5 (A) (1-2); 4350.3 Rev-1, 5-5 (B)&(C). Participants are responsible for rental costs calculated at 25% of this monthly total, less applicable utility allowance.

5. Household Composition (Adding & Removing a Household Member, and Temporary Absence)

Household members may be added to an LTRA contract at any time if:

- The household still meets program eligibility criteria and unit occupancy requirements, and
- New household member(s) are eligible to be added to the lease agreement (i.e., person must be screened by the property owner/manager, with the exception of children added to the household by birth, adoption, court awarded custody, foster care placement).
- New household member(s) must meet eligibility criteria for LTRA. Any individual previously terminated from LTRA due to non-compliance with program requirements or eviction is not eligible to be added to a participating household.

The addition of a household member requires a re-evaluation of income and eligibility and may result in a rent adjustment ~~at annual re-evaluation of income and eligibility~~.

If the addition of a household member results in the household being in violation of Housing Quality Standards / Occupancy Standards, the household will be given the opportunity to relocate to a unit of appropriate size within 30-60 days.

The addition of a live-in aide, foster child, or foster adult can be made mid-contract. Income from these types of household members is not included in the household income for the determination of calculating household rent portion (including any stipend paid to the household for the care of a foster child or foster adult).

Household should report to the program absences from the unit in excess of 14 days. Absences must also be reported to the property owner/manager in accordance with the rental agreement/lease.

Generally, an individual who is or is expected to be absent for 180 consecutive days or less is considered temporarily absent and continues to be considered a household member. Generally, an individual who is or is expected to be absent from the assisted unit for more than 180 consecutive days is considered permanently absent and no longer a household member. The entire household may not be absent from the unit for more than 90 days. Exceptions to this policy are granted on a case-by-case basis, dependent upon the family's proactive notice to the program.

When someone who has been considered a family member attends school away from home, the person will continue to be considered a family member unless information becomes available indicating that the student has established a separate household, or the household declares that the student has established a separate household.

Children temporarily absent from the home as a result of placement in foster care are considered members of the family. Generally, If the agency verifies that the child is expected to return to the home in no more than six months, the child will be considered a member of the household. If the agency verifies that it reasonably believes the child will be placed in foster care for more than six months, the child will be considered permanently absent from the household.

An employed head, spouse, or cohead absent from the unit more than 180 consecutive days due to employment will continue to be considered a family member.

If a family member is confined to a nursing home or hospital on a permanent basis, that person is no longer considered a family member, and the income of that person is not included in the household income for the purpose of determining rent portion.

6. Transfers Within Program Jurisdiction

Transfers within the Continuum of Care jurisdiction (Marion/Polk Counties) are permissible no more than once every 12 months at the end of the assistance contract with the property owner/manager. Exceptions will be made for situations covered by the Violence Against Women Act (VAWA) or as a reasonable accommodation for persons with a verified disability or medical need, or relocation due to inhabitability / Housing Quality Standards deficiencies that are not corrected in accordance with program inspection requirements.

Transfers between jurisdictions are permitted contingent upon a statewide process being established.

7. Grievance/Appeals Procedure

All written and verbal communication relating to decisions that are subject to a grievance or appeal will include a statement notifying the applicant or participant of their right to request a grievance or appeal in all written communication. When verbally communicating any decision or determination that is subject to a grievance or appeal, oral notification of the right to request a grievance or appeal must be provided and documented. Verbal notice shall be followed with written notice.

Applicants and participants may request a grievance or appeal of decisions regarding:

- Denial of assistance/determination of ineligibility
- Determination of household income and/or rent portion
- Denial of the addition of a person to the household
- Denial of a transfer
- Non-approval of a contract with a property manager/owner
- Proposed termination of assistance. In the case of proposed termination of assistance, such termination will not be enacted sooner than 14 calendar days after the date of notification, if no grievance or appeal is request, or four (4) calendar days after notification of the final decision following a grievance or appeal process.

Applicants and participants must request a grievance or appeal within 14 calendar days of the date of notification of the decision or determination. Such request may be made in

writing or communicated verbally. If a verbal request is made, staff will document the request in writing.

Grievance or appeal meeting must be scheduled, and notification provided within 14 calendar days of receipt of request. Every effort will be made to hold the meeting as soon as possible.

Grievance or appeal must be conducted by a person who was not involved in the decision or determination, nor a subordinate of the person who made the decision or determination.

Grievance or appeal meetings may be conducted in person, via telephone, or via video conference/online, depending upon the needs of the applicant or participant. Rescheduling the meeting by the applicant or participant shall be permitted for good cause.

Applicant or participant will be notified in writing of the final decision following the grievance or appeal meeting promptly and within no more than 14 calendar days.

If the household fails to appear for their grievance or appeal meeting without verifiable good cause, the decision or determination will stand.

8. Ending Program Participation

Program participation may be terminated in the following circumstances:

- Household no longer requires assistance. As household income increases, the amount of rent assistance payment decreases. If the amount of rent assistance provided by the program is reduced to zero, and the client no longer requires case management, the household retains eligibility for assistance (in the event of a reduction of income that would result in rent assistance resuming) for a period of no less than 180 days.

- Household chooses to end assistance. The household may request that the program end their housing assistance payments at any time. Such notification should be made in writing. A verbal request from the household for termination must be confirmed by the program in writing, with a period of no less than 30 days for the household to report to the program if the request was made in error.

- In the event of a court eviction for serious or repeated violations of the lease. If a household vacates the unit following receipt of an eviction notice and no court eviction occurs, termination of assistance is not mandatory and may be considered on a case-by-case basis.

- Failure to comply with program requirements or policies, including engagement in the annual re-evaluation of income and continued eligibility.

- Unapproved absence in excess of program policies.

Termination decisions may not consider the client's experience as a survivor of incidents of, or activity related to domestic violence, dating violence, sexual assault, and/or stalking as reasons for termination of assistance.

With the exception of voluntary terminations, termination notification must:

- Provide no less than 30 days' notice of the termination

- Include a statement that the participant may request a reasonable accommodation or consideration under the Violence Against Women Act (VAWA) relating to the termination of assistance

- Include a statement that notifies the participant of the right to request an appeal of the decision and a deadline by which such request must be received

- Include a statement that the information may be provided in a language other than English, or in an accessible format, at no cost to the participant

9. Program Reinstatement

Individuals and households are not prohibited from applying for reinstatement to the program.

When a household member leaves the household and wants to return, such reinstatement for the individual will be permitted upon household review. Individual must meet program eligibility requirements.

Following termination from the program for program violations or non-compliance with program rules / regulations (including eviction for serious or repeated violations of the lease), a household is generally not eligible for readmission with the following exceptions: termination was due to action/inaction related to a disability (typically documented through a request for reasonable accommodation that provides the nexus between the termination and the disability), termination was related to previously undisclosed activity covered by the Violence Against Women Act (VAWA), or the individual(s) who were primarily responsible for the termination determination are no longer a part of the household.

Reinstatement following termination due to family absence from the unit, or due to family assistance payment going to zero for a period of no less than 180 days, is permissible upon household review and program vacancy.

10. Intake Process

The eligibility of households entering LTRA from EO-funded Rapid Rehousing (RRH) will be verified by the RRH provider, who will also be the client's LTRA supportive services provider. The client will participate in the LTRA intake process to provide them with program information, ensure understanding of the program, and confirm their desire to participate in the program.

The eligibility of households entering LTRA from CoC-approved Rapid Rehousing (RRH) and CoC-approved Permanent Supportive Housing (PSH) will be verified by the LTRA Housing Voucher Administrator, in conjunction with the RRH or PSH provider, who will also be the client's LTRA supportive services provider.

Eligibility of new households entering LTRA from Coordinated Entry will be determined by the LTRA Housing Voucher Administrator~~providers~~. Client referrals to an LTRA provider will occur during the CoC's case conferencing process.

The intake process shall be short and simple and include the minimum information to determine whether an applicant meets basic eligibility (household composition and income). Intake documents shall be provided in languages other than English to support an equitable process.

Assistance must be provided to applicants to allow them to complete the intake process.

Assistance may be provided one-on-one or in group sessions in person or via phone/online video conference.

Documents must be accepted in multiple formats to accommodate clients, including online forms, written forms submitted in person, and forms accepted via postal mail.

Intake packet must include, at a minimum:

- Statement of eligibility guidelines in plain language so applicants understand the program and eligibility criteria
- Authorization for release of information
- Program participant rights and responsibilities
- Grievance/appeal process

- Fair Housing information
- Violence Against Women Act (VAWA) information
- Information about how to request a reasonable accommodation
- Information about the availability of interpretation services and documents in primary language, and provision of materials in an alternate format

If the household is determined ineligible, the program must provide notification in the written language (along with the preferred communication method, if not in writing) identified by the household during the intake process. Such notification must occur promptly, within no more than 14 days of the decision, and must include:

- The reason(s) for which assistance has been denied.
- Information about the household's right to appeal the determination, including a due date by which a request for appeal must be received.
- The process for requesting an appeal of the decision.

11. Documentation Guidelines

Documentation requirements will be flexible to minimize barriers:

- Government issued ID is preferred, but includes documentation from any government agency, including foreign documents, that include the applicant's name and date of birth.
    - Programs are encouraged to support applicants and participants in obtaining valid ID for the purpose of completing the rental application process.
- Verification should begin with the highest level of verification technique, as follows:

    1. Written third-party verification (including, but not limited to paystubs, payroll summary report, bank statements, child support payment stubs, benefit letters or printouts, employment offer/termination letter, email from the third party, etc.).

2. Written third-party verification form (a form provided by the program that is completed by a representative of the third party).

3. Oral third-party verification (verification obtained by phone, must be documented by program including date, time, and name / phone number of the person providing the verification).

4. Self-certification by the applicant or participant (signed and dated by the applicant or participant. Notarization must never be required).

- Self-employment and zero income declaration forms must be provided.

- Documentation, including intake applications, may be submitted directly by third parties if applicant or participant has signed and agreed to submission on their behalf.

Programs may not require:

- Documentation of SSNs (SSNs may be collected but may not be required for participation in LTRA). Applicants may self-determine whether to provide SSNs for their household.

- Documentation of citizenship. Citizenship status has no bearing on eligibility for LTRA.

- Documentation of criminal background. Criminal background will not be assessed as part of eligibility screening for LTRA.

Grant Agreement
Long-Term Rent Assistance (LTRA) State of Emergency Due to Homelessness
Agreement No. 2024-03

This Agreement ("Agreement") is between the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance ("ORS 190 ENTITY")
and
_____ ("SUBSUBRECIPIENT"),
each individually a "Party", and collectively the "Parties".

Recitals:

1. In recognition that additional funding is needed to sustain the services created under HB 5019, ORS 190 ENTITY will subcontract funding deployed from Oregon Housing and Community Services to ORS 190 ENTITY (under Agreement No. 8199) for the creation of a Long Term-Rental Assistance (LTRA) program.

2. SUBSUBRECIPIENT is willing to execute this Agreement to obligating itself to comply with the terms and conditions hereof and to fulfill its obligations in a manner complementary to and in furtherance of the obligations arising from and contained within this Agreement.

Agreement:

NOW THEREFORE, for good and sufficient consideration, including the terms and conditions herein, it is agreed by and between the Parties as follows:

1. Incorporation of Documents

a) The foregoing recital(s) are incorporated herein by reference. However, the Recitals shall not be deemed to modify the express provisions hereinafter set forth.

b) This Agreement consists of this document and includes the following listed exhibits which are incorporated into this Agreement:
   i) Exhibit A: Scope of Work
   ii) Exhibit B: Budget
   iii) Exhibit C: Insurance Requirements
   iv) Exhibit D: LTRA Program Guidance Manual
   v) Exhibit E: OHCS-ORS 190 ENTITY Agreement No. 8199

   There are no other documents unless specifically referenced in this Agreement.

c) In the event of a conflict between two or more of the documents comprising this Agreement, the language in the document with the highest precedence shall control. The documents comprising this Agreement shall be in the following order of precedence: this Agreement less exhibits, Exhibits A, B, C, D, and E.

2. Background

The Parties acknowledge the following background related to this Agreement:

On January 10, 2023, Governor Tina Kotek declared a homelessness state of emergency in response to the 80% rise in unsheltered homelessness in emergency areas since 2017. The Governor directed

state agencies to prioritize efforts to reduce homelessness and established a statewide housing production advisory council. In addition to these efforts on the part of the state government, (Oregon Housing and Community Services) will play a major role in the delivery of the Governor's early investment package that was awarded through House Bill (HB) 5019 during the 2023 Session of the Oregon Legislature. Most of these resources will be delivered to local emergency response regional planning bodies, including Continuums of Care ("CoC") within the areas that are included within the emergency declaration as determined by Oregon Housing and Community Services (OHCS). Furthermore, in recognition that additional funding is needed to sustain the services created under HB 5019, OHCS will deploy funding from Senate Bill (SB) 5511 for the creation of a Long Term-Rental Assistance (LTRA) program. OHCS will support communities in deploying these funds, including but not limited to support pursuant to individual agreements, in a coordinated effort to accomplish the following statewide objectives:

a) Prevent homelessness for 8,750 households statewide;
b) Increase shelter capacity, quality, and utilization in emergency areas by 600 beds; and
c) Rehouse at least 1,200 households experiencing unsheltered homelessness in emergency areas;
d) All references to "days" in this Agreement shall mean calendar days.

3. Term

Unless terminated or extended, this Contract shall be in effect from date of signature through June 30, 2025. The expenditure period for Grant Funds under this Contract is August 1, 2024 through June 30, 2025. Expiration or termination of this Agreement will not prejudice ORS 190 ENTITY's right to exercise remedies under this Agreement with respect to any breach that has occurred prior to expiration or termination.

4. Activities to be Performed

SUBRECIPIENT shall perform the activities described in Exhibit A, Scope of Work and Exhibit B, Budget in accordance with the terms and conditions of this Agreement and all applicable laws. SUBSUBRECIPIENT must perform its obligations hereunder efficiently, effectively, and within applicable Agreement timeframes, to the satisfaction of the ORS 190 ENTITY and in adherence to documents incorporated herein.

5. Grant Disbursement Generally

The total maximum not-to-exceed amount payable to SUBSUBRECIPIENT under this Agreement, which includes any allowable expenses, is **$_____**. ORS 190 ENTITY will not disburse funds to SUBSUBRECIPIENT in excess of the not-to-exceed amount and will not disburse grant funds until this Agreement has been signed by all parties. ORS 190 ENTITY will disburse the grant to SUBSUBRECIPIENT as described below in Section 6 of this Agreement. Funding amounts specified in this Agreement do not constitute a guarantee that SUBSUBRECIPIENT will receive any or all such funds.

6. Authorized Expenses and Payments

ORS 190 ENTITY agrees to pay SUBSUBRECIPIENT, from available and authorized funds, the amount of actual expenses incurred by SUBSUBRECIPIENT in performing the grant activities referenced in Exhibit A (Scope of Work), budgeted in Exhibit B (Budget), and allowable within the guidelines referenced in Exhibit D, but not to exceed the total amount of **$_____**, following receipt of requests by SUBSUBRECIPIENT for such reimbursement. Authorized Expenses will only be reimbursed if incurred during the period from August 1, 2024 until June 30, 2025 (the "Performance Period"). SUBSUBRECIPIENT will submit requests for reimbursement under this Section monthly and

in such form and manner as is satisfactory to or required by ORS 190 ENTITY. Funding amounts specified in this Agreement does not guarantee that SUBSUBRECIPIENT will receive any or all such funds. Any and all disbursements of funds hereunder are subject to the terms and conditions of this Agreement, including (without limitation) that such funds are lawfully and fully appropriated, allocated, and available to ORS 190 ENTITY with authorizing limitation.

7. Authorized Representatives

ORS 190 ENTITY's Authorized Representative is:

Misty Sorte
100 High Street SE, Suite 200
Salem, OR 97301
Misty.sorte@MWVHomelessAlliance.org

SUBSUBRECIPIENT's Authorized Representative is:

_____

A Party may designate a new Authorized Representative by written notice to the other Party.

8. Culturally Diverse and Appropriate Services

The ORS 190 ENTITY and SUBGRANTEE commit to an intentional, data-driven approach to reduce disparities in housing and social service provisions. SUBGRANTEE will demonstrate, through its actions, an understanding and appreciation for diversity and difference in its clients and consumers. This will be demonstrated through the provision of equal access to services for all individuals. SUBGRANTEE will respect and value gender, language, race, developmental ability, and socioeconomic diversity in its clients, and will respect the client's right to privacy in such areas as religious faith, political beliefs, and sexual orientation. All individuals will be treated with dignity and respect regardless of gender, language, race, developmental ability, religion, political beliefs, sexual orientation, and socioeconomic level. All services provided will be culturally, developmentally, and gender appropriate to the individuals receiving the service and will respect the privacy of the client. The ORS 190 ENTITY reserves the right to review information regarding efforts to deliver services that benefit a diverse population.

9. Client Confidentiality

SUBGRANTEE shall protect and will require and cause its subcontractors and vendors to protect the confidentiality of all information concerning clients and other applicants for and recipients of services funded by this Contract. Neither SUBGRANTEE nor its subcontractors or vendors may release or disclose any such information except as necessary for the administration of the program funded under this Contract, as authorized in writing by the client, applicant, or recipient of such services, or as required by law. SUBGRANTEE, its subcontractors, and its vendors must appropriately secure all records and files to prevent access by unauthorized persons. SUBGRANTEE shall ensure and must require and cause its subcontractors and vendors to ensure that all its officers, employees, and agents are aware of and comply with this confidentiality requirement.

10. Reporting

SUBGRANTEE agrees to prepare and furnish all financial reports and program data reports required by the ORS 190 ENTITY, in a format prescribed by the ORS 190 ENTITY. All required reports must be submitted by email to the Authorized Representative or designee within thirty (30) days of the end of the reporting period. If SUBGRANTEE fails to provide reports within the required period, payment may be withheld.

At the discretion of OHCS or the ORS 190 ENTITY, other reports may be required when deemed necessary to provide program utilization and performance information. SUBGRANTEE reporting to the ORS 190 ENTITY must occur timely, so that the ORS 190 ENTITY can meet the required deadline for reports to OHCS.

SUBGRANTEE's reporting shall comply with the online systems requirements established in the OHCS grant Contract with the ORS 910 ENTITY (Exhibit E).

11. Amendments

This Contract may be amended only by a written instrument executed by the parties or by their successors. Any changes to the Scope of Work (Exhibit A) or Budget (Exhibit B) by SUBGRANTEE shall require the prior written approval of the ORS 190 ENTITY. The change must be approved in writing by the ORS 190 ENTITY'S authorized representative **prior to commencement** of the requested change.

12. Consideration; Spending Expectations

a. The ORS 190 ENTITY has agreed to make a conditional award of funds to SUBGRANTEE in the not-to-exceed amount **$_____** (the "Grant"). This Grant award provides that up to ten percent (10%) of program expenditures may be used for allowable SUBGRANTEE administrative costs.

b. Upon expiration or termination of this Contract, SUBGRANTEE shall return any unexpended Grant funds to the ORS 190 ENTITY within ten (10) days.

c. Any desired use of funds by SUBGRANTEE that differs from the Scope of Work and Budget must first be approved in writing, by the Authorized Representative or designee. 100% of the Grant must be used to provide services as described in the Scope of Work (Exhibit A) and Budget (Exhibit B).

d. Funds specified in this Contract may include funds that have not yet been appropriated but which the ORS 190 ENTITY anticipates receiving for use in funding this Contract and their identification herein is not a guarantee that the ORS 190 ENTITY will receive any or all such funds. Any and all disbursements of funds hereunder are subject to the terms and conditions of this Contract, including, without limitation, that such funds are lawfully and fully appropriated, allocated, and available to OHCS with authorizing limitation. SUBGRANTEE's obligation to perform the work as stated in Exhibit A, Scope of Work is conditioned upon the ORS 190 ENTITY receiving corresponding Grant funds available for reimbursement of such appropriate work costs.

e. SUBGRANTEE shall submit a monthly request for reimbursement to the ORS 190 ENTITY on a form approved by the ORS 190 ENTITY (Exhibit E, Invoice Form). Expenditures and Requests for Funds shall be supported by SUBGRANTEE with properly executed payroll and time records, invoices, contracts, vouchers, orders, canceled checks and/or any other accounting

documents pertaining in whole or in part to the Contract in accordance with generally accepted accounting principles and applicable state and federal requirements, including as specified herein. The ORS 190 ENTITY may require such other information or clarification as it deems necessary or appropriate in its sole discretion.

f. Requests for reimbursements, and questions related to fiscal matters and HMIS reporting, shall be directed to the Authorized Representative or designee.

10. Nonexclusive Remedies Related to Funding

a. Redistribution or Retention of Funds

The ORS 190 ENTITY may withhold any and all undisbursed Grant Funds from SUBGRANTEE if the ORS 190 ENTITY, in its sole discretion, determines that SUBGRANTEE has failed to timely satisfy any material obligation arising under this Contract or otherwise. SUBGRANTEE's material obligations include, but are not limited to, providing complete, accurate and timely reports satisfactory to ORS 190 ENTITY about SUBGRANTEE's performance under this Contract as well as timely satisfying all SUBGRANTEE's obligations relating to any Grant Funds.

If Grant funds are not obligated for reimbursement by SUBGRANTEE in a timely manner as determined by the ORS 190 ENTITY at its sole discretion, the ORS 190 ENTITY may reduce SUBGRANTEE funding as it determines to be appropriate in its sole discretion and redistribute such funds to other providers. This remedy is in addition to any other remedies available to the ORS 190 ENTITY under this Contract or otherwise.

b. Reservation of Right to Recapture

The ORS 190 ENTITY reserves the right to recapture funds from SUBGRANTEE based on misrepresentation, underperformance, non-compliance, fraud, expiration, or termination of this Contract.

11. Termination

a. The ORS 190 ENTITY may terminate this Contract in whole or in part upon written notice to SUBGRANTEE for cause related to any material misrepresentation, malfeasance, gross negligence, abandonment of performance, or loss of authority to perform any of its obligations hereunder by SUBGRANTEE, as determined by the ORS 190 ENTITY in its sole discretion.

b. The ORS 190 ENTITY may, upon thirty (30) days written notice, , or immediately in the event of the events described in items 4-9 below, terminate this Contract in whole or in part for cause including, but not limited to events described above in subsection 11.a. Cause may include any event, including an event of default, as determined by the ORS 190 ENTITY in its sole discretion, that renders inappropriate the continuation of this Contract or any part hereof. Among other things, SUBGRANTEE shall be deemed to be in default if, by act or omission, and as determined by the ORS 190 ENTITY at its sole discretion, fails to timely and appropriately perform one or more material obligations, or otherwise breaches a duty, owed to the ORS 190 ENTITY under this Contract. Such events and events of default may include, but are not limited to an occurrence of any of the following:

1) SUBGRANTEE fails to fulfill timely any of its obligations under this Contract;

2) SUBGRANTEE fails to timely comply with directives received from the ORS 190 ENTITY or OHCS;

3) Funds provided under this Contract are used improperly or illegally by SUBGRANTEE;

4) Funding for the state grant program is denied, suspended, reduced, or eliminated;

5) Federal or state laws, regulations or guidelines are modified or interpreted in such a way that the ORS 190 ENTITY is prohibited from paying for or lacks authority to pay for any work performance under this Contract or to pay for any such performance from the planned funding source(s);

6) Funding, appropriations, limitations, or expenditure authorization to expend Grant funds is denied, suspended, reduced, or eliminated;

7) Any certification, license, or certificate required by law to be held by SUBGRANTEE to perform the work required by this Contract is for any reason denied, revoked, suspended, limited, or not renewed;

8) SUBGRANTEE (a) applies for or consents to the appointment of, or the taking of possession by, a receiver, custodian, trustee, or liquidator of itself or its property, (b) admits in writing its inability, or is generally unable, to pay its debts as they become due, (c) makes a general assignment for the benefit of its creditors, (d) commences a voluntary case under the federal Bankruptcy Code (as now or hereafter in effect), (e) is adjudicated as bankrupt or insolvent, or (f) fails to controvert in a timely or appropriate manner, or agrees in writing to, an involuntary petition for bankruptcy;

9) SUBGRANTEE, its principals, officers, or agents are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participating in agreements or contracts with any federal or state department, including OHCS.

c. SUBGRANTEE may, upon thirty (30) days written notice, terminate this Contract in whole or in part, if:

1) The ORS 190 ENTITY unreasonably fails to provide timely funding hereunder and does not correct such failure within the 30-day notice period;

2) The ORS 190 ENTITY provides one or more material directives which are contrary to federal or state laws, rules, regulations, guidelines, or original funding source requirements and does not correct any such directive within thirty (30) days of being informed that it is contrary to any such law;

d. Any party may terminate this Contract in whole or in part immediately upon written notice to the other party if Oregon statutes or federal laws, regulations, or guidelines are modified, changed, or interpreted by the Oregon Legislative Assembly, the federal government, or a competent court (in a final determination), in such a way that one or more

parties no longer have the authority to meet their obligations under this Contract in whole or such part.

e. Upon issuance of any notice to terminate this Contract and prior to the effective date of the termination, the ORS 190 ENTITY may, in its sole and absolute discretion, require that SUBGRANTEE obtain prior approval for any additional expenditures that would obligate the ORS 190 ENTITY to reimburse it from Grant funds or otherwise.

f. Notwithstanding the above, or any termination thereunder, neither the ORS 190 ENTITY nor SUBGRANTEE shall be relieved of their liability to the other party for damages sustained by virtue of its breach of this Contract. The ORS 190 ENTITY may withhold any reimbursement to SUBGRANTEE in the amount of compensation for damages due the ORS 190 ENTITY from SUBGRANTEE, as estimated by the ORS 190 ENTITY in its sole discretion, until such time as the exact amount of damages has been agreed upon or otherwise finally determined.

g. In the event of termination of this Contract by either party, all unexpended money, property, finished or unfinished documents, data, financial reports, audit reports, program reports, studies and reports purchased or prepared by SUBGRANTEE under this Contract shall be delivered to the Authorized Representative or designee within sixty (60) days of the date of termination or upon such date as requested by the ORS 190 ENTITY.

h. Termination of this Contract shall not impair or invalidate any remedy available to the ORS 190 ENTITY or to SUBGRANTEE hereunder, at law, or otherwise.

