Meeting Minutes of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) EXECUTIVE COMMITTEE

Meeting Time & Location(s):
March 4, 2025
Via teleconference (Zoom)

EXECUTIVE COMMITTEE MEMBERS PRESENT

President, Polk County Commissioner, Jeremy Gordon
City of Keizer, Councilor, Soraida Cross
City of Salem Mayor, Julie Hoy
Marion County Commissioner, Danielle Bethell (Alternate – Heather Inyama)
Salem Health, Leilani Slama

EXECUTIVE COMMITTEE MEMBERS ABSENT

Marion County Commissioner, Danielle Bethell
United Way of Mid-Willamette Valley, CEO, Rhonda Wolf

MWVHA STAFF & GUESTS

MWVHA, Executive Director, Misty Sorte
MWVHA, Administrations and Communications, Cassie Bay
MWVHA Consultant, Jan Calvin

WELCOME

The meeting was called to order by Chair Gordon at 12:02 pm with a quorum established for the Executive Committee.

MEETING MINUTE APPROVAL

Chair Gordon asked for a motion to approve the meeting minutes.

MOTION TO APPROVE THE FEBRUARY 5, 2025 MEETING MINUTES MADE BY: **CROSS**.

Seconded by: Slama
Discussion: None
In Favor: Unanimous
Abstentions: None

PRELIMINARY MARCH JOINT BOARD AGENDA

ALLIANCE BOARD CONSENT AGENDA

Resignations & Appointments
Misty reported that there were a couple of resignations and appointments to be added to the agenda.

Cont. on Next Page

Letter of Support
Sorte informed the committee that West Care had requested an additional letter of support for a new project, which aligned with Alliance policies.

HMIS & CE Agreement
Misty explained that there was an HMIS agreement that needs approval. She noted that it was an older agreement previously run through Marion County IT services.

BUDGET OBLIGATIONS

Budget Calendar & Process

Sorte provided an update on the budget calendar process. She mentioned that changes would be made to pare down the calendar to essential approvals. Sorte emphasized that multiple meetings were scheduled to ensure ample opportunity for discussion.

Budget Committee

Sorte presented a draft list of budget committee members and noted that the Alliance still needs to confirm membership. Chair Gordon stated that a final list of budget committee members would be presented at the March Board meeting.

TRAINING & TECHNICAL ASSISTANCE

Misty reported on a proposal for a training academy. The recommendation committee met and provided 10 recommendations to make the proposal viable. Misty emphasized the importance of incorporating the R&R's (Review and Recommendation) recommendations in the final contract.

Calvin explained the RFP process and how the recommendations were developed. Mayor Hoy asked for clarification on how the recommendations were determined to be viable. Jan explained the R&R committee process calls for approval by the board before issuing the RFPs. Calvin stated that the R&R committee's recommendations were unanimous.

Commissioner Gordon confirmed that the board will receive the R&R recommendation at the March 13th meeting, along with a draft of the contract, for consideration and approval.

STAFF REPORTS

Sorte mentioned that she would be providing updates on consultant contracts, budget information, strategic plan goals and staffing updates. She also introduced a new format for staff reports, which will include updates from each staff member on various projects and activities.

Chair Gordon noted that the strategic plan discussion and PIT count results would be presented at the April meeting instead of March. He requested that Misty send contact information for Joy to new board members.

MOTION TO APPROVE THE MARCH 13TH, 2025 JOINT ORS 190 & MWVHA BOARD OF DIRECTORS AGENDA MADE BY: **SLAMA**.

Seconded by: Cross
Discussion: None

In Favor: Unanimous
Abstentions: None

OTHER ITEMS

Chair Gordon also mentioned the upcoming Oregon Government Ethics Commission meeting regarding three cases involving the Alliance. He explained that Bob Steringer, the Alliance attorney, would represent the organization at the meeting.

CHAT

00:37:58	LRSLAM:	Sorry, I have to jump to a 12:30 meeting. Thanks everyone.

ADJOURNMENT

The meeting was adjourned at 12:29 pm.