MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
BOARD OF DIRECTORS

	Organization (in alpha order)	Delegate	Role
VOTING MEMBERS	Backbone Youth Action Board (YAB)*	River Woods	YAB Chair
	City of Independence	Shannon Corr	City Councilor
	City of Keizer	Soraida Cross	City Councilor
	City of Monmouth	Christopher Lopez	City Councilor
	City of Salem	Julie Hoy	Mayor
	City of Salem	Shane Matthews	City Councilor
	City of Woodburn	Scott Derickson	City Administrator
	CoC Collaborative Committee*	David Zepeda	Subject Matter Expert
	CoC Collaborative Committee*	Vacant	Vacant
	Confederated Tribes of Grand Ronde	Lisa Leno	Tribal Council Member
	Law Enforcement Assisted Diversion*	Renee Pfeffer	LEAD Navigator
	Marion County	Danielle Bethell	Commissioner
	PacificSource Community Solutions	Zaira Flores Marin	Director, Marion & Polk Counties CCO
	Polk County	Jeremy Gordon, *Chair*	Commissioner
	Salem Health	Tricia Frizell	Director, Community Outreach
	Salem-Keizer School District 24J	Andrea Castañeda	Superintendent
	Union Gospel Mission	Vacant	Vacant
	Northwest Human Services	Kim Leathley	Chief Executive Officer
	Willamette Health Council	Josie Silverman-Méndez	Deputy Director
EX OFFICIO (NON-VOTING) MEMBERS	CoC Collaborative Committee	Christine Sommer	Co-Chair
	CoC Collaborative Committee	Brenda Newey	Co-Chair
	Marion County Housing Authority	Jason Icenbice	Executive Director
	Mid-Willamette Valley Community Action Agency	Ashley Hamilton	Deputy Executive Director
	Polk County Veteran Services	Eric Enderle	Veteran Services Officer
	Salem Housing Authority	Nicole Utz	Housing Administrator
	West Valley Housing Authority	Christian Edelblute	Executive Director

** Representing individuals who are homeless or formerly homeless*

ORS 190 ENTITY BOARD OF DIRECTORS

Organization (in alpha order)	Delegate	Elected or Staff Role
City of Independence	Shannon Corr	City Councilor
City of Keizer	Soraida Cross	City Councilor
City of Monmouth	Christopher Lopez	City Councilor
City of Salem	Julie Hoy	Mayor
Confederated Tribes of Grand Ronde	Lisa Leno	Tribal Council Member
Marion County	Danielle Bethell	Commissioner
Polk County	Jeremy Gordon, *President*	Commissioner
Salem-Keizer School District 24J	Andrea Castañeda	Superintendent

Last update – May 7, 2025

AGENDA

Joint Meeting of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) BOARD OF DIRECTORS; ORS 190 ENTITY BOARD OF DIRECTORS

Meeting Location(s):
August 14, 2025
Mid-Willamette Valley Council of Government
100 High St SE, Salem, OR 97301
And
Via teleconference (Zoom)

1. (3:00) WELCOME — CHAIR GORDON

Chairman will open the meeting and confirm that Oregon Public Meeting Law requirements have been met.

Virtual Participants: Please enter your name, organization in the Zoom chat.

ALLIANCE ACTION

2. (3:05) ALLIANCE BOARD CONSENT AGENDA — CHAIR GORDON/BOLGER

ACTION: Vote to approve or deny the following:

a. Agenda;
b. July 10, 2025 Joint MWVHA BOD-ORS190 Entity Meeting Minutes (pages 5 - 13);
c. April 10, 2025 Joint MWVHA BOD-ORS190 Entity Meeting Minutes (pages 14- 22); (scrivener's error); and
d. Appoint Zaira Flores Marin (Pacific Source), Josie Silverman-Meñdez (Willamette Health Council), Councilor, Shannon Corr (City of Indepdendence), Commissioner, Jeremy Gordon (Polk County), Tricia Frizzel (Salem Health), Mayor, Cathy Clark (City of Keizer), Collaborative Committee Co-Chair, Brenda Newey (Union Gospel Mission – Simonka Place) to the MWVHA Governance Charter Review Team.

Any consent item may be considered as a separate action item at the request of any board member

ORS 190 ACTION

3. (3:15) ORS190 ENTITY CONSENT AGENDA — CHAIR GORDON/BOLGER

ACTION: Vote to approve or deny the following LTRA-5511 grant extension corrections:

a. MWVCAA_LTRA_5511_HousingVoucherAdministration_Grant_A1 (pages 23-26);
b. MWVCAA_LTRA_5511_SSO_Grant_A4 (pages 27-30);
c. Sable_House_LTRA_5511_SSO_Grant_A1 (pages 31-34) ;
d. Shangri-La_LTRA_5511_SSO_Grant_A1 (pages 35-38);
e. CHS_LTRA_5511_SSO_Grant_A1 (pages 39-42) ;
f. HUD HMIS Grant (2024 NOFO) (pages 43-51) ; and
g. Ratification of employee health coverage contract renewal (page 52)

Any consent item may be considered as a separate action item at the request of any board member

4. (3:20) PUBLIC COMMENT — CHAIR GORDON

Opportunity for members of the public to share their thoughts with the Alliance and ORS 190 Entity Board of Directors. Comments will be limited to three minutes

Letter of Expression from MWVHA Board Member, David Zepeda (pages 53-54)

ALLIANCE BUSINESS/ACTIONS

5. (3:30) COMMUNICATIONS UPDATE — BOLGER

Bolger will demo the website (Click here) and present a new logo design for the Alliance.

ACTION: Board will vote to approve or deny the proposed logo.

ACTION: Board will vote to approve or deny the rollout of MWVHA website.

6. (3:50) STATE & FEDERAL FUNDING UPDATE — BOLGER

Bolger will propose a policy to retain administrative funds from NOFO grants

ACTION: Board will discuss and vote on enacting the existing provision to retain 1% of the federal NOFO grant awards for administrative capacity and grant management. (Page 55)

ORS 190 BUSINESS/ACTIONS

7. (4:10) WOODBURN INTERGOVERNMENTAL AGREEMENT UPDATE — CHAIR GORDON

ACTION (3/4 Vote): Board will vote to approve or deny amendment to the (IGA) and authorize to add a Joinder Agreement to add the City of Woodburn to the ORS190 Entity.

This agenda item is being carried over from the July meeting due to lack of quorum of ORS 190. Six ORS190 members are needed to pass this motion.

8. (4:20) HEALTH & SAFETY RFP -ENVIRONMENT SCAN — BOLGER

Bolger will provide an update on the Health and Safety RFP to date. (pages 56-65)

ACTION: Board will vote to approve or deny the Health & Safety RFP for public posting.

ALLIANCE-ORS 190 UPDATES

9. (4:40) DIRECTOR'S REPORT — BOLGER

Updates on NOFO planning, OHCS funding, upcoming contract and policy changes and the 2026 Point-in-Time Count. Financial overview with plans for a supplemental budget in September. Brief staffing and workflow updates. (Pages 66-67)

10. (4:55)JURISDICTION/ORGANIZATION UPDATES — ALL

11. (5:00)ADJOURNMENT — CHAIR GORDON

Supplemental information:

- Profit & Loss (page 67)
- Staff Reports (pages 68-72)
- 2025 Board and Executive Meeting Schedule (page 73)
- Contractor invoices (pages 74-77)

Virtual Meeting Information:

Zoom Link: https://wesd.zoom.us/j/95458332303?pwd=bk7d9HC6q2aIWtydTcho84DrC5nsPX.1
Meeting ID: 954 5833 2303
Passcode: 673610

One tap mobile
+16694449171,,95458332303#,,,,*673610# US
+16699006833,,95458332303#,,,,*673610# US (San Jose)

Staff Contacts:

Board member inquiries:
Misty Bolger – 503.540.1620, misty.bolger@mwvhomelessalliance.org

General questions or difficulties connecting:
Cassie Bay – 503.540.1627, cassandra.bay@mwvhomelessalliance.org

The Mid-Willamette Valley Homeless Alliance is pleased to comply with the Americans with Disabilities Act (ADA). If you need special accommodations to attend this meeting, please contact MWVHA at (503) 540-1627 at least 48 hours prior to the meeting. Hearing impaired, please call Oregon Telecommunications Relay Service, 7-1-1

Joint Meeting Minutes of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) BOARD OF DIRECTORS; ORS 190 ENTITY BOARD OF DIRECTORS

Meeting Location(s):
July 10, 2025
Mid-Willamette Valley Council of Government
100 High St SE, Salem, OR 97301
And
Via teleconference (Zoom)

MWVHA BOARD

MEMBERS PRESENT

City of Independence, City Councilor, Shannon Corr
City of Keizer, Alternate, Mayor, Cathy Clark
City of Monmouth, City Councilor, Christopher Lopez
CoC Collaborative Committee, Co-Chair, Christine Sommer
CoC Collaborative Committee, Subject Matter Expert, David Zepeda
Marion County, Alternate, Heather Inyama
Mid-Willamette Valley Community Action Agency, Alternate, Breezy Poynor
Marion Conty Housing Authority, Alternate, Christine Sommer
PacificSource, Director, Marion & Polk County CCO, Zaira Flores Marin
Salem Health, Director, Community Outreach, Tricia Frizzell
Salem Housing Authority, Housing Administrator, Nicole Utz
Salem-Keizer School District 24J, Superintendent, Andrea Castañeda
Willamette Health Council, Deputy Director, Josie Silverman-Méndez
Youth Action Board, Chair, River Woods

MEMBERS ABSENT

Chair, Polk County, Commissioner, Jeremy Gordon
Vice Chair, Marion County, Commissioner, Danielle Bethell
City of Salem, City Councilor, Shane Matthews
City of Salem, Mayor, Julie Hoy
CoC Collaborative Committee, Co-Chair, Brenda Newey
Confederated Tribes of Grand Ronde, Tribal Council Member, Lisa Leno
Law Enforcement Assisted Diversion, LEAD Navigator, Renee Pfeffer
Marion County Housing Authority, Executive Director, Jason Icenbice
Polk County Veteran Services, Veteran Services Officer, Eric Enderle
United Way of the Mid-Willamette Valley, CEO, Rhonda Wolf
West Valley Housing Authority, Executive Director, Christian Edelblute

ORS 190 ENTITY BOARD

MEMBERS PRESENT

City of Independence, City Councilor, Shannon Corr
City of Keizer, Alternate, Mayor Cathy Clark
City of Monmouth, City Councilor, Christopher Lopez
Marion County, Alternate Heather Inyama
Salem-Keizer School District 24J, Superintendent, Andrea Castañeda

MEMBERS ABSENT

Chair, Polk County, Commissioner, Jeremy Gordon
Vice Chair, Marion County, Commissioner, Danielle Bethell
City of Keizer, City Councilor, Soraida Cross
City of Salem, Mayor, Julie Hoy
Confederated Tribes of Grand Ronde, Tribal Council Member, Lisa Leno

STAFF AND GUESTS PRESENT

Collaborative Committee, Amber Brady
Curandi, Chris Barber
MWVHA, Executive Director, Misty Bolger
MWVHA, Admin & Comm, Cassie Bay
NWHS, CEO, Kim Leathley
Salem Health, Leilani Slama
Soaring Heights, Eric Rasor

WECOME

City of Monmouth, City Councilor, Christopher Lopez called the joint meeting to order and the presence of a quorum for both the MWVHA and ORS 190 Board was noted.

ALLIANCE BOARD CONSENT AGENDA

CONSENT AGENDA ITEMS

a. Agenda;
b. June 12th, 2025, Joint MWVHA Board of Directors-ORS190 Entity Meeting Minutes;
c. Appoint the City of Monmouth and Northwest Human Services (non-profit entity) to the Executive Committee;
d. Accept the resignation of United Way of the Mid-Willamette Valley from the Executive Committee;
e. Accept the resignation of Lynelle Wilcox from the Health & Safety RFP Workgroup; and
f. Accept the resignation of Eli Calvillo (Youth Era) from the HMIS Users Workgroup.

MOTION TO APPROVE MWVHA CONSENT AGENDA ITEMS

Motion by: Mayor Clark
Seconded by: Councilor Corr
In favor: Clark, Corr, Woods, Inyama, Lopez, Zepeda, Flores Marin, Castañeda, Silverman-Méndez, Frizzell
Opposed: None
Abstentions: None

ORS 190 CONSENT AGENDA

CONSENT AGENDA ITEMS

Approval of June 30, 2025 ORS190 Entity Meeting Minutes.

MOTION TO APPROVE ORS190 ENTITY CONSENT AGENDA ITEMS

Motion by: Mayor Clark
Seconded by: Councilor Corr
In favor: Corr, Clark, Castañeda, Lopez & Inyama
Opposed: None
Abstentions: None

PUBLIC COMMENT

None

ORS 190BUSINESS/ACTIONS

LTRA-5511 CONTRACT EXTENSIONS

Bolger presented plans to extend LTRA-5511 contracts to ensure continued support for households during the gap between the end of OHCS contracts and the availability of new funding opportunities for the following subgrantees:

1. Mid-Willamette Valley Community Action Agency (MWVCAA);
2. Sable House;
3. Shangri-La; and
4. Center for Hope & Safety.