12. Conflict of Interest

SUBGRANTEE shall establish a conflict of interest policy which outlines the process for disclosing in writing any actual or potential conflict of interest, as defined in ORS Chapter 244. Any perceived or actual conflict of interest shall be reported to the Authorized Representative or designee in a timely manner.

13. Grievance Policy

SUBGRANTEE shall establish a grievance policy and provide written notice of such policy to clients.

14. Governing Law; Venue; Consent to Jurisdiction

This Contract shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit, or proceeding (collectively, "Claim") involving the ORS 190 ENTITY that arises from or relates to this Contract shall be brought and conducted solely and exclusively within the Circuit Court of Marion County, for the State of Oregon or, if necessary, the United States District Court for the District of Oregon. SUBGRANTEE expressly consents to the *in personam* jurisdiction of such courts.

Notwithstanding the foregoing, the ORS 190 ENTITY and the State of Oregon, as well as any other public-body party hereto, expressly reserve, and do not waive or limit any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States, or otherwise, from any claim or from the jurisdiction of any court.

15. Compliance

SUBGRANTEE shall comply with Program Requirements (see Exhibit F), whether or not such Program Requirements exist at the time this Contract is executed or arise subsequent to the execution of this Contract. Performance by all parties of their respective obligations hereunder must be made efficiently, effectively, and within applicable program timelines.

Program Requirements expressly include, among other things, all applicable federal, state, and local laws, regulations, rules, orders, and ordinances. In the absence of further clarification from applicable statutes, regulations, rules, ordinances, or orders, including directives from OHCS, SUBGRANTEE will fulfill the terms and conditions of this Contract in accordance with federal and state laws, regulations, guidance, and executive orders, as applicable.

16. No Third-Party Beneficiaries

Except as provided in this Section 16, the ORS 190 ENTITY and SUBGRANTEE are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly, or otherwise, to third persons. Notwithstanding the foregoing, OHCS may enforce the requirements of its grant agreement with the ORS 190 ENTITY against SUBGRANTEE.

17. Notices

Except as otherwise expressly provided in this Contract, any communications among the parties hereto or notices to be given shall be given in writing by personal delivery, email, or mailing the same, postage prepaid, or other written instrument, to SUBGRANTEE or the ORS 190 ENTITY at the address or number set forth in this Contract, or to such other addresses or numbers as either party may hereinafter indicate pursuant to this Section; provided however that any notice of termination shall be given by certified or registered mail, return receipt requested. Any communication or notice so addressed and mailed shall be deemed to be given five (5) days after mailing. Any communication or notice delivered by email shall be deemed to be given when receipt of the transmission is generated by the transmitting machine. To be effective against the ORS 190 ENTITY, facsimile transmission must be confirmed by telephone notice to the Authorized Representative or designee for the ORS 190 ENTITY. Any communication or notice by personal delivery shall be deemed to be given when actually delivered.

18. Monitoring

a. The ORS 190 ENTITY shall monitor the activities of SUBGRANTEE and its vendors as it deems necessary or appropriate, among other things, to ensure SUBGRANTEE complies with the terms of this Contract and that Grant fund awards are used properly for authorized purposes hereunder. The ORS 190 ENTITY also shall review the activities and records of SUBGRANTEE to ensure that performance goals are achieved as specified in this Contract, including without limitation program requirements described in the SUBGRANTEE's Scope of Work (Exhibit A) and that performance is to the satisfaction of the ORS 190 ENTITY. Monitoring activities may include any action deemed necessary or appropriate by the ORS 190 ENTITY including, but not limited to the following: (1) the review, including copying, from time to time of any and all SUBGRANTEE records and other information of every type arising from or related to performance under this Contract; (2) arranging for, performing, and evaluating general and limited scope audits; (3) conducting or arranging for on-site and field visits and inspections; (4) review of SUBGRANTEE financial and program reports, and requiring appropriate Request for Funds documentation as well as such other information

and clarification as it deems appropriate, prior to providing a Request for Funding approval, whether in whole, in part, or otherwise; and (5) evaluating, training, providing technical assistance, and enforcing compliance of SUBGRANTEE, and its officers, employees, agents, contractors, and other staff. ORS 190 ENTITY monitoring and enforcement activities may be conducted in person, by telephone, and by other means deemed appropriate by the ORS 190 ENTITY. SUBGRANTEE consents to such monitoring and enforcement by the ORS 190 ENTITY and agrees to cooperate fully with same. OHCS may also monitor, as described above, any contractor the department deems necessary.

The ORS 190 ENTITY reserves the right, at its sole and absolute discretion, to request assistance in monitoring from outside parties including, but not limited to, the Oregon Secretary of State, the Attorney General, the federal government, and law enforcement agencies.

b. SUBGRANTEE shall fully and timely cooperate with the ORS 190 ENTITY in the performance of any and all monitoring and enforcement activities. Failure by SUBGRANTEE to comply with this requirement is sufficient cause for the ORS 190 ENTITY to require special conditions, take such other action (including the exercise of available remedies) as it deems appropriate, and may be deemed by the ORS 190 ENTITY as a material failure by the SUBGRANTEE to perform its obligations under this Contract.

c. The ORS 190 ENTITY will generally advise SUBGRANTEE as to its observations and findings generated by any on-site visit, usually through an exit interview. Within sixty (60) days after an on-site inspection, the ORS 190 ENTITY will endeavor to provide SUBGRANTEE with a written report as to its findings from that inspection. The ORS 190 ENTITY may advise the SUBGRANTEE of any corrective action that it deems appropriate, based upon its monitoring activities or otherwise. SUBGRANTEE shall timely satisfy such corrective actions required by the ORS 190 ENTITY.

d. The ORS 190 ENTITY may review (including copying) from time to time any and all SUBGRANTEE files, records, and other information of every type arising from or related to performance under this Contract. Within sixty (60) days after a review, the ORS 190 ENTITY will endeavor to communicate in writing to SUBGRANTEE. The ORS 190 ENTITY may advise SUBGRANTEE of any corrective action that it deems appropriate based upon its monitoring activities or otherwise. SUBGRANTEE shall timely satisfy such corrective actions as reasonably required by the ORS 190 ENTITY.

e. The ORS 190 ENTITY may track and follow up with SUBGRANTEE regarding the correction by SUBGRANTEE of findings made or other corrective actions required in the ORS 190 ENTITY's monitoring of SUBGRANTEE's performance under this Contract. The tracking record developed by the ORS 190 ENTITY may include, without limitation: findings, corrective actions, deliverables, due dates, responsible parties, actions taken, and final resolution. SUBGRANTEE shall resolve findings and other required corrective actions within the timeframes reasonably given by the ORS 190 ENTITY by written report or otherwise.

19. Remedies

a. If the ORS 190 ENTITY determines, in its sole discretion, that SUBGRANTEE has failed to comply timely with any material obligation under this Contract, including but not limited

to any ORS 190 ENTITY directive or term of a corrective action plan, the ORS 190 ENTITY may exercise any remedy available to it under this Contract, applicable law, or otherwise. Such remedies may include, but are not limited to: (a) terminating any part or all of this Contract; (b) withholding and/or reducing grant funds; (c) disallowing costs; (d) suspending and/or recouping payments; (e) appointing a receiver for the receipt and administration of grant funds under this Contract; (f) requiring corrective action as it may determine to be appropriate; (g) bringing suit or action in an appropriate forum for the enforcement of this Contract and any remedy, as well as the recovery of damages, including by temporary restraining order, injunction, specific performance, or otherwise; (h) debarring or otherwise limiting SUBGRANTEE's eligibility for other funding from the ORS 190 ENTITY; (i) instituting criminal action for misstatements or fraud; and (j) requesting investigation, audit and/or sanction by other governmental bodies.

b. The rights and remedies of the ORS 190 ENTITY provided in this Section shall not be exclusive and are in addition to any other rights and remedies provided under this Contract, by law, or otherwise. Except as expressly stated herein, this Section also does not limit SUBGRANTEE's remedies provided under this Contract, by law, or otherwise, but SUBGRANTEE acknowledges and agrees that any such remedies are subject to Article XI, Section 7 of the Oregon Constitution, the Oregon Tort Claims Act, and the terms and conditions of any other applicable provision of this Contract.

c. No failure or delay by the ORS 190 ENTITY to enforce any provision of this Contract shall constitute a waiver by the ORS 190 ENTITY of that or any other provision, nor shall any single or partial exercise of any right, power or privilege under this Contract preclude any other or further exercise of such right, power, or privilege or the exercise of any other right, power, or privilege.

d. Remedies provided under this Contract or otherwise shall survive termination of this Contract.

20. Unallowable Costs

SUBGRANTEE shall review and comply with the allowable costs and other provisions applicable to expenditures under the grant program covered by this Contract. If SUBGRANTEE makes expenditures or incurs costs for purposes or amounts inconsistent with the allowable costs or any other provisions governing expenditures under this Contract, the ORS 190 ENTITY may exercise any and all remedies under this Contract, at law, or otherwise that it deems, in its sole discretion, to be necessary or appropriate.

21. Disallowance of Costs

The ORS 190 ENTITY neither is responsible for, nor shall it pay for, any costs disallowed (a Disallowance of Costs) either upon a Request for Funds or as a result of any audit, review, site visit, or other disallowance action by the ORS 190 ENTITY, except for costs incurred by SUBGRANTEE solely due to the willful misconduct or gross negligence of the ORS 190 ENTITY, its employees, officers, or agents. If a cost is disallowed by the ORS 190 ENTITY after reimbursement has occurred, SUBGRANTEE shall repay all disallowed costs to the ORS 190 ENTITY upon written notice within the time frame specified by the ORS 190 ENTITY, which in no event shall exceed thirty (30) days.

SUBGRANTEE shall cooperate with OHCS and all appropriate investigative agencies and shall assist in recovering invalid payments.

22. Records Maintenance

For purposes of Sections 22 and 23, all financial records, other records, books, documents, papers, plans, records of shipments and payments and writings of SUBGRANTEE, whether in paper, electronic or other form, that are pertinent to this Contract, are collectively referred to as "Records."

SUBGRANTEE shall retain and keep accessible all Records for a minimum of six (6) years, or such longer period as may be required by applicable law, following termination of this Contract, or until the conclusion of any audit, controversy or litigation arising out of or related to this Contract, whichever date is later. Subject to the foregoing minimum records retention requirement, SUBGRANTEE shall maintain Records in accordance with the records retention schedules set forth in OAR Chapter 166. SUBGRANTEE shall retain all records pertinent to expenditures incurred under this Contract and otherwise in a manner consistent with the requirements of state and federal law.

23. Records Access

The ORS 190 ENTITY, OHCS, the Oregon Secretary of State's Office, the federal government, and the duly authorized representatives of such entities shall have free access to and the right to copy all or any part of the books, documents, papers, audits, and records of SUBGRANTEE which are related to this Contract as they deem appropriate, including without limitation, for the purpose of making audit, examination, excerpts, and transcripts and copies. These records are the property of the ORS 190 ENTITY which may take possession of them at any time after three (3) business days' notice to SUBGRANTEE. SUBGRANTEE may retain copies of all records taken by the ORS 190 ENTITY under this Section.

SUBGRANTEE shall maintain all financial records relating to this Contract in accordance with generally accepted accounting principles. In addition, SUBGRANTEE shall maintain any other records, books, documents, papers, plans, records of shipments and payments and writings of SUBGRANTEE, whether in paper, electronic or other form, that are pertinent to this Contract in such a manner as to clearly document SUBGRANTEE's performance.

24. Audits

The ORS 190 ENTITY may require and cause its subgrantees to submit to OHCS and the ORS 190 ENTITY financial and compliance audits satisfactory to OHCS and the ORS 190 ENTITY for such periods and programs covered by this Contract as OHCS and the ORS 190 ENTITY may designate. This requirement is in addition to any audit requirements set forth below.

25. Fixed Assets

SUBGRANTEE shall maintain policies and procedures for the management of property and equipment that comply with all applicable federal and state requirements. These regulations shall apply to all equipment purchased with OHCS funding, regardless of source of funds. The following practices are in addition to those otherwise required:

a. High Risk Items.

Fixed assets with a value greater than $5,000 will include computer equipment, electronic equipment, photography equipment, hand tools and other items.

b. Equipment.
The title to all equipment as defined in 2 CFR Part 200, purchased in whole or in part with funds provided under this Contract, shall rest with the SUBGRANTEE. Property and equipment purchased with OHCS grant funds shall not be used for collateral or to secure financing.

c. Insurance.
SUBGRANTEE shall, at a minimum, provide the insurance coverage required by Oregon Revised Statutes for automobiles and or equipment registration through Oregon Department of Transportation, Department of Motor Vehicles, that has been acquired in whole or in part with funds provided under this Contract owned by SUBGRANTEE with OHCS named as an additional insured party in all such motor vehicles and or equipment.

d. Loaned Equipment / Property Disposition.
All fixed assets owned by OHCS and loaned to SUBGRANTEE under a standard Contract will remain the property of OHCS, regardless of their value. The disposition of all loaned equipment shall be readily available.

e. Disposal Requiring Prior Approval.
When SUBGRANTEE wishes to dispose of equipment having an original cost of more than $5,000, and which has a current per-unit, fair-market value of more than $5,000, SUBGRANTEE shall submit a written notification to the Authorized Representative or designee. OHCS reserves the right to refuse to consent to such disposal and the right to object to the timing of each disposition. Such disposition, if permitted, shall be done in a manner consistent with the property management standards for equipment of the OHCS from which the original funding was received. In the case of mixed funding sources, the most restrictive standards shall apply.

Items of equipment with a current per-unit, fair-market value of $5,000 or less may be retained, sold, or otherwise disposed of upon written notification to the appropriate OHCS Program Coordinator with a copy to OHCS Financial Compliance Monitor with no further obligation. The OHCS Program Coordinator shall be notified of all title transfers, sales, and other methods of disposition. OHCS may review disposition records upon notification of the ORS 190 ENTITY.

26. Insurance and Workers Compensation
SUBGRANTEE shall provide all necessary insurance as described in Exhibit B.

SUBGRANTEE shall not perform any services related to emergency shelters until SUBGRANTEE has the appropriate Physical Abuse and Sexual Molestation coverage as outlined in the Exhibit C (Insurance Requirements) of this Contract and has provided such coverage to the ORS 190 ENTITY.

27. Subgrantee Status
SUBGRANTEE shall perform all work under this Contract as an independent contractor. SUBGRANTEE is not an officer, employee, or agent of the ORS 190 ENTITY or State, as those entities are, respectively, defined in ORS chapter 456 and in ORS 30.265, with respect to work performed under this Contract.

SUBGRANTEE agrees that insurance coverage, whether purchased or by self-insurance, for SUBGRANTEE's agents, employees, and officers is the sole responsibility of SUBGRANTEE.

SUBGRANTEE certifies that it is not employed by or contracting with the federal government for the work covered by this Contract.

SUBGRANTEE certifies to the best of its knowledge and belief that neither the SUBGRANTEE nor any of its principals, officers, directors, or employees:

a. Is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

b. Has within a three-year period preceding this Contract been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract related to a public transaction; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in subsection 27-b above;

d. Has within a three-year period preceding this Contract had one or more public transactions (federal, state, or local) terminated for cause or default; and

e. Is included on the list titled "**Specially Designated Nationals and Blocked Persons**" maintained by the Office of Foreign Assets Control for the United States Department of the Treasury and currently found at: https://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx

28. Nondiscrimination

SUBGRANTEE shall not discriminate based on race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, source of income, or political affiliation in programs, activities, services, benefits or employment. SUBGRANTEE shall not discriminate against minority-owned, women-owned or emerging small businesses. Pursuant to Article I, section 5, of the Oregon Constitution, SUBGRANTEE shall not use grant funds to engage in explicitly religious activities, such as proselytizing or worship. SUBGRANTEE may engage in explicitly religious activities; however, these activities must be separate in time or location from the grant-funded program. SUBGRANTEE must not compel clients to participate in explicitly religious activities. No reimbursement may be requested for time spent on religious activities.

29. Captions

The captions or headings in this Contract are for convenience only and in no way define, limit, or describe the scope or intent of any provisions of this Contract.

30. Severability

If any term or provision of this Contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision thereof.

31. Execution and Counterparts

This Contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

32. Grant Funds

Grant funds are used in conjunction with this Contract. SUBGRANTEE assumes sole liability for breach of the conditions of the grant, including all terms and conditions of this Contract, by SUBGRANTEE, agents, or assigns and shall, upon breach of grant conditions that require the ORS 190 ENTITY to return funds to the grantor, whether such breach is by SUBGRANTEE, agents, or assigns, hold harmless and indemnify the ORS 190 ENTITY for an amount equal to the grant funds received under this Contract together with any additional damages resulting to OHCS; or if there are legal limitations on the indemnification ability of the SUBGRANTEE, the indemnification amount shall be the maximum amount of funds available for expenditure, including any available contingency funds or other available non-appropriated funds, up to the amount of grant funds received under this Contract.

33. Indemnity

Subject to applicable law, SUBGRANTEE shall defend, save, hold harmless, and indemnify (consistent with ORS Chapter 180) the State of Oregon, the ORS 190 ENTITY, and their officers, employees, and agents from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever resulting from, arising out of, or, relating to the activities of SUBGRANTEE or its officers, employees, subrecipients, subcontractors, or agents under this Contract.

34. Oregon False Claims Act

SUBGRANTEE acknowledges that the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any action or conduct by SUBGRANTEE pertaining to this Contract that constitutes a "claim," as defined by ORS 180.750(1). By its execution of this Contract, SUBGRANTEE certifies the truthfulness, completeness, and accuracy of any statement or claim it has made, it makes, it may make, or causes to be made that pertains to this Contract. In addition to other liabilities that may be applicable, SUBGRANTEE further acknowledges that if it makes, or causes to be made, a false claim or performs a prohibited act under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against SUBGRANTEE.

Without limiting the generality of the foregoing, SUBGRANTEE represents and warrants that:

a. SUBGRANTEE's representations, certifications, and other undertakings in this Contract are not False Claims Act Violations; and

b. None of SUBGRANTEE's performance under this Contract, including but not limited to any invoices, reports, or other deliverables in connection with its performance of this Contract, will constitute False Claims Act Violations.

For purposes of this Section, a "False Claims Act Violation" means a false claim as defined by ORS 180.750(2) or anything prohibited by ORS 180.755.

SUBGRANTEE shall immediately report in writing, to the ORS 190 ENTITY, any credible evidence that a principal, employee, agent, or other person has made a false claim or committed a prohibited act under the Oregon False Claims Act, or has committed a criminal or civil violation of laws pertaining to fraud, bribery, gratuity, conflict of interest, or similar misconduct in connection with this Contract or any moneys paid under this Contract.

SUBGRANTEE understands and agrees that any remedy that may be available under the Oregon False Claims Act shall be in addition to any other remedy available to the State of Oregon or the ORS 190 ENTITY under any other provision of law, or this Contract.

35. Attorney Fees

In the event a lawsuit of any kind is instituted on behalf of the ORS 190 ENTITY or SUBGRANTEE with respect to this Contract, or any right or claim related thereto, including but not limited to the collection of any payment due under this Contract or to obtain performance of any kind under this Contract, the prevailing party is, to the extent permitted by law, entitled to its reasonable attorney fees incurred before and during trial, on appeal, in arbitration, in bankruptcy, and in such other forum or proceeding appropriate thereto, together with such additional terms as the court or hearings officer may adjudge for reasonable costs and disbursements incurred therein. Reasonable fees shall not exceed the rate charged to the ORS 190 ENTITY by its attorneys.

36. Time is of the Essence

Time is of the essence in the performance of all under this Contract.

37. Merger Clause

This Contract and attached exhibits constitute the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Contract. No waiver, consent, modification, or change of terms of this Contract shall bind all parties unless in writing and signed by both parties and all necessary ORS 190 ENTITY approvals have been obtained. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of the ORS 190 ENTITY to enforce any provision of this Contract shall not constitute a waiver by the ORS 190 ENTITY of that or any other provision.

38. CERTIFICATIONS AND SIGNATURE OF SUBGRANTEE'S AUTHORIZED REPRESENTATIVE

SUBGRANTEE, BY EXECUTION OF THIS AGREEMENT, HEREBY ACKNOWLEDGES THAT SUBGRANTEE HAS READ THIS AGREEMENT, UNDERSTANDS IT, HAS THE LEGAL AUTHORITY TO BIND, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

The undersigned certifies under penalty of perjury both individually and on behalf of SUBGRANTEE that:

a. The undersigned is a duly authorized representative of SUBGRANTEE, has been authorized by SUBGRANTEE to make all representations, attestations, and certifications contained in this Contract and to execute this Contract on behalf of SUBGRANTEE;

b. By signature on this Contract for SUBGRANTEE, the undersigned hereby certifies under penalty of perjury that the undersigned is authorized to act on behalf of SUBGRANTEE

and that SUBGRANTEE is, to the best of the undersigned's knowledge, not in violation of any Oregon Tax Laws. For purposes of this certification, "Oregon Tax Laws" means a state tax imposed by ORS 320.005 to 320.150 and 403.200 to 403.250 and ORS chapters 118, 314, 316, 317, 318, 321 and 323 and the elderly rental assistance program under ORS 310.630 to 310.706 and local taxes administered by the Department of Revenue under ORS 305.620.

c. SUBGRANTEE and SUBGRANTEE's employees and agents are not included on the list titled "Specially Designated Nationals and Blocked Persons" maintained by the Office of Foreign Assets Control of the United States Department of the Treasury and currently found at http://www.treas.gov/offices/enforcement/ofac/sdn/t11sdn.pdf;

d. SUBGRANTEE is bound by and will comply, and require its subcontractors to comply, with all federal, state, and local laws, regulations, requirements, terms and conditions contained in and as applicable to this CONTRACT; and

e. SUBGRANTEE further certifies to having a formal statement of nondiscrimination in employment policy. To the best of the undersigned's knowledge, SUBGRANTEE has not discriminated against and will not discriminate against minority, women, or emerging small business enterprises certified under ORS 200.055 in obtaining any required subcontracts.

(signature page follows)

SIGNATURE OF AUTHORIZED REPRESENTATIVES

ORS 190 Entity, Mid-Willamette Valley Homeless Alliance:

Authorized Signature:_____Date:_____

Print Name: _____Jeremy Gordon_____Title:___President_____

Address:____100 High Street SE, Suite 200, Salem, OR 97301_____

Phone: ___(503) 588-6177_____ Email: _____Chair@MWVHomelessAlliance.org_____

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY:

Authorized Signature:_____Date:_____

Print Name:_____Title:_____

Address:_____

Phone: _____ Email: _____

EXHIBIT A
Scope of Work

In addition to the scope of work described below, SUBGRANTEE agrees that the scope of work required under this Contract is subject to the provisions governing Grant Activities (Exhibit A) in Exhibit E.

SUBGRANTEE agrees that the scope of work required under this Contract includes:

1. Long-Term Rent Assistance (LTRA) Program Support Services for clients housed through RRH programs who meet eligibility requirements. It is anticipated that _____ households will be served through this agreement. LTRA Supportive Services include, but are not limited to:

    a) Providing Client Services
        i) Ensuring all client services are trauma-informed, culturally responsive, and client-driven
        ii) Providing housing-focused case management aligned with client needs; developing and implementing a case plan for long-term housing stability
        iii) Assisting clients to access any public benefits for which they are eligible
        iv) Assisting clients to achieve financial stability and self sufficiency
        v) Ensuring client enrollment with a health insurance program, primary care provider, dental provider, and any other health care services specific to the client's needs
        vi) Identifying and connecting clients to community resources
        vii) Supporting client maintenance and/or development of positive social connections

    b) Coordinating with the LTRA Housing Voucher Administrator in their roles to
        i) Engage and support landlords
        ii) Conduct unit habitability inspections
        iii) Verify and update client eligibility

2. Data Management
    a) Using the CoC's client-centric Homeless Management Information System (HMIS) to document LTRA client services
    b) Adhering to the CoC's Data Quality Management Plan and any additional CoC or OHCS data management requirements
    c) Participating in the CoC HMIS Workgroup

3. Reporting
    a) Providing monthly and cumulative data reports of households and individuals receiving LTRA Supportive Services
    b) Providing monthly narrative reports describing progress and barriers related to implementation of the LTRA Program
    c) Providing monthly and cumulative summary of budget expenditures, including identification of any fiscal issues or concerns

4. Communications
    a) Meeting at least quarterly with ORS 190 ENTITY to discuss project implementation, progress, and emerging issues.
    b) Communicating in a timely manner on any other concerns.

