Meeting Minutes of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) EXECUTIVE COMMITTEE

Meeting Time & Location(s):
February 05, 2025
Via teleconference (Zoom)

EXECUTIVE COMMITTEE MEMBERS

PRESENT

President, Polk County Commissioner, Jeremy Gordon
City of Keizer, Councilor, Soraida Cross
City of Salem Mayor, Julie Hoy
Marion County Commissioner, Danielle Bethell
United Way of Mid-Willamette Valley, CEO, Rhonda Wolf

ABSENT

Salem Health, Leilani Slama

MWVHA STAFF & GUESTS

MWVHA, Executive Director, Misty Sorte
MWVHA, Administrations and Communications, Cassie Bay
MWVHA Consultant, Jan Calvin
Unaffiliated, Elliot Lapinel

WELCOME/INTRODUCTIONS

The meeting was called to order by Chair Gordon at 12:04 pm with a quorum established for the Executive Committee. Committee members and CoC staff introduced themselves.. Gordon provided a brief overview of the Executive Committee's purpose and member composition.

Chair Gordon also presented an overview of the February joint board agenda. He explained the difference between the Alliance Board and the ORS 190 entity, noting that all members of the ORS 190 entity are members of the board, but not vice versa.

MEETING MINUTE APPROVAL

MOTION TO APPROVE THE JANUARY 2025 MEETING MINUTES MADE BY: BETHELL.

Seconded by: Hoy
Discussion: None
In Favor: Unanimous
Abstentions: None

FEB 2025 JOINT ORS 190-MWVHA BOARD OF DIRECTORS AGENDA DISCUSSION

ALLIANCE BOARD CONSENT AGENDA

The committee discussed items on the consent agenda, including:

- Approval of the agenda
- Minutes
- Resignations and additions to the HMIS users work group
- Letter of support for West Care, a veterans service organization

Bethell inquired about a policy for letters of support and suggested that staff establish a tracking system for incoming requests and letters of support issued by the Continuum of Care.

ORS 190 CONSENT AGENDA

The committee noted the need to approve the joint COC Executive Committee ORS 190 minutes.

LTRA LONG TERM RENTAL ASSISTANCE DECISIONS

Jan Calvin presented information on the Long-Term Rental Assistance (LTRA) program, explaining it is a pilot program happening across the state. She outlined several items for board approval:

1. Updates to previously approved policies
2. Supportive services contracts with three new organizations
3. Approval of a contract template
4. Expanded dollar amount and change in timing for the supported housing and supportive services contract with Community Action

The committee discussed the need for detailed budget information in the board packet and transparency in the process. They also talked about the importance of tracking and applying data collected from various studies and projects.

TRAINING AND TECHNICAL ASSISTANCE RFP

Jan Calvin presented information on the Training and Technical Assistance RFP. The committee discussed:

- Appointing a review and recommendations committee
- Adjusting the minimum number of committee members from six to four
- The need for geographic representation on the committee
- Appointing the Executive Committee as the appeals committee

EQUITY ANALYSIS

Jan Calvin presented information on an equity analysis funded by LTRA. She explained the plan to charter an equity work group to help with the analysis of data at various touch points in the system of services. The committee discussed the format and flexibility of the charter for this ad hoc committee.

DATA PRESENTATION

Jan Calvin began a presentation on data related to the strategic plan but was unable to complete it due to time constraints. The committee agreed to include this presentation in the board meeting agenda.

STRATEGIC PLAN PRESENTATION

The committee discussed the upcoming strategic plan presentation by Joy. They decided to allocate 30 minutes for the presentation and not ask for action at the February meeting. Instead, they planned to have board members engage with Joy between the February and March meetings, with the goal of having a more refined plan ready for adoption in March.

FEB 2025 JOINT ORS 190-MWVHA BOARD OF DIRECTORS AGENDA APPROVAL

The committee discussed modifications to the board meeting agenda, including:

- Switching the order of the strategic plan presentation and related data presentation
- Adding ratification of vice chair/vice president to the consent agendas; and
- Potentially adding adoption of a budget calendar.

MOTION TO APPROVE THE AMENDED AGENDA WITH THE ADDITION OF THE TWO ITEMS FOR THE RATIFICATION OF THE VICE CHAIR UNDER THE TWO BODIES AND SWITCHING ORDER THE STRATEGIC PLAN BY: **BETHELL**

Seconded by: Hoy
Discussion: None
In Favor: Unanimous
Abstentions: None

CHAT

None

ADJOURNMENT

The meeting was adjourned at 1:07 pm.