MOTION TO APPROVE LTRA-5511 CONTRACT EXTENSIONS

Motion by: Councilor Corr
Seconded by: Castañeda
In favor: Corr, Castañeda & Inyama
Opposed: None
Abstentions: Councilor Lopez (MWVCAA Employee) & Mayor Clark (MWVCAA Board Member)

Due to the abstentions by Councilor Lopez and Mayor Clark, quorum was unable to be met. The ORS 190 Entity compelled Mayor Cathy Clark to vote so business could be moved forward.

Although the ORS 190 Entity allows compelled voting by public officials to move business forward, only one of the two abstaining members (Mayor Clark) was compelled to vote. Councilor Lopez was not included due to a miscalculation of quorum at the time of the vote. As a result, quorum was not met and the motion was not valid.

Next Steps: The motion will be brought back at the next meeting, with quorum requirements recalculated and appropriate action taken to ensure compliance with ORS 190 procedures.

HUD COC PLANNING GRANT AGREEMENT

Misty Bolger presented the HUD CoC Planning Grant totaling $166,007.29, which would contribute to the 2025-2026 budget. She noted that a budget amendment would be required later once this and other pending grants are received. Bolger stated that according to legal counsel, there was minimal risk of this funding being rescinded due to federal budget changes, as the money was already set aside.

MOTION TO APPROVE HUD COC PLANNING GRANT

Motion by: Councilor Corr
Seconded by: Mayor Clark
In favor: Corr, Clark, Castañeda, Lopez & Inyama
Opposed: None
Abstentions: None

ALLIANCE BUSINESS/ACTIONS

FEDERAL RECONCILIATION BILL IMPLICATIONS

Misty Bolger explained potential impacts of the Federal Reconciliation Act and federal budget on CoC funding. Possible effects included:

- Impact on the Alliance's ability to continue pass-through funds from HUD
- Elimination of COC competitions
- Potential for COCs to compete against each other rather than having rollover funds
- Possible shift from biennial to annual NOFOs (Notice of Funding Opportunities)

Bolger noted that currently allocated funding appears secure for the coming fiscal year, and the Alliance's recently passed budget excluded these funds, allowing operations to continue regardless of federal changes.

BOARD MEMBERSHIP RECRUITMENT

Misty Bolger presented the policy and procedure for adding members to the Alliance. While the assessment tool was not included in the agenda packet, Bolger explained plans to create a tool to evaluate the current board composition and identify gaps in geographic makeup, race/ethnicity, lived experience, rural representation, sector representation, and expertise such as financial/budgetary experience.

Board members provided feedback on the recruitment process, including:

- Requiring alternates/proxies for board members to ensure representation
- Having prospective members attend at least one meeting before joining
- Ensuring representatives are decision-makers from their organizations
- Potential development of bylaws to streamline charter revisions
- Exploring confidentiality requirements for board members
- Clarifying financial contribution calculations

Bolger confirmed she would bring a revised version to the next meeting.

ALLIANCE MEMBERSHIP AMENDMENTS TO CHARTER

Misty Bolger presented amendments to the Alliance Charter to add the City of Woodburn and Northwest Human Services as board members and remove United Way. Mayor Clark expressed appreciation for United Way's significant contributions to the formation of the continuum of care and their adaptability during challenging times.

MOTION TO APPROVE THE FOLLOWING AMENDMENTS TO THE BOARD OF DIRECTORS CHARTER:

a. Add the City of Woodburn
b. Add Northwest Human Services
c. Remove United Way of the Mid-Willamette Valley

Motion by: Mayor Clark
Seconded by: Silverman-Meñdez
In favor: Clark, Corr, Woods, Inyama, Lopez, Zepeda, Flores Marin, Castañeda, Silverman-Méndez, Frizzell
Opposed: None
Abstentions: None

ORS190 INTER-GOVERNMENTAL AGREEMENT AMENDMENT

Misty Bolger requested approval of an amendment to the intergovernmental agreement and authorization to add the City of Woodburn to the ORS190 Entity. The vote required a three-quarters majority of ORS190 members. With only five of eight members present, the board lacked the necessary quorum to vote on this item. The matter was deferred to the next meeting.

PROPOSED CHARTER FOR FINANCE COMMITTEE

Misty Bolger presented a draft charter for the Finance Committee, which would consist of the Executive Committee, CoC Budget Officer, and any finance staff. The committee would review, monitor, and assess financial risks and make recommendations to the full board.

Board members recommended several amendments:

- Adding language requiring regular reporting to the board
- Allowing the board to appoint members with strong financial backgrounds
- Separating the conflict of interest section from the voting paragraph
- Correcting an error in the membership section

MOTION TO APPROVE THE PROPOSED FINANCE COMMITTEE CHARTER AS AMENDED TO:

1. Include regular reporting requirements;

2. Allow Board-appointed members with financial expertise;

3. Separate the conflict of interest section from the voting paragraph; and

4. Correct the error in the membership section

Motion by: Mayor Clark
Seconded by: Flores Marin
In favor: Clark, Corr, Woods, Inyama, Lopez, Zepeda, Flores Marin, Castañeda, Silverman-Méndez, Frizzell
Opposed: None
Abstentions: None

ALLIANCE-ORS190 ENTITY UPDATES

Director Report

Misty Bolger provided updates on Alliance operations:

- Grant Management: Working on closing out grants, with Oregon Rehousing Initiative and LTRA advance continuing
- Database Development: Implementing a Need Navigator database to track invoices, grant balances, and spending
- Documentation: Creating detailed guidance documents for subgrantees to clarify allowable expenses
- LTRA Funds: Modified original plans to partner with local housing authorities for landlord engagement instead of hiring a navigation specialist
- Capacity Building: Developing a new website, funding Rentwell instructor training for partner agencies and purchasing support supplies for program households
- Staff Development: Becoming certified in suicide prevention training and other mental health training programs

OTHER BUSINESS

Other Business or Updates

Board members shared updates from their organizations:

- Mayor Clark: Highlighted the Community Action reentry resource center's relocation to Commercial Street with better bus access, and efforts to connect veteran service organizations
- Councilor Lopez: Reported on two homeless shelters now operating in Monmouth (David's House and Church of the Park), and continued funding for the Monmouth Independence Trolley

- Flores Marin: Announced activation of cooling centers with free transportation for OHP members during the upcoming heat wave
- Mayor Clark: Noted Food Share's legislative allocation for facility expansion
- Rasor: Shared that Soaring Heights opened two new recovery homes (their fourth and fifth houses), with 33 total beds now available
- Utz: Announced the mailing of 200 housing vouchers and efforts to transfer emergency housing voucher recipients to regular programs before federal sunset

ZOOM CHAT MESSAGES

00:32:39	Christine Sommer/ MCHA: we did similar, Misty it was more one on one on a case by case basis,
00:34:42	Andrea Castañeda: Hi everyone!
	Andrea Salem Keizer Public SChools
00:35:40	Kim Leathley, NWHS: Good afternoon! this is Kim Leathley from Northwest Human Services
00:36:27	Andrea Castañeda: I will need to step away for 15 minutes at 3:30.
00:38:21	LRSLAM: I have no sound. I am assuming it's just me?
00:38:51	Kim Leathley, NWHS: Replying to "I have no sound. I a..."
	I have sound.
00:39:01	Andrea Castañeda: aye
00:39:26	Shannon Corr, Independence: Shannon Corr, City Councilor in Independence.
00:39:44	Christine Sommer/ MCHA: Christine Sommer Marion County Housing Authority
00:40:02	Josie Silverman-Mendez (she/her), Willamette Health Council: Josie Silverman-Mendez, Willamette Health Council
00:40:59	Cassie Bay - MWVHA:https://mwvhomelessalliance.org/wp-content/uploads/2025/07/Proposed-Amendments-x4-Grants.pdf
00:42:47	Kim Leathley, NWHS: Reacted to "https://mwvhomelessa..." with 👍
00:50:35	Zaira Flores Marin: My apologies for being late. Zaira Flores Marin, Marion-Polk CCO Director, PacificSource

00:51:58 Shannon Corr, Independence: Would it be too much of an imposition to add "back" links within the agenda so we can move back and forth between the agenda and referenced documents? Otherwise we spend a lot of time scrolling.

00:52:52 Shannon Corr, Independence: Did you skip item 7?

00:54:12 Christopher Lopez (he/him): We may have. I'll address that once this discussion is complete. Thank you.

00:55:17 Shannon Corr, Independence: Reacted to "We may have. I'll ad..." with 👍

00:56:31 Andrea Castañeda: I have to step away for about 15 minutes. I think you have quorum in my absence. BRB

01:16:51 Shannon Corr, Independence: BRB... having pet issues.

01:20:00 Andrea Castañeda: back!

01:21:56 Kim Leathley, NWHS: Thank you! It's an honor for Northwest Human Services to join the Board in this important work!

01:22:02 Zaira Flores Marin: Reacted to "Thank you! It's an h..." with ❤️

01:24:03 Shannon Corr, Independence: BRB

01:27:22 Josie Silverman-Mendez (she/her), Willamette Health Council: Reacted to "Thank you! It's an h..." with ❤️

01:29:52 Leilani's iPhone: I have to jump off for another meeting. Tricia is now officially our board member.

01:30:02 Cassie Bay - MWVHA: Reacted to "I have to jump off f..." with 👍

01:45:06 Andrea Castañeda: great news!

01:45:21 Amber / Uniting Efforts: We're happy to be back! Hopefully we can share sum thoughts at the next meeting! Thank you for everything you do..

02:01:09 Zaira Flores Marin: Please let your clients with PacificSource OHP in Marion/Polk Counties know that they can call Modivcare at 844-544-1397 (TTY: 711) and request a ride for this purpose.

02:03:48 Shannon Corr, Independence: Passed it on Zaira. Thanks!

02:03:56 Kim Leathley, NWHS: Reacted to "Please let your clie..." with ❤️

02:07:07 Zaira Flores Marin: Reacted to "Passed it on Zaira. ..." with ❤️

ADJOURNMENT

Councilor Lopez adjourned the board meeting at 4:52 p.m.

Joint Meeting Minutes of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) BOARD OF DIRECTORS;
ORS 190 ENTITY BOARD OF DIRECTORS

Meeting Location(s):
April 10, 2025
Mid-Willamette Valley Council of Government
100 High St SE, Salem, OR 97301
And
Via teleconference (Zoom)

MWVHA BOARD

MEMBERS PRESENT

Chair, Polk County, Commissioner, Jeremy Gordon
Vice Chair, Marion County, Commissioner, Danielle Bethell
City of Independence, City Councilor, Shannon Corr
City of Keizer, City Councilor, Soraida Cross (Alt. Mayor Cathy Clark)
City of Monmouth, City Councilor, Christopher Lopez
City of Salem, Mayor, Julie Hoy
City of Salem, City Councilor, Shane Matthews
CoC Collaborative Committee, Co-Chair, Christine Sommer
CoC Collaborative Committee, Co-Chair, Sarah White
Confederated Tribes of Grand Ronde, Tribal Council Member, Lisa Leno
Mid-Willamette Valley Community Action Agency, Executive Director, Ashley Hamilton
PacificSource Community Solutions, Skye-Hibbard Swanson
Polk County Veteran Services, Veteran Services Officer, Eric Enderle
Salem Health, Chief Communications and Community Relations Officer, Leilani Slama
Salem Housing Authority, Housing Administrator, Nicole Utz
Salem-Keizer School District 24J, Superintendent, Andrea Casteñeda
Union Gospel Mission, Executive Director, Dan Clem
United Way of the Mid-Willamette Valley, CEO, Rhonda Wolf
Willamette Health Council, Dep Director, Josie Silverman-Méndez (Alt. Trisha Kumar)

MEMBERS ABSENT

CoC Collaborative Committee, Subject Matter Expert, David Zepeda
Law Enforcement Assisted Diversion, LEAD Navigator, Renee Pfeffer
Marion County Housing Authority, Executive Director, Jason Icenbice

West Valley Housing Authority, Executive Director, Christian Edelblute

ORS 190 ENTITY BOARD

MEMBERS PRESENT

Chair, Polk County, Commissioner, Jeremy Gordon
Vice Chair, Marion County, Commissioner, Danielle Bethell
City of Independence, City Councilor, Shannon Corr
City of Keizer, City Councilor, Soraida Cross (Alt. Mayor Cathy Clark)
City of Monmouth, City Councilor, Christopher Lopez
City of Salem, Mayor, Julie Hoy
Confederated Tribes of Grand Ronde, Tribal Council Member, Lisa Leno
Salem-Keizer School District 24J, Superintendent, Andrea Castañeda

MEMBERS ABSENT

None

STAFF AND GUESTS PRESENT

City of Keizer, Mayor, Cathy Clark
City of Silverton, Mayor, Jason Freilinger
Curandi, Chris Barber
MWVHA, Admin & Comm Specialist, Cassie Bay
MWVHA, Data Analyst, David Peak
MWVHA, Executive Director, Misty Sorte
MWVHA Consultant, Jan Calvin
MWVHA Consultant, Joy Dickinson
Marion Co. BOD, Heather Inyama
NW Human Services, Chief Executive Officer, Kim Leathley
Pacific Source, HRSN Program Manager, Elliot Sky
Unknown affiliation, Micha

WECOME

Chair Gordon called the joint meeting to order at 3:04 p.m.. The presence of a quorum for the MWVHA and ORS 190 Board was noted.