EXHIBIT B
Budget

EXHIBIT C
INSURANCE REQUIREMENTS

SUBGRANTEE shall maintain insurance coverage which in all cases **shall be no less than commercially reasonable insurance coverage, consistent with applicable industry standards.**

SUBGRANTEE shall obtain at SUBGRANTEE's expense the insurance specified in this Exhibit C prior to performing under this Grant Agreement and shall maintain it in full force and at its own expense throughout the duration of this Grant Agreement, as required by any extended reporting period or tail coverage requirements, and all warranty periods that apply. SUBGRANTEE shall obtain the following insurance from insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to the ORS 190 ENTITY. Coverage shall be primary and non-contributory with any other insurance and self-insurance, with the exception of Professional Liability and Workers' Compensation. SUBGRANTEE shall pay for all deductibles, self-insured retention, and self-insurance, if any.

WORKERS' COMPENSATION & EMPLOYERS' LIABILITY
All employers, including SUBGRANTEE, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). SUBGRANTEE shall comply with these requirements. If SUBGRANTEE is a subject employer, as defined in ORS 656.023, SUBGRANTEE shall also obtain employers' liability insurance coverage with limits not less than $500,000 each accident. If SUBGRANTEE is an employer subject to any other state's workers' compensation law, SUBGRANTEE shall provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than $500,000 and shall require and ensure that each of its out-of-state subcontractors complies with these requirements.

COMMERCIAL GENERAL LIABILITY:
☒ **Required** ☐ **Not required**

Commercial General Liability Insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to the State. This insurance shall include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this Grant Agreement, and have no limitation of coverage to designated premises, project, or operation. Coverage shall be written on an occurrence basis in an amount of not less than $1,000,000.00 per occurrence. Annual aggregate limit shall not be less than $2,000,000.00.

AUTOMOBILE LIABILITY INSURANCE:
☒ **Required** ☐ **Not required**

Automobile Liability Insurance covering SUBGRANTEE's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than $1,000,000.00 for bodily injury and property damage. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits for Commercial General Liability and Automobile Liability). Use of personal automobile liability insurance coverage may be acceptable if evidence that the policy includes a business use endorsement is provided.

PROFESSIONAL LIABILITY:
☒ **Required** ☐ **Not required**

Professional Liability insurance covering any damages caused by an error, omission, or any negligent acts related to the services to be provided under this Grant Agreement by the SUBGRANTEE and SUBGRANTEE's subcontractors, agents, officers, or employees in an amount not less than $1,000,000.00 per claim. Annual aggregate limit shall not be less than $2,000,000.00. If coverage is on a claims made basis, then either an extended reporting period of not less than 24 months shall be included in the Professional Liability insurance coverage, or the SUBGRANTEE shall provide Tail Coverage as stated below.

NETWORK SECURITY AND PRIVACY LIABILITY:
☒ **Required** ☐ **Not required**

SUBGRANTEE shall provide network security and privacy liability insurance for the duration of the Grant Agreement and for the period of time in which SUBGRANTEE (or its Business Associates or subcontractor(s)) maintains, possesses, stores or has access to OHCS or client data, whichever is longer, with a combined single limit of no less than $1,000,000.00 per claim or incident. This insurance shall include coverage for third party claims and for losses, thefts, unauthorized disclosures, access or use of OHCS or client data (which may include, but is not limited to, Personally Identifiable Information ("PII"), Payment Card Data and Protected Health Information ("PHI")) in any format, including coverage for accidental loss, theft, unauthorized disclosure access or use of OHCS data.

DIRECTORS, OFFICERS AND ORGANIZATION LIABILITY:
☒ **Required** ☐ **Not required**

Directors, Officers and Organization insurance covering the SUBGRANTEE's Organization, Directors, Officers, and Trustees actual or alleged errors, omissions, negligent, or wrongful acts, including improper governance, employment practices, and financial oversight - including improper oversight and/or use of use of grant funds and donor contributions - with a combined single limit of no less than $2,000,000.00 per claim.

CRIME PROTECTION COVERAGE: EMPLOYEE DISHONESTY or FIDELITY BOND
☒ **Required** ☐ **Not required**

Employee Dishonesty or Fidelity Bond covering loss of money, securities and property caused dishonest acts of a SUBGRANTEE's employees. Coverage limits shall not be less than $2,000,000.00.

PHYSICAL ABUSE AND SEXUAL MOLESTATION:
☒ **Required** ☐ **Not required**

Coverage shall be written on an occurrence basis in an amount of not less than $1,000,000.00 per occurrence. Annual aggregate limit shall not be less than $3,000,000.00.

EXCESS/UMBRELLA INSURANCE:
A combination of primary and excess/umbrella insurance may be used to meet the required limits of insurance.

ADDITIONAL INSURED:
All liability insurance, except for Workers' Compensation, Professional Liability, and Network Security and Privacy Liability (if applicable), required under this Grant Agreement must include an additional

insured endorsement specifying the ORS 190 ENTITY and the State of Oregon, its officers, employees and agents as Additional Insureds, including additional insured status with respect to liability arising out of ongoing operations and completed operations, but only with respect to SUBGRANTEE's activities to be performed under this Grant Agreement. Coverage shall be primary and non-contributory with any other insurance and self-insurance. The Additional Insured endorsement with respect to liability arising out of your ongoing operations must be on ISO Form CG 20 10 07 04 or equivalent and the Additional Insured endorsement with respect to completed operations must be on ISO form CG 20 37 07 04 or equivalent.

WAIVER OF SUBROGATION:
SUBGRANTEE shall waive rights of subrogation which SUBGRANTEE or any insurer of SUBGRANTEE may acquire against the ORS 190 ENTITY, OHCS or the State of Oregon by virtue of the payment of any loss. SUBGRANTEE will obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the ORS 190 ENTITY has received a waiver of subrogation endorsement from the SUBGRANTEE or the SUBGRANTEE's insurer(s).

TAIL COVERAGE:
If any of the required insurance is on a claims made basis and does not include an extended reporting period of at least 24 months, SUBGRANTEE shall maintain either tail coverage or continuous claims made liability coverage, provided the effective date of the continuous claims made coverage is on or before the effective date of this Grant Agreement, for a minimum of 24 months following the later of (i) SUBGRANTEE's completion and Agency's acceptance of all Services required under this Grant Agreement, or, (ii) the ORS 190 ENTITY or SUBGRANTEE termination of this Grant Agreement, or, iii) the expiration of all warranty periods provided under this Grant Agreement.

CERTIFICATE(S) AND PROOF OF INSURANCE:
SUBGRANTEE shall provide to the ORS 190 ENTITY Certificate(s) of Insurance for all required insurance before delivering any Goods and performing any Services required under this Grant Agreement. The Certificate(s) shall list the ORS 190 ENTITY and the State of Oregon, its officers, employees and agents as Certificate holders and as endorsed Additional Insureds. The Certificate(s) shall also include all required endorsements or copies of the applicable policy language effecting coverage required by this Grant Agreement. If excess/umbrella insurance is used to meet the minimum insurance requirement, the Certificate of Insurance must include a list of all policies that fall under the excess/umbrella insurance. As proof of insurance the ORS 190 ENTITY has the right to request copies of insurance policies and endorsements relating to the insurance requirements in this Grant Agreement.

NOTICE OF CHANGE OR CANCELLATION:
The SUBGRANTEE or its insurer must provide at least thirty (30) days' written notice to the ORS 190 ENTITY before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

INSURANCE REQUIREMENT REVIEW:
SUBGRANTEE agrees to periodic review of insurance requirements by the ORS 190 ENTITY under this agreement and to provide updated requirements as mutually agreed upon by SUBGRANTEE and the ORS 190 ENTITY.

STATE ACCEPTANCE:
All insurance providers are subject to ORS 190 ENTITY acceptance. If requested by the ORS 190 ENTITY, SUBGRANTEE shall provide complete copies of insurance policies, endorsements, self-insurance documents, and related insurance documents to the ORS 190 ENTITY.

To be Attached

EXHIBIT D
LTRA Program Guidance Manual

EXHIBIT E
OHCS-ORS 190 ENTITY Agreement No. 8199

Amendment to
Grant Agreement
Long-Term Rent Assistance (LTRA) State of Emergency Due to Homelessness
Agreement No. 2024-03

This Amendment ("Amendment") to Long-Term Rent Assistance (LTRA) State of Emergency Due to Homelessness ("Agreement"), as amended from time to time, is by and between ORS 190 Entity, Mid-Willamette Valley Homeless Alliance ("ORS 190 ENTITY"), an Intergovernmental Entity established pursuant to ORS 190.010, and **Mid-Willamette Valley Community Action Agency** ("SUBGRANTEE"), with funding provided through Oregon Housing and Community Services for **LTRA Housing and Supportive Services**.

RECITALS

ORS 190 ENTITY and SUBGRANTEE desire to amend the Agreement

1. Term,
2. Grant Disbursement Generally
3. Authorized Expenses and Payments
4. Authorized Representatives,
5. Consideration; Spending Expectations, and
6. Exhibit B, Budget

AMENDMENT

The Agreement is hereby amended as follows, effective upon signatures by all parties and approvals as required by law. New language indicated by **bold and underline** and deleted language indicated by ~~strikethrough~~:

3. Term

Unless terminated or extended, this Contract shall be in effect from date of signature through June 30, 2025. The expenditure period for Grant Funds under this Contract is **June 1** ~~August 1~~, 2024 through June 30, 2025. Expiration or termination of this Agreement will not prejudice ORS 190 ENTITY's right to exercise remedies under this Agreement with respect to any breach that has occurred prior to expiration or termination.

5. Grant Disbursement Generally

The total maximum not-to-exceed amount payable to SUBSUBRECIPIENT under this Agreement, which includes any allowable expenses, is **$2,556,456.79.** ~~**$2,254,438**~~. ORS 190 ENTITY will not disburse funds to SUBSUBRECIPIENT in excess of the not-to-exceed amount and will not disburse grant funds until this Agreement has been signed by all parties. ORS 190 ENTITY will disburse the grant to SUBSUBRECIPIENT as described below in Section 6 of this Agreement. Funding amounts specified in this Agreement do not constitute a guarantee that SUBSUBRECIPIENT will receive any or all such funds.

6. Authorized Expenses and Payments

ORS 190 ENTITY agrees to pay SUBSUBRECIPIENT, from available and authorized funds, the amount of actual expenses incurred by SUBSUBRECIPIENT in performing the grant activities referenced in Exhibit A (Scope of Work), budgeted in Exhibit B (Budget), and allowable within the guidelines referenced in Exhibit D, but not to exceed the total amount of **$2,556,456.79** ~~**$2,254,438**~~, following receipt of requests by SUBSUBRECIPIENT for such reimbursement. Authorized Expenses will only be reimbursed if incurred during the period from **June 1** ~~August 1~~, 2024 until June 30, 2025 (the "Performance Period"). SUBSUBRECIPIENT will submit requests for reimbursement under this Section monthly and in such form and manner as is satisfactory to or required by ORS 190 ENTITY. Funding amounts specified in this Agreement does not guarantee that SUBSUBRECIPIENT will receive any or all such funds. Any and all disbursements of funds hereunder are subject to the terms and conditions of this Agreement, including (without limitation) that such funds are lawfully and fully appropriated, allocated, and available to ORS 190 ENTITY with authorizing limitation.

7. Authorized Representatives

ORS 190 ENTITY's Authorized Representative is:

Misty Sorte ~~Elaine Lozier~~
100 High Street SE, Suite 200
Salem, OR 97301
misty.sorte@MWVHomelessAlliance.org ~~elaine.lozier@mwvhomelessalliance.org~~

12. Consideration; Spending Expectations

d. The ORS 190 ENTITY has agreed to make a conditional award of funds to SUBGRANTEE in the not-to-exceed amount **$2,556,456.79**~~**$2,254,438**~~ (the "Grant"). This Grant award provides that up to ten percent (10%) of program expenditures may be used for allowable SUBGRANTEE administrative costs.

EXHIBIT B
BUDGET

Item	~~*Budget*~~	*Addition*	*Budget*
Rent & Utilities	**~~$ 1,322,500.00~~**	**$ 274,562.79**	**$ 1,597,062.79**
Personnel	~~$ 640,946.00~~		**$ 640,946.00**
Facilities/Property	~~$ 30,000.00~~		**$ 30,000.00**
Supplies/Ops	~~$ 56,043.00~~		**$ 56,043.00**
Support Services	**~~$ 726,989.00~~**		**$ 726,989.00**
Direct Costs	~~$ 2,049,489.00~~		**$ 2,324,051.79**
Admin.	**~~$ 204,949.00~~**	**$ 27,456.00**	**$ 232,405.00**
Total	**~~$ 2,254.438.00~~**	**$ 302,018.79**	**$ 2,556.456.79**

(signature page follows)

SIGNATURE OF AUTHORIZED REPRESENTATIVES

ORS 190 Entity, Mid-Willamette Valley Homeless Alliance:

Authorized Signature:_____Date:_____

Print Name: Jeremy Gordon Title: President

Mid-Willamette Valley Community Action Agency:

Authorized Signature:_____Date:_____

Print Name: Jimmy Jones Title: Executive Director

BOARD MTG. DATE: **2/13/25**

AGENDA TOPIC: **Training & Technical Assistance RFP (Project 2025-1)**

RECOMMENDATIONS (Alliance board):
1. Appoint R&R Committee Members
2. Revise the Required Number of R&R Committee Members
3. Appoint Executive Committee as Appeals Committee

1. Appoint R&R Committee Members

On 1/9/25 the Alliance board approved the Request for Proposals (Project 2025-1) to provide training & technical assistance, along with the Review & Recommendations Process, which states:

REVIEW & RECOMMENDATIONS COMMITTEE. *The Review and Recommendations (R&R) Committee membership is selected by the CoC Board of Directors. To engage local expertise, the committee is comprised of a minimum of six individuals with experience in local homeless services system, with at least two people from the Collaborative Committee and/or other service providers, with prioritization given to people with lived experience.*

For Project 2025-1, additional expertise will be sought in the areas of training & technical assistance and advancing equity.

Members of the R&R Committee may not have a conflict of interest, which is described in the Alliance Governance Charter, which, under General Provisions states, "A conflict of interest is a situation in which members or one of their family members have a personal or financial interest that compromises or could compromise the members' independence of judgment in exercising their responsibilities to the CoC."

Invitation was made for people interested in serving on this R&R Committee to complete an interest survey by 1/31/25. Seven people responded, sharing information about their areas of expertise. It is recommended that each individual be appointed to the R&R Committee, pending confirmation that they do not have a conflict of interest. Individual survey responses are attached.

Interested Person	Organization	Lived experience	Expertise in training & TA	Expertise in advancing equity
Hannah Shooting Bear	Indigenous NOW	Yes	Some	A fair amount
Brianna Hatchell	Soaring Heights Recovery Homes	Yes	A fair amount	A fair amount
Megan Perez	MWVCAA	Yes	A fair amount	A fair amount
Luis Nunez	Union Gospel Mission (Portland)	Yes	A great deal	Some
Jackie Leung	Micronesian Islander Community	Yes	Some	A fair amount
Dolores Segura	N/A	Yes	A great deal	A fair amount
Helena Jones	Church at the Park	No	A great deal	Some

2. Revise the Required Number of R&R Committee Members

The board-approved R&R Process for this RFP states that the committee "is comprised of a minimum of six individuals…" The RFP application deadline is 2/19/25. Not yet knowing the entities that will submit applications, there is the potential that conflicts of interest will eliminate R&R Committee appointees. In addition, life circumstances could prevent appointees from participating in the full review process.

With just seven individuals appointed, staff recommends that the board reduce the required number of R&R Committee members to a minimum of four (4).

3. Appoint the Alliance Executive Committee as the Appeals Committee for Project 2025-1

The Alliance Governance Charter (Article II, Section E.4.) states that the board may appoint a committee of a minimum of three board members to review and make appeal decisions, or, in the alternative, the Board may delegate this responsibility to the Executive Committee.

The RFP Timeline sets the deadline for an appeal at 5:00 p.m. on February 28, 2025, with a tentative Appeals Committee meeting on March 4, 2025. The Executive Committee is already scheduled to meet on March 4, the time of which could be extended should they need to convene as the Appeals Committee.

Attachments:
Individual Survey Responses

#1 Dolores Segura

COMPLETE

Collector:	Web Link 1 (Web Link)
Started:	Friday, January 17, 2025 10:19:54 AM
Last Modified:	Friday, January 17, 2025 10:29:33 AM
Time Spent:	00:09:38
IP Address:	173.12.172.61

Page 1: Application

Q1

Which geographic areas in the Marion-Polk region are you most familiar with?

Salem-Keizer area

Q2

Why are you interested in serving on this committee?

I am interested in this opportunity to serve our overlooked communities and bridge gaps with the CE system. I have 2 + years of CE experience, 2 + years of operation experience serving the unsheltered community. Over 5 + years of social work. Along with lived experience. With all of that combined I believe I bring a very unique lens to the table. I am very passionate about serving our community and if given the opportunity I can help bridge that gaps. Starting with language. I am bilingual and have established good relations with community members and with our community.

Q3

What levels of expertise can you offer related to the following?

Reviewing proposals / grants	**Some**
Providing training & technical assistance	**A great deal**
Advancing racial equity	**A fair amount**

Q4

What experience do you have with the following aspects of the local homeless services system?

Coordinated Entry System	**A Lot**
Homeless Management Information System	**A Lot**
CoC Policies & Procedures	**A Fair Amount**
Emergency Shelter / Transitional Housing	**A Fair Amount**
Permanent Housing (RRH, PSH, OPH)	**A Fair Amount**
Cross-system Collaboration	**A Fair Amount**

Q5

Do you have lived experience in homelessness?

Yes, within the past 7 years

Q6

Have you served on a grant/proposal review committee before?

No

Q7

Members of this committee must be able to attend an orientation session, conduct individual review of each application over a four-day period, and participate in one or more committee meetings to finalize recommendations. Please identify which times you would be available for orientation. This information will be used to help finalize the schedule.

Tuesday, February 18 (up to 2 hours in the afternoon),

Tuesday, February 18 (up to 2 hours starting at 5:00 p.m. or 6:00 p.m.)

Q8

Please identify which times you would be available for committee meeting(s). This information will be used to help finalize the schedule.

Monday, February 24 - all afternoon

Q9

Contact Information:

Name	**Dolores Segura**
City/Town	**Salem**
Email Address	[redacted]
Phone Number	[redacted]

#2 Jackie Leung

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, January 21, 2025 5:55:10 PM
Last Modified: Tuesday, January 21, 2025 6:00:46 PM
Time Spent: 00:05:35
IP Address: 156.146.48.162

Page 1: Application

Q1

Which geographic areas in the Marion-Polk region are you most familiar with?

Monmouth-Independence,

Salem-Keizer area

Q2

Why are you interested in serving on this committee?

As a CSO Project participant, I look forward to serving on the committee to review who could provide us with education/support. It is a much-needed space for folks like mine to be in.

Q3

What levels of expertise can you offer related to the following?

Reviewing proposals / grants	**A great deal**
Providing training & technical assistance	**Some**
Advancing racial equity	**A fair amount**
Please provide more information about your area of greatest expertise.:	I have experience in reviewing proposals and grants. I am excited about the opportunity to engage in this work.

Q4

What experience do you have with the following aspects of the local homeless services system?

Coordinated Entry System	**A Fair Amount**
Homeless Management Information System	**A Little Bit**
CoC Policies & Procedures	**A Fair Amount**
Street Outreach	**A Fair Amount**
Emergency Shelter / Transitional Housing	**Quite a Bit**
Permanent Housing (RRH, PSH, OPH)	**A Fair Amount**
Cross-system Collaboration	**Quite a Bit**

Q5

Do you have lived experience in homelessness?

Yes, more than 7 years ago

Q6

Have you served on a grant/proposal review committee before?

Yes, with this CoC

Q7

Members of this committee must be able to attend an orientation session, conduct individual review of each application over a four-day period, and participate in one or more committee meetings to finalize recommendations. Please identify which times you would be available for orientation. This information will be used to help finalize the schedule.

Wednesday, February 19 (up to 2 hours in the afternoon)

,

Wednesday, February 19 (up to 2 hours starting at 5:00 p.m. or 6:00 p.m.)

,

Comments::

Prefer Wed, Feb 19 at 5 pm start time

Q8

Please identify which times you would be available for committee meeting(s). This information will be used to help finalize the schedule.

Monday, February 24 - all morning,

Comments::

Are Thursdays or Fridays an option for this week for the commitee meetings since it is ALL AM/PM?

Q9

Contact Information:

Name	**Jackie Leung**
Company	**Micronesian Islander Community**
City/Town	**Salem**
Email Address	jleung@micoregon.org
Phone Number	5268488619

#3 Luis Nunez

COMPLETE

Collector:	Web Link 1 (Web Link)
Started:	Wednesday, January 22, 2025 9:21:22 AM
Last Modified:	Wednesday, January 22, 2025 9:41:17 AM
Time Spent:	00:19:54
IP Address:	96.79.96.9

Page 1: Application

Q1

Which geographic areas in the Marion-Polk region are you most familiar with?

Salem-Keizer area,

Woodburn / North Marion County,

Other (please specify):

Portland Oregon

Q2

Why are you interested in serving on this committee?

I myself am a recovering addict and I been working firsthand with homelessness with great experience going on 9yrs in downtown Portland and I see a great need for change in our community.

Q3

What levels of expertise can you offer related to the following?

Providing training & technical assistance	**A great deal**
Advancing racial equity	**Some**
Please provide more information about your area of greatest expertise.:	I have trained on safety and De-escalation with volunteers at our facility and on the streets with the search and rescue team regarding our homeless guest for the last 9yrs. I have also worked and supported and aided people of color and with those who cannot speak English in connecting them with the proper resources.

Q4

What experience do you have with the following aspects of the local homeless services system?

Coordinated Entry System	**A Lot**
Homeless Management Information System	**A Lot**
CoC Policies & Procedures	**A Fair Amount**
Street Outreach	**A Lot**
Emergency Shelter / Transitional Housing	**A Lot**
Permanent Housing (RRH, PSH, OPH)	**Quite a Bit**
Cross-system Collaboration	**A Lot**

Q5

Do you have lived experience in homelessness?

Yes, more than 7 years ago

Q6

Have you served on a grant/proposal review committee before?

No

Q7

Members of this committee must be able to attend an orientation session, conduct individual review of each application over a four-day period, and participate in one or more committee meetings to finalize recommendations. Please identify which times you would be available for orientation. This information will be used to help finalize the schedule.

Wednesday, February 19 (up to 2 hours starting at 5:00 p.m. or 6:00 p.m.)

Q8

Please identify which times you would be available for committee meeting(s). This information will be used to help finalize the schedule.

Tuesday, February 25 - all afternoon

Q9

Contact Information:

Name	**Luis Nunez**
Company	**Union Gospel Mission Life Change Program**
City/Town	**Portland**
Email Address	[redacted]
Phone Number	[redacted]

#4 Megan Perez

COMPLETE

Collector:	Web Link 1 (Web Link)
Started:	Wednesday, January 22, 2025 7:30:06 PM
Last Modified:	Wednesday, January 22, 2025 7:40:07 PM
Time Spent:	00:10:01
IP Address:	71.193.141.94

Page 1: Application

Q1

Which geographic areas in the Marion-Polk region are you most familiar with?

Monmouth-Independence,

Dallas,

Salem-Keizer area,

Silverton / East Marion County

Q2

Why are you interested in serving on this committee?

This would allow me to contribute to meaningful decision-making processes that have a tangible impact. Being apart of this committee gives opportunity to engage critically with diverse perspectives, ensuring that decisions are made thoughtfully and equitably. I value the responsibility of carefully evaluating proposals, initiatives, and/or projects, as it deepens my understanding of the broader goals and needs of the community.

Q3

What levels of expertise can you offer related to the following?

Reviewing proposals / grants	**A fair amount**
Providing training & technical assistance	**A fair amount**
Advancing racial equity	**A fair amount**
Please provide more information about your area of greatest expertise.:	I have experience with writing and overseeing grants. I also have a great deal of experience with the CE system and HMIS systems along with street outreach and could provide a great deal of knowledge and training in those.

Q4

What experience do you have with the following aspects of the local homeless services system?

Coordinated Entry System	**A Lot**
Homeless Management Information System	**A Lot**
CoC Policies & Procedures	**A Fair Amount**
Street Outreach	**A Lot**
Emergency Shelter / Transitional Housing	**A Lot**
Permanent Housing (RRH, PSH, OPH)	**Quite a Bit**
Cross-system Collaboration	**A Lot**

Q5

Do you have lived experience in homelessness?