ALLIANCE BOARD CONSENT AGENDA

CONSENT AGENDA ITEMS

a) Agenda;

b) March 13,2025 joint Board of Directors-ORS190 Entity meeting minutes;
c) Accept the resignation of Sam Dompier (Church at the Park) and Treven Upkes (Salem Police Department) from the Health & Safety Committee;
d) Accept the resignation of Ari Milroy from the Youth Action Board; and
e) Appoint Chris Barber to Point-in-Time workgroup;

Commissioner Gordon pulled the meeting agenda for separate consideration. Sorte requested to pull agenda item 10 (Jan Calvin contract) from agenda entirely and to update presenter for agenda item 6 to Alliance staff member, David Peak.

MOTION TO APPROVE THE AGENDA WITH PROPOSED AMENDMENTS BY **CLARK**

Seconded by: Wolf
In favor: Gordon, Bethell, Clark, Corr, Lopez, Hoy, Matthews, Leno, Hibbard-Swanson, Slama, Wolf, Kumar
Opposed: None
Abstentions: Castañeda

MOTION TO APPROVE ALLIANCE CONSENT AGENDA ITEMS b-e MADE BY **CLARK**

Seconded by: Corr
In favor: Gordon, Bethell, Clark, Corr, Lopez, Hoy, Matthews, Leno, Hibbard-Swanson, Slama, Wolf, Kumar
Opposed: None
Abstentions: Castañeda

ORS 190 CONSENT AGENDA

Minor correction to LTRA Grant Agreement with CHS – Supportive Services

MOTION TO APPROVE THE ORS 190 CONSENT AGENDA MADE BY **CORR**

Seconded by: Clark
In favor: Gordon, Bethell, Clark, Corr, Lopez, Hoy & Leno
Opposed: None
Abstentions: Castañeda

PUBLIC COMMENT

None

ALLIANCE BUSINESS/ACTIONS

STRATEGIC PLAN REVIEW & RECOMMENDATIONS

Joy Dickinson from Dickinson Consultants presented the draft Mid-Willamette Valley Homeless Alliance's 5-year Strategic Plan. She outlined the process used to develop the plan

over the past year, which included input from over 130 stakeholders through surveys, workshops, meetings, and retreats.

The plan's mission remained unchanged, but a new vision statement was developed: "We live in a community of belonging where everyone has the opportunity to heal and is treated with dignity and respect while their safety and basic needs are met."

Dickinson presented the Alliance's updated values and associated statements: collaboration, stewardship, inclusion, compassion, leadership, commitment, and adaptability.

She then outlined the four main goals developed for the strategic plan:

1. Understand our community
2. Develop and improve the coordinated system of care and services
3. Maximize resources
4. Increase participation in the Alliance

Joy walked through implementation plans and measures of success for each goal.

Board members discussed the need to focus on outcomes rather than just inputs, and to clearly define terms like "permanent destinations" versus "permanent housing." There were suggestions to add system performance measures to the dashboard and to conduct 6-month check-ins on progress.

CLEM MOTIONED TO APPROVE STRATEGIC PLAN WITH AMENDMENTS LISTED BELOW:

a) Add outcome measures to the dashboard
b) Align language around permanent housing destinations
c) Update staff leads with appropriate staff members

Seconded by: Hoy
In favor: Gordon, Bethell, Cross, Corr, Lopez, Hoy, Matthews, Leno, Hibbard-Swanson, Slama, Wolf, Kumar, Clem, Castañeda
Opposed: None
Abstentions: None

DATA RELATED TO STRATEGIC PLAN

David Peak, data analyst for the Homeless Alliance, presented on system performance measures and the Longitudinal Systems Analysis (LSA) report. He explained that the LSA looks at demographics, length of time homeless, patterns of system use, and housing outcomes.

Key data points from the LSA for October 2023 - September 2024 included:

- 2,345 households (3,172 people) served
- 81% were adult-only households, 14% families, 2% child-only

- Average of 144 days homeless
- 24% exited to permanent destinations
- 8% returned to homelessness (though this only counted a subset who were housed in the first 6 months)

Board members discussed the need to align definitions across providers and reports, and to look at longer-term data to get a more accurate picture of time spent homeless.

There were also questions about where the other 76% of people not exiting to permanent destinations ended up. Peak informed the group of current limitations that are not setup to capture certain data points.

FUNDING OPPORTUNITY PRESENTATION BY PACIFIC SOURCE

Elliot Sky from Pacific Source presented on the Health Related Social Needs (HRSN) program, a new Medicaid covered benefit providing social services to eligible members. They outlined the three core service categories:

a) Climate services;
b) Housing; and
c) Nutrition services.

Sky shared data on current requests and provider networks in Marion and Polk counties. He also presented information on the Community Capacity Building Funding grant, which is open for applications through May 30th. The grant aims to support organizations in developing capacity to become HRSN service providers.

Board members expressed interest in the program and offered to help spread the word about funding opportunities to potential providers. There was discussion about how HRSN could fit into the broader framework of housing funding in Oregon.

LTRA UPDATES

Sorte shared her collaboration efforts with local service providers (Sheltering Silverton) and housing authorities (Salem, Marion County & West Valley). These efforts focus on developing a landlord engagement plan that includes educating landlords on trauma-informed care and compliance with inspection requirements.

ORS 190 BUSINESS/ACTIONS

FINANCE DISCUSSION

Misty Sorte presented the budget versus actual profit and loss statement and a breakdown of grant expenditures. She reported on two past financial issues that had been resolved:

1. An overpayment to a subgrantee of $53,345.38, which has been repaid.

2. Two payments totaling $414,366.66 related to trailer production that were either forgiven by OHCS or repaid to the Alliance.

Misty outlined steps being taken to improve financial policies and procedures, including:

- Adding provisions for prepayments and advances in future contracts
- Moving grant writing and management in-house
- Implementing a database to track grants, invoices, and deliverables
- Requesting additional documentation on invoices
- Planning to conduct subgrantee monitoring

Board members expressed support for these changes and suggested implementing additional internal controls.

ALLIANCE -ORS 190 UPDATES

DIRECTOR'S REPORT

Misty Sorte reported on budget planning for the next fiscal year, including moving more services in-house rather than using contractors. She provided a breakdown of current contractor costs:

- PIT count contract: $37,400
- ICA contract: $45,000
- Strategic planning process: $59,400
- Other contract: up to $313,625 (currently at $270,280.14)

The board discussed potentially setting policy guidelines for consultant and contractor payments.

GOVERNOR EMERGENCY DECLARATION & MULTI AGENCY COORDINATION (MAC) GROUP UPDATES

Not discussed

JURISDICTION/ORGANIZATION UPDATES

Shannon Corr reminded board members about an upcoming Older Adult Summit in Polk County that will address homelessness issues.

ZOOM CHAT MESSAGES

00:33:20 Christine Sommer/ Marion County Housing Authority: Jason Icenbice will not be joining, he is at a medical appointment

00:33:54 Christopher Lopez (he/him): Please accept my apologies for having my camera off today. We are having childcare issues and I have my little guy with me today.

00:54:06 Soraida Cross-Keizer City Councilor: How much are we spending per contractor ?

01:13:20 Danielle Bethell, Commissioner: Councilor Matthews, I appreciate your observation and concern of what are outcomes, what systems are going to be in place to track, monitor and work towards accountability of goals.

01:14:29 Jeremy Gordon: Reacted to "Councilor Matthews..." with 👍

01:15:43 Skye Hibbard-Swanson: Agree as well

01:29:55 Cassandra Bay: The Stella Performance Module that David is sharing is also in the agenda packet that was sent out to you all

01:30:04 Trisha Kumar: Reacted to "The Stella Performan..." with 👍🏽

01:37:52 Jan Calvin: 👍

01:42:16 Jan Calvin: It is a standard list

01:48:11 Jan Calvin: Great job, David!

01:48:19 Ashley Hamilton: Reacted to "Great job, David!" with ❤️

01:48:26 Joy Dickinson: Reacted to "Great job, David!" with 👍🏻

01:48:29 Cassandra Bay: Reacted to "Great job, David!" with ❤️

01:49:38 Skye Hibbard-Swanson: Kudos to Elliot for performing under pressure from technological difficulties

01:49:48 Trisha Kumar: Reacted to "Kudos to Elliot for ..." with ❤️

01:49:54 Skye Hibbard-Swanson: I will monitor the chat for any questions/comments

01:50:05 David Peak: Replying to "Great job, David!"

Thank you!

01:51:09 Skye Hibbard-Swanson: Our contact info: Skye Hibbard-Swanson, interim coordinated care organization (CCO) director for Marion-Polk with PacificSource skye.hibbard-swanson@pacificsource.com

Elliot Sky, HRSN program manager with PacificSource
elliot.sky@pacificsource.com

01:54:01 Skye Hibbard-Swanson: PacificSource's HRSN information page (with link to request form) : Health-related social needs | PacificSource

01:54:16 Jeremy Gordon: Reacted to "PacificSource's HR..." with 👍

01:55:58 Skye Hibbard-Swanson: This pie chart just shows our four CCO regions, not the entire state

01:56:08 Jeremy Gordon: Reacted to "Great job, David!" with ❤️

01:56:14 Jeremy Gordon: Reacted to "Thank you!" with ❤️

01:56:29 Jeremy Gordon: Reacted to "This pie chart jus..." with 👍

02:00:03 Trisha Kumar:Was there a list of priority populations that I missed?

02:00:57 Skye Hibbard-Swanson: Reacted to "Was there a list of ..." with 👍

02:01:40 Skye Hibbard-Swanson: CCBF website with link to grant portal: 2025 Community Capacity-Building Funding for HRSN services | PacificSource

02:16:51 Andrea Castañeda: Thank you. Definitely a good idea. Short term pain for long-term security and certainty

02:17:11 Ashley Hamilton: I echo that appreciation!

02:17:28 Jeremy Gordon: Reacted to "Thank you. Definit..." with ❤️

02:19:49 Jan Calvin: Great idea!

02:19:54 Soraida Cross-Keizer City Councilor: Thank you

02:20:04 Soraida Cross-Keizer City Councilor: Out of state not the best reception

02:21:08 Skye Hibbard-Swanson: We will be attending!

02:21:26 Christopher Lopez (he/him): Have a great evening, everyone!

02:21:30 Andrea Castañeda: Thanks everyone!

ADJOURNMENT

Chair Gordon adjourned the board meeting at 4:53 p.m.

Jeremy Gordon, MWVHA Chair & ORS 190 Entity President	Date
Misty Sorte, MWVHA Executive Director	Date

Amendment 1
Grant Agreement
Long-Term Rent Assistance (LTRA) State of Emergency Due to Homelessness
Agreement No. 2024-02

This Agreement ("Agreement") is between the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance ("ORS 190 ENTITY")
and
Mid-Willamette Valley Community Action Agency ("SUBSUBRECIPIENT"),
each individually a "Party", and collectively the "Parties".

Recitals:

WHEREAS, the ORS 190 ENTITY and the SUBGRANTEE desire to amend the Agreement in the following respects:

3. Term; Extend the contract through September 30, 2025
5. Grant Disbursement Generally; Increase not-to-exceed amount
6. Authorized Expenses and Payments; Increase total amount
7. Authorized Representatives, name change to align with new legal name
12. Consideration; Spending Expectations

Exhibit B. Budget; Additions to align with the contract extension and spending expectations

Amendment:

The Agreement is hereby amended as follows, effective upon signatures by all parties and approvals as required by law. New language indicated by **bold** and underlined deleted language indicated by ~~strikethrough~~:

3. Term

Unless terminated or extended, this Contract shall be in effect from date of signature ~~through June 30, 2025~~ **September 30, 2025.** ~~.~~ The expenditure period for Grant Funds under this Contract is August 1, 2024 ~~through June 30, 2025~~ **September 30, 2025.** ~~.~~ Expiration or termination of this Agreement will not prejudice ORS 190 ENTITY's right to exercise remedies under this Agreement with respect to any breach that has occurred prior to expiration or termination.

5. Grant Disbursement Generally

The total maximum not-to-exceed amount payable to SUBSUBRECIPIENT under this Agreement, which includes any allowable expenses, is ~~$236,256.07~~ **$835,397.36.** ORS 190 ENTITY will not disburse funds to SUBSUBRECIPIENT in excess of the not-to-exceed amount and will not disburse grant funds until this Agreement has been signed by all parties. ORS 190 ENTITY will disburse the grant to SUBSUBRECIPIENT as described below in Section 6 of this Agreement. Funding amounts specified in this Agreement do not constitute a guarantee that SUBSUBRECIPIENT will receive any or all such funds.

6. Authorized Expenses and Payments

ORS 190 ENTITY agrees to pay SUBSUBRECIPIENT, from available and authorized funds, the amount of actual expenses incurred by SUBSUBRECIPIENT in performing the grant activities referenced in Exhibit A (Scope of Work), budgeted in Exhibit B (Budget), and allowable within the guidelines referenced in Exhibit D, but not to exceed the total amount of ~~$236,256.07~~ **$835,397.36.** following

receipt of requests by SUBSUBRECIPIENT for such reimbursement. Authorized Expenses will only be reimbursed if incurred during the period from August 1, 2024 until June 30, 2025 (the "Performance Period"). SUBSUBRECIPIENT will submit requests for reimbursement under this Section monthly and in such form and manner as is satisfactory to or required by ORS 190 ENTITY. Funding amounts specified in this Agreement does not guarantee that SUBSUBRECIPIENT will receive any or all such funds. Any and all disbursements of funds hereunder are subject to the terms and conditions of this Agreement, including (without limitation) that such funds are lawfully and fully appropriated, allocated, and available to ORS 190 ENTITY with authorizing limitation.

7. Authorized Representatives

ORS 190 ENTITY's Authorized Representative is:

Misty ~~Sorte~~ **Bolger**

ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
100 High Street SE, Suite 200
Salem, OR 97301 Misty.~~Sorte~~ **Bolger**@MWVHomelessAlliance.org

12. Consideration; Spending Expectations

a. The ORS 190 ENTITY has agreed to make a conditional award of funds to SUBGRANTEE in the not-to-exceed amount ~~$236,256.07~~ **$835,397.36.** (the "Grant"). This Grant award provides that up to ~~twelve~~ **fifteen** percent (~~12~~**15**%) of program expenditures may be used for allowable SUBGRANTEE administrative costs.

SIGNATURE OF AUTHORIZED REPRESENTATIVES

ORS 190 Entity, Mid-Willamette Valley Homeless Alliance:

Authorized Signature:_____ Date:_____

Print Name: Jeremy Gordon Title: President

Address: 100 High Street SE, Suite 200, Salem, OR 97301

Phone: (503) 588-6177 Email: gordon.jeremy@co.polk.or.us

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY:

Authorized Signature:_____ Date:_____

Print Name: Jimmy Jones Title: Executive Director

Address: 2475 Center Street NE

Phone: 5035856232 Email: jimmy.jones@mwvcaa.org

EXHIBIT B
Budget

Expense Item	***Budget***
Program Compliance Manager (.50 FTE)	$ 21,937.00
Rental Assistance Finance Specialist	$ 16,484.00
Housing Inspector and Contracts Coordinator	$ 35,085.96
Training and Compliance Coordinator	$ 35,085.96
Office Lease	$ 6,000.00
Office Utilities	$ 600.00
Office furnishings and supplies	$ 2,000.00
Technology	$ 10,000.00
Employee screening/onboarding	$ 250.00
Employee mileage reimbursement	$ 1,500.00
Staff training	$ 2,000.00
Client Rent/Utilities (Vouchers)	$ 80,000.00
Direct Cost Total	**$ 210,942.92**
12% Admin	$ 25,313.15
6-month contract total	**$ 236,256.07**

Expense Item	Budget	**Addition**	Budget
Program Compliance Manager (.50 FTE)	~~$ 21,937.00~~	**$ 11,347.83**	**$ 33,284.83**
Rental Assistance Finance Specialist	$ 16,484.00		$ 16,484.00
Housing Inspector and Contracts Coordinator	~~$ 35,085.96~~	**$ 18,939.96**	**$ 54,025.92**
Training and Compliance Coordinator	~~$ 35,085.96~~	**$ 19,024.20**	**$ 54,110.16**
Office Lease	~~$ 6,000.00~~	**$ 4,500.00**	**$ 10,500.00**
Office Utilities	$ 600.00		$ 600.00
Office furnishings and supplies	~~$ 2,000.00~~	**$ 300.00**	**$ 2,300.00**
			$ -
Technology	$ 10,000.00		$ 10,000.00
Employee screening/onboarding	$ 250.00		$ 250.00
Employee mileage reimbursement	~~$ 1,500.00~~	**$ 1,500.00**	**$ 3,000.00**
Staff training	~~$ 2,000.00~~	**$ 500.00**	**$ 2,500.00**
Client Rent/Utilities (Vouchers)	~~$ 80,000.00~~	**$ 465,750.00**	**$ 545,750.00**
Direct Cost Total	$ 210,942.92		$ 210,942.92
~~12%~~ **(15%)**Admin	~~$ 25,313.15~~	**$ 78,279.30**	**$ 103,592.45**
~~**6-month contract**~~ **total**	~~$ 235,256.07~~	**$ 600,141.29**	**$ 835,397.36**

Amendment 4
Grant Agreement
Long-Term Rent Assistance (LTRA) State of Emergency Due to Homelessness
Agreement No. 2024-03

This Amendment ("Amendment") to Long-Term Rent Assistance (LTRA) State of Emergency Due to Homelessness ("Agreement"), as amended from time to time, is by and between ORS 190 Entity, Mid-Willamette Valley Homeless Alliance ("ORS 190 ENTITY"), an Intergovernmental Entity established pursuant to ORS 190.010, and **Mid-Willamette Valley Community Action Agency** ("SUBGRANTEE"), with funding provided through Oregon Housing and Community Services for **LTRA Housing and Supportive Services**.

RECITALS

WHEREAS, the ORS 190 ENTITY and the SUBGRANTEE desire to amend the Agreement in the following respects:

3. Term; Extend the contract through September 30, 2025
5. Grant Disbursement Generally; Increase not-to-exceed amount
6. Authorized Expenses and Payments; Increase total amount
7. Authorized Representatives; Update name to align with new legal name
12. Consideration; Spending Expectations

Exhibit B. Budget; To align with the contract extension and spending expectations

AMENDMENT

The Agreement is hereby amended as follows, effective upon signatures by all parties and approvals as required by law. New language indicated by **bold and underline** and deleted language indicated by ~~strikethrough~~:

3. Term

Unless terminated or extended, this Contract shall be in effect from date of signature through June 30, 2025. The expenditure period for Grant Funds under this Contract is June 1, 2024 through **September** ~~June~~ 30, 2025. Expiration or termination of this Agreement will not prejudice ORS 190 ENTITY's right to exercise remedies under this Agreement with respect to any breach that has occurred prior to expiration or termination.

5. Grant Disbursement Generally

The total maximum not-to-exceed amount payable to SUBSUBRECIPIENT under this Agreement, which includes any allowable expenses, Is **$2,663,106.55** ~~$2,556,456.79.~~ RS 190 ENTITY will not disburse funds to SUBSUBRECIPIENT in excess of the not-to-exceed amount and will not disburse grant funds until this Agreement has been signed by all parties. ORS 190 ENTITY will disburse the grant to SUBSUBRECIPIENT as described below in Section 6 of this Agreement. Funding amounts specified in this Agreement do not constitute a guarantee that SUBSUBRECIPIENT will receive any or all such funds.

6. Authorized Expenses and Payments

ORS 190 ENTITY agrees to pay SUBSUBRECIPIENT, from available and authorized funds, the amount of actual expenses incurred by SUBSUBRECIPIENT in performing the grant activities referenced in Exhibit A (Scope of Work), budgeted in Exhibit B (Budget), and allowable within the guidelines referenced in Exhibit D, but not to exceed the total amount of **$2,663,106.55** ~~$2,556,456.79~~, following receipt of requests by SUBSUBRECIPIENT for such reimbursement. Authorized Expenses will only be reimbursed if incurred during the period from June 1, 2024 until **September** ~~June~~ 30, 2025 (the "Performance Period"). SUBSUBRECIPIENT will submit requests for reimbursement under this Section monthly and in such form and manner as is satisfactory to or required by ORS 190 ENTITY.

Funding amounts specified in this Agreement does not guarantee that SUBSUBRECIPIENT will receive any or all such funds. Any and all disbursements of funds hereunder are subject to the terms and conditions of this Agreement, including (without limitation) that such funds are lawfully and fully appropriated, allocated, and available to ORS 190 ENTITY with authorizing limitation.

7. Authorized Representatives

ORS 190 ENTITY's Authorized Representative is:

Misty **Bolger** ~~Sorte~~ 100 High
Street SE, Suite 200
Salem, OR 97301
misty.**bolger**~~sorte~~@MWVHomelessAlliance.org

12. Consideration; Spending Expectations

a. The ORS 190 ENTITY has agreed to make a conditional award of funds to SUBGRANTEE in the not-to-exceed amount **$2,663,106.55** ~~$2,556,456.79.~~ (the "Grant"). This Grant award provides that up to **fifteen** ~~ten~~ percent (1~~0~~**5**%) of program expenditures may be used for allowable SUBGRANTEE administrative costs.

EXHIBIT B
BUDGET

Item	~~Budget~~	Addition	Budget
Rent & Utilities	$ 1,597,062.79		**$ 1,597,062.79**
Personnel	~~$ 640,946.00~~	**$ 83,938.92**	**$ 724,884.92**
Facilities/Property	~~$ 30,000.00~~	**$ 7,500.00**	**$ 37,500.00**
Supplies/Ops	~~$ 56,043.00~~	**$ 1,300.00**	**$ 57,343.00**
Support Services	$ 726,989.00		**$ 726,989.00**
			$ -
Direct Costs	~~$ 2,324,051.79~~	**$ 92,738.92**	**$ 2,416,790.71**
			$ -
Admin	~~$ 232,405.00~~	**$ 13,910.84**	**$ 246,315.84**
			$ -
Total	~~$ 2,556,456.79~~	**$ 106,649.76**	**$ 2,663,106.55**

(signature page follows)

SIGNATURE OF AUTHORIZED REPRESENTATIVES

ORS 190 Entity, Mid-Willamette Valley Homeless Alliance:

Authorized Signature: _____ Date: _____

Print Name: Jeremy Gordon Title: President

Mid-Willamette Valley Community Action Agency:

Authorized Signature: _____ Date: _____

Print Name: Jimmy Jones Title: Executive Director

Amendment 1
Grant Agreement
Long-Term Rent Assistance (LTRA) State of Emergency Due to Homelessness

This Agreement ("Agreement") is between the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance ("ORS 190 ENTITY")
and
Sable House ("SUBSUBRECIPIENT"),
each individually a "Party", and collectively the "Parties".

Recitals:

ORS 190 ENTITY AND SUBGRANTEE desire to amend the Agreement,

1. 3. Term; Extend the contract through September 30, 2025
2. 5. Grant Disbursement Generally; Increase not-to-exceed amount
3. 6. Authorized Expenses and Payments; Increase total amount
4. 7. Authorized Representatives; Update name to align with new legal name
5. 12. Consideration; Spending Expectations
6. Exhibit B. Budget; To align with the contract extension and spending expectations

Amendment:

The Agreement is hereby amended as follows, effective upon signatures by all parties and approvals as required by law. New language indicated by **bold** and underlined deleted language indicated by ~~strikethrough:~~

3. Term
Unless terminated or extended, this Contract shall be in effect from date of signature through ~~June 30, 2025~~ **September 30, 2025**The expenditure period for Grant Funds under this Contract is August 1, 2025 through ~~June 30, 2025~~ **September 30, 2025**. Expiration or termination of this Agreement will not prejudice ORS 190 ENTITY's right to exercise remedies under this Agreement with respect to any breach that has occurred prior to expiration or termination.

5. Grant Disbursement Generally
The total maximum not-to-exceed amount payable to SUBSUBRECIPIENT under this Agreement, which includes any allowable expenses, is ~~$18,161.00~~ **$27,443.00**. ORS 190 ENTITY will not disburse funds to SUBSUBRECIPIENT in excess of the not-to-exceed amount and will not disburse grant funds until this Agreement has been signed by all parties. ORS 190 ENTITY will disburse the grant to SUBSUBRECIPIENT as described below in Section 6 of this Agreement. Funding amounts specified in this Agreement do not constitute a guarantee that SUBSUBRECIPIENT will receive any or all such funds.

6. Authorized Expenses and Payments
ORS 190 ENTITY agrees to pay SUBSUBRECIPIENT, from available and authorized funds, the amount of actual expenses incurred by SUBSUBRECIPIENT in performing the grant activities referenced in Exhibit A (Scope of Work), budgeted in Exhibit B (Budget), and allowable within the guidelines referenced in Exhibit D, but not to exceed the total amount of ~~$18,161.00~~ **$27,443.00**, following

receipt of requests by SUBSUBRECIPIENT for such reimbursement. Authorized Expenses will only be reimbursed if incurred during the period from August 1, 2024 until ~~June 30, 2025~~ **September 30, 2025** (the "Performance Period"). SUBSUBRECIPIENT will submit requests for reimbursement under this Section monthly and in such form and manner as is satisfactory to or required by ORS 190 ENTITY. Funding amounts specified in this Agreement does not guarantee that SUBSUBRECIPIENT will receive any or all such funds. Any and all disbursements of funds hereunder are subject to the terms and conditions of this Agreement, including (without limitation) that such funds are lawfully and fully appropriated, allocated, and available to ORS 190 ENTITY with authorizing limitation.

7. Authorized Representatives

ORS 190 ENTITY's Authorized Representative is:

Misty ~~Sorte~~ **Bolger**

ORS 190 Entity, Mid-Willamette Valley Homeless
Alliance 100 High Street SE, Suite 200
Salem, OR 97301 Misty.~~Sorte~~ **Bolger**@MWVHomelessAlliance.org

12. Consideration; Spending Expectations

a. The ORS 190 ENTITY has agreed to make a conditional award of funds to SUBGRANTEE in the not-to-exceed amount ~~$18,161.00~~ **$27,443.00** (the "Grant"). This Grant award provides that up to ten **point five** percent (10.**5**%) of program expenditures may be used for allowable SUBGRANTEE administrative costs.