Yes, more than 7 years ago

Q6

Have you served on a grant/proposal review committee before?

Yes, outside of this CoC

Q7

Members of this committee must be able to attend an orientation session, conduct individual review of each application over a four-day period, and participate in one or more committee meetings to finalize recommendations. Please identify which times you would be available for orientation. This information will be used to help finalize the schedule.

Tuesday, February 18 (up to 2 hours starting at 5:00 p.m. or 6:00 p.m.)

,

Wednesday, February 19 (up to 2 hours starting at 5:00 p.m. or 6:00 p.m.)

Q8

Please identify which times you would be available for committee meeting(s). This information will be used to help finalize the schedule.

Monday, February 24 - all afternoon,

Tuesday, February 25 - all afternoon,

Wednesday, February 26 - all afternoon

Q9

Contact Information:

Name	**Megan Perez**
Company	**MWVCAA**
City/Town	**Salem**
Email Address	[redacted]
Phone Number	[redacted]

#5 Brianna Hatchell

COMPLETE

Collector:	Web Link 1 (Web Link)
Started:	Wednesday, January 22, 2025 8:48:00 PM
Last Modified:	Wednesday, January 22, 2025 8:56:25 PM
Time Spent:	00:08:24
IP Address:	24.20.213.245

Page 1: Application

Q1

Which geographic areas in the Marion-Polk region are you most familiar with?

Monmouth-Independence,

Salem-Keizer area

Q2

Why are you interested in serving on this committee?

I have a particular skill set that I do believe would be useful for this commitment. Along with its areas known agencies and main funding streams

Q3

What levels of expertise can you offer related to the following?

Reviewing proposals / grants	**A great deal**
Providing training & technical assistance	**A fair amount**
Advancing racial equity	**A fair amount**
Please provide more information about your area of greatest expertise.:	Trauma informed care and understanding barriers in addressing houselessness and how socioeconomic impact is the underlying indicator along with racial inequities

Q4

What experience do you have with the following aspects of the local homeless services system?

Coordinated Entry System	**A Fair Amount**
Homeless Management Information System	**A Little Bit**
CoC Policies & Procedures	**A Fair Amount**
Street Outreach	**A Lot**
Emergency Shelter / Transitional Housing	**A Lot**
Permanent Housing (RRH, PSH, OPH)	**A Fair Amount**
Cross-system Collaboration	**A Lot**

Q5

Do you have lived experience in homelessness?

Yes, more than 7 years ago

Q6

Have you served on a grant/proposal review committee before?

No

Q7

Members of this committee must be able to attend an orientation session, conduct individual review of each application over a four-day period, and participate in one or more committee meetings to finalize recommendations. Please identify which times you would be available for orientation. This information will be used to help finalize the schedule.

Tuesday, February 18 (up to 2 hours starting at 5:00 p.m. or 6:00 p.m.)

,

Wednesday, February 19 (up to 2 hours in the morning),

Wednesday, February 19 (up to 2 hours in the afternoon)

Q8

Please identify which times you would be available for committee meeting(s). This information will be used to help finalize the schedule.

Monday, February 24 - all afternoon,

Tuesday, February 25 - all morning,

Tuesday, February 25 - all afternoon

Q9

Contact Information:

Name	**Brianna Hatchell**
Company	**Soaring Heights Recovery Homes**
City/Town	**Marion/Polk**
Email Address	bri@soaringheights.life
Phone Number	9713746905

#6 Hannah Shooting Bear

COMPLETE

Collector:	Web Link 1 (Web Link)
Started:	Sunday, January 26, 2025 10:40:59 AM
Last Modified:	Sunday, January 26, 2025 10:45:08 AM
Time Spent:	00:04:08
IP Address:	24.22.34.24

Page 1: Application

Q1

Which geographic areas in the Marion-Polk region are you most familiar with?

Salem-Keizer area

Q2

Why are you interested in serving on this committee?

To bring a more diverse group to the community

Q3

What levels of expertise can you offer related to the following?

Reviewing proposals / grants	**A fair amount**
Providing training & technical assistance	**Some**
Advancing racial equity	**A fair amount**
Please provide more information about your area of greatest expertise.:	Organizing, knowledge of our community

Q4

What experience do you have with the following aspects of the local homeless services system?

Coordinated Entry System	**A Fair Amount**
Homeless Management Information System	**A Little Bit**
CoC Policies & Procedures	**A Fair Amount**
Street Outreach	**A Fair Amount**
Emergency Shelter / Transitional Housing	**A Little Bit**
Permanent Housing (RRH, PSH, OPH)	**A Little Bit**
Cross-system Collaboration	**A Little Bit**

Q5

Do you have lived experience in homelessness?

Yes, within the past 7 years

Q6

Have you served on a grant/proposal review committee before?

Yes, outside of this CoC

Q7

Members of this committee must be able to attend an orientation session, conduct individual review of each application over a four-day period, and participate in one or more committee meetings to finalize recommendations. Please identify which times you would be available for orientation. This information will be used to help finalize the schedule.

Tuesday, February 18 (up to 2 hours starting at 5:00 p.m. or 6:00 p.m.)

Q8

Please identify which times you would be available for committee meeting(s). This information will be used to help finalize the schedule.

Wednesday, February 26 - all afternoon

Q9

Contact Information:

Name	**Hannah Shooting Bear**
Company	**Indigenous NOW**
City/Town	**Salem**
Email Address	[redacted]
Phone Number	[redacted]

#7 Helena Jones

COMPLETE

Collector:	Web Link 1 (Web Link)
Started:	Monday, January 27, 2025 2:50:19 PM
Last Modified:	Monday, January 27, 2025 3:45:06 PM
Time Spent:	00:54:47
IP Address:	76.144.154.141

Page 1: Application

Q1

Which geographic areas in the Marion-Polk region are you most familiar with?

Salem-Keizer area

Q2

Why are you interested in serving on this committee?

I have had the chance to work with the Alliance in several spaces and would love the opportunity to experience this aspect of Alliance. I also have worked within the Marion & Polk non-profit sector since 2019, much of which was providing training and technical support in several different avenues.

Q3

What levels of expertise can you offer related to the following?

Reviewing proposals / grants	**Some**
Providing training & technical assistance	**A great deal**
Advancing racial equity	**Some**
Please provide more information about your area of greatest expertise.:	Since joining the Marion-Polk non-profit sector in 2019, I have developed and conducted weekly employee onboarding and training, developed and supported quarterly all-staff training, designed and trained one-off employee training as needed, and oversaw the tracking and implementation of required annual training for all staff. The individuals I have had the opportunity to work with and train often are system impacted and have a variety of lived experience. The community I have trained require consideration on how to train and support individuals on a spectrum from very entry level technical abilities all the way to much more advanced technical abilities. I enjoy developing and crafting curriculums that support individuals on every aspect of the spectrum. Most recently, I oversaw the development and submission of Church at the Park's Community Health Worker Training to Oregon Health Authority, we hope to conduct our first CHW Training, focused on supporting the unique needs of those experiencing homelessness in Marion & Polk, this coming April!

Q4

What experience do you have with the following aspects of the local homeless services system?

Coordinated Entry System	**A Little Bit**
Homeless Management Information System	**A Fair Amount**
CoC Policies & Procedures	**A Fair Amount**
Street Outreach	**A Little Bit**
Emergency Shelter / Transitional Housing	**A Fair Amount**
Permanent Housing (RRH, PSH, OPH)	**A Fair Amount**
Cross-system Collaboration	**A Little Bit**

Q5 **No**

Do you have lived experience in homelessness?

Q6

Have you served on a grant/proposal review committee before?

No

Q7

Members of this committee must be able to attend an orientation session, conduct individual review of each application over a four-day period, and participate in one or more committee meetings to finalize recommendations. Please identify which times you would be available for orientation. This information will be used to help finalize the schedule.

Tuesday, February 18 (up to 2 hours in the afternoon),

Wednesday, February 19 (up to 2 hours in the morning),

Wednesday, February 19 (up to 2 hours in the afternoon)

,

Comments::

Would prefer to avoid after 5pm but can make it work if necessary.

Q8

Please identify which times you would be available for committee meeting(s). This information will be used to help finalize the schedule.

Monday, February 24 - all morning,

Tuesday, February 25 - all morning,

Tuesday, February 25 - all afternoon,

Wednesday, February 26 - all morning,

Wednesday, February 26 - all afternoon,

Comments::

Would not be available after 4pm on Feb 24th.

Q9

Contact Information:

Name	**Helena Jones**
Company	**Church at the Park**
City/Town	**Salem, OR**
Email Address	helena.jones@churchatthepark.org
Phone Number	971-720-0812

BOARD MTG. DATE: 2/13/25

AGENDA TOPIC: LTRA-Funded Equity Analysis

RECOMMENDATION: Approve Ad hoc Equity Workgroup Charter

BACKGROUND

On June 13, 2024, the Alliance board approved the LTRA Plan, which includes racial equity strategies, and updating the racial disparities study completed in February 2023.

> **1.** Racial Equity Strategies. A description of mitigation strategies and how the key objectives to advance racial equity, diversity and inclusion have been incorporated. This should include a thorough racial equity analysis and strategy that includes clearly defined mitigation strategies and resource allocations intended to remedy existing disparities and ensure equitable access to funds and services.

OR-504 conducted a racial disparities study in February 2023 and identified populations disproportionately represented in three metrics (CE assessments, use of emergency shelter, and participation in permanent housing programs). These populations were Black/African American/African, Pacific Islander, and Hispanic/Latinx.

Over the past year, the CoC has strengthened partnerships with culturally specific organizations and is laying the groundwork to train those organizations to become CE assessment sites. Three culturally specific organizations serving each of the disproportionately represented populations helped create this LTRA Plan, which includes capacity building for smaller and culturally specific organizations to participate in the planning and provision of homeless services more fully. By offering these organizations training, technical assistance, and a menu of supportive services, the CoC will be more inclusive and expand its capacity to ensure equitable access to funds and services throughout the region.

The CoC will also expand its monitoring to six data points, including referrals for CE assessments, completed CE assessments, referrals to housing services, enrollment in housing services, housing move-in dates, and housing retention to assess improvements in racial and ethnic disparities

On December 12, 2024, the Alliance board approved an updated LTRA Plan, including the task:

Implement the six-point racial disparity project outlined in the LTRA Plan.

- Equity analysis to be conducted April-June 2025.
- While funded with LTRA dollars, the equity analysis encompasses the entire system and is not restrained to LTRA services.

On January 9, 2025, the Alliance board received an LTRA projects update, noting that this task will be done by establishing an Ad hoc Equity Workgroup, the membership and charge of which will be submitted for Board approval in March.

INFORMATION

The Alliance Governance Charter (Article II, Section E.2.) states:

> SPECIAL COMMITTEES AND WORKGROUPS. The Board may authorize the formation of special committees or workgroups, as necessary to deal with specific problems or issues, as the Board believes appropriate. The Board will appoint members to special committees and workgroups. These special committees or workgroups will be time limited and be provided a scope of work from the Board. Special committees and workgroups will report their findings and recommendations to the Board, upon request or upon the conclusion of their work.

In order to seek individuals interested in serving on the Ad hoc Equity Workgroup, the Alliance board is asked to approve the attached charter.

Attachment: Ad hoc Equity Workgroup Charter

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
Ad hoc Equity Workgroup
CHARTER

A. PURPOSE

The purpose of the Ad hoc Equity Workgroup is to assist the Mid-Willamette Valley Homeless Alliance Board of Directors in implementing the racial equity strategies outlined in the Long-Term Rent Assistance (LTRA) Plan. Specifically, to review racial disparity data along six data points to assess improvements in racial and ethnic disparities. Data points:

- referrals for CE assessments,
- completed CE assessments,
- referrals to housing services,
- enrollment in housing services,
- housing move-in dates, and
- housing retention

B. MEMBERSHIP

1. **APPOINTMENTS**. The Mid-Willamette Valley Homeless Alliance CoC Board of Directors is responsible for appointing members of the Ad hoc Equity Workgroup.

2. **TERMINATION.** The board may remove any member when it determines it is in the interest of the CoC to do so. Member terminations require a 2/3 vote. Reasons for removal include excessive absences from meetings, conduct that is contrary to the CoC's code of conduct, or noncompliance with other policies.

3. **RESIGNATION**. Resignations by workgroup members shall be submitted in writing to CoC staff and chair, who will forward the resignation notice to the CoC Board of Directors at the next regularly scheduled board meeting.

C. MEETINGS

1. **MEETINGS.** Ad hoc Equity Workgroup meetings will occur at least monthly, or as directed by the chair. A virtual meeting may occur so long as all parties can both hear and communicate with each other. The workgroup is a public body subject to the public meetings and record laws as stated in ORS Chapter 192. All meetings will be open to the public. The meeting agenda will be distributed to members and through public notice at least one week prior to a workgroup meeting.

2. **QUORUM.** A majority, defined as 50% plus one, of the appointed, voting membership will constitute a quorum for any business requiring a vote at meetings. Members may attend either in person or virtually, so long as persons in attendance and virtually can both hear and

communicate with each other. Members attending virtually may be counted towards achieving a quorum.

3. **VOTING**. To the maximum extent possible, Ad hoc Equity Workgroup decisions shall be made by consensus. However, members can request a majority vote on specific issues.

C. DURATION

1. **GENERAL PROVISIONS.** The Ad hoc Equity Workgroup will exist until its task is completed, either requesting an extension or reporting findings to the Alliance Board of Directors within three months of formation.

D. CONFLICT OF INTEREST

1. **GENERAL PROVISIONS**. A conflict of interest is a situation in which workgroup members, or one of their family members, have a personal or financial interest that compromises or could compromise the board or committee members' independence of judgment in exercising their responsibilities to the CoC. It is the position of this CoC that conflicts of interest shall not compromise the CoC's work and that even the appearance of a conflict shall be avoided in all circumstances.

2. **ADHERENCE TO CONFLICT OF INTEREST POLICY**. Workgroup members are expected to adhere to the CoC Conflict of Interest Policy, which requires the member to minimize conflicts of interest; disclose ethical, legal, financial, and other conflicts; and remove themselves from decision-making if they would otherwise be called on to act on a conflict involving themselves, their family members or entities with which they or their family members are closely associated.

E. CODE OF CONDUCT

2. **GENERAL PROVISIONS.** Workgroup members are expected to observe the highest standards of ethical conduct in the execution of their responsibilities, to conduct themselves with courtesy and respect, and to refrain from harassment, intimidation, discrimination, and physical or verbal abuse.

3. **DECLARATION**. Workgroup members are to annually receive a copy of the Code of Conduct, acknowledge receipt by signing a form, and submit a copy of the signed form to CoC staff.

F. AMENDMENTS

1. **PROCESS**. This charter may be amended at any CoC board meeting by a majority vote of the appointed, voting board membership. Copies of proposed amendments will be available for review at least one week prior to the board meeting at which the proposed amendments are considered. The board will seek prior review and recommendation by the workgroup of any amendments to the charter unless circumstances require an immediate change. In the latter situation, CoC staff will provide an explanation of the circumstances and provide opportunity for comments and input prior to and as part of the board meeting.

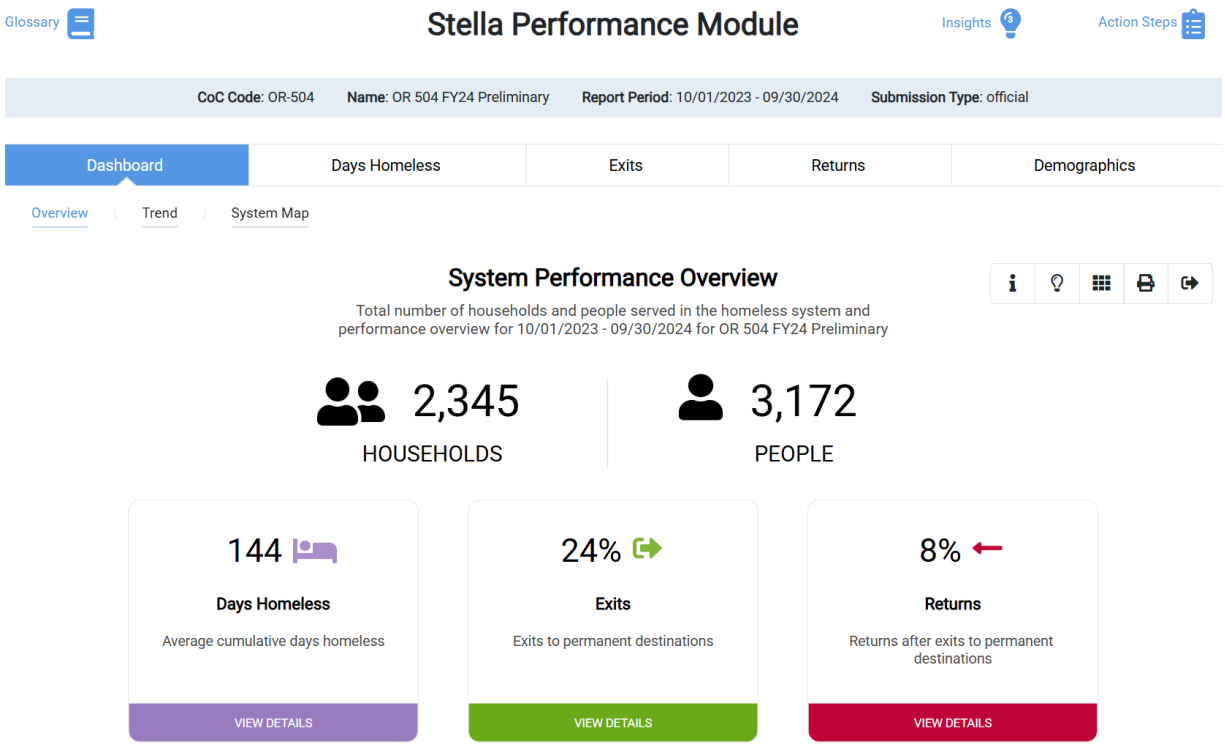
BOARD MTG. DATE: 2/13/25

AGENDA TOPIC: System Performance Measures Related to the Alliance Strategic Plan

RECOMMENDATION: Information Only

Presentation of System Performance Measures will include a walk through of the Stella Performance Module. This is a visual display of HMIS data reported to HUD in the annual LSA (Longitudinal System Analysis), which is focused on:

- Days Homeless
- Exits to Permanent Destinations
- Returns to Homelessness after Exit to Permanent Destinations



PLEASE REVIEW definitions in the attached glossary:

Performance Measures [pages 1-4 in Attached Stella Performance Glossary]

- Days Homeless
- Exits
- Returns

Pathways [page 10 in Attachment]

System Engagement [pages 14-15 in Attachment]

Recommend viewing the 9-min introduction video [Stella Performance Overview Videos - HUD Exchange]

STELLA PERFORMANCE

Glossary

July 2024 Update

This document provides a glossary of terms used throughout the Stella Performance (Stella P) module in HDX 2.0 and provides supplementary details to the information within Stella P. It is not intended to be a stand-alone resource or to provide data collection guidance. For definitions of Homeless Management Information System (HMIS) data elements and responses or for data collection guidance, please refer to the HMIS Data Standards Manual. Additional resources on Stella P can be found on the Stella and System Modeling page on the HUD Exchange website.

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Days Homeless 2

Exits 2

Returns 4

Household Types 7

Population Groups 8

Race and Ethnicity Groups 9

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Performance Measures [through page 4]

Stella P looks at system-level performance for three critical performance measures: Days Homeless, Exits, and Returns. Definitions and more details on each of these performance measures can be found below.

Served in the Homeless System: Households that were served in HMIS participating projects during the report period for the following project types:

- Emergency Shelter (ES)
- Safe Haven (SH)
- Transitional Housing (TH)
- Rapid Rehousing: Housing with or without services (RRH:H), and
- Permanent Supportive Housing (PSH).

Stella P does not include data from the following project types:

- Rapid Rehousing: Services Only
- Homelessness Prevention
- Street Outreach
- Coordinated Entry
- Day Shelter
- Services Only
- Permanent Housing – Housing with Services
- Permanent Housing – Housing Only
- Other

HMIS Participating: Projects are HMIS Participating if they collect all required HMIS data elements according to their funder requirements and their local CoC Policies. This data must be collected within the CoC's designated HMIS or submitted to the CoC's designated HMIS at least once a year to cover the whole year of required client data collected by the project. *Note: people served by projects operated by Victim Service Provider organizations are prohibited from participating in HMIS and thus are not included in Stella P.*

Days Homeless

Days Homeless: The average cumulative, unduplicated number of days that households were served in ES, SH, or TH projects or in RRH:H or PSH prior to move-in during the report period, plus continuous time in these projects prior to the report period back to 10/1/2012. Periods of less than seven days between project enrollments are not considered a break in the continuity of homelessness and are included within the count Days Homeless. Days Homeless only includes self-reported time homeless on the Days Homeless by Pathway and Days Homeless by Population charts if "Self-reported days homeless" is selected in the "Show Additional Data" section of the legend.

Households with Days Homeless: Households that had at least one day in ES, SH, TH, or RRH:H, or days enrolled in PSH prior to move-in during the report period.

Self-reported Days Homeless: Additional days that a household reported they were homeless (as recorded in HMIS data element 3.917), beyond those days that were otherwise accounted for by enrollments in ES, SH, TH, RRH:H, or PSH projects.

Longstayers: Households with 180 or more Days Homeless.

Exits

Exiters: Households who exited the homeless system during the report period.

Exits from the Homeless System (Exits): An exit from any project where there is no subsequent enrollment in any project type for the household in the 14 days following the exit. When looking at system exits during the report period for the purposes of determining Destination, the destination for the ***last*** exit during the report period is reported. When looking at Returns, the ***first*** exit during the Exit Cohort period determines their exit destination and triggers the beginning of the Timeframe to Measure Returns.

Exit Destination: The location a household moved to immediately upon exiting the homeless system, based on the response provided in HMIS at project exit. The exit destination reported in Stella P represents the household's exit destination on their last project enrollment during the report period before exiting from the homeless system.

Exit Destination Type: The type of location (permanent, temporary, or unknown) the household exited to when they left the homeless system based on the Exit Destination recorded in HMIS at project exit. The Exit Destination Type represents the type of destination the household exited to on their last project enrollment during the report period before exiting from the homeless system.

The following table maps the destinations and destination types used in Stella P to the destination response options in HMIS, documenting how the response categories have been collapsed for the Stella P charts.

Table 1: Exit Destination Type

Stella P Exit Destination Type	Stella P Exit Destination	HMIS Data Standards FY 2024 Exit Destination Options
Permanent destination	Permanent Supportive Housing	Rental by client, with ongoing housing subsidy [*includes the following Subsidy Type*]: • Permanent Supportive Housing
	Permanent Housing – rent/temp subsidy	Rental by client, with ongoing housing subsidy [*includes the following Subsidy Type*]: • RRH:H or equivalent subsidy
	Permanent Housing – rent/own with subsidy	Rental by client, with ongoing housing subsidy [*includes the following Subsidy Types]:* • GPD TIP housing subsidy • VASH housing subsidy • HCV voucher (tenant or project based) (not dedicated) • Public housing unit • Rental by client, with other ongoing housing subsidy • Housing Stability Voucher • Family Unification Program Voucher (FUP) • Foster Youth to Independence Initiative (FYI) • Other permanent housing dedicated for formerly homeless persons
		Moved from one HOPWA funded project to HOPWA permanent housing
		Owned by client, with ongoing housing subsidy
	Permanent Housing – rent/own with no subsidy	Rental by client, no ongoing housing subsidy
		Owned by client, no ongoing housing subsidy
	Family – permanent	Staying or living with family, permanent tenure
	Friends – permanent	Staying or living with friends, permanent tenure
Temporary destination	Institutions – group/assisted	Foster care home or foster care group home
		Long-term care facility or nursing home
	Institutions – medical	Hospital or other residential non-psych medical facility
		Psychiatric hospital or other psychiatric facility
		Substance abuse treatment facility or detox center
	Institutions - incarceration	Jail, prison or juvenile detention facility
	Temporary - not homeless	Residential project with no homeless criteria
		Hotel or motel paid for without ES voucher
	Homeless - ES/SH/TH	Emergency Shelter
		Safe Haven
		One HOPWA funded project to HOPWA Transitional Housing
		Transitional Housing for homeless persons
	Homeless - Street	Place not meant for habitation
	Family - temp	Staying or living with family, temporary tenure
	Friends - temp	Staying or living with friends, temporary tenure
	Deceased	Deceased

Stella P Exit Destination Type	Stella P Exit Destination	HMIS Data Standards FY 2024 Exit Destination Options
Unknown (missing/invalid) destination	Unknown	Missing
		Client doesn't know
		Clients refused

Returns

Returns to the Homeless System (Returns): Returns to ES, SH, TH, RRH:H, or PSH projects after exiting the homeless system. Returns are reported in Stella P for households that exited to different Exit Destination Types:

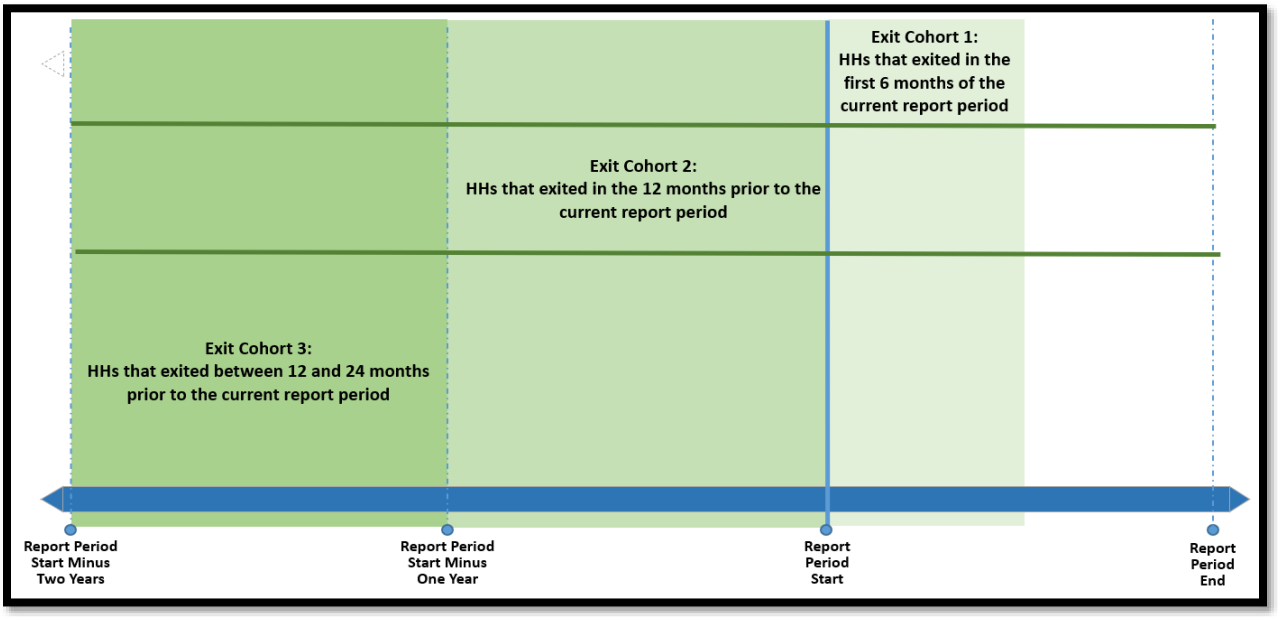
- The primary Returns performance measure reports households who return to the homeless system within six months after exiting to a permanent destination. These households are referred to as Returners.
- Stella P also reports returns data for households that exited the homeless system to temporary destinations, and for households that exited to unknown destinations. Households that return from temporary or unknown destinations are also referred to as Re-Engagers.

Exit Cohort: A group of households (HH) that exited the homeless system during a defined time period. The number of households in this group is used as the denominator when calculating the percentage of households who returned to homelessness. Use the filters provided in the Returns section of Stella P to show results for different exit cohorts. The three exit cohorts used in Stella P are:

1. HH that Exited in the first 6 months of the Current Report Period
2. HH that Exited in the 12 months prior to the Current Report Period
3. HH that Exited between 12 and 24 months prior to the Current Report Period

[Jump to page 10, Pathways]

Figure 1: Exit Cohorts



Timeframe to Measure Returns: The time period after a household exits from the homeless system during which a return to the homeless system is counted in the Returns measure.

> **Returns in 6 Months:** Returns to ES, SH, TH, RRH:H, or PSH projects within 6 months after the household first exited the homeless system. Six-month returns are the default return time period for all three exit cohorts.
>
> **Returns in 12 Months:** Returns to ES, SH, TH, RRH:H, or PSH projects within 12 months after the household first exited the homeless system. 12-month returns are not available for the exit cohort of households that exited in the 1st 6 months of the current report period.
>
> **Returns in 24 Months:** Returns to ES, SH, TH, RRH:H, or PSH projects within 24 months after the household first exited the homeless system. 24-month returns are only available for the exit cohort of households that exited 13-24 months before the current report period.

System-Generated Insights: Data quality (DQ) and pathway performance insights automatically generated by the system to consider when interpreting charts and information provided in Stella P.

> **Data Quality Insights:** Data quality insights alert the user of substantial data quality issues that impact the data throughout Stella P.
>
> - **Households Excluded from Longitudinal Systems analysis (LSA) due to CoC Code DQ:** More than 5% of household records in HMIS are missing a CoC code, which means these households are excluded from the LSA dataset. Those households therefore are not reflected in these visuals. Please keep the limitations on data quality in mind as you interpret these results. The web-based tool Eva can help HMIS Administrators improve CoC data quality.
> - **Risk of Duplicate Persons due to SSN DQ:** More than 5% of household records in the LSA dataset have an issue with the data quality of the Social Security Number (SSN). This data quality issue limits accurate deduplication of client records. Therefore, the

charts and tables in Stella P may include duplicate clients. Please keep the limitations on data quality in mind as you interpret these results. The web-based tool Eva can help HMIS Administrators improve CoC data quality.

- **Households Excluded from Stella P due to Relationship to HoH DQ:** More than 5% of households in the LSA dataset have been excluded from Stella P due to data quality issues with the Relationship to Head of Household client level data field. The high level of missing data may affect the accuracy or representativeness of the data shown in one or more panels. Please keep the limitations on data quality in mind as you interpret these results. The web-based tool Eva can help HMIS Administrators improve CoC data quality.
- **Enrollments Excluded due to Invalid Move-In Dates:** Ten or more enrollments in the LSA dataset were excluded from Stella P due to invalid move-in dates. Move-in dates that are before the project entry date or after the project exit date are considered invalid. Households that have excluded enrollments may still appear in Stella P if they have another valid enrollment record during the reporting period. Please keep the limitations on data quality in mind as you interpret these results. The web-based tool Eva can help HMIS Administrators improve CoC data quality.

Pathway Performance Insights: Considering both the performance of the pathway and the number of households that used the pathway, these insights help Stella P users focus on which pathways will have the greatest impact on improving system performance. **Pathway** performance insights use “impact scores” to represent how much that pathway is contributing to (impacting) the performance measure for the system as a whole. The impact scores indicate the percentage of impact on the system level performance. For example, a score of 50 means that the pathway contributes to 50% of the performance measure. A different formula is used to calculate the impact scores for each performance measure. The insights display the pathways with the top three impact scores for each household type.

- **Days Homeless Pathway Impact Score:** Score is calculated based on the average days homeless for the pathway multiplied by the number of households who used that pathway to generate a measure of "unit-days." The number of unit-days for each pathway is then divided by the number of unit-days for all pathways, generating an "Impact Score" which indicates the relative impact that the pathway has on the Days Homeless performance for the specified household type.
- **Exits Pathway Impact Score:** Score is calculated by adding the number of exits to temporary and unknown destinations for each pathway and dividing that number by the total number of exits to temporary and unknown destinations for specified household type.
- **Returns Pathway Impact Score:** Score is calculated by dividing the number of households who returned to homelessness after exiting to permanent housing for each pathway and dividing that number by the total number of households who returned to homelessness for the specified household typed.

User-Generated Insights: Notes entered by Stella P users to track and organize observations.

Action Steps: A feature that allows users to capture ideas for the next steps in exploring data quality or performance issues. Actions can be linked to related data panels and insights.

Household Types

Household (HH): A household is a single individual or a group of persons who are assisted together in a project.

Head of Household (HoH): Person to whom all other household members are associated with in HMIS at the time they enter a project. Household level performance data is based on the head of household information.

Household Type: Stella P measures performance for three main household types - Adult Only (AO), Adults with Children (AC) and Child Only (CO), based on the age of household members on the first day of the report period (or at entry, if later). Households may be counted in more than one household type, if the household members are served in more than one household type in different project enrollments. Performance measures reported by household type are calculated based on project enrollments associated with the respective household type. Additional household types are available as filters in selected charts in Stella P, including the performance analysis by Pathway, by Population Group, and by Race and Ethnicity.

All Households: Includes households of each of the three main household types as well as households that are not categorized by household type due to missing data.

> **Adult Only (AO) Households:** Households in which all members are 18 years old or older. AO can also be included in one of the following categories:
>
> - **Adult Only (AO) Veteran:** Adult only households in which at least one member served in the armed forces of the United States.
> - **Adult Only (AO) Non-Veteran 25+:** Adult only households in which all members are 25 years old or older and no members have been on active duty in the armed forces of the United States.
> - **Adult Only (AO) 18-24:** Adult only households in which all members are under 25 years old.
>
> **Adult & Child (AC) Households:** Households in which one or more member is 18 years old or older and one or more member is under 18 years old. AC households can also be included in the following category:
>
> - **Adult and Child (AC) Parenting Youth:** Adult and child households in which all adults are between 18 and 24 and one or more of the adults is the parent of a child.
>
> **Child Only (CO) Households:** Households in which all members are 17 years old or younger.

Performance data can also be displayed for the following household categories:

> **All Child and Youth:** Households in which all members are under 25 years old. This category includes CO households, AO 18-24 households, and AC Parenting Youth households.
>
> **Long-term Homeless:** Households with 365 or more cumulative days homeless. Households of any household type can be included in this category.
>
> **Inflow:** Households who have less than 365 cumulative days homeless. Households of any household type can be included in this category.

Universe: The collection of all households counted in a particular measure. For the performance measures included in Stella P, the universe is the same as the "N," or number of households.

Population Groups

Population Group: A group of households that share a demographic or system utilization characteristic. Households may be counted in more than one population group. By Population Group analyses are available for the Days Homeless, Exits, and Returns performance measures.

Adult Only (AO) 55+: Households in which all members are at least 55 years old.

Adult & Child (AC) 3+ Children: Households with at least 1 adult and 3 or more children.

Domestic Violence Survivor: Fleeing Domestic Violence: Households where the head of household or any adult member identified that they are a survivor of domestic violence and were currently fleeing domestic violence, as recorded in HMIS at the time of project entry for any project enrollments that coincided with the report period. *Note: people served by projects operated by Victim Service Provider organizations are prohibited from participating in HMIS and thus are not included in Stella P.*

Domestic Violence Survivor: Not Fleeing Domestic Violence: Households where the head of household or any adult member identified that they are a survivor of domestic violence, but they were NOT currently fleeing domestic violence or had an unknown/missing fleeing status, as recorded in HMIS at the time of project entry for any project enrollments that coincided with the report period. *Note: people served by projects operated by Victim Service Provider organizations are prohibited from participating in HMIS and thus are not included in Stella P.*

Domestic Violence Survivor: Total: Total households where the head of household or any adult member identified that they are a survivor of domestic violence, as recorded in HMIS at the time of project entry for any project enrollments that coincided with the report period. *Note: people served by projects operated by Victim Service Provider organizations are prohibited from participating in HMIS and thus are not included in Stella P.*

Have a Disabled Member: Households in which the head of household or an adult identified they have a disabling condition, as recorded in HMIS for any project enrollments that coincided with the report period.

Have PSH Move-In Date: Households that have a permanent supportive housing (PSH) move-in date during the report period.

First-Time Homeless: A household that entered an ES, SH, TH, RRH:H, or PSH project during the report period and was not enrolled in such projects at any point in the two years prior to entry. (This designation is determined at the time of the first enrollment of the report period, in order to distinguish outcomes between those who are first-time homeless compared with those who are returning to homelessness.)

Returning: A household that entered an ES, SH, TH, RRH:H, or PSH project during the report period and has a record of a previous exit to a permanent destination from a continuum ES, SH, TH, RRH:H, or PSH project in the 15-730 days prior to enrollment. (This designation is determined at the time of the first enrollment of the report period, in order to distinguish outcomes

between those who are first-time homeless compared with those who are returning to homelessness.)

Race and Ethnicity Groups

Starting with the 2021 reporting year, Stella P includes analysis for Days Homeless, Exits, and Returns by Race and Ethnicity group, based on the self-reported race and ethnicity of the head of household. Stellavised datasets from prior years include race and ethnicity analysis within the Population Group analysis.

Race: Race groups represent the race of the head of household regardless of reported ethnicity. Heads of households that selected more than one race are included in the Multiple Races group. Heads of household that have an unknown race are not included in the performance measures by race, though they are included in the demographics section of Stella P. Race groups in Stella P include:

- American Indian, Alaska Native, or Indigenous
- Asian or Asian American
- Black, African American, or African
- Middle Eastern or North African
- Multiple Races
- Native Hawaiian or Pacific Islander
- White

Ethnicity: Ethnicity groups represent the ethnicity of the head of household regardless of reported race. Heads of household that did not select Hispanic/Latina/e/o, including those that did not select any race or ethnicity, are counted as Not Hispanic/Latina/e/o. Ethnicity groups in Stella P include:

- Hispanic/Latina/e/o
- Not Hispanic/Latina/e/o

Race and Ethnicity: Intersectional analyses that considers how the race and ethnicity combined are related to people's experience of homelessness are available for the following groups, based on the reported race and ethnicity of the head of household. Heads of households that selected more than one race are included in the Multiple Races groups. Heads of household that have an unknown race but reported Hispanic/Latina/e/o are included in the "Unknown Race; Hispanic/Latina/e/o" category. Heads of households with unknown race and ethnicity ("Unknown Race; **not** Hispanic/Latina/e/o") are not included in the performance measures by race, though they are included in the demographics section of Stella P.

- American Indian, Alaska Native or Indigenous; Hispanic/Latina/e/o
- American Indian, Alaska Native or Indigenous; Not Hispanic/Latina/e/o
- Asian or Asian American; Hispanic/Latina/e/o
- Asian or Asian American; Not Hispanic/Latina/e/o
- Black, African, or African American; Hispanic/Latina/e/o
- Black, African, or African American; Not Hispanic/Latina/e/o
- Middle Eastern or North African; Hispanic/Latina/e/o
- Middle Eastern or North African; Not Hispanic/Latina/e/o
- Multiple Races; Hispanic/Latina/e/o
- Multiple Races; Not Hispanic/Latina/e/o
- Native Hawaiian or Pacific Islander; Hispanic/Latina/e/o

- Native Hawaiian or Pacific Islander; Not Hispanic/Latina/e/o
- White; Hispanic/Latina/e/o
- White; Not Hispanic/Latina/e/o
- Unknown Race; Hispanic/Latina/e/o

Pathways

Acronyms: ES=Emergency Shelter; SH=Safe Haven; TH=Transitional Housing; RRH=Rapid Rehousing; PSH=Permanent Supportive Housing

Pathway: The distinct combination of HMIS project types in which a household has been enrolled during the report period, including any continuous (i.e., unbroken by a period of 7 days or more) enrollments prior to the start of the report period. The pathway is defined by the project types included in the pathway, which the household may have experienced in any order, including multiple enrollments in the same project type.

Pathway Group: A group of households that used the same pathway.

ES/SH Only: Households with a pathway that only includes emergency shelter or safe haven projects.

TH Only: Households with a pathway that only includes transitional housing projects.

ES/SH + TH: Households with a pathway that only includes emergency shelter/safe haven projects and transitional housing projects.

RRH:H Only: Households with a pathway that only includes rapid re-housing projects.

ES/SH + RRH:H: Households with a pathway that only includes emergency shelter/safe haven projects and rapid re-housing projects.

TH + RRH:H: Households with a pathway that only includes transitional housing and rapid re-housing projects.

ES/SH + TH + RRH:H: Households with a pathway that only includes emergency shelter/safe haven, transitional housing, and rapid re-housing projects.

PSH Only: Households with a pathway that only includes permanent supportive housing projects.

ES/SH + PSH: Households with a pathway that only includes emergency shelter/safe haven and permanent supportive housing projects.

ES/SH + RRH:H + PSH: Households with a pathway that only includes emergency shelter/safe haven, rapid re-housing, and permanent supportive housing projects.

RRH:H + PSH: Households with a pathway that only includes rapid re-housing and permanent supportive housing projects.

All Other Pathways: Households that were served in any other combination of projects excluding the ones already specified by other pathways.

[Jump to bottom of page 14, System Engagement]

Demographics

Inclusive and Exclusive Demographics Reporting: In HMIS, the Gender and Race and Ethnicity data elements allow people to select more than one response. Data from multiple response options can be displayed in either “inclusive” or “mutually exclusive” categories. In Stella P, charts that display “inclusive”

data count people in each race and gender response option that they selected in HMIS. This may result in people being counted in more than one category and percentages adding up to greater than 100%. Charts that display mutually exclusive categories include people who selected more than one response in Multiple Races or Multiple Gender Identities and/or Gender Diverse categories. Each person is only counted in one category and percentages will add up to 100%.

Gender of All People (Inclusive): Gender for all people in households is collected in HMIS with the option to select one or more responses. The response options were categorized so that people are counted in each bar representing the category that they selected in HMIS.

> **Woman (Girl, if child)** represents all people who selected Woman (Girl, if child), inclusive of people who selected multiple responses in HMIS.
>
> **Man (Boy, if child)** represents all people who selected Man (Boy, if child), inclusive of people who selected multiple responses in HMIS.
>
> **Culturally Specific Identity (e.g., Two-Spirit)** represents all people who selected Culturally Specific Identity (e.g., Two-Spirit), inclusive of people who selected multiple responses in HMIS.
>
> **Transgender** represents individuals who selected Transgender, inclusive of people who selected multiple responses in HMIS.
>
> **Non-Binary** represents people who selected Non-Binary, inclusive of people who selected multiple responses in HMIS.
>
> **Questioning** represents individuals who selected Questioning, inclusive of people who selected multiple responses in HMIS.
>
> **Different Identity** represents individuals who selected a Different Identity, inclusive of people who selected multiple responses in HMIS.
>
> **Unknown** represents individuals who did not select a specific gender response and were recorded as client doesn't know, client prefers not to answer, or data was not collected.

Summary: Gender of All People: The response options in this ring chart have been categorized as mutually exclusive so that people are counted in only one category based on their response(s) in HMIS.

> **Single Gender: Woman (Girl, if child) or Man (Boy, if child)** represents people who selected only Woman (Girl, if child) OR only Man (Boy, if child).
>
> **Multiple Gender Identities and/or Gender Diverse** represents people who selected any combination of response options (including both Woman (Girl, if child) AND Man (Boy, if child)) or identified singularly with a Culturally Specific Identity (e.g., Two-Spirit), or as Non-Binary, Questioning Gender, Transgender, or a Different Identity.
>
> **Unknown** represents individuals who did not select a specific gender response and were recorded as client doesn't know, client prefers not to answer, or data was not collected.

Age: Age of people at the time of the report period start date or their age as of the first enrollment in the report period, whichever is earlier. Age is recalculated at the start of each project enrollment to determine

if the household should be categorized in a different household type or population group for each subsequent project enrollment.

Ethnicity of All People: Race and ethnicity for all people is collected in HMIS with the option to select one or more responses. For analysis purposes, the response options in the Ethnicity of All People charts on the Demographics: Overview and Demographics: Comparison pages have been categorized as mutually exclusive with people counted as either Hispanic/Latina/e/o ethnicity or Not Hispanic/Latina/e/o, regardless of any other race response option selected.

Race and Ethnicity of All Persons in Household: Race and ethnicity for all people is collected in HMIS with the option to select one or more responses. For analysis purposes the response options Race and Ethnicity of All People chart on the Demographics: Overview page have been categorized in mutually exclusive categories so that each person is only counted in one race category and either as Hispanic/Latina/e/o or Not Hispanic/Latina/e/o. People that selected a single race are included in the category they selected, while people that selected more than one race are included in the Multiple Races category.

- American Indian, Alaska Native, or Indigenous, Hispanic/Latina/e/o
- American Indian, Alaska Native, or Indigenous, Not Hispanic/Latina/e/o
- Black, African American, or African, Hispanic/Latina/e/o
- Black, African American, or African, Not Hispanic/Latina/e/o
- Hispanic/Latina/e/o, alone
- Middle Eastern or North African, Hispanic/Latina/e/o
- Middle Eastern or North African, Not Hispanic/Latina/e/o
- Multiple Races, Hispanic/Latina/e/o
- Multiple Races, Not Hispanic/Latina/e/o
- Native Hawaiian or Pacific Islander, Hispanic/Latina/e/o
- Native Hawaiian or Pacific Islander, Not Hispanic/Latina/e/o
- White, Hispanic/Latina/e/o
- White, Not Hispanic/Latina/e/o
- Unknown Race, Hispanic/Latina/e/o
- Unknown Race, Not Hispanic/Latina/e/o

Race and Ethnicity: Single Race and Multiple Races (Inclusive): Race and ethnicity for all people is collected in HMIS with the option to select one or more responses. The response options have been categorized so that people are counted in each bar representing the race category that they selected in HMIS. Because people can be counted in more than one race category, the percentages might not add up to 100%. Each bar is broken out into four groups:

Single Race, Not Hispanic/Latina/e/o representing people who only selected that race and not Hispanic/Latina/e/

Single Race, Hispanic/Latina/e/o representing people who only selected that race and Hispanic/Latina/e/o

Multiple Races, Not Hispanic/Latina/e/o representing people who also selected another race or races and not Hispanic/Latina/e/o.

Multiple Races, Hispanic/Latina/e/o representing people who also selected another race or races and Hispanic/Latina/e/o.

The race categories included are the following:

American Indian, Alaska Native, or Indigenous representing people who selected American Indian, Alaska Native, or Indigenous with or without any other race or ethnicity.

Black, African American, or African representing people who selected American Indian, Alaska Native, or Indigenous with or without any other race or ethnicity.

Hispanic/Latina/e/o, alone representing people who selected Hispanic/Latina/e/o and no other race.

Middle Eastern or North African representing people who selected Middle Eastern or North African with or without any other race or ethnicity.

Native Hawaiian or Pacific Islander representing people who selected Native Hawaiian or Pacific Islander with or without any other race or ethnicity.

White representing people who selected White with or without any other race or ethnicity.

Unknown representing people who did not select any race or ethnicity.

Household Composition: Household composition categories are based on the number of adults and children who make up each household for all households that were served in the household type and project type selected. An individual is counted as child or adult based on their age at first entry to the project type selected during the report period or their age on the first day of the report period, if enrolled in a project of that type at the beginning of the report period. If household composition changes during the course of an enrollment, the maximum size of the household is used.

Veteran Status of Adults: Veteran status of adults that were served in the household type and project type selected.

Veterans: Adults who have been on active duty in the armed forces of the United States

Non-Veterans: Adults who have not been on active duty in the armed forces of the United States

Unknown Veteran Status: Adults whose veteran status was recorded as “unknown,” “refused,” or “data not collected”

Domestic Violence (DV) Status of HoH and Adults: Domestic violence status of heads of household and adults that were served in the household type and project type selected, based on the response to HMIS data element 4.11 Domestic Violence.

DV Status: Not a Domestic Violence Survivor: Did not identify as a domestic violence victim/survivor at the time of project entry.

DV Status: Domestic Violence Survivor and Currently Fleeing: Identified as a domestic violence victim/survivor who was currently fleeing at the time of project entry.

DV Status: Domestic Violence Survivor and Not Currently Fleeing or Unknown Fleeing Status: Identified as a domestic violence victim/survivor who was NOT currently fleeing at the time of project entry.

DV Status: Domestic Violence Status Unknown: Did not know or refused to disclose domestic violence status at the time of project entry OR data was not collected at project entry.

Chronic Homelessness and Disabling Condition of Head of Household (HoH) and Adults: Includes information about the chronic homeless status of heads of households and adults, as well as heads of households and adults that meet some, but not all, of the criteria for chronic homelessness.

Chronically Homeless: Heads of households and adults that meet all of the criteria for chronic homelessness that were served in the household type and project type selected. A person is counted as chronically homeless if they report the following conditions:

1. Either 365 continuous days homeless OR 365 cumulative days homeless during four or more occasions over the past three years, AND
2. Have a disabling condition

Occasion of Homelessness (Occasion): A period of time spent continuously (i.e. unbroken by a period of 7 days or more) living in a safe haven, or in an emergency shelter, or self-reported as living on the streets in data element 3.917.

Disabling Condition: One of the following conditions:

1. A physical disability, chronic health condition, mental health problem, and/or substance abuse issue expected to be of long-continued and indefinite duration and substantially impairs ability to live independently
2. A developmental disability
3. HIV/AIDS
4. A veteran who is disabled by an injury or illness that was incurred or aggravated during active military service and whose disability meets the disability definition defined in Section 223 of the Social Security Act

System Engagement: The household's previous participation with the homeless system at the time of their first entry to the homeless system during the report period. This analysis is based on the household unit. Though individuals may be part of different households at different times throughout the reporting period, a household will only be considered as returning or re-engaging if their household composition is the same as in their previous interaction with the homeless system.

First Time Homeless in the System: A household that entered an ES, SH, TH, RRH:H, or PSH project during the report period and was not enrolled in such projects at any point in the two years prior to entry.

Returner from Permanent Destinations: A household that entered an ES, SH, TH, RRH:H, or PSH project during the report period and has a record of a previous exit to a permanent destination from a continuum ES, SH, TH, RRH:H, or PSH project in the 15-730 days prior to enrollment.