SIGNATURE OF AUTHORIZED REPRESENTATIVES

ORS 190 Entity, Mid-Willamette Valley Homeless Alliance:

Authorized Signature:_____ Date:_____

Print Name: Jeremy Gordon Title: President

Address: 100 High Street SE, Suite 200, Salem, OR 97301

Phone: (503) 588-6177 Email: Chair@MWVHomelessAlliance.org

SUBGRANTEE

Authorized Signature:_____ Date:_____

Print Name: Rochelle Juarez Title:_____

Address: PO BOX 783, Dallas, OR 97338

Phone: _____ Email: rochelle@sablehouse.org

EXHIBIT B
Budget

Category	Item	Cost
SSO	Staff	$ 14, 560.00
SSO	Transportation	$ 800.00
SSO	Supplies	$ 650.00
SSO	Training	$ 500.00
	DIRECT TOTAL	**$ 16,510.00**
SSO	Administration (10%)	$ 1,651.00
	TOTAL	**$ 18,161.00**

Amended Budget

Expense	Detail	Budget
Staff		**$7800**
Support Services	**3 HH**	**$600**
Admin	**10.5%**	**$882**
Total Project		**$ 9,282**
New Total		**$27,443.00**

Amendment 1
Grant Agreement
Long-Term Rent Assistance (LTRA) State of Emergency Due to Homelessness

This Agreement ("Agreement") is between the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance ("ORS 190 ENTITY")
and
Shangri-La Corporation ("SUBSUBRECIPIENT"),
each individually a "Party", and collectively the "Parties".

Recitals:

ORS 190 ENTITY AND SUBGRANTEE desire to amend the Agreement,

3. Term; Extend the contract through September 30, 2025
5. Grant Disbursement Generally; Increase not-to-exceed amount
6. Authorized Expenses and Payments; Increase total amount
7. Authorized Representatives; Update name to align with new legal name
12. Consideration; Spending Expectations

Exhibit B. Budget; To align with the contract extension and spending expectations

Amendment:

The Agreement is hereby amended as follows, effective upon signatures by all parties and approvals as required by law. New language indicated by **bold and underline** deleted language indicated by ~~strikethrough:~~

3. Term

Unless terminated or extended, this Contract shall be in effect from date of signature through ~~June 30, 2025~~ **September 30, 2025.** The expenditure period for Grant Funds under this Contract is August 1, 2025 **through** ~~June 30, 2025~~ **September 30, 2025**. Expiration or termination of this Agreement will not prejudice ORS 190 ENTITY's right to exercise remedies under this Agreement with respect to any breach that has occurred prior to expiration or termination.

5. Grant Disbursement Generally

The total maximum not-to-exceed amount payable to SUBSUBRECIPIENT under this Agreement, which includes any allowable expenses, is $~~14,588.20~~ **$60,003.70**. ORS 190 ENTITY will not disburse funds to SUBSUBRECIPIENT in excess of the not-to-exceed amount and will not disburse grant funds until this Agreement has been signed by all parties. ORS 190 ENTITY will disburse the grant to SUBSUBRECIPIENT as described below in Section 6 of this Agreement. Funding amounts specified in this Agreement do not constitute a guarantee that SUBSUBRECIPIENT will receive any or all such funds.

6. Authorized Expenses and Payments

ORS 190 ENTITY agrees to pay SUBSUBRECIPIENT, from available and authorized funds, the amount

of actual expenses incurred by SUBSUBRECIPIENT in performing the grant activities referenced in Exhibit A (Scope of Work), budgeted in Exhibit B (Budget), and allowable within the guidelines referenced in Exhibit D, but not to exceed the total amount of ~~14,588.20~~ **$60,003.70**, following receipt of requests by SUBSUBRECIPIENT for such reimbursement. Authorized Expenses will only be reimbursed if incurred during the period from August 1, 2024 until ~~June 30, 2025~~ **September 30, 2025** (the "Performance Period"). SUBSUBRECIPIENT will submit requests for reimbursement under this Section monthly and in such form and manner as is satisfactory to or required by ORS 190 ENTITY. Funding amounts specified in this Agreement does not guarantee that SUBSUBRECIPIENT will receive any or all such funds. Any and all disbursements of funds hereunder are subject to the terms and conditions of this Agreement, including (without limitation) that such funds are lawfully and fully appropriated, allocated, and available to ORS 190 ENTITY with authorizing limitation.

7. Authorized Representatives

ORS 190 ENTITY's Authorized Representative is:

Misty ~~Sorte~~ **Bolger**

ORS 190 Entity, Mid-Willamette Valley Homeless
Alliance 100 High Street SE, Suite 200
Salem, OR 97301 Misty.~~Sorte~~ **Bolger**@MWVHomelessAlliance.org

12. Consideration; Spending Expectations

a. The ORS 190 ENTITY has agreed to make a conditional award of funds to SUBGRANTEE in the not-to-exceed amount ~~14,588.20~~ **$60,003.70** (the "Grant"). This Grant award provides that up to ten **point five** percent (10**.5**%) of program expenditures may be used for allowable SUBGRANTEE administrative costs.

SIGNATURE OF AUTHORIZED REPRESENTATIVES

ORS 190 Entity, Mid-Willamette Valley Homeless Alliance:

Authorized Signature: _____ Date: _____

Print Name: Jeremy Gordon Title: President

Address: 100 High Street SE, Suite 200, Salem, OR 97301

Phone: (503) 588-6177 Email: Chair@MWVHomelessAlliance.org

SUBGRANTEE:

Authorized Signature: _____ Date: _____

Print Name: Janet Yousey Title: CEO

Address: 4080 Reed Rd SE, Suite 150

Phone: _____ Email: janet.yousey@shangrila-or.org

EXHIBIT B
Budget

Category	Item	Cost
SSO	Staff	$ 12,662.00
SSO	Transportation	$ 525.00
SSO	Training	$ 75.00
	DIRECT TOTAL	**$ 13,262.00**
SSO	Administration (10%)	$ 1,326.20
	TOTAL	**$ 14,588.20**

Amended Budget

Expense	Detail	Budget
Support Services		**$25,500**
Support Services		**$15,600**
Admin		**$4,315.5**
Total		**$45,415.5**
Total Amendment		**$60,003.70**

Amendment 1
Grant Agreement
Long-Term Rent Assistance (LTRA) State of Emergency Due to Homelessness

This Agreement ("Agreement") is between the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance ("ORS 190 ENTITY")
and
Center for Hope & Safety ("SUBSUBRECIPIENT"),
each individually a "Party", and collectively the "Parties".

Recitals:

ORS 190 ENTITY AND SUBGRANTEE desire to amend the Agreement,

3. Term; Extend the contract through September 30, 2025
5. Grant Disbursement Generally; Increase not-to-exceed amount
6. Authorized Expenses and Payments; Increase total amount
7. Authorized Representatives; Update name to align with new legal name
12. Consideration; Spending Expectations

Exhibit B. Budget; To align with the contract extension and spending expectations

Amendment:

The Agreement is hereby amended as follows, effective upon signatures by all parties and approvals as required by law. New language indicated by **bold and underline** deleted language indicated by ~~strikethrough~~:

3. Term

Unless terminated or extended, this Contract shall be in effect from date of signature through ~~June 30, 2025~~ **September 30, 2025**. The expenditure period for Grant Funds under this Contract is August 1, 2024 through ~~June 30, 2025~~ **September 30, 2025**. Expiration or termination of this Agreement will not prejudice ORS 190 ENTITY's right to exercise remedies under this Agreement with respect to any breach that has occurred prior to expiration or termination.

5. Grant Disbursement Generally

The total maximum not-to-exceed amount payable to SUBSUBRECIPIENT under this Agreement, which includes any allowable expenses, is~~$17,877.20~~**$35,778.20**. ORS 190 ENTITY will not disburse funds to SUBSUBRECIPIENT in excess of the not-to-exceed amount and will not disburse grant funds until this Agreement has been signed by all parties. ORS 190 ENTITY will disburse the grant to SUBSUBRECIPIENT as described below in Section 6 of this Agreement. Funding amounts specified in this Agreement do not constitute a guarantee that SUBSUBRECIPIENT will receive any or all such funds.

6. Authorized Expenses and Payments

ORS 190 ENTITY agrees to pay SUBSUBRECIPIENT, from available and authorized funds, the amount of actual expenses incurred by SUBSUBRECIPIENT in performing the grant activities referenced in Exhibit A (Scope of Work), budgeted in Exhibit B (Budget), and allowable within the guidelines referenced in Exhibit D, but not to exceed the total amount of~~$17,877.20~~**$35,778.20**, following receipt of requests by SUBSUBRECIPIENT for such reimbursement. Authorized Expenses will only be reimbursed if incurred during the period from August 1, 2024 through ~~June 30, 2025~~ **September 30, 2025** (the "Performance Period"). SUBSUBRECIPIENT will submit requests for reimbursement under this Section monthly and in such form and manner as is satisfactory to or required by ORS 190 ENTITY. Funding amounts specified in this Agreement does not guarantee that SUBSUBRECIPIENT will receive any or all such funds. Any and all disbursements of funds hereunder are subject to the terms and conditions of this Agreement, including (without limitation) that such funds are lawfully and fully appropriated, allocated, and available to ORS 190 ENTITY with authorizing limitation.

7. Authorized Representatives

ORS 190 ENTITY's Authorized Representative is:

Misty ~~Sorte~~ **Bolger**

ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
100 High Street SE, Suite 200
Salem, OR 97301 Misty.~~Sorte~~ **Bolger**@MWVHomelessAlliance.org

12. Consideration; Spending Expectations

a. The ORS 190 ENTITY has agreed to make a conditional award of funds to SUBGRANTEE in the not-to-exceed amount ~~$17,877.20~~ **$35,778.20** (the "Grant"). This Grant award provides that up to ten **point five** percent (10.**5**%) of program expenditures may be used for allowable SUBGRANTEE administrative costs.

SIGNATURE OF AUTHORIZED REPRESENTATIVES

ORS 190 Entity, Mid-Willamette Valley Homeless Alliance:

Authorized Signature:_____ Date:_____

Print Name: Jeremy Gordon Title: President

Address: 100 High Street SE, Suite 200, Salem, OR 97301

Phone: (503) 588-6177 Email: Chair@MWVHomelessAlliance.org

SUBGRANTEE:

Authorized Signature:_____ Date:_____

Print Name: Ashley Carson Title: Executive Director

Address: 605 Center St NE

Phone: _____ Email: Ashley@hopeandsafety.org

EXHIBIT B
Budget

Category	Item	Cost
SSO	Staff	$ 11,152.00
SSO	Services	$ 5,100.00
	DIRECT TOTAL	**$ 16,252.00**
SSO	Administration (10%)	$ 1,645.20
	TOTAL	**$ 17,877.20**

Amended Budget

Expense	Detail	Budget
Support Services	**Staffing for Case Management**	**$12,600**
Support Services	**Flex support for 6 households**	**$3600**
Admin		$ 1,701.00
Total Project		$ 17,901.00
Total Amendment		**35,778.200**

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
1220 SW 3rd Avenue
Suite 400
Portland, OR 97204-2830

Grant Number: OR0293L0E042417
Recipient's Name: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Tax ID Number: 85-2966836
Unique Entity Identifier [SAM]: L211BKMUBBW3
Federal Award Date: 7/22/2025

CONTINUUM OF CARE PROGRAM (Assistance Listing# 14.267)
GRANT AGREEMENT

This Grant Agreement ("this Agreement") is made by and between the United States Department of Housing and Urban Development ("HUD") and ORS 190 Entity, Mid-Willamette Valley Homeless Alliance (the "Recipient").

This Agreement, the Recipient's use of funds provided under this Agreement (the "Grant" or "Grant Funds"), and the Recipient's operation of projects assisted with Grant Funds are governed by

1. The Consolidated Appropriations Act, 2024 (Public Law 118-42, approved March 9, 2024);

2. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the "Act");

3. the Continuum of Care Program rule at 24 CFR part 578 (the "Rule"), as amended from time to time;

4. the Notice of Funding Opportunity for FY 2024 and FY 2025 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program (NOFO) except for references in the NOFO to Executive Orders that have since been repealed;

5. all current Executive Orders; and

6. the Recipient's application submissions on the basis of which these Grant Funds were approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition (collectively, the "Application").

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

HUD's total funding obligation authorized by this grant agreement is $183,558, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period(s) period stated below.

Grant No. (FAIN)	Grant Term	Performance Period	Budget Period	Total Amount
OR0293L0E042417	12 months	01-01-2026 - 12-31-2026	01-01-2026 - 12-31-2026	$183,558

allocated between budget line items as follows:

a. Continuum of Care Planning Activities	$0
b. Acquisition	$0
c. Rehabilitation	$0
d. New construction	$0
e. Leasing	$0
f. Rental assistance	$0
g. Supportive services	$0
h. Operating costs	$0
i. Homeless Management Information System	$183,558
j. Administrative costs	$0
k. Relocation costs	$0
l. VAWA Costs	$0
m. Rural Costs	$0
n. HPC homelessness prevention activities:	
Housing relocation and stabilization services	$0
Short-term and medium-term rental assistance	$0

Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

The Recipient:

(1) shall not use grant funds to promote "gender ideology," as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

(2) agrees that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

(3) certifies that it does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

(4) shall not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

(5) Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

The recipient must administer its grant in accordance with all applicable immigration restrictions and requirements, including the eligibility and verification requirements that apply under title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended (8 U.S.C. 1601-1646) (PRWORA) and any applicable requirements that HUD, the Attorney General, or the U.S. Center for Immigration Services may establish from time to time to comply with PRWORA, Executive Order 14218, or other Executive Orders or immigration laws.

No state or unit of general local government that receives funding under this grant may use that funding in a manner that by design or effect facilitates the subsidization or promotion of illegal immigration or abets policies that seek to shield illegal aliens from deportation.

Subject to the exceptions provided by PRWORA, the recipient must use SAVE, or an equivalent verification system approved by the Federal government, to prevent any Federal public benefit from being provided to an ineligible alien who entered the United States illegally or is otherwise unlawfully present in the United States.

HUD will not enforce provisions of the Grant Agreement to the extent that they require the project to use a housing first program model.

As stated in Section III.A.2 of the NOFO, Faith-based organizations may be recipients or subrecipients for funds under this agreement on the same basis as any other organization. Recipients may not, in the selection of subrecipients, discriminate against an organization based on the organization's religious character, affiliation, or exercise.

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule, incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published on HUD.gov in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must use the Grant Funds only for costs (including indirect costs) that meet the applicable requirements in 2 CFR part 200 (including appendices), as may be amended from time to time. The Recipient's indirect cost rate information is as provided in Addendum #1 to this Agreement. The Recipient must immediately notify HUD upon any change in the Recipient's indirect cost rate, so that HUD can amend the Agreement to reflect the change if necessary.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

The Recipient must comply with the applicable requirements in 2 CFR part 200, as may be amended from time to time.

Build America, Buy America Act. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

Waste, Fraud, Abuse, and Whistleblower Protections. Any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD's Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its online hotline form. You must comply with 41 U.S.C. § 4712, which includes informing your employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a government contractor, subcontractor, grantee, and subgrantee—as well as a personal services contractor—who make a protected disclosure about a Federal grant or contract cannot be discharged, demoted, or otherwise discriminated against as long as they reasonably believe the information they disclose is evidence of:

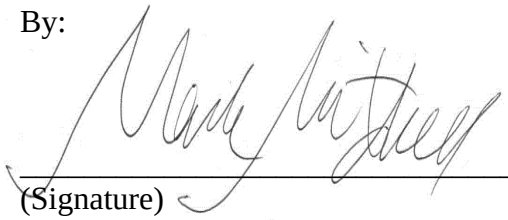
1. Gross mismanagement of a Federal contract or grant;
2. Waste of Federal funds;
3. Abuse of authority relating to a Federal contract or grant;
4. Substantial and specific danger to public health and safety; or
5. Violations of law, rule, or regulation related to a Federal contract or grant.

HUD may terminate all or a portion of the Grant in accordance with the Act, the Rule and 2 CFR 200.340. The Agreement constitutes the entire agreement between the parties and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development

By: 

(Signature)

Mark Mitchell, Director
(Typed Name and Title)

July 22, 2025
(Date)

RECIPIENT

ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
(Name of Organization)

By:

(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)

OMB Number. 2501-0044
Expiration Date: 2/28/2027

Indirect Cost Information for Award Applicant/Recipient

1. Federal Program/Assistance Listing Program Title:
CONTINUUM OF CARE PROGRAM/Assistance Listing# 14.267

2. Legal Name of Applicant/Recipient: ORS 190 Entity, Mid-Willamette Valley Homeless

3. Indirect Cost Rate Information for the Applicant/Recipient:
Please check the box that applies to the Applicant/Recipient and complete the table only as provided by the instructions accompanying this form.

☐ The Applicant/Recipient will not charge indirect costs using an indirect cost rate.

☐ The Applicant/Recipient will calculate and charge indirect costs under the award by applying a de minimis rate as provided by 2 CFR 200.414(f), as may be amended from time to time.

☐ The Applicant/Recipient will calculate and charge indirect costs under the award using the indirect cost rate(s) in the table below, and each rate in this table is included in an indirect cost rate proposal developed in accordance with the applicable appendix to 2 CFR part 200 and, if required, has been approved by the cognizant agency for indirect costs.

Agency/department/ major function	Indirect cost rate	Type of Direct Cost Base	Type of Rate

4. Submission Type (check only one):
☒ Initial submission ☐ Update

5. Effective date(s):

6. Certification of Authorized Representative for the Applicant/Recipient:
**Under penalty of perjury, I certify on behalf of the Applicant/Recipient that
(1) all information provided on this form is true, complete, and accurate, and
(2) the Applicant/Recipient will provide HUD with an update to this form immediately upon learning of any change in the information provided on this form, and
(3) I am authorized to speak for the Applicant/Recipient regarding all information provided on this form.

Signature: _____

Date: _____

Name:

Title:

**Warning: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties (18 U.S.C §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. § 3729, 3802; 24 CFR § 28.10(b)(iii)).

Public Reporting Burden Statement: This collection of information is estimated to average 0.25 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of the requested information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. Do not send completed forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. This agency is authorized to collect this information under Section 102 of the Department of Housing and Urban Development Reform Act of 1989. The information you provide will enable HUD to carry out its responsibilities under this Act and ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. This information is required to obtain the benefit sought in the grant program. Failure to provide any required information may delay the processing of your application and may result in sanctions and penalties including of the administrative and civil money penalties specified under 24 CFR §4.38. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552). The information contained on the form is not retrieved by a personal identifier, therefore it does not meet the threshold for a Privacy Act Statement.

Instructions for Completing the Indirect Cost Information for the Award Applicant/Recipient

Number	Item	Instructions
1	Federal Program/ Assistance Listing Program Title	Enter the title of the program as listed in the applicable funding announcement or notice of funding availability.
2	Legal Name of Applicant/ Recipient	Enter the legal name of the entity that will serve as the recipient of the award from HUD.
3	Indirect Cost Rate Information for the Applicant/ Recipient	Mark the one (and only one) checkbox that best reflects how the indirect costs of the Applicant/Recipient will be calculated and charged under the award. Do not include indirect cost rate information for subrecipients. The table following the third checkbox must be completed only if that checkbox is checked. When listing a rate in the table, enter the percentage amount (for example, “15%”), the type of direct cost base to be used (for example, “MTDC”), and the type of rate (“predetermined,” “final,” “fixed,” or “provisional”). If using the Simplified Allocation Method for indirect costs, enter the applicable indirect cost rate and type of direct cost base in the first row of the table. If using the Multiple Allocation Base Method, enter each major function of the organization for which a rate was developed and will be used under the award, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied. If the Applicant/Recipient is a government and more than one agency or department will carry out activities under the award, enter each agency or department that will carry out activities under the award, the indirect cost rate(s) for that agency or department, and the type of direct cost base to which each rate will be applied.
4	Submission Type	Check the appropriate box to identify whether this is the first submission of this form for the award or an update to a previous submission of this form for the award.
5	Effective date(s)	Enter the date(s) for which the information on this form applies.
6	Certification of Authorized Representative for the Applicant/ Recipient	An employee or officer of the Applicant/Recipient with the capacity and authority to make this certification for the Applicant/Recipient must make the certification by signing as provided. They must also provide the date of their signature, full name, and position title.

Mid-Willamette Valley Homeless Alliance
All Full-Time Regular Employees

Medical Rates effective 09/01/2025 - 08/31/2026

Regence		**EE Only %**	**100%**
Silver $3750 deductible w/ vision		**Dependent %**	**25%**
Coverage Type	**Employee-Paid Semi-Monthly Deductions**	**Employer-Paid Monthly Benefit**	**Full Monthly Premium**
Employee Only	**$0.00**	$524.79	$524.79
Employee/Spouse	**$196.80**	$655.99	$1,049.58
Employee/Family	**$364.07**	$767.51	$1,495.65
Employee/Child(ren)	**$167.28**	$636.31	$970.86

Regence		**EE Only %**	**100%**
Gold $2500 deductible w/ vision		**Dependent %**	**25%**
Coverage Type	**Employee-Paid Semi-Monthly Deductions**	**Employer-Paid Monthly Benefit**	**Full Monthly Premium**
Employee Only	**$0.00**	$602.98	$602.98
Employee/Spouse	**$226.12**	$753.72	$1,205.96
Employee/Family	**$418.32**	$881.86	$1,718.50
Employee/Child(ren)	**$192.20**	$731.12	$1,115.52

Regence		**EE Only %**	**100%**
Gold $2000 deductible w/vision		**Dependent %**	**25%**
Coverage Type	**Employee-Paid Semi-Monthly Deductions**	**Employer-Paid Monthly Benefit**	**Full Monthly Premium**
Employee Only	**$0.00**	$632.63	$632.63
Employee/Spouse	**$237.24**	$790.79	$1,265.26
Employee/Family	**$438.89**	$925.22	$1,803.00
Employee/Child(ren)	**$201.65**	$767.07	$1,170.37

Dental Rates effective 09/01/2025 - 08/31/2026

Regence		**EE Only %**	**100%**
PPO $50 deductible		**Dependent %**	**25%**
Coverage Type	**Employee-Paid Semi-Monthly Deductions**	**Employer-Paid Monthly Benefit**	**Full Monthly Premium**
Employee Only	**$0.00**	$31.60	$31.60
Employee/Spouse	**$11.85**	$39.50	$63.20
Employee/Family	**$23.70**	$47.40	$94.80
Employee/Child(ren)	**$10.88**	$38.85	$60.60

Name and Title: Jeremy Gordon, ORS 190 President

Signature: [signature]

Date: 8-5-25

Statement of Expression

David Zepeda
Voting Member of the Board of Directors with the Mid-Willamette Valley Homeless Alliance
Email: active_effortzdz@outlook.com
Contact #: (971) 917-6114
Date: July 17, 2025

Subject: Reflections, Risk, and Responsibility in Service

To: The ORS-190 Entity Governance,

I am writing to express my sincere thoughts and concerns regarding the recent board meeting. As a voting member who has served in this role voluntarily for 3 years, I left the July 10th meeting with a deep feeling that we are – yet again – returning to square one.. It felt as though we were resetting the conversation, not building upon the collective wisdom, lived experience, and innovative strategies that should be guiding our work to reduce instability and support long-term reintegration.

Much of the meeting focused on the structure and sustainability of board funding, rather than the core question: How are we truly supporting people in moving forward with their lives? When our priorities lean too heavily toward administrative maintenance and too lightly on real human outcomes, we risk losing sight of the mission we are here to fulfill.

Transparency has always been a stated value of this board – and one I respect deeply. But transparency without informed, urgent action can feel performative. I am concerned that our energy is being spent protecting the institution rather than protecting the people it was built to serve. Those experiencing instability, trauma, and displacement are not asking for bureaucracy – they're asking for pathways forward.

I personally took a one-year hiatus to step back, reflect, and dedicate my time to developing real, scalable solutions to the issues we face. Between my Alternate, Amber Brady & I during that time, we have developed actionable frameworks: WellCoin, Clean Slate Directive, and a diagnostic framework we call Displaced Adjustment Disorder (D.A.D.). These tools are designed not to replace systems, but to enhance them – offering data-backed, dignity-centered, and recovery-focused strategies that reward effort, incentivize wellness, and acknowledge the psychological toll of survival in systems that often re-traumatize.

I also need to speak frankly about an issue that directly impacts my ability to serve: I recently received a formal disposition from the Oregon Government Ethics Commission related to a public meeting law violation. Although the Commission acknowledged the circumstances, the notice made it clear that if this were to happen again, I could be held personally responsible and subject to financial penalties. This is alarming. At no point was I trained on these legal obligations, nor made aware of the procedural requirements that would have allowed me to ensure compliance. Had I been properly informed, I would have acted accordingly. As someone working hard to rebuild stability in life, the last thing I can afford is to be penalized by a preventable oversight. This raises serious concern about whether this board is adequately protecting its members – particularly those with lived experience – from being put at legal or financial risk due to gaps in communication or training. This is not just a procedural lapse; it's an issue of fairness, accountability, and justice.

The reality is, people don't just need funding – they need hope, structure, and a clear path toward reintegration, healing, and sustainable independence. WellCoin wasn't designed to be a silver bullet, but a guiding system – a wellness compass that rewards effort and progress. Clean Slate offers how we support individuals moving forward by providing a path to accountability without lifelong punishment. D.A.D. finally puts a name to the emotional fatigue and identity crisis many experience while navigating instability. These are solutions developed from the inside out – not from theory, but from lived truth.

We are at a pivotal moment. I urge us as a board to reevaluate our priorities. Let us not forget that we are not just administrators of funds – we are stewards of humanity. I believe in our mission, I believe in this board, I believe in the capacity of our community to innovate toward healing. But we must act. We can invest in policies that restore trust and create room for people to fully participate in rebuilding their lives.