Re-Engage from Temporary Destinations: A household that entered an ES, SH, TH, RRH:H, or PSH project during the report period and has a record of a previous exit to a temporary destination from a continuum ES, SH, TH, RRH:H, or PSH project in the 15-730 days prior to enrollment.

Re-Engage from Unknown Destinations: A household that entered an ES, SH, TH, RRH:H, or PSH project during the report period and has a record of a previous exit to an unknown destination from a continuum ES, SH, TH, RRH:H, or PSH project in the 15-730 days prior to enrollment.

[Thanks for reviewing these key definitions]

Continuously Homeless: A household that does not meet the criteria for first time homeless, returner from permanent destinations, re-engage from temporary destinations, or re-engage from unknown destinations.

Re-Engager: Household that returns after an exit to a temporary or unknown destination.

Geography Where Household Was Served: The geographic classification of urban (city), suburban, or rural for the zip code of the project in which the household was served, categorized according to the geographic data published by the U.S. Department of Education's National Center for Education Statistics (NCES), as defined below:

City: Territory inside an urbanized area and inside a principal city.

Suburb: Territory outside a principal city and inside and urbanized area AND territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area.

Rural: Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area AND Territory inside an urban cluster that is more than 35 miles from an urbanized area AND Census-defined rural territory.

Prior Living Situation: The location that a household was staying the night before enrolling in a project for the first enrollment of that project type during the report period or prior to the report period as part of project enrollment continuous (i.e. unbroken by a period of 7 days or more) with the report period. Stella P condenses the HMIS response options and LSA categorizations of prior living situations into six categories. The table below maps the prior living situation categories used in Stella P with the HMIS response options.

Table 2: Prior Living Situation

Stella P Prior Living Situation	HMIS Prior Living Situation
Homeless street	Place not meant for habitation
Homeless sheltered	Emergency Shelter
	Safe Haven
	Interim Housing
	Transitional Housing for homeless persons
Temporary situations	Hotel or motel paid for without ES voucher
	Residential project with no homeless criteria
Permanent situations	Staying or living with Family

Stella P Prior Living Situation	HMIS Prior Living Situation
	Staying or living with Friends
	Permanent housing for formerly homeless persons
	Owned by client, with ongoing housing subsidy
	Owned by client, with no ongoing housing subsidy
	Rental by client, with no ongoing subsidy
	Rental by client, with VASH subsidy
	Rental by client, with GPD TIP subsidy
Institutional situations	Foster care home or foster care group home
	Long-term care facility or nursing home
	Jail, prison or juvenile detention facility
	Hospital or other residential non-psychiatric medical facility
	Psychiatric hospital or other psychiatric medical facility
	Substance abuse treatment facility or detox center
Unknown (missing/invalid)	Client doesn't know
	Client refused
	Missing

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MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

MOVING TO END AND PREVENT HOMELESSNESS

2025-2030 Strategic Plan

Draft as of 1.31.25

www.MWVHomelessAlliance.org

Mid Willamette Valley Homeless Alliance
2025-2030 Strategic Plan

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Introduction

The Mid-Willamette Homeless Alliance (Alliance) serves as the Continuum of Care for Marion and Polk County, Oregon. The Alliance is a collaborative organization engaging in a community-wide commitment to coordinate, leverage, and align efforts and resources to end prevent homelessness.

Recognized by the U.S. Department of Housing and Urban Development (HUD) in December 2019 as the Marion-Polk region's Continuum of Care (CoC), the Alliance does not provide direct services. Rather, it focuses on community wide planning and coordination, e.g., aligning services, implementing a strategic plan, collecting and analyzing data, evaluating project and system performance, maximizing and allocating resources, facilitating cross-system collaboration, and bringing youth, chronic, and Veteran homelessness to functional zero through Built for Zero system improvement strategies. The Alliance is also responsible for compiling a single community application for federal Continuum of Care dollars that is submitted to HUD. A detailed history of the Alliance can be found in the appendix of this report.

To guide this work, the Alliance has developed this strategic plan. This plan was developed between February 2024 and January 2025 with input from dozens of members of the CoC over the course of many meetings, workshops and surveys and was informed by many key organizational documents.

The goal of this strategic planning process was to:

(1) clarify the Alliance's vision, mission, and values;

(2) set high-level strategic goals to guide the Alliance's overall work;

(3) select key metrics that demonstrate success towards reaching those goals; and

(4) create implementation plans to guide the daily work of the Alliance staff, board and committees.

**Required by HUD*

The Alliance in 2030

This strategic plan describes how the Alliance staff, committees and community partners will work together to end and prevent homelessness and achieve the four goals developed during the April 2024 board retreat.

This is a living document, designed to be updated annually as the Alliance makes practical progress towards its goals through defined objectives and actions.

By implementing this plan, the Alliance will have:

1. Increased understanding of the homelessness crisis in our community by improving data collection and developing a community messaging strategy.

2. Improved the coordinated system of care and services by:
    a. Strengthening our (1) region's service providers and (2) homeless response system.

    b. Assessing our community's need for shelter and housing and developing a plan to increase shelter and housing options across our region. This plan will include details on meeting the needs of special populations and increasing the rate of exits to permanent housing.

    c. Building community capacity to prevent homelessness by sharing best practices, supporting and improving existing efforts, increasing case management in affordable housing and voucher programs, incentivizing landlord participation, and engaging our community's systems in prevention work.

3. Maximized the resources available to end and prevent homelessness by seeking new resources, using current resources efficiently, and leading the Alliance resource allocation processes through a data-driven and values focused lens.

4. Increased participation in the Alliance by assessing gaps in representation and creating a proactive engagement plan as well as creating spaces for people to genuinely engage and be part of creating solutions.

**Required by HUD*

Timeline and Methodology

The timeline below describes the main strategic planning tasks over the last year:

- February 2024: Overview of Strategic Planning process presented at board meeting.
- March 2024: Surveys sent to the Alliance Board of Directors, Collaborative Committee and Backbone to garner input on progress toward 2021 strategic plan goals, committee roles, and values. Survey results analyzed and presented at the March 2024 Alliance board meeting.
- April 2024: Full day strategic planning retreat for the Alliance Board and Backbone.
- May 2024: Draft strategic plan presented to the Alliance Executive Director for review. Revisions from the Executive Director incorporated and the revised strategic plan was sent to Alliance Board members for review.
- June and July 2024: Meetings held with individual Alliance board members to garner input on the draft plan. Revised strategic plan presented to the Collaborative Committee and Backbone for input. Further input from committee members gathered via emails, individual meetings, and a survey.
- August 2024: Presentation of revised strategic plan to a combined meeting of the Alliance Board and Collaborative Committee. Workshop conducted to develop list of potential action items for the implementation plans.
- September to December 2024: Meetings with Alliance staff members, Backbone, Collaborative Committee, and Healthy and Safety Committee held to develop, review and revise implementation plans.
- January 2025: Revised strategic plan with implementation plans sent to board to review and input.
- February 2025: Strategic plan with implementation plans presented to the Alliance Board.
- March 2025: Implementation begins

To inform the values, goals, objectives and implementation plans in this strategic plan, primary and secondary information from the following sources were used:

- MWVHA 2021 Strategic Plan – July 2021
- MWVHA Coordinated Community Plan to End Youth Homelessness – March 2022
- MWVHA Plan to Serve Individuals and Families Experiencing Homelessness with Severe Needs – October 2022
- MWVHA Housing Inventory Count – January 2023
- MWVHA All In Regional Plan – March 2023
- MWVHA OR-504 2023 LSA visualization in Stella P – Excerpts of Summary Daa – September 2023
- MWVHA Regional Needs Assessment – November 2023
- MWVHA Collaborative Committee Meeting notes – November 2023
- MWVHA CoC Governance Chater- updated December 2023
- MWVHA Board Strategic Planning Survey – conducted March 2024
- MWVHA Collaborative Committee and Backbone Member Survey – conducted March 2024

- MWVHA Data Quality Management Plan – March 2024
- MWVHA Strategic Planning Feedback Survey – July 2024
- MWVHA HMIS Assessment – July 2024
- MWVHA's workplan submitted to Willamette Health Council – July 2024
- MWVHA's Emergency Order Project Monitoring Report, August 2024
- MWVHA's OR-504 Housing Inventory Count, Summary by year 2020-2024
- Salem/Marion, Polk Counties' FY2024 Continuum of Care application to the US Department of Housing and Urban Development – October 2024
- MWVHA's HMIS and CE renewal and expansion grant applications submitted October 2024
- MWVHA Local Long-Term Rental Assistance Plan
- MWVHA's OR-504 Data Quality Management Plan
- MWVHA's Committee Charters

**Required by HUD*

Local Data Highlights

2023 Regional Needs Assessment:

The Alliance must conduct an annual gaps analysis of the homeless needs and services available within our geographic area. Below are highlights from the most recent regional needs assessment:

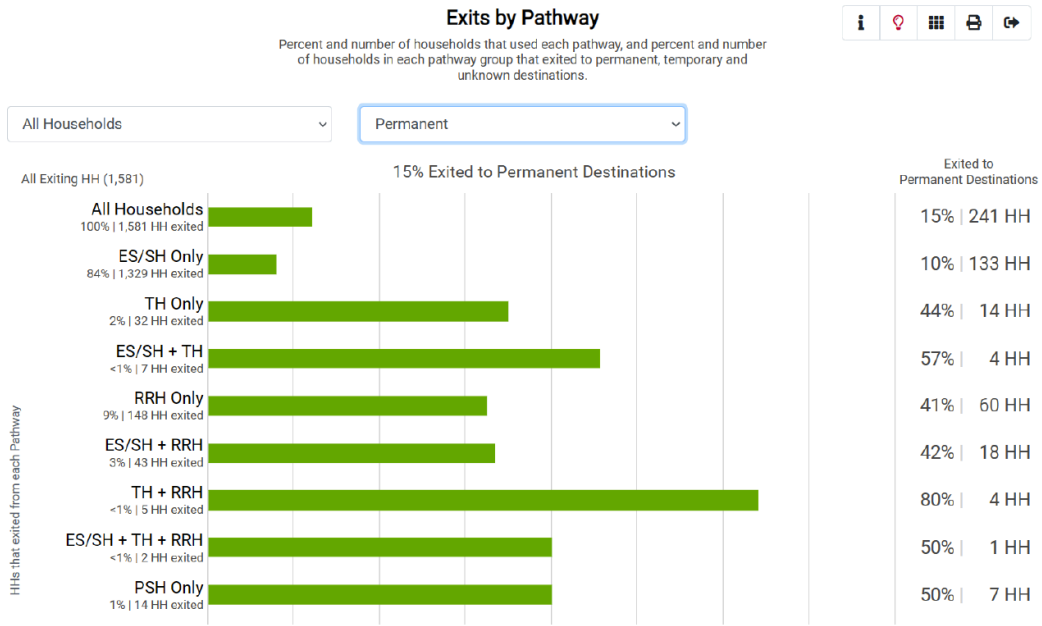
- From July 2022 to June 2023, more than 4,400 Marion-Polk residents were assessed as homeless in need of housing. Of that number: 67% were adults, 29% were children (under 18), and 4% were ages unknown.
- As of August 14, 2023, there were 4,778 people in Coordinated Entry (CE). Of those, 967 were identified as chronically homeless at the time of the most recent assessment.
- A total of 146,589 housing units are needed in the Willamette Valley by 2040, this includes 8,972 housing units for the homeless.
- A two-bedroom fair market rate rental in Marion County and Polk County costs about $1,245/month, which requires a renter to earn $23.94/hour (or $49,800/year) to afford. A renter earning minimum wage would have to work 1.7 full-time jobs to afford a local two-bedroom apartment at fair market rate (FMR).
- There were more than 1,400 evictions in Marion and Polk Counties in 2023. 80% were due to nonpayment.
- Of the 4,424 people assessed as homeless in need of housing in the Marion County and Polk County region during 2022-2023, 49% reported having a mental health disorder, more than one-third (38%) had a physical disability, more than one-third (37%) had a chronic health condition, more than one-in-four (27%) reported having one or both an alcohol use disorder or drug use disorder, and 24% had a developmental disability.
- In 2022-23 there were 280 unaccompanied youth and young adults younger than 25 years of age experiencing homelessness, 68 of whom were parenting.
- 2022-2023 Coordinated Entry data shows that 15% of Marion-Polk homeless families (91 families) were chronically homeless.
- During the 7/1/22-6/30/23 year, 230 Veterans experienced homelessness.
- Of the 3,100 adults (18+ yrs.) assessed, 1,404 (45%) were fleeing domestic violence at the time of their assessment. Of the children (<18 yrs.) assessed, 129 were fleeing domestic violence.
- Of the 4,424 Marion-Polk residents assessed for homelessness from July 1, 2022, through June 30, 2023, 750 were 55 years of age or older.

2023 LSA Data

The table below offers highlights on the demographics and system performance measures from the most recent Longitudinal Systems Analysis (LSA) report. This report contained information on 2,589 people across 1,936 households.

Demographics:	System Performance Data:
Of the 2589 people: • 21% children (0-17) • 14% young adult (18-24) • 61% adults (25-64) • 7% older adults (65+) • 5% unknown • 77% white • 77% were a household of 1 person • 14% veterans • 38% domestic violence survivor	Of the 1,936 households: • 134 days homeless (average cumulative days homeless) • 17% exits to permanent destinations for Adults only households • 59% exits to permanent destinations for Adults & Child households • 16% exits to permanent destinations for Child only households • 3% return after exits to permanent destinations

The table below, also from the most recent LSA report shows that the highest percentage of exits to permanent housing involve transitional housing (TH) – either TH only (44%), Emergency Shelter / Safe Haven (ES/SH) + TH (57%); or TH + Rapid Rehousing (RRH) (80%).



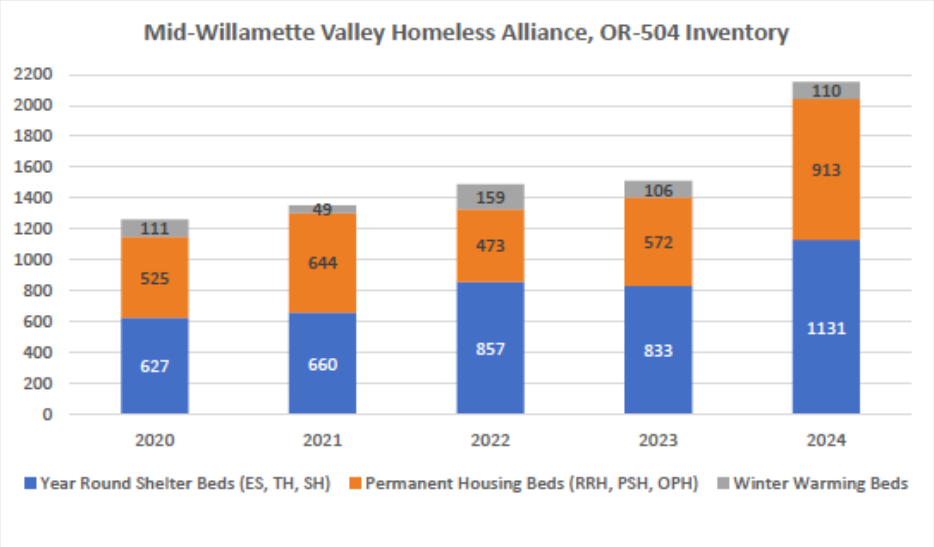
**Required by HUD*

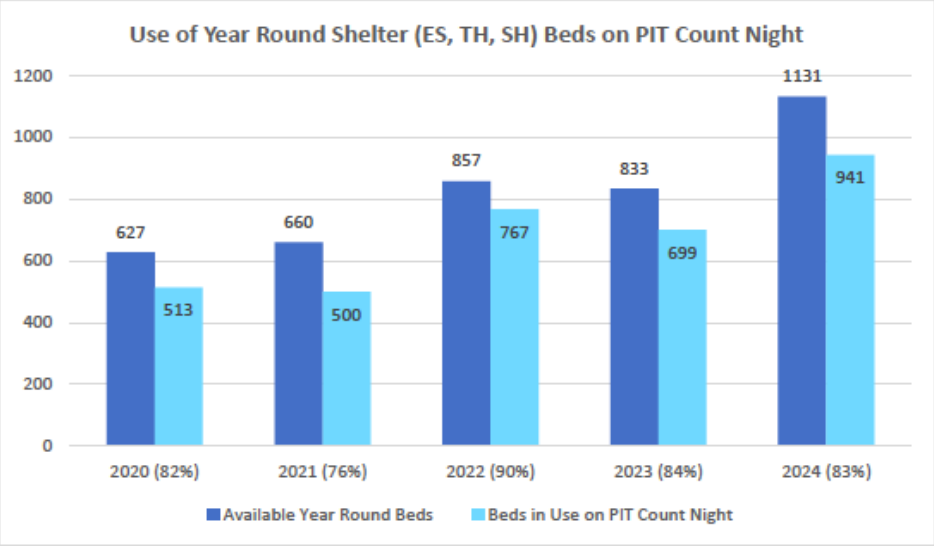
2020-2024 Housing Inventory Count

With the 2023 Regional Needs Assessment showing 4,424 people in our region in desperate need of shelter, what is our region's capacity to meet that need? The 2024 Housing Inventory Count shows that our region's inventory is 2,154, meeting only 49% of the need.

OR-504 Housing Inventory Count (HIC)
Summary by Year, 2020-2024 (The Annual HIC is based on the date of the PIT Count.)

People staying here are considered homeless. (Locations for Sheltered PIT Count)		People in these programs are considered housed, with subsidies.
ES = Emergency Shelter	**TH = Transitional Housing**	**PH = Permanent Housing**
• Warming Shelters • Year Round Shelters	• Specific populations • No individual lease • Up to 24 months (Includes Safe Haven)	• Facility-based programs • Voucher-based programs
• Night-by-Night Shelters • Duration Shelters		• Rapid Rehousing (RRH) • Permanent Supportive Housing (PSH) • Other Permanent Housing (OPH)





*Required by HUD

Strategic Plan

Mission:

To develop an evidence-based system of services, including stable housing, designed to meet the unique and complex needs of adults, youth, children, and families in Marion and Polk counties who are at risk of or are experiencing homelessness.

Vision:

Our vision is that the Mid-Valley becomes a community of belonging where everyone has access to housing and healthcare, has the opportunity to heal, and is treated with dignity and respect while their safety and basic needs are met.

Purpose:

End and Prevent Homelessness

Values:

The Alliance furthers its mission in light of the following values:

- **Collaboration:** *We engage organizations across many sectors and people with lived experience to find and develop solutions to our community's most pressing housing/healthcare crises. We intentionally include voices and perspectives from underrepresented communities to ensure more comprehensive and effective solutions.*
- **Stewardship:** *We are responsible for ensuring that the resources of the Alliance are used strategically and transparently in our collective pursuit to end and prevent homelessness.*
- **Inclusion:** *We seek to create a community that cultivates belonging by designing a Continuum of Care that actively includes people of all walks of life.*
- **Compassion:** *We want to relieve human suffering. When one person in our community is at-risk of or experiencing displacement, we are committed to meet them where they are at and offer options.*
- **Leadership:** *We take bold steps forward, leading the way to community-defined and evidenced-based solutions to end and prevent homelessness.*
- **Commitment:** *We are committed to this work until every person in our community's basic needs are met.*
- **Adaptability:** *We adapt our work to fit the needs in our community, we are nimble, and we are constantly adjusting our approach to match emerging trends.*

**Required by HUD*

Goals and Objectives:

Therefore, over the next five years, the Alliance will make measurable progress to:

#1 Understand our community: **Through local quantitative and qualitative data the Alliance continually seeks to understand the causes of the crises faced by our community members.**

1.1 Quantitative Data: Improve participation in HMIS (or a comparable database for domestic violence service providers) to improve accuracy and quality of local quantitative data.
1.2 Quantitative Data: Ensure the PIT Count is routinized and robustly conducted.
1.3 Qualitative Data: Gather qualitative data (e.g. town halls, listening sessions, surveys) from all sectors of our community, especially underrepresented groups (e.g. youth, seniors, tribal nations), to assess the qualitative impact of the homeless crisis.
1.4 Analyze data and share it with our communities, Alliance stakeholders, decision makers and funders.

#2 Develop and improve the coordinated system of care and services.

2.1 Strengthen our region's service providers and the homeless response system.
2.2 Expand service providers' ability to offer everyone a safe place to sleep and a path to stable housing.
2.3 Build community capacity to prevent homelessness.

#3 Maximize resources: The Alliance maximizes resources that support ending and preventing homelessness through solicitation, leverage, and strategic investments.

3.1 Seek new resources to end and prevent homelessness.
3.2 Coordinate existing funding streams (CoC, ESG, SSVF, GPD, DHS/YEHP, OHCS, IHA, CDBG, HOME) to make more efficient and effective use of resources.
3.3 Secure resources that support service integration and wrap around supports (e.g. services that increase income and/or employment skills).
3.4 Leverage resources for CoC partners by serving as the CoC's fiscal agent, providing CoC coordination, and fostering collaborative partnerships.
3.5 Support homeless services provider participation in the HRSN program.
3.6 Lead the Alliance resource allocation process through a data-driven and values focused lens.

#4 Increase participation in the Alliance: Because homelessness touches every corner of our community, we need vast representation from across our region to solve it.

4.1 Reach out to all parts of our region to increase Alliance participation from cities, counties, tribal nations, public health departments, nonprofit service providers, mental health providers, healthcare providers, schools, faith communities, those with lived experience, youth and young adults, community members, culturally specific organizations, and more.
4.2 Create spaces for people to genuinely engage, gain understanding about our community's needs and services, and be part of creating community solutions.

Implementation Plans

Purpose of the implementation plans:
The following implementation plans are organized by goal. Each goal has objectives, action items, lead staff or committee identified to support the work, and a timeline. These plans will guide staff and committee work and lead the coordinated accomplishment of the plan's goals and objectives. These implementation plans should be updated annually, reflecting new action items based on work achieved in the previous year. Note that some of the action items lack an identified "Lead Alliance Staff" member. This is due the limited staff capacity of the Alliance. These items can be assumed by committees, if willing and able, or can be paused while the infrastructure of the Alliance grows.

Goal #1 Understand our community: Through local quantitative and qualitative data the Alliance continually seeks to understand the causes of the crises faced by our community members.