Thank you for hearing me. We remain committed to this work – but I urge the board to reflect on whether it is doing everything in its power to protect those who serve and those we aim to serve. Without that care, we risk reinforcing the very cycles we claim to interrupt. We cannot not afford a lack in transparency, a lack of innovative solutions , or lack to provide adequate training.

With respect and resolve,

David Zepeda
Mid-Willamette Valley Advocate with Lived Experience.

ORS 190 Policy for collecting CoC Assessments

DRAFT

In September 2021, the ORS 190 Entity board approved the concept of assessing one percent of grant awards from recipients of Continuum of Care Program funds, and the Alliance formally amended its charter to do so in April 2022. Assessment funds for the 2024-2025 fiscal year were estimated at $32,836, however due to an oversite, these funds were not collected.

ASSESSMENT FOR CoC OPERATIONS The CoC may assess each HUD-approved project, funded with CoC Program or Youth Homelessness Demonstration Program grant dollars, one percent (1%) of the grant award to support CoC operations. Adopted on April 14, 2022 (page 25 of CoC Charter.)

For the FY25/26 budget year, we are anticipating $ 37,038 in CoC assessments.

November 1st of every year the ORS 190/ Mid-Willamette Valley Homeless Alliance will send invoices for 1% of their total awarded amount to each agency in our CoC who receive federal HUD grants through the NOFO process. Agencies will have 60 days to pay the invoices. Any concerns or grievances with this process should be submitted in writing to the ORS 190 Director and will be brought to the board of directors.

Adopted_____

_____

Board Chair

Mid-Willamette Valley Homeless Alliance

Request for Proposal: Health, Housing, and Homeless Services Coordination Environmental Scan and Integration Mapping

Issued by:
MID-WILLAMETTE VALLEY HOMELESS ALLIANCE

Release Date:
9/2/2025

Proposal Due Date:
9/19/2025

Contact Information:
Emily Mewbourn
Health and Homeless Systems Liaison
Mid-Willamette Valley Homeless Alliance
emily.mewbourn@mwvhomelessalliance.org

DRAFT

I. Introduction

This project will assess and improve the coordination and integration of health, housing, and homeless services in Marion and Polk Counties. The Mid-Willamette Valley Homeless Alliance (MWVHA) seeks to engage a qualified consultant to conduct an environmental scan that synthesizes existing data, identifies persistent system-level gaps between health, housing, and homeless systems, and results in actionable recommendations for cross-sector improvement. The scan will consider findings from prior assessments. Including but not limited to the 2023 Gaps Analysis, 2025 Marion and Polk Counties Community Health Assessment (CHA), Community Health Improvement Plan (CHIP), and Point-in-Time Count (PIT).

II. Scope of Work

The selected consultant will:

i. Conduct an Environmental Scan

a. Including but not limited to: Review existing data sources (e.g., Community Health Assessments, PIT counts, GAPS reports, coordinated entry data, jail discharge data, Emergency Department utilization data from Salem Health, Santiam Hospital, and Legacy Silverton).

b. Identify additional data needs and gaps (especially related to lived experience, tribal communities, and culturally specific providers).

c. Map current service providers and referral pathways across sectors.

ii. Facilitate Stakeholder Engagement

a. Including but not limited to: Engagement of cross-sector group of stakeholders (including people with lived experience, healthcare providers, housing programs, local government, tribal partners, and culturally specific organizations). Conduct a comparative analysis outside CoC.

b. Use interviews, focus groups, and/or facilitated sessions to gather input on barriers, system-level gaps, and promising opportunities for alignment.

iii. Analyze and Identify System Gaps

a. Including but not limited to: Evaluate coordination between health systems (including hospitals and CCOs), homeless service providers, and housing providers.

b. Identify where efforts are duplicative, siloed, or missing altogether.

c. Examine geographic and rural disparities in access and service availability across Marion and Polk Counties.

DRAFT

d. Assess whether current programs or pilot efforts are sustainable and scalable.

e. Analyze workforce capacity and shortage challenges impacting service delivery across sectors.

f. Evaluate coordination and the current state of integration.

g. Assess business continuity planning across key service providers, especially for climate-related or operational disruptions.

h. Provide recommendations for organizations to capture and maintain long-term data for continuous improvements.

iv. Highlight Actionable Opportunities

a. Recommend opportunities to strengthen cross-system coordination and integration.

b. Identify "early action" areas that can be pursued without major funding or structural changes.

c. Per the above, formulate recommendations on how to invest available funds for short, medium, and long-term initiatives.

d. Identify long-term funding resources and assess the alignment between current investments and unmet needs.

e. Identify opportunities that may require additional investment or policy changes.

v. Present Findings

a. Provide at least one presentation to the Health and Safety Committee, CoC Collaborative Committee, and MWVHA Board summarizing findings and recommendations.

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b. Prepare a final written report that identifies short, medium, and long-term system improvement opportunities.

III. Deliverables

i. Workplan and Timeline

a. The consultant will submit a detailed work plan including key milestones and engagement activities.

ii. Stakeholder Engagement Summary

a. The consultant will provide a summary of who was engaged, how, and what was learned (including themes and quotes).

iii. System Map

a. Visual representation of current system touchpoints and referral paths across health, housing, and homelessness.

iv. Gap Analysis Report

a. Identification of specific service or coordination gaps supported by both data and stakeholder input.

v. Recommendations Report

a. Summary of actionable recommendations, aligned with short, medium, and long-term goals.

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b. Identify and recommend agencies to serve as champions to lead defined efforts for improvement.

c. Provide reports recommending the best strategy to identify, maintain, and continuously improve data.

vi. Presentations of Findings

a. Slide decks and live presentations to the Health and Safety Committee, CoC Collaborative Committee, and MWVHA Board.

vii. Data Compendium

a. Annotated list of data sources reviewed, with notes on data quality and accessibility.

IV. Timeline

a. Proposals are due by September 19, 2025, at 11:59 pm.'
b. Interviews will be conducted by October 6th, 2025.
c. A consultant will be selected by October 11th, 2025.
d. The project is expected to be completed by April 30th, 2026

V. Proposal Requirements

a. Narrative describing approach and methodology.
b. Detailed project timeline and deliverables.
c. Budget with line-item breakdown.
d. Describe consultant qualifications and relevant experience.
e. References for similar projects.

VI. Budget

Please provide a detailed budget aligning with the proposed work scope and project timeline. Include all anticipated costs such as personnel, travel, materials, and indirect costs.

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VII. Evaluation Criteria

Criteria	Description
Approach	Relevance and feasibility of the proposed methodology and work plan.
Experience	Experience with similar assessments and environmental scans.
Stakeholder Engagement	Demonstrated ability to work across sectors and engage diverse stakeholders.
Equity	Demonstrated commitment to equity.
Cost	Cost-effectiveness and alignment with the scope of work.

VIII. Submission Instructions

Proposals must be submitted electronically by 9/19/25
To: Emily Mewbourn
emily.mewbourn@mwvhomelessalliance.org

IX. Key Project Milestones

Milestone	Estimated Date
RFP Released	*9/2/2025*
Proposals Due	*9/19/2025*
Consultant Selected	*10/11/2025*
Kickoff Meeting	*November 2025*
Environmental Scan Conducted	*December 2025-February 2026*
Draft Report Submitted	*March 2026*
Final Report Delivered	*April 2026*

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X. Qualifications and Experience

The ideal consultant will demonstrate the following qualifications:

a. Subject Matter Expertise: Demonstrated expertise in health, housing, and homeless services, including knowledge of current trends, best practices, and policy issues.

b. Research and Analysis: Experience conducting research, data analysis, and needs assessments.

c. Coordination and Collaboration: Proven ability to work effectively with diverse stakeholders, including government agencies, non-profit organizations, and community members.

d. Communication: Strong written and verbal communication skills, including producing clear, concise, and compelling reports.

XI. Selection Process

a. A selection committee will review all proposals and select a shortlist of qualified consultants for interviews. The final selection will be based on the contractor's qualifications, experience, proposed methodology, and cost proposal. The selection committee's scorecard is included on page 8.

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SCORECARD: Health, Housing, and Homeless Services Coordination Environmental Scan and Integration Mapping

Category	Description	Weight	Points Possible	Score	Comments
Understanding of Project Scope	**Clear grasp of objectives and cross-system integration.**	**25 %**	**50**	**N/A**	**N/A**
Existing Data Review	Identifies strengths and gaps in current assessments and data sources.	15			
Integration Focus	Shows awareness of how health, housing and homelessness systems interact.	10			
Methodology Development	Proposes an approach to develop the environmental scan.	25			
Technical Expertise	**Relevant qualifications and experience in cross-sector analyses.**	**10 %**	**20**	**N/A**	**N/A**
Relevant Qualifications	Lists credentials and subject-matter expertise.	10			
Similar Projects	Highlights past work in multi-system scans or gap analyses.	10			
Approach and Methodology	**Efficient plan for project completion.**	**20 %**	**40**	**N/A**	**N/A**
Work Plan	Provides timeline, milestones and deliverables.	15			
Stakeholder Engagement	Describes engagement strategy for partners and agencies.	15			
Quality Assurance	Outlines measures to ensure accuracy and validity.	10			
Actionable Recommendations & Future Investment	**Practical recommendations and funding strategy.**	**30 %**	**60**	**N/A**	**N/A**
Actionable Results	Presents clear actions based on findings.	20			
Investment Strategy	Details how grant funds can be prioritised.	20			
Sustainability	Addresses long-term improvements.	20			
Data Sharing & Reporting	**Transparent, secure information sharing.**	**10 %**	**20**	**N/A**	**N/A**
Reporting & Deliverables	Describes report formats and interim updates.	10			
Data Privacy & Security	Explains compliance with privacy requirements and data security.	10			
Cost and Value	**Clear budget and value justification.**	**5 %**	**10**	**N/A**	**N/A**
Budget Breakdown	Provides a detailed cost estimate.	5			
Cost Justification	Shows how costs align with the scope and deliverables.	5			
		Weight: 100 %.	**Total Points: 200**		

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Appendix A: Definitions and Acronyms

CCO (Coordinated Care Organization): A network of health care providers (physical, mental, and dental) that work together to serve people receiving Medicaid in Oregon. CCOs focus on coordinated care to improve outcomes and reduce costs.

CHA (Community Health Assessment): A systematic process used by public health and healthcare systems to collect, analyze, and interpret data about health status and needs in a defined population. The results inform planning and policy decisions.

CHIP (Community Health Improvement Plan): A long-term, community-driven plan that outlines goals, strategies, and measurable objectives to address the priority health needs identified in the Community Health Assessment.

CoC (Continuum of Care): A regional or local planning body responsible for coordinating housing and services funding for individuals and families experiencing homelessness. MWVHA serves as the CoC lead agency for Marion and Polk Counties.

Environmental Scan: A method for systematically gathering and analyzing data from internal and external sources to identify strengths, gaps, challenges, and opportunities within systems or services.

Lived Experience: Firsthand experience of homelessness, often used to center the perspectives of individuals directly impacted by housing instability in planning, policy, and systems design.

MWVHA (Mid-Willamette Valley Homeless Alliance): The lead Continuum of Care (CoC) agency for Marion and Polk Counties, Oregon. MWVHA is a cross-sector collaborative focused on addressing homelessness through systems coordination, strategic planning, funding alignment, and policy advocacy across health, housing, and human services sectors.

PIT Count (Point-in-Time Count): An annual count required by HUD that captures the number of individuals experiencing homelessness on a single night in January. It provides a snapshot of homelessness trends and helps inform funding and planning.

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Referral Pathways: The structured processes or routes through which individuals are directed from one service provider or system to another for support, treatment, or housing assistance.

System Integration: The process of aligning, coordinating, and connecting programs and services across different systems (such as health, housing, and homelessness) to improve access, reduce duplication, and enhance outcomes for people served.

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Director's Report

Misty Bolger, Executive Director

Contract update:

- NOFO planning update and projected language
- OHCS funding
- OHCS FY 24 Monitoring Update
- Need for additions to the Alliance/Subgrantee contracts*
- Completing new subgrantee invoice procedures*
- Completing monitoring documents *
- Completing internal policies for new financial procedures *

*Will be presented at the September BOD

OHCS Monitoring

Budget/Finance update:

- Profit and loss statement provided
- Brief overview of change in budget, will be asking for a supplemental budget adoption in the September meeting after OHCS allocations are available.
- Discussion of cost saving options

Please email me if you have specific financial reports that you would like to see in our future board packets.