Objectives	Actions	Lead Alliance Staff / Committee Support	Time
1.1 **Quantitative Data:** Improve participation in HMIS (or a comparable database for domestic violence service providers) to improve accuracy and quality of local quantitative data	1.1.1 Implement "Data Quality Management Plan" which includes regular training and technical assistance for HMIS users*: • New User training, offered monthly • Receive regular training from domestic violence service providers to ensure the best interpretation of data from comparable databases, annually • Refresher training, as needed • Reports training (how to run data quality reports and correct errors), offered annually • ROI and Visibility Training, offered annually • Office hours for HMIS user questions and training, offered monthly • One-on-one technical assistance to HMIS users, as needed	HMIS Specialist and HMIS Analyst	Ongoing
	1.1.2 Operate the HMIS Help Desk • Provide guidance on required fields and address questions regarding data entry protocols • Implement the help desk ticket submission process	HMIS Specialist and HMIS Analyst	Ongoing
	1.1.3 Measure performance of training efforts: • Training participation and assessment • Data Quality Audits	HMIS Specialist and HMIS Analyst P&E Committee	Annually

**Required by HUD*

	• Agency performance reports • Monitor system performance measures		
	1.1.4 Gather feedback from a wide range of partners to inform the "Data Quality Improvement Plan," inform monthly training topics, and guide the work of the HMIS User Workgroup • Conduct surveys, interviews, and offer feedback forms to HMIS users and domestic services providers to solicit feedback • Attend community meetings (e.g. Salem Provider Meeting, Collaborative Committee, Coordinated Entry Committee) where HMIS users are present to exchange ideas and solicit feedback • Proactively engage culturally specific groups to inform service delivery and develop culturally relevant and linguistically responsive tools • Increase representation on the HMIS User Workgroup	HMIS Specialist and HMIS Analyst P&E Committee HMIS Committee CE Committee	Annually
	1.1.5 Educate service providers regarding security and privacy standards of HMIS data, including survivors of domestic violence and VAWA transfers *	HMIS Specialist and HMIS Analyst	Annually
	1.1.6 Implement the HMIS Assessment workplan based on the ICA HMIS assessment, critical securing resources and understanding our community's need	HMIS Specialist and HMIS Analyst	2025
	1.1.7 Update the "Data Quality Management Plan" and relevant policies and procedures incorporating a focus on data completeness and accuracy during assessment and intake processes*	HMIS Specialist and HMIS Analyst P&E Committee HMIS Committee CE Committee	Annually
	1.1.8 With increased HMIS quality and accuracy, examine trends to inform decision makers on program effectiveness, especially for underserved (e.g. Who is and who is not getting housed?)* • PE Committee Review annual SPM and LSA data • Make data driven funding and programmatic recommendations to the board • Inform the Alliance resource allocation process	HMIS Specialist and HMIS Analyst P&E Committee HMIS Committee CE Committee	Annually

Measures of success:

a. 100% of required local, state, and national reports (APRs, CAPERs, LSA, SPMs, etc.) submitted on time.*

a. 95% data completeness of Universal Data Elements as tracked via APR, CAPER and Data Quality report.*

**Required by HUD*

Goal #1 Understand our community – continued

Objectives	Actions	Lead Alliance Staff / Committee Support	Time
1.2 Quantitative Data: Ensure the PIT Count is routinized and robustly conducted	1.2.1 Develop new PIT Count methodology that can be implemented routinely and produces accurate, reliable and equitable data*	Alliance Contractors PIT Count Workgroup	Jan. 2025
	1.2.2 Engage community partners and volunteers in implementing the PIT Count, bring forward list of potential partners to the Collaborative Committee for review to ensure those serving special population are represented (e.g. survivors of domestic violence, veterans, youth and young adults)*	Administration and Communications Specialist Alliance Contractors PIT Count Workgroup	Jan. 2025
	1.2.3 Evaluate new PIT Count method and make recommendations for improvement (e.g. Utilize Plan, Do, Study, Act cycle to ensure continuous improvement)	Alliance Contractors PIT Count Workgroup	Spring 2025
	1.2.4 Analyze and share PIT Count data to highlight key needs and trends, create a report template for annual updating and adapting and include highlights in annual gaps analysis report*	Administration and Communications Specialist Alliance Contractors PIT Count Workgroup	Spring 2025
	1.2.5 PIT Count process is updated and repeated annually* • Utilize HMIS data in future PIT Count methodology	Lead TBD PIT Count Workgroup	Annually

Measures of success:

a. Able to submit sheltered (annually) and unsheltered (bi-annually) PIT Count*
b. Standard method for sharing PIT Count data and trends with the community is developed

**Required by HUD*

Goal #1 Understand our community – continued

Objectives	Actions	Lead	Time
1.3 **Qualitative Data:** Gather qualitative data (e.g. town halls, listening sessions, surveys) from all sectors of our community, especially underrepresented groups (e.g. youth, seniors, tribal nations), to assess the qualitative impact of the homeless crisis.	1.3.1 Develop learning objectives and question list for qualitative data collection. Vet questions with representatives from special populations (e.g. Backbone, Center for Hope and Safety, culturally specific, rural groups, and more).	Lead TBD	Annually
	1.3.2 Gather secondary qualitative data from listening sessions conducted by other partners (e.g. Community Health Assessment, Community Health Improvement Plan, DOT survey, Willamette Health Council, Community Action), analyze and incorporate into annual needs assessment		
	1.3.3 Develop list of target audiences for qualitative data collection, with a focus on underrepresented groups (e.g. The Drop Inn, Youth Era, C@P, Punks with Purpose, Arches)		
	1.3.4 Identify existing meetings in the community that may be willing to host a listening session (e.g. neighborhood association meetings, Salem Housing Authority's Friday Street Outreach, Community Violence Reduction Initiative, Salem Provider Network, Salem Peace Walks, Community Business and Education Leaders collaborative)		
	1.3.5 Ask community partners to lead a listening session at an upcoming meeting and gather primary qualitative data from sessions.		
	1.3.6 Conduct at least one annual listening session at an Alliance Collaborative Committee meeting		
	1.3.7 Conduct 5-10 key informant interviews, focusing on groups not represented in community listening sessions		
	1.3.8 Qualitative data is collected from sources above, as available, analyzed and themes are incorporated into annual needs assessment / gaps analysis*		

Measure of success:

a. # of listening sessions or key informant interviews conducted (facilitated by the Alliance or community partners), highlighting # of underrepresented groups participating in listening sessions

**Required by HUD*

Goal #1 Understand our community – continued

Objectives	Actions	Lead Alliance Staff / Committee Support	Time
1.4 **Analyze data and share** it with our communities, Alliance stakeholders, decision makers and funders.	1.4.1 Determine what data is needed to have a clear picture of the homeless crisis in our community: • Initial data set developed by Alliance staff and then reviewed by PE Committee and HS Committee. (Key data to include: exits to permanent housing, length of time in homelessness and return to homelessness). • After agreement on the data set is achieved, ensure annual needs assessment/gap analysis updates this data each year. • Prior to the commencing of the next need assessment, garner input from Alliance partners on previous gaps analysis (e.g. strengths, weaknesses, usefulness).	Lead TBD PE Committee HS Committee	2025
	1.4.2 Using 1.4.1 as a lens, review and vet available primary and secondary quantitative data (e.g. HMIS, PIT Count, Voices of Youth count, CHA, CHIP, Oregon ESSENCE) and qualitative data (e.g. key informant interviews, listening sessions).	Lead TBD PE Committee HS Committee	2025 and annually
	1.4.3 Create a standard data set to guide CoC messaging regarding the state of homelessness in our community.	Lead TBD PE Committee HS Committee	2025 and update annually
	1.4.4 Share data in annual needs assessment / gap analysis report* broadly: • In multiple modalities (e.g. press releases, website, social media, presentations, videos that combine stories with the data); • With diverse audiences (e.g. service providers, community, media, local government, business associations, neighborhood associations, Speak Up events, youth serving organizations); and • With the Alliance Board of Directors to inform CoC decision making.	Administration and Communications Specialist All committees	2025 and update annually

Measures of success:

a. Standard set of quantitative and qualitative data is developed
b. Complete annual needs assessment (AKA gaps analysis), incorporating quantitative and qualitative data*
c. Number of times the annual needs assessment (or gaps analysis) report is viewed increases annually

**Required by HUD*

Goal #2: Develop and improve a coordinated system of care and services

Objectives	Actions	Lead Alliance Staff / Committee Support	Time
2.1 Strengthen our region's service providers and the homeless response system.	2.1.1 Develop collaborative strategies to build skills and reduce turnover rate in case managers and outreach workers (e.g. trauma informed care training, mentoring), especially those with lived experience: • Centralize resources and provide regular training for our region's service providers (Source: FY2024 Continuum of Care Application for list of required trainings)* • Adapt HUD required trainings to include trauma informed principles • Provide training on safety and dynamics of interpersonal violence • Provide feedback to the Alliance on how to increase efficiencies in the CoC system to decrease burden on case managers/outreach workers • Offer burnout prevention for social services staff training (most recently offered by Marion County)	Lead TBD Collaborative Committee	Ongoing
	2.1.2 Provide real-time data to service providers about shelter capacity across the CoC: • Train HMIS Users to access real-time shelter capacity data in HMIS • Regularly remind partners to update HMIS data so that real-time data is accurate • Provide quarterly reminders (e.g. via email, at community meetings) to partners about how to access real-time data	HMIS Analyst and HMIS Specialist	Ongoing
	2.1.3 Annually assess and improve the Coordinated Entry (CE) system functionality* for partners: • Conduct a comprehensive evaluation of current CE system: Evaluate data accuracy, training, access sites, assessments, prioritization, referrals, By Name List management, case conferencing, pulls for available units, duplication of processes, policies and procedures, coordination between DV confidential CE list and general CE list, and review CE practices through a racial equity lens (e.g. Does the By Name housing list equitably represent populations experiencing homelessness) • Disseminate evaluation findings to stakeholders and the broader community, promoting transparency and accountability • Create a detailed workplan to improve the CE system • Implement workplan • Monitor progress quarterly • Revise workplan annually	CE Program Manager Alliance Contractors CE Committee	2025-2026 Then ongoing
	2.1.4 Strengthen and expand CE assessors' services in order to serve our entire region and special populations*: • Determine the need for CE assessors and access sites (e.g. general vs. specialized)	CE Program Manager CE Committee	Ongoing

**Required by HUD*

	• Create a plan to expand assessor capacity and the number of access sites (e.g. CEs at Chariots, train McKinney Vento Liaisons to be CEs) to meet the identified need • Vet potential CE assessors through a trauma informed lens • Offer comprehensive training and ongoing technical support to new and existing CE assessors • Incorporate training for CE assessors on domestic violence and the cycle of abuse • Implement CE refresher trainings and offering regular check ins with CE service provider staff • Explore updating or replacing the CE assessment tool, VI SPDAT • Explore online CE assessment for self-completion • Increase accessibility of CE assessments for rural communities, people with disabilities and those with limited English proficiency • Regularly solicit feedback from CE assessors, clients, partners, culturally specific organizations, and more in order to inform CE training and processes		
	2.1.5 Establish a communication plan across the CoC during a crisis (e.g. Shigella Outbreak, wildfires, heat, cold, air quality). • Identify potential crises that need immediate communication across the CoC • Reach out to partners (e.g. Marion County Health and Human Services, Polk County, cities, school districts, healthcare agencies) for a copy of their crisis communications plans and review for alignment and partnership (e.g. what messages do we share from others vs. create on our own) • Establish process for development of crisis communications materials, customize by type of crisis • Create process and timeline for dissemination of crisis communications materials • Using the information from the process above, revise the CoC's Infectious Disease Prevention and Response Policy*, as appropriate	Health and Homelessness Systems Liaison HS Committee	2025
	2.1.6 Develop the MWVHA's capacity to convene health, housing, and homeless services partners to strengthen cross-sector collaboration, coordination, and service integration leading to better health and related outcomes for the populations served.* • Hire a full-time (1.0 FTE) Health Liaison to run the Health & Safety Committee and coordinate the MWVHA's new body of work related to health, housing, and homeless services coordination/integration at the systems level • Develop and post an RFP to hire a consultant with relevant subject matter expertise to map the current state of health, housing, and homeless services coordination/integration in the region, identify gaps, and develop a set of actionable recommendations for improvement • Execute consultant contract • Based on consultant findings and recommendations and in consultation with the Health & Safety Committee, the Health Liaison will develop a process to invest WHC funds in projects/initiatives that advance regional health, housing, and homeless services coordination/integration aims	Health and Homelessness Systems Liaison HS Committee	2025

**Required by HUD*

	• The Health Liaison will work with the Health & Safety Committee to implement the above fund investment process and provide regular updates to the MWVHA Board of Directors and other key stakeholders • The Health Liaison will work with the Health & Safety Committee and other community stakeholders to plan and execute community convenings that support stronger connections between health, housing, and homeless services providers • The Health Liaison will partner with Willamette Health Council (WHC) and PacificSource to keep MWVHA partners informed on the new Health-Related Social Needs housing benefit for Oregon Health Plan members, and track developments that may impact the MWVHA's potential future role in this space		2025-27
	2.1.7 Increase collaboration with and between public housing authorities.* • Develop a list of key questions to determine how the Alliance can support collaboration among public housing authorities • Conduct interviews with staff from each public housing authority and regional service providers • Identify themes across interviews and create list of collaboration options • Gather representatives from public housing authorities to discuss collaborative options and create an action plan	Lead TBD	TBD

Measures of success:

a. # of people attending trauma informed trainings and/or social services burnout prevention trainings
b. # of people that attend training HUD required trainings (e.g. domestic violence, safety planning and confidentiality protocols, Emergency Transfer Plan, Equal Access Final Rule, Gender Identity Final Rule, mainstream benefits available for program participants)*
c. Assess the # of CE assessors needed, in general and in underserved communities, annually and make a plan to meet the need* (# assessors needed / # of actual assessors)
d. Establish a goal for the "CE referral to assessment completion rate" and create a plan to meet it (currently at 70%)
e. Assess racial disparities along six service points (entry into HMIS, Coordinated Entry Assessment, referral to housing, entry into programs, housing move-in date and housing retention) Data source: Race and Ethnicity V4.0*
f. Plans created (e.g. crisis communication plan; plan to integrate healthcare, housing and domestic violence services; plan to increase public housing authority collaboration)

**Required by HUD*

Goal #2: Develop and improve a coordinated system of care and services – continued

Objectives	Actions	Lead Alliance Staff / Committee	Time
2.2 Expand service providers' ability to offer everyone a safe place to sleep and a path to stable housing:	2.2.1 Increase the continuum of shelter and housing options available to meet an individual's needs: • Assess the amount of currently available shelter options, using 2024 Housing Inventory County as a reference point. • Compare availability to need and determine gaps (Sources to review: Annual regional needs assessment/gaps analysis, Housing Inventory Count, PIT Count, LSA data, HMIS data) • Create plan to address the gaps: ○ Plan components may include: proactively seek funding to expand shelter options as determined by need, expand Long-Term Rental Assistance, align Coordinated Community Plan to End Youth Homelessness with overall plan, engage with public housing authorities on affordable housing development) • Using this plan, inform funding decisions, partnerships, advocacy and more. • Revise annually Shelter and housing options: safe parking, emergency shelter (e.g. congregate, hotels, hotel vouchers, shelters dedicated to youth/young adults), confidential/domestic violence shelter, low-barrier shelters, seasonal shelters, transitional housing (for adults, families, and youth/young adults), rapid rehousing, permanent supportive housing, other permanent housing, community based long-term care, and affordable housing.	Lead TBD	2026
	2.2.2 Increase services, shelter and housing options for special populations: • Assess the services available for and designed to serve special populations: (a) Collaborate with the region's 14 school districts and their McKinney-Vento liaisons to share and analyze data and expand case management capacity. (b) Assess the needs of domestic violence survivors, make a plan to sustain current services and grow to meet the need. (c) Assess access to supportive services and mainstream resources through a racial equity lens. • Compare availability of services, shelter and housing to need and determine gaps • Create plan to address the gaps, starting with updating Coordinated Community Plan to End Youth Homelessness (e.g. update workplan with what has been accomplished to date, what is still outstanding, identify additional resources needed) • Using this plan, inform funding decisions, partnerships, advocacy and more.	Lead TBD	TBD

**Required by HUD*

	Special populations: Chronically homeless, Youth and Young adults, Families, Veterans, Medical respite/discharge, Physical/mental disabilities, Domestic violence survivors, LGBTQIA+, Culturally specific populations, Seniors, Rural		
	2.3 Per the FY2024 Consolidated application, annually assess the following data points and make plans for improvement: Reduce number of people who become homeless, Reduce length of time homeless, Increase exits to permanent housing destinations, Retain permanent housing, Reduce returns to homelessness, Increase earned income, Increase non-employment cash income.* • Use LSA and Stella P to identify pathways most in need of improvement • Expand duration shelters and implement more robust case management housing navigation, health care and mental health services • Coordinate with case management for people who enter rapid rehousing programs with stays at emergency shelter • Expand rental assistance for RRH clients through LTRA with a goal of exiting to permanent housing after LTRA ends • Incorporate innovative ways to house youth and young adults exiting from the streets and shelters (e.g. YHDP Transitional Housing Rapid Rehousing Project, Youth Voucher Housing for youth exiting foster care system)	Lead TBD	2026

Measures of success:

a. Set a goal for occupancy rate for year-round facility-based beds, including specific goals for emergency shelter, transitional housing and permanent housing, track annually*
b. Create a plan for how the Alliance will increase HMIS bed coverage rate to at least 85% (HUD defined metric). Current rates: Emergency Shelter = 76%, Transitional Housing = 37% and Permanent Supportive Housing = 40%.
c. Analyze voucher use by special (e.g. X% of vouchers in use by special populations, goal is Y%)
d. Rate of households exiting to permanent housing improves for Emergency Shelter (10%), Transitional Housing (44%) and Permanent Supportive Housing (50%)*

**Required by HUD*

Goal #2: Develop and improve a coordinated system of care and services – continued

Objectives	Actions	Lead Alliance Staff / Committee	Time
2.3 Build community capacity to prevent homelessness:	2.3.1 Examine best practices in prevention, share broadly with community partners and create plan for local implementation. • For example share practical examples for how other CoC's implement the National Alliance to End Homelessness Prevention Guide's five basic homelessness prevention principles: crisis resolution, client choice respect and empowerment, provide the minimum assistance necessary for the shortest time possible, maximize community resources, and the right resources to the right people at the right time.	Lead TBD	TBD
	2.3.2 Support community-wide efforts to prevent homelessness: • Create list of currently available prevention resources and educate CoC service providers • Assess gaps between availability of and need for prevention resources (e.g. assistance with expenses (medical, car repair, eviction prevention, utilities, rent, childcare, transit); assistance accessing benefits; displaced worker programs; self-sufficiency programs), especially for special populations • Identify resources to fill the gap • Secure resources, implement and evaluate	Lead TBD	TBD
	2.3.3 Increase availability of case management for people in affordable housing units or using housing vouchers: • Assess number of people in affordable housing/using vouchers that are not receiving case management • Identify available and needed resources to support expanding case management • Identify potential safety risks (e.g. domestic violence, substance abuse) • Identify service providers capable to assume increased case management responsibilities • Secure resources and implement	Lead TBD	TBD
	2.3.4 Educate, support, and provide incentives to landlords to keep or make housing affordable: • Identify best practices in landlord incentives and customize list for local implementation • Secure resources to support implementation • Create an outreach and education plan to inform landlords of available incentives • Implement plan and evaluate	Lead TBD	TBD

**Required by HUD*

	2.3.5 Engage our community's systems (childcare, service integration, education, healthcare) in preventing homelessness: • Share information about proven homeless prevention models broadly with community partners, organizations, government agencies, community members and more • Increase utilization of supportive services in combination with housing supports to prevent homelessness with a focus on increasing access to prevention services for special populations	Lead TBD HS Committee	TBD

Measures of success:

a. # of households provided with eviction prevention resources
b. # of landlords engaged in the homeless services system (e.g. housing RRH clients)
c. Increase case management for people in affordable housing or on vouchers (e.g. LTRA program)

**Required by HUD*

Goal #3 Maximize resources: The Alliance maximizes resources that support ending and preventing homelessness through solicitation, leverage, and strategic investments.

Objectives	Actions	Lead Alliance Staff / Committee	Time
3.1 Seek new resources to end and prevent homelessness.	3.1.1 Conduct a comprehensive search of local, state and federal funding streams that are aligned with the Alliance's purpose to end and prevent homelessness 3.1.2 Apply to as many funding opportunities as possible, focusing on opportunities that increase access to resources for special populations 3.1.3 Track success	Lead TBD	Annually
3.2 Coordinate existing funding streams to make more efficient and effective use of resources.	3.2.1 Examine existing funding streams (CoC, ESG, SSVF, GPD, DHS/YEHP, OHCS, IHA, CDBG, HOME) for opportunities to increase coordination and leverage 3.2.2 Present potential coordination options to partners (e.g. service providers, regional public housing authorities) 3.2.3 Implement as appropriate	Lead TBD	Annually
3.3 Secure resources that support service integration and wrap around supports (e.g. services that increase income and/or employment skills).	3.3.1 Conduct a comprehensive search of local, state and federal funding streams that support service integration and wrap around supports 3.3.2 Evaluate the most strategic lead applicant for identified funding streams: • If the Alliance is the most strategic lead applicant, solicit service providers as co-applicants • If a service provider is the ideal lead applicant, offer letters of support, data, etc.	Lead TBD	Annually
3.4 Leverage resources for CoC partners by serving as the CoC's fiscal agent, providing CoC coordination, and fostering collaborative partnerships.	3.4.1 Create a fact sheet that describes how the Alliance can support service provider's acquisition of resources 3.4.2 Educate service providers on available support 3.4.3 Provide support to service providers as requested 3.4.4 Track resources obtained by service providers where the Alliance served as fiscal agent or collaborative partner	Lead TBD Administration and Communication Specialist	Annually

**Required by HUD*

3.5 Support homeless services provider participation in the HRSN program	3.5.1 Invite PacificSource to present to HS Committee and the Alliance Board of directors on the HRSN program and its implementation 3.5.2 Educate service providers about how to bill Medicaid for supportive housing services 3.5.3 Annually evaluate the participation of service providers in the HRSN program 3.5.4 Create a plan to increase participation, as appropriate 3.5.5 Examine service provider's utilization of HRSN dollars to inform utilization of local dollars to support populations not eligible for HRSN funding	HHS Liaison HS Committee	2025
3.6 Lead the Alliance resource allocation process through a data-driven and values focused lens*	3.6.1 Review all NOFOs and RFPs through its values of collaboration, stewardship, inclusion, compassion, leadership, commitment and adaptability and the data in the annual needs assessment/ gaps analysis 3.6.2 Works to ameliorate barriers to applying to the Alliance resource allocation process for culturally specific organizations and other organizations representing special populations 3.6.3 Create a process for measuring grantee and Alliance performance to determine system-wide gaps in services, deficiencies in performance, and inform allocation of resources 3.6.4 Alliance conducts annual monitoring of individual grantees to (1) ensure compliance; (2) track grantees progress toward deliverables; and/or (3) create improvement plans as appropriate	Executive Director Alliance Board	Ongoing

Measures of success:

a. Amount of funds secured by the Alliance to end and prevent homelessness
b. # of homeless services providers participating in HRSN program
c. Increase # of culturally specific organizations and others serving special populations that respond to Alliance RFPs
d. System for measuring grantee and Alliance performance is created and updated annually to inform allocation of resources

**Required by HUD*

Goal #4: Increase participation in the Alliance: Because homelessness touches every corner of our community, we need vast representation from across our region to solve it.

Objectives	Actions	Lead Alliance Staff / Committee	Time
4.1 Reach out to all parts of our region to increase Alliance participation from cities, counties, tribal nations, public health departments, nonprofit service providers, mental health providers, healthcare providers, schools, faith communities, those with lived experience, youth and young adults, community members, culturally specific organizations, and more.*	4.1.1 Identify gaps in Alliance engagement: • Create complete list of people and organizations currently engaged in the Alliance's work (Sources: FY2024 CoC Application and MWVHA committee membership lists) • Using a racial equity and data driven lens, identify gaps in representation and engagement in order to ensure invitation and inclusion of Alliance participation is reflective of the community • Ensure schools and youth serving organizations are well represented both in Salem and in rural areas (e.g. school counselors, McKinney Vento Liaisons, teachers, social workers, The Gate, The Kroc, YMCA, Boys & Girls Clubs, Youth Era, Job Corp) • Create list of potential organizations and people to recruit with a focus on board and committee membership becoming more representative of our community in race/ethnicity, geography and special populations. 4.1.2 Create outreach plan • Determine appropriate method for engaging identified list of people and organizations 4.1.3 Implement outreach plan 4.1.4 Annually evaluate results and revise	Lead TBD Collaborative Committee	Annually
4.2 Create spaces for people to genuinely engage, gain understanding about our community's needs and services, and be part of creating community solutions.	4.2.1 Develop opportunities to increase community understanding of and engagement in ending and preventing homelessness (e.g. informal gatherings of service providers, subcommittees of the Collaborative Committee, existing community meetings, annual Alliance summit of the year's accomplishments and future goals) 4.2.2 Using a racial equity lens, create messages and activities for these opportunities to promote genuine engagement around community needs/services and solutions 4.2.3 Implement and evaluate	Lead TBD Collaborative Committee	Annually

Measure of success:

a. # of individuals or organizations engaged in Alliance work increases
b. # of individuals or organizations representing special populations (e.g. youth, young adults, BIPOC, survivors of domestic violence) engaged in CoC work increases*

**Required by HUD*

2025-2030 Strategic Plan Dashboard

	Baseline~	2025	2026	2027	2028	2029
Goal 1: Understand our community:						
a. 100% of required local, state, and national reports (APRs, CAPERs, LSA, SPMs, etc.) submitted on time*	100%					
b. 95% data completeness of Universal Data Elements as tracked via APR, CAPER and Data Quality report*	XX%					
c. Able to submit sheltered (annually) and unsheltered (bi-annually) PIT Count*	Yes					
d. Standard method for sharing PIT Count data and trends with the community is developed	NA					
e. # of listening sessions or key informant interviews conducted (facilitated by the Alliance or partners), highlighting # of underrepresented groups participating in listening sessions (# of sessions / # of groups)	# / #					
f. Standard set of quantitative and qualitative data is developed	NA					
g. Complete annual needs assessment (AKA gaps analysis), incorporating quantitative and qualitative data*	11/2023					
h. # of times the annual gaps analysis / needs assessment report is viewed increases annually	NA					
Goal 2: Develop and improve the coordinated system of care and services						
a. # of people attending trauma informed or social services burnout prevention trainings	#					
b. # of people that attend training HUD required trainings (e.g. domestic violence, safety planning and confidentiality protocols, Emergency Transfer Plan, Equal Access Final Rule, Gender Identity Final Rule, mainstream benefits available for program participants)*	#					
c. Assess the # of CE assessors needed, in general and in underserved communities, annually and make a plan to meet the need* (# assessors needed / # of actual assessors)	# / #					
d. Establish a goal for the "CE referral to assessment completion rate" and create a plan to meet it (currently at 70%)	XX%					
e. Assess racial disparities along six service points (entry into HMIS, Coordinated Entry Assessment, referral to housing, entry into programs, housing move-in date and housing retention) Data source: Race and Ethnicity V4.0*	# / #					
f. Plans created (e.g. crisis communication, healthcare/housing integration, housing authority collaboration)	NA					

**Required by HUD*

g. Set a goal for occupancy rate for year-round facility-based beds, including specific goals for emergency shelter, transitional housing and permanent housing, track annually*	X% ES X% TH X% PH					
h. Create a plan for how the Alliance will increase HMIS bed coverage rate to at least 85% (HUD defined metric).	76% ES 37% TH 40% PH					
i. Analyze voucher use by special populations (e.g. X% of vouchers in use by special populations, goal is Y%)	X% / Y%					
j. Rate of households exiting to permanent housing improves for Emergency Shelter, Transitional Housing and Permanent Housing*	10% ES 44% TH 50% PH					
k. # of households provided with eviction prevention resources	#					
l. # of landlords engaged in the homeless services system (e.g. housing RRH clients)	#					
m. Increase case management for people in affordable housing or on vouchers (e.g. LTRA)	# FTE					
Goal 3: Maximize resources:						
a. $ secured by the Alliance to end and prevent homelessness	$					
b. # of homeless services providers participating in the HRSN program	#					
c. Increase # of culturally specific organizations and others serving special populations that respond to Alliance RFPs	#					
d. System for measuring grantee and Alliance performance is created and updated annually to inform allocation of resources	NA					
Goal 4: Increase participation in the CoC:						
a. # of individuals or organizations engaged in CoC work increases	XX					
b. # of individuals or organizations representing special populations (e.g. youth, young adults, BIPOC, survivors of domestic violence) engaged in CoC work increases*	XX					

~Note about baseline data: Due to transition in Alliance leadership, not all baseline data was able to be gathered before the publication of this document.

NA = not applicable or not started yet

**Required by HUD*

Conclusion

A strategic plan is a powerful tool. It clarifies vision, reveals values, sets goals, and spurs action. This plan reflects the desire of the Mid-Willamette Valley Homeless Alliance and its partners to move the needle on its purpose to ***end and prevent homelessness***. Dozens of community stakeholders provided input on the vision, values, goals, objectives and actions in this plan. To that end, this plan is a living document. As the implementation plans begin to unfold, the plan should be reviewed and updated annually. When it becomes clear which data points are valuable for the Alliance to track its success, the data dashboard should be updated as well. Some of the work in this plan is aspirational and will require the Alliance to build its infrastructure to accomplish it and/or more community partners will need to take the lead.

Appendix

History of the Alliance

The Mid-Willamette Homeless Initiative (MWHI) began in 2016 as a collaborative effort by the cities of Salem and Keizer and Marion and Polk counties. During 2016-17, a task force and eight subcommittees worked diligently on a strategic plan to identify and launch proven strategies to reduce homelessness in the Marion-Polk county region. Task force members included business and community leaders with expertise in social services, housing, public safety, and business. After the task force produced its strategic plan and dissolved in February 2017, Marion County and the cities of Salem, Keizer, Monmouth and Independence, in cooperation with the Mid-Willamette Valley Council of Governments, formed a steering committee and pooled funds to hire a Homeless Program Coordinator to continue the task force's work, which included an in-depth review of the region's participation in the Rural Oregon Continuum of Care (CoC). That work was completed in early 2019. In April 2019, the steering committee began focusing on the effort to form a regional CoC.

Jurisdictions throughout the two-county area provided supporting resolutions, which were submitted with a governance charter, organizational structure, and other documentation required by the U.S. Department of Housing and Urban Development (HUD) to request recognition as a Continuum of Care. In less than two weeks, HUD approved the request and formally recognized the Alliance as the Marion-Polk region's Continuum of Care (CoC).

Prior to being officially recognized by HUD, representatives of the soon-to-be CoC were invited to participate in a national institute and become one of 70 communities (at the time) signed on to the Built for Zero initiative. Kaiser Permanente sponsored the effort, and the Alliance agreed to participate in semi-annual training and monthly technical assistance for the next five years.
The first meeting of the Mid-Willamette Valley Homeless Alliance board of directors was held in February of 2020, followed by the first set of committee meetings in March of 2020. Adapting to the COVID pandemic, all CoC meetings were held virtually for the next two years, and many committees continue to use Zoom as a way to provide geographic access and eliminate travel time.

The first CoC Strategic Plan was approved in June of 2020 and was built off of the MWHI plan, incorporating HUD system performance measures. Based on a new Gaps Analysis, the CoC 5-Year Strategic Plan was approved in July of 2021. Committee action plans were developed to achieve specific goals.

In mid-2020, the Alliance was identified as one of three collective impact initiatives supported by the Community, Business, and Education Leaders (CBEL) Consortium and received $50K per year for three years to support the CoC's work.

In late 2020, the Alliance submitted a collaborative application and secured $5.5M in Covid relief funds through Oregon Housing and Community Services (OHCS) to support 23 different projects provided by ten different organizations for the next two years.

In February 2021, the Alliance hosted its first summit with 109 online participants representing 63 organizations.

In April 2021, the Alliance board receives a report from Willamette University PACE students, summarizing eight months of study assessing diversity, equity, and inclusion in the CoC.

In July 2021, the Alliance board expanded its agency membership to include PacificSource Community Solutions.

In 2021, the Alliance created a youth action board and secured a two-year $3.6M HUD Youth Homelessness Demonstration Program (YHDP) grant and developed a Coordinated Community Plan to End Youth Homelessness (approved in March 2022). The region continues to receive $1.8M annually to support priority projects identified in the plan.

In September 2021, the Alliance submitted its first required Consolidated Application in response to the HUD Notice of Funding Opportunity for Continuum of Care Program. The application was 172 pages long.

In early 2022, the Alliance added two board seats for a total of three voting members with lived experience in homelessness. In 2023, a fourth seat was added for a representative from the youth action board.

In February 2022, the Alliance hosted its second annual summit, with a focus on equity. More than 200 people participated in the online event.

In March 2022, the Alliance approved the Coordinated Community Plan to End Youth Homelessness; the plan was subsequently approved by HUD in April 2022.

In June 2022, the Alliance board approved a list of priority projects to be funded by HUD under the YHDP grant.

In October 2022, the Alliance board approved a Plan to Serve Individuals and Families Experiencing Homelessness with Severe Needs.

In late 2022, the Alliance updated all committee charters, based on recommendations from each committee.

In January 2023, Oregon Governor Tina Kotek declared a state of emergency due to homelessness, launching a call to action and releasing state funding to prevent 8,750 households from becoming homeless, rapidly rehouse 1,200 households, and create 600 new low-barrier shelter beds across the state.

In April 2023, the Alliance board approved its local ALL IN plan, in response to the Governor's executive order. Subsequently approved by the state, the plan provided the basis for the initial $10M to the Alliance to rapidly rehousing 150 unsheltered households and create 79 new low-barrier shelter beds. In total through 2024, the Alliance received more than $27M to sustain and expand emergency order efforts.

In 2023, a number of committees brought significant projects to the Alliance board. In January, the Performance & Evaluation Committee delivered its first annual report to the CoC board. In April, the Diversity, Equity, and Inclusion Subcommittee presented an Equity Lens for board approval. In May, the HMIS Users Workgroup presented the CoC's first HMIS Data Quality Management Plan for

board approval. The CoC board also approved standards for Rapid Rehousing and Permanent Supportive Housing service delivery in 2023.

In mid-2023, the Alliance became its own HMIS Lead Agency, after Oregon Housing and Community Services stepped away from the role.

In May 2023, the Alliance hosted 140 people at an Affordable Housing Conference held at the Salem Convention Center.

In June 2023, the Alliance hired its first executive director, shifting from a consultant-only model to an employee as director. The Alliance board paused the scheduled bi-annual revision of the 5-Year Strategic Plan to allow time for the new director to assess current conditions.

In the fall of 2023, Mid-Willamette Valley Community Action Agency gave notice of its intent to move away from its roles as the HMIS coordinating organization and the Coordinated Entry management organization. The Alliance secured HUD technical assistance to guide the transition to the Alliance assuming those roles directly, rather than through a memorandum of understanding with another entity.

In November 2023, the Alliance board expanded its agency membership to include Willamette Health Council, bringing the number of board members to 25 (18 voting members; 7 non-voting members).

In January 2024, Governor Kotek extended the state of emergency due to homelessness, issuing Executive Order (EO) 24-03. The Alliance had met its goals for EO 23-02 and established a new set of goals for the coming year.

In April 2024, the Alliance board participated in a day-long strategic planning retreat, setting the foundation for a new strategic plan.

In June 2024, the Alliance board approved a Long-Term Rental Assistance Plan, supported by $5.3M in state funding.

In July 2024, the Alliance board revised its organizational chart by making the Health & Safety Subcommittee a committee that reported directly to the board. By charter, this provided staff support to the committee.

In September 2024, having accepted Performance & Evaluation Committee member resignations, appointed a Performance & Evaluation Task Force.

In November 2024, the Alliance accepted the resignation of its executive director, effective December 31, 2024, and began planning for an interim director.

In December 2024, the Alliance board approved revisions to the LTRA Plan.

In January 2025, Governor Kotek extended the state of emergency due to homelessness, issuing Executive Order (EO) 25-01.

Acronyms and Definitions

- APR: Annual Performance Report
- Backbone: Youth Action Board of the MVWHA
- CAPER: Consolidated Annual Performance and Evaluation Report
- CE: Coordinated Entry
- CHA: Community Health Assessment
- CHIP: Community Health Improvement Plan
- CoC: Continuum of Care
- EO: Executive Order
- ES: Emergency Shelter
- HMIS: Homeless Management Information System
- HRSN: Health Related Social Needs
- HHS: Health and Homeless Systems Liaison
- HS: Health and Safety Committee
- HUD: United States Department of Housing and Urban Development
- LSA: Longitudinal Systems Analysis
- LTRA: Long Term Rental Assistance
- MWVHA: Mid-Willamette Valley Homeless Alliance
- NOFO: Notice of Funding Opportunity, specifically the CoC Program NOFO
- PE: Performance & Evaluation Committee
- PH: Permanent Housing
- PIT Count: Point in Time Count
- RFP: Request for Proposal
- RRH: Rapid Re-Housing
- SPM: System Performance Measures

- Special Populations: Chronically homeless, Youth and Young Adults, Families, Farmworkers, Veterans, Medical respite/discharge, persons with physical/mental disabilities, survivors of Domestic violence, survivors of human trafficking, LGBTQIA+, Culturally specific populations, Seniors, Rural communities
- Stella P: Stella Performance is a data visualization of the Longitudinal Systems Analysis (LSA) dataset to help communities understand how their homeless response system has been performing on critical performance measures.
- TH: Transitional Housing
- VI SPDAT: Vulnerability Index – Service Prioritization Decision Assistance Tool
- WHC: Willamette Health Council

BOARD MTG. DATE: 2/13/25 **DRAFT**

AGENDA TOPIC: Governor's Executive Order

RECOMMENDATION: Information Only

On January 7, 2025, Governor Tina Kotek signed Executive Order 25-01, extending the state of emergency due to homelessness. The original declaration was made on January 10, 2023, in response to a 63% rise in homelessness since 2016. Oregon's Departments of Emergency Management (OEM) and Housing and Community Services (OHCS) partnered to lead this work with the Office of the Governor.

1. **Monthly LTRA Update**
   See Attachment A for the February LTRA Update.
   a. Support 100 EO-housed households.
   b. Enroll additional eligible households.
   c. Increase and diversify the organizations able to provide supportive services.
   d. Address racial disparities in the Coordinated Entry System.
   e. Implement the six-point racial disparity project outlined in the LTRA Plan.
   f. Determine what actions can be taken to further support landlord engagement.
   g. Contract for management and implementation of the LTRA Plan through 6/30/25.
   h. Implementation of remaining capacity-building projects outlined in the LTRA Plan.

2. **New Shelter Beds**
   The last three Marion-Polk shelters funded under the Governor's executive order (EO 23-02) add 76 new low-barrier, non-congregate beds, bringing the region's EO-funded total to 217, which is 224% of the goal set by the Governor.
   a. On January 24, 2025, Mid-Willamette Valley Community Action Agency celebrated the opening of its new 36-bed non-congregate family shelter, ARCHES Nest.
   b. On February 3, 2025, Church at the Park celebrated the opening of its new 20-bed non-congregate family shelter in Dallas.
   c. On January 31, 2025, the City of Monmouth approved final plans for Church at the Park to open a 20-bed non-congregate shelter in Monmouth, anticipated to begin serving people in April 2025.

Opening Month	Organization	Shelter	New Beds
June 2023	Sheltering Silverton	Congregate and Pallet Shelter Site	20
Sept. 2023	Church at the Park	CATP Young Adult Micro Shelter Village	38
Jan. 2024	Catholic Community Services	CATP CCS Family Micro Shelter Village	32
Feb. 2024	United Way of the MWV	SafeSleep United	31
May 2024	Center for Hope & Safety	Mosaic	20
Febr. 2025	MWV Community Action	ARCHES Nest	36
Feb. 2025	Church at the Park	Polk Shelter in Dallas	20
April 2025	Church at the Park	Polk Shelter in Monmouth	20
		Total	**217**
		Promised the Governor	**97**
		Achieved	**224%**

DRAFT

3. **Monthly Households Housed thru EO-funded Projects Report**

   [insert]

4. **Monthly Report to the Office of Emergency Management**

   [insert]

5. **OHCS Marion-Polk Report to the Governor's Office (through 12/31/24)**

DRAFT

Marion / Polk

OHCS Assessment of Progress

Comments: Marion-Polk Counties are monitoring timelines for creation of final shelter beds, and they are updating their LTRA plan. They have asked the state for coordinated communication about legislative activities, including legislative concepts, committee and subcommittee reports, and related issues; at Office Hours with the MAC and LPG Leads on January 9, 2025, OHCS agreed to reach out to Public Affairs to set up engagement sessions with regions during the legislative session. Marion-Polk have surpassed its EO 24-02 goal of rehousing 120 households thanks to its HB 5019 "pipeline" household placements, but they have not yet rehoused any households with ORI funds. OHCS staff will be reaching out to MAC Groups in January to determine how we may best assist regions with achieving their ORI rehousing goals by June 30, 2025.

OEM Assessment of MAC Group Performance

MAC Group objective	Meets Standard	Needs Improvement	Does Not Meet Standard
Interagency collaboration: strategizing to meet required services outcomes (unified approach).	X		
Stakeholder composition: local jurisdictions, public housing authority, local homelessness agencies, rapid rehousing service providers, shelter developer/operator, landlord associations, behavioral health providers, CCO, CMHPs.	X		
MAC Group Status Report: Outlines Monthly Objectives, challenges and needs from the State to meet rehousing, and increased shelter bed goals.	X		
MAC Group status report timely submission to OEM.	X		
Provides updates to local communities (newsletters, internet, email).	X		

Comments: Marion / Polk County MAC Group is continuing to increase the number of households that complete move-ins through EO 23-02 Rapid Rehousing projects. The CoC leadership transition and infrastructure revisions are impacting EO, LTRA, and ORI project implementation. The board approved updated LTRA plans for additional households and capacity building efforts. The MAC Group is requesting continued information around progress, changes, and expectations. They are also requesting a sustainable funding stream for infrastructure and system development work, Coordinated Entry, HMIS, and coordination across the state as well as with the state, which would allow confidence to hire adequate staffing.

Attachment A: February LTRA Update

Long-Term Rent Assistance Program
February 2025 Board Report

PURPOSE:

The purpose of this report is to keep the Alliance Board informed of the status of the LTRA Plan. Information only.

BACKGROUND:

On June 13, 2024, the CoC board approved the local plan for Long-Term Rental Assistance Implementation (LTRA Plan), which was then approved by Oregon Housing and Community Services (OHCS), confirming a $5.3M expenditure plan. The LTRA Plan called for a staffing level that was subsequently not approved by the CoC board, due to concerns around sustainability beyond the 2024-25 fiscal year.

LTRA implementation plans were revised and last reviewed at the Alliance Board meeting on December 12, 2024. The most recent update was provided for the Alliance Board meeting on January 9, 2025.

INFORMATION:

1/9/25 Report	Highlights / Activities Since Last Report	Next Steps
1. **Continue to provide support to 100 households originally housed under HB 5019.** This will be accomplished through the existing contract with MWVCAA.	MWVCAA is supporting 91 households through the LTRA program.	Continuing support.
2. **Identify and enroll additional qualified households through a referral and verification process.** Contracts will be developed for Board approval in January and February.	On 1/9/25, the Board approve a contract with MWVCAA to provide administration of housing vouchers. 2/13/25 Board agenda item: Approve revised LTRA Policies, supportive service providers, and contract template.	Enroll additional households in LTRA, supported by the same case managers through supportive services contracts.
3. **Increase and diversify the organizations able to provide supportive services** by implementing the training and technical assistance project outlined in the LTRA Plan.	On 1/9/25 the Board approve RFP, Review & Recommendations Process, and Scoring Tool for the Training & Technical Assistance project. 2/13/25 Board agenda item: Appoint R&R Committee members and Appeals Cmt.	March board agenda will include recommendations for T&TA provider and announcement of culturally specific organization participation.

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1/9/25 Report	Highlights / Activities Since Last Report	Next Steps
4. **Address racial disparities in the Coordinated Entry System and provide greater access to disproportionately represented populations**.	Identified documents to be translated for use by culturally specific organizations being trained to conduct CE assessments and use HMIS	Document translation.
5. **Implement the six-point racial disparity project outlined in the LTRA Plan.** Equity analysis to be conducted April-June 2025. While funded with LTRA dollars, the equity analysis encompasses the entire system and is not restrained to LTRA services.	2/13/25 Board agenda item: Approve charter for Ad hoc Equity Workgroup.	Recruit for workgroup members. March board agenda will include recommendations to appoint members of the Ad hoc Equity Workgroup.
6. **By February, determine what, if any, actions can be taken to further support landlord engagement.** The LTRA budget includes funds to develop tools and resources, including a rapid response system and central touchpoint for area landlords.	The Salem, Marion County, and West Valley housing authorities have begun planning education and engagement activities around current issues, including new habitability inspections.	March Board agenda will include an update on this item.
7. **Contract for management and implementation of the LTRA Plan through 6/30/25, using LTRA funds.**	On 1/9/25, Board approved contract amendment with Jan Calvin.	
8. **Forgo implementation of the remaining capacity-building projects outlined in the LTRA Plan.** This will leave approximately $1.3M of the $5.3M in LTRA funds unspent on 6/30/2025.	No action since 12/12/24, when Board encouraged collaboration to advance the remaining capacity-building projects: a) Expand capacity to serve linguistically diverse populations; b) State agency assistance to extend care to persons who need assistance performing activities of daily living while in transitional shelter programs; and c) Integrate housing and healthcare by employing “healthcare navigators” to work in homeless services.	Future updates will report on efforts to coordinate collaboration in these areas

DRAFT

BOARD MTG. DATE: 2/13/25

AGENDA TOPIC: HUD FY 2024 Awards

RECOMMENDATION: Information Only

On January 17, 2025, the U.S. Department of Housing and Urban Development (HUD) announced its FY 2024 awards. The chart below shows the FY 2024 awards for OR-504 – Salem, Marion/Polk CoC.

For the first time, HUD calculated cost of living increases, which is the main reason for awards larger than what was requested.

The CoC fared well enough on the overall Consolidated Application to garner DV Bonus funds, although details of the scoring are yet to be released.

OR-504, Mid-Willamette Valley Homeless Alliance FY 2024 CoC Competition					
Applicant Organization	**Project**	**Population**	**Type**	**HUD Request**	**HUD Award**
Center for Hope & Safety	CHS DV RRH Housing & Services Project (FY24)	DV Survivors in Marion County	RRH	$ 745,269	$ 874,619
Center for Hope & Safety	CHS - New DV Bonus (FY24)	DV Survivors in Marion County	RRH DV Bonus	$ 217,351	$ 250,579
Church at the Park	CATP YHDP SSO	Young Adults	YHDP-SSO	$ 226,000	$ 242,436
Church at the Park	C@P PSH Project with Healthcare	Chronically homeless women w/disabilites and severe needs	PSH	$ 232,470	$ 255,548
MWVCAA	MWVCAA FY24 Renewal RRH	Households across Marion & Polk counties	RRH	$ 410,870	$ 478,192
MWVCAA	MWVCAA YHDP SSO	Youth	YHDP-SSO	$ 152,228	$ 163,299
MWVCAA	MWVCAA YHDP SSO - Youth Coordinated Entry	Youth and Young Adults across Marion & Polk counties	YHDP-SSO-CE	$ 242,217	$ 259,833
MWVCAA	MWVCAA - YHDP Joint TH-RRH	Youth and Young Adults	YHDP-TH-RRH	$ 1,113,809	$ 1,179,306
ORS 190 Entity	OR-504 HMIS Support-Expansion FY24	Entire CoC	HMIS	$ 236,000	$ 167,686
ORS 190 Entity	OR-504 HMIS Support FY24	Entire CoC	HMIS	$ 14,696	$ 15,872
ORS 190 Entity	OR-504 SSO-Coordinated Entry FY24	Entire CoC	SSO-CE	$ 36,309	$ -
ORS 190 Entity	OR-504 SSO-Coordinated Entry-Expansion FY24	Entire CoC	SSO-CE	$ 105,578	$ -
Shangri-La	PSH with Healthcare Component	Chronically homeless population with a disabling condition	PSH	$ 257,996	$ -
Shangri-La	Shangri-La PSH Assistance PH	Chronically homeless population with a disabling condition	PSH	$ 393,233	$ -
			Program	**$ 4,384,026**	**$ 3,887,370**
			Planning Grant	**$ 166,732**	**$ 166,729**
			TOTAL	**$ 4,550,758**	**$ 4,054,099**

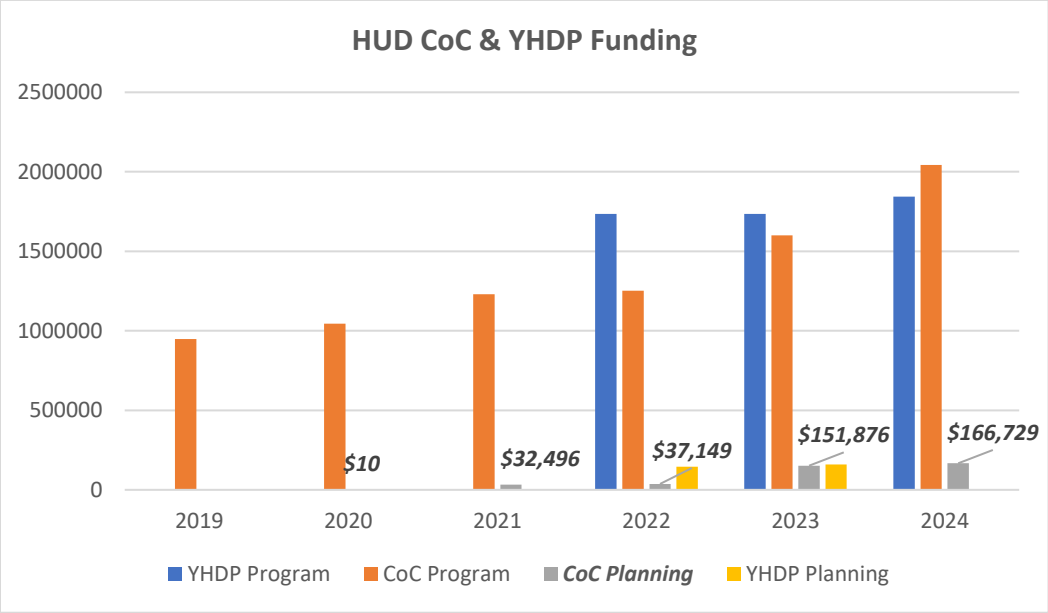
Anticipating non-renewal of the Shangri-La PSH Assistance grant, the CoC has developed an alternate plan to continue to support those 28 households through the Long-Term Rent Assistance program, with ongoing supportive services provided by Shangri-La.

The CoC will need to identify alternate funding for the ORS 190 Entity Coordinated Entry project, which was not renewed, nor expanded. Current funding ends June 30, 2025.

The chart on the next page shows funding levels since the Alliance was formed in 2019.

OR-504 Program and Planning Funds Awarded Over Time

HUD YR	CoC Funds Awarded	Increase over Previous Year	YHDP Funds Awarded	Region Total
2019	$ 947,611	$ 250,792		$ 947,611
2020	$1,045,186	$ 97,575		$1,045,186
2021	$1,261,825	$ 216,639		$1,261,825
2022	$1,340,420	$ 78,595	$1,880,653	$3,221,073
2023	$1,752,253	$ 411,833	$1,894,934	$3,647,187
2024	$2,209,225	$ 456,972	$1,844,874	$4,054,099



MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA)

2025 MEETING SCHEDULE

Executive Committee Meetings

Virtual on Zoom

Tuesdays, Noon-1:00 p.m.

- December 31
- ~~February 4~~ Wednesday, February 5
- March 4
- April 1

- April 29
- June 3
- July 1
- August 5
- September 2
- September 30
- November 4
- December 2

Joint Boards of Directors Meetings (Homeless Alliance & ORS 190 Entity)

Hybrid on Zoom/Mid-Willamette Valley Council of Governments*

2nd Thursdays, 3:00-5:00 p.m.

- January 9
- February 13
- March 13
- April 10
- April TBD – Joint meeting with Collaborative Committee
- May 8
- June 12
- July 10
- August 14
- September 11
- October 9
- November 13
- December 11

For additional information, contact:
Cassie Bay
503.540.1627
staff@mwvhomelessalliance.org

*Mid-Willamette Valley Council of Governments Address: 100 High St. SE, Salem, OR