Services/staffing update:

- Working on modifications to workflow and potential changes in job descriptions will present to BOD in September
- Alliance services provided to Subgrantees-will discuss current and future supports
- Point-in-Time Count Work session

ORS 190 Entity Mid-Willamette Valley Homeless Alli
Profit and Loss
July 1 - August 7, 2025

	Total
Income	
Other Revenue	0.01
Revenue	
4200 Local	
4201 Govt Contributions	164,800.00
Total 4200 Local	**$ 164,800.00**
Total Revenue	**$ 164,800.00**
Total Income	**$ 164,800.01**
Gross Profit	**$ 164,800.01**
Expenses	
5100 Payroll Expenses	
5101 Wages	34,083.35
5120 Taxes	3,348.06
5130 Fringe Benefits	2,451.69
Total 5100 Payroll Expenses	**$ 39,883.10**
5200 Material & Services	
5201 Legal & Professional Fees	
5210 Legal Services	5,985.00
5230 Audit Services	6,000.00
Professional Services	
5290 Other Professional Services	1,284.00
Total Professional Services	**$ 1,284.00**
Total 5201 Legal & Professional Fees	**$ 13,269.00**
Total 5200 Material & Services	**$ 13,269.00**
5300 Materials & Supplies	
5340 Dues and Subscriptions	100.00
5470 Pass Through Payments	-45,021.84
Total 5300 Materials & Supplies	**-$ 44,921.84**
Total Expenses	**$ 8,230.26**
Net Operating Income	**$ 156,569.75**
Net Income	**$ 156,569.75**

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA)

MOVING TO END AND PREVENT HOMELESSNESS

STAFF UPDATES

August 2025

Cassie Bay,
Administration & Communications Specialist

Emily Mewbourn,
Health and Homeless Systems Liaison

David Peak,
HMIS Data Analyst

Cassie Bay
Administration & Communications Specialist

General Committee Support

Provided ongoing administrative coordination and logistical support for MWVHA committees, including but not limited to: collaborative agenda development with committee leadership; agenda preparation, meeting notices and material distribution; minute taking; and website update to ensure transparency and public accessibility. Supported charter & roster amendments, schedule coordination for recurring and special meetings and ensured Oregon Public Meeting Law (OPML) compliance for all noticed meetings. Provided ongoing action item tracking and cross-committee alignment with governance and strategic goals.

Committees supported:

- MWVHA Executive Committee
- Youth and Young Adult Sub-Committee
- Collaborative Committee
- Special Health and Safety RFP Workgroup
- Health and Safety Committee
- Special Finance & Executive Committee

Collaborative Committee Support

Presented results from a provider survey at the July Collaborative Committee meeting highlighting challenges related to staffing, sustainability and innovation. Participants expressed strong interest in peer learning, improved communication and grant support, which the Alliance is actively working to address these areas.

https://mwvhomelessalliance.org/2025/07/25/shelter-service-provider-sustainability-survey-results/

Generated and distributed welcome packets for co-chairs and new members; scheduled a meeting with YYA co-chairs to review materials and clarify communication expectations.

Youth and Young Adult Subcommittee Support

Generated and distributed welcome packets for co-chairs and new members; facilitated a meeting with YYA co-chairs to review materials and clarify communication expectations.

Provided procedural guidance to ensure alignment with MWVHA governance, including advising that committee goals require Collaborative Committee and Board approval. Goals were not approved during the July Collaborative Committee meeting and will be revisited at a future meeting.

Youth Action Board Support

Facilitated planning and coordination for the *Punx in the Park* outreach event, including logistics and communication with event organizers

Designed and produced brochures and informational handouts to support youth engagement and resource awareness at the event

Communications

Produced quarterly newsletter

Drafted and distributed various internal and external correspondence on behalf of the organization

Managed outgoing communications by forwarding announcements, updates, and requests to relevant distribution lists upon request

Grant Support

Amend LTRA-5511 Grants x5 to continue program operations through the summer

HMIS & System Learning

Attended “learning sessions” with OHCS relating to HMIS database management

Attended ongoing “learning sessions” with David Peak, HMIS Data Analyst

Troubleshoot grant funding sources with shelter provider & OHCS

General Support

Provided ongoing administrative and logistical support to the Executive Director, including special projects, scheduling, and day-to-day operational needs

Continued Priorities for August

Apply HMIS training to assist with HMIS Data Analyst and HMIS Help desk support

Transition grant support responsibilities and focus on HMIS & Administrative functions

Emily Mewbourn
Board Update-Health & Homeless Systems Liaison

Health & Safety Committee-RFP Progress

- Finalized the draft scope and deliverables in collaboration with the Health & Safety Committee RFP Workgroup.
- Presented draft RFP scope/deliverables to the Health & Safety Committee on 7/22/25. The committee voted to move the RFP forward for the board to review/approve.
- Developed a scoring framework that emphasizes actionable results and recommendations for future investment.
- Requesting guidance on appointing the RFP Workgroup to the Selection Committee to assist with RFP proposal reviews (RFP attached for board review).

Health & Safety Committee Coordination

- Participated in meetings with new and potential committee members to maintain sector balance.
- Engaged Northwest Senior and Disability Services, Union Gospel Mission, and Polk County Family & Community Outreach to support recruitment and re-engagement.
- Prepared meeting documents for the H&S Committee meeting, including annotated agenda, meeting summary, and follow-up items.

2025–2026 Health & Safety Workplan

- Updating 2025-2026 work plan to reflect priority areas, goals, and RACI assignments.
- Ensuring alignment with RFP implementation, committee development, and systems coordination goals.

Public Meeting Law Compliance

- Adjusted workflows to ensure compliance with Oregon Public Meeting Law.
- Communicated restrictions on collaboration outside scheduled meetings to avoid serial communication violations.

Upcoming Dates

- Target date to post RFP 9/2/25

David Peak Staff Update July 2025

HMIS Lead

- Granted 17 HMIS Licenses
- Worked with OHCS to organize training for 15 new users
- Assisted with technical support for HMIS Database
- Maintained personal work email as well as Helpdesk email
- Attended HMIS Lead Training from Wellsky
- Partnered with Oregon Housing and Community Services (OHCS) to build programs in HMIS.

Data Admin/Reporting

- Met with OHCS and Portland State University to discuss PIT/HIC Methodology
- Updating CE participation status/data correction for OHCS
- Monthly Housing reports to OHCS
- Information gathering for Oregon Dept of Education re: resource programs

Coordinated Entry

- Coordinated meetings with Homebase HUD TA
- Conducted 2 Coordinated Entry pulls
- Redesigned Assessor Academy to train new CE assessors
- Trained 2 new assessors

Regular Meetings

- Quad Squad
- HMIS Lead
- HMIS Check-In
- Weekly Staff meetings

Special Meetings

- OHCS/Seed of Faith Program Migration
- Troubleshooting with Sheltering Silverton
- Oregon Dept. of Education Data Sharing/Resource Map
- PSU/OHCS PIT Methodology

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA)

2025 MEETING SCHEDULE

Executive Committee Meetings

Virtual on Zoom

Tuesdays, Noon-1:00 p.m.

- December 31
- ~~February 4~~ Wednesday, February 5
- March 4
- April 1

- April 29
- June 3
- July 1
- August 5
- September 2
- September 30
- November 4
- December 2

Joint Boards of Directors Meetings (Homeless Alliance & ORS 190 Entity)

Hybrid on Zoom/Mid-Willamette Valley Council of Governments*

2nd Thursdays, 3:00-5:00 p.m.

- January 9
- ~~February 13~~ Feb 19 (Zoom only)
- March 13
- April 10
- April TBD – Joint meeting with Collaborative Committee
- May 8
- June 12
- July 10
- August 14
- September 11
- October 9
- November 13
- December 11

For additional information, contact:
Cassie Bay
503.540.1627
staff@mwvhomelessalliance.org

*Mid-Willamette Valley Council of Governments Address: 100 High St. SE, Salem, OR

Harrang Long P.C.
800 Willamette Street, Suite 770
Eugene, OR 97401

FOR BILLING QUESTIONS, CONTACT YOUR ATTORNEY OR
ACCOUNTING AT: 541-485-0220
ACCOUNTING@HARRANG.COM
FEDERAL EIN: 93-0844033

20458.0001-CRS
July 25, 2025
Invoice No.106759
Due on Receipt

Attn: Sorte Misty
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
100 High St. SE, Suite 200
Salem, OR 97301

Enclosed is our current invoice itemizing professional services and costs through the above-referenced statement date. The amount owing is due upon receipt, unless express alternative arrangements have been made. Past due accounts may be subject to a late charge as provided in an applicable enagement letter.

We may hold payments in our lawyer IOLTA trust account. Any interest earned on these sums will be transferred to the Oregon Law Foundation, as required by the Oregon State Bar.

If you have questions about this invoice or about the legal services which have been rendered, please call your attorney or our accounting office. We take pride in the service we offer our clients, and are not hesitant to discuss fee questions.

Our mission is to provide outstanding advice and representation. Thank you for the opportunity to be of service.

	Previous Balance	Services	Expenses	Payments	Balance
Supplemental General Counsel Services	5,095.60	876.00	13.40	0.00	$5,985.00

Please Detach and Return This Portion With Your Remittance

Payment Method:

☐ Check ☐ Visa ☐ MasterCard ☐ American Express

Card Number

CCV (required)

Card Holder Authorized Signature

Exp. Date (required)

Amount Remitted _____

Check No. _____

Statement Date: 07/25/2025

Invoice No.: 106759

Client Ref: 20458.0001

Harrang Long P.C.
800 Willamette Street, Suite 770
Eugene, OR 97401

FOR BILLING QUESTIONS, CONTACT YOUR ATTORNEY OR
ACCOUNTING AT: 541-485-0220
ACCOUNTING@HARRANG.COM
FEDERAL EIN: 93-0844033

Client Ref: 20458.0001 July 25, 2025
Invoice No. 106759 Page: 1
Client: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Matter: Supplemental General Counsel Services

Itemization of Professional Services and Costs through 07/25/2025

			Hours	Amount
07/07/2025	AES	Review and revise collateral public meetings documents.	0.60	175.20
	AES	Conduct follow-up review and analysis re: proxy voting issues.	0.30	87.60
07/17/2025	CRS	Work on outstanding matters for client relating to meeting notices and proxy voting.	0.30	87.60
07/21/2025	CRS	Review state grant funding materials provided by client for purpose of advising on state's demand for additional documentation; review materials from client re: grant close-out.	0.60	175.20
07/22/2025	CRS	Prepare for and hold meeting with client to discuss OHCS grant issue, grant close-outs, status of OGEC matters, and public meetings compliance; email to OHCS attorney re: grant issue.	1.20	350.40
			3.00	876.00

Summary of Services

Timekeeper	Hours	Rate	Total
C. Robert Steringer	2.10	$292.00	$613.20
Alyson E Sneider	0.90	292.00	262.80

Expenses

07/07/2025	Client Cost Advance - Pacer Service Center - Court Research	13.40
	Total Expenses	13.40
	Total of Itemized Professional Services and Costs	889.40
	Previous Balance	$5,095.60
	Balance Due	$5,985.00

Bliss Sequoia Insurance & Risk Advisors

Directors & Officers
Coverage Description & Claim Examples

- **Directors & Officers Liability**
  - General Description
    - Managerial Errors & Omissions, covers the Directors & Officers and organization for decisions made or not made
  - Claim Example
    - Private donors filed a *misappropriation of funds* lawsuit against a foundationôs board alleging the foundation did not purpose their donations to align with the foundationôs mission.

- **Employment Practices Liability**
  - General Description
    - Human Resources Errors & Omissions, covers the Directors & Officers and organization for Human Resources related claims/lawsuits (i.e. harassment, wrongful termination, retaliation)
  - Claim Example
    - A CFO filed a *racial discrimination* lawsuit against her former employer alleging she was terminated because of her race. The employer had documented the termination was for poor performance and attendance.

- **Fiduciary Liability**
  - General Description
    - Employee Benefit Errors & Omissions, covers the Directors & Officers and organization for decisions made affecting employee health and/or retirement plans
  - Claim Example
    - An employee filed a *failure to disclose* lawsuit against his employer alleging he was not informed his medical coverage was reduced when his employer changed medical insurance companies resulting in out-of-pocket medical expenses to the employee.

Without Directors & Officers Insurance in place these claim examples would be the financial burden of the organization and board. The cost to the organization is dependent upon claim specifics. The above examples could range from $10,000 to over $250,000 in legal defense costs, awards and settlement.

INVOICE

BH Insurance LLC

Huggins INSURANCE SINCE 1919

Bliss Sequoia Insurance & Risk Advisors

Customer	ORS 190 Entity
Acct #	22360
Date	07/22/2025
Customer Service	Dawn Bostwick Kari Coffee
Page	1 of 1

Payment Information	
Invoice Summary	$ 4,148.04
Payment Amount	
Payment for:	Invoice#514837
NOT BOUND/POL0954783-04	

Thank You

ORS 190 Entity
Mid-Willamette Valley Homeless Alliance
c/o Mid Willamette Valley COG
100 High Street SE, Suite 200
Salem, OR 97301

Please detach and return with payment

Customer: ORS 190 Entity

Invoice	Effective	Transaction	Description	Amount
514837	11/16/2025	Renew policy	Policy #NOT BOUND/POL0954783-04 11/16/2025-11/16/2026 Indian Harbor	
			Directors and Officers - Renew policy	3,500.00
			Surplus Lines Tax - Renew policy	103.04
			Broker Fee - Renew policy	545.00
			Due Date: 10/31/2025	

New payment options:
1. Mail a check to the address shown below. No fee
2. ACH/Echeck, please go to: https://huggins.epaypolicy.com. 1% fee up to a $10 maximum
3. Credit Card, please go to: https://huggins.epaypolicy.com Please note that there is a 3.5% fee.

Total
$ 4,148.04

Thank You

Huggins Insurance Services, Inc. (503)585-2211
P.O. Box 270
Salem, OR 97308

Date
07/22/